

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

M. Elizabeth Melton  
District III

## Work Session

February 3, 2020

LIVE AUDIO WILL BE AVAILABLE FOR MONDAY AND TUESDAY MEETINGS BY  
CALLING (970) 870 - 5499  
EXCLUDES WORK SESSIONS

1. **10:30 A.M. COUNTY MANAGER UPDATE**  
Tom Sullivan, County Manager

2. **11:15 A.M. LEGAL UPDATE**  
Erick Knaus, County Attorney

3. **12:00 P.M. LUNCH BREAK**

4. **1:00 P.M. COMMISSIONERS' UPDATES**

5. **COMMISSIONERS' WORK SESSION**

The following items will be discussed, and the Commissioners may provide staff direction or take action regarding these items.

**A. 1:30 P.M. FAIR AND FAIRGROUNDS PRESENTATION**

Discussion regarding the annual Routt County Fair planning and implementation, and fairgrounds operations.

Presenter: Fairgrounds

Documents:

[FAIR AND FAIRGROUNDS PRESENTATION.PDF](#)  
[02.03.20 BCC PRESENTATION.FAIR.FAIRGROUNDS.PDF](#)

**B. 2:30 P.M. LAND MANAGEMENT SOFTWARE IMPLEMENTATION PROJ. AND 2019 PERMIT REPORTS**

Update on the Land Management Software Implementation project both for the Routt County and City of Steamboat Springs solutions.

Review and discuss the End of the Year 2019 Permit Reports from the Building Department.

Presenter: Building

Documents:

[BUILDING DEPARTMENT BCC FEBURY 3RD WORK SESSION AGENDA.PDF](#)

**C. 3:30 P.M. GIS DIVISION UPDATE**

Discussion regarding GIS Division Update

Presenter: GIS

Documents:

**D. 4:00 P.M. CLASSIFICATION STUDY**

Review of Phase II of the Classification Study.

Presenter: Human Resources

Documents:

AGENDA ITEM -CPS HR CLASSIFICATION STUDY UPDATE.PDF  
ROUTT COUNTY - PROFESSIONAL SERVICES AGREEMENT -  
CLASSIFICATION JOB DESCRIPTION - AMD 1 - ADD SERVICES 01-  
21-20.PDF  
CLASSIFICATION STUDY UPDATE 2-3-2020.PDF

**6. 5:00 P.M. MEETING ADJOURNED**

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5499

EXCLUDES WORK SESSIONS

All meetings will be held in the Routt County Historic Courthouse  
522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.