

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

M. Elizabeth Melton  
District III

## REGULAR MEETING

January 28, 2020

LIVE AUDIO WILL BE AVAILABLE FOR MONDAY AND TUESDAY MEETINGS BY CALLING (970) 870-5499

EXCLUDES WORK SESSIONS

1. **10:30 A.M. CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL**

4. **10:35 A.M. CONSENT AGENDA ITEMS**

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

**A. APPROVAL OF COUNTY COMMISSIONERS MINUTES: MEETINGS OF DECEMBER 17, 2019, AND DECEMBER 30, 2019;**

Documents:

[12.17.19.PDF](#)  
[12.30.19.PDF](#)

**B. APPROVAL TO DONATE OLD LOCKERS FROM THE SHERIFF'S DEPARTMENT SCHEDULED FOR DISPOSAL;**

Documents:

[BCC FORM- SHERIFFS LOCKERS.PDF](#)  
[LOCKER DISPOSAL REQUEST EMAIL.PDF](#)

**C. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN CORRESPONDENCE ACKNOWLEDGING YAMPA VALLEY LAND TRUST MERGER;**

Documents:

[YVLT MERGER AGENDA COMMUNICATION FORM 1-21-2020.PDF](#)  
[YVLT MERGER 1-21-2020.PDF](#)  
[YVLT MERGER LTR FROM CCALT.PDF](#)

**D. APPROVAL AND AUTHORIZATION FOR THE CHAIR TO SIGN A LIQUOR LICENSE RENEWAL FOR HAHN'S PEAK ROADHOUSE LLC FOR A FMB LICENSE OFF PREMISES;**

Documents:

**E. APPROVAL AND AUTHORIZATION FOR THE CHAIR TO SIGN A LIQUOR LICENSE RENEWAL FOR HAHN'S PEAK ROADHOUSE LLC FOR A TAVERN LICENSE.**

Documents:

[HAHNSPEAKTAVBCCFORM.PDF](#)

**5. 10:40 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**

**6. 10:45 A.M. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

**7. 10:55 A.M. PUBLIC WORKS DEPARTMENT**

Ray DuBois, Public Works Director

**A. 2019 HIGHWAY USERS TAX FUND MILEAGE CERTIFICATION**

Consideration for approval of and authorization for the Chair to sign the annual mileage certification required by the Colorado Department of Transportation (CDOT) to support receiving HUTF funding.

Documents:

[BCCCF2019HUTF.PDF](#)

[2019 HUTF SIGNATURESHEET.PDF](#)

**8. 11:05 A.M. TREASURER**

Lane Iacovetto, Treasurer and Public Trustee

**A. STRIKE OFF UN-COLLECTIBLE TAX. AND VOID COUNTY HELD LIENS 30 YEARS AND OLDER**

Consideration to approve of striking-off uncollectible taxes and to void County held liens 30 years and older.

Documents:

[BCC COMM. FORM UNCOLLECTABLE TAXES.PDF](#)

[JAN 2020 STRIKE OFF.PDF](#)

[CHL 30 YEARS.PDF](#)

[UNCOLLECTABLE TAXES RES..PDF](#)

[RESSOLUTION VOIDING CHL JAN 2020.PDF](#)

**9. 11:15 A.M. HUMAN RESOURCES**

Kathy Nelson, Director

**A. PUBLIC HEALTH NURSE - PAY SCALE APPROVAL**

Consideration to approve the updated Public Health Nurse pay scale.

Documents:

[BCC AGENDA ITEM - PUBLIC HEALTH NURSE PAY SCALE.PDF](#)

[PUBLIC HEALTH NURSE WAGE - SALARY INFORMATION.PDF](#)

[2020 PUBLIC HEALTH NURSE.PDF](#)

[PUBLIC HEALTH NURSE - PAY SCALE APPROVAL REQUES 2020](#)

**10. 11:25 A.M. NORTHWEST LOAN FUNDS**

Consideration for approval and authorization for the Chair to sign all documents related to Routt County participation with the Northwest Colorado Council of Government and 8 other Counties for the multijurisdictional Application to the Community Development Block Grant Business Loan Funds. The related documents include the Intergovernmental Agreement for Community Development Block Grant Business Loan Funds.

Documents:

[AGENDACOMMUNIDATIONS NWCOG NLFUND AGREEMENT 012820.PDF](#)  
[2020 NLF CDBG GRANT APPLICATION .PDF](#)

**11. 12:00 A.M. LUNCH BREAK**

**12. 1:30 P.M. PLANNING**

Chad Phillips, Planning Director

**A. KING CREEK RANCH, LLC; PL-19-184**

Consideration for approval of the King Creek Ranch, LLC Special Use Permit for a private Recreational Facility, Outdoor Rural with Overnight Accommodations; PL-19-184 - Tabled from November 26, 2019

Documents:

[BCC COMMUNICATION FORM PL-19-184.PDF](#)  
[STAFF REPORT KCR PL-19-184 FINAL 1.16.20.PDF](#)  
[011620-PC MIN.PDF](#)  
[KCR RC BCC LETTER.PDF](#)

**B. CAMILLETI MILNER #2 GRAVEL PIT; PL-19-194**

Consideration of renewal of the Camilletti Milner #2 gravel pit Special Use Permit and modification of condition of approval #17.

Documents:

[BCC COMM FORM\\_SUP REVIEW 1.28.20.PDF](#)  
[STAFF REPORT CAMILLETI\\_PRECISION 1.16.20.PDF](#)

**13. COMMISSIONERS' WORK SESSION**

The following items will be discussed, and the Commissioners may provide staff direction or take action regarding these items.

**A. 2:30 P.M. BUDGET IMPROVEMENT DISCUSSION**

Budget Improvement Discussion

Presenters: Accounting and County Manager Tom Sullivan

Documents:

[BUDGET IMPROVEMENT DISCUSSION 1.28.2020.PDF](#)  
[AGENDACOMMUNICATIONS CIP PROCESS AND CALENDAR JAN 28 2020.PDF](#)  
[FIVEYEARCIPPOLICYDRAFT TAS CLEAN 012620.PDF](#)  
[CIP REQUEST FORM 092519.PDF](#)  
[CIP EVALUATION CRITERIA MATRIX 121219.PDF](#)

**14. 4:00 P.M. MEETING ADJOURNED**

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EXCLUDES WORK SESSIONS

All regular meetings are open to the public unless otherwise noted.

All meetings will be held in the Routt County Historic Courthouse -  
522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.