

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

M. Elizabeth Melton  
District III

## REGULAR MEETING

February 4, 2020

LIVE AUDIO WILL BE AVAILABLE FOR MONDAY AND TUESDAY MEETINGS BY CALLING (970) 870-5499

EXCLUDES WORK SESSIONS

1. 10:30 A.M. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL

4. 10:35 A.M. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

A. APPROVAL OF COUNTY COMMISSIONERS MINUTES: REGULAR MEETING OF JANUARY 7, 2020, AND MODIFICATION TO DECEMBER 30, 2019;

Documents:

[12.30.19.PDF](#)  
[1.7.2020.PDF](#)

B. APPROVAL AND AUTHORIZATION TO HAVE THE CHAIR SIGN THE PROFESSIONAL SERVICES AGREEMENT BETWEEN ROUTT COUNTY AND TOLIN MECHANICAL FOR AN ANNUAL HVAC SERVICE AGREEMENT;

Documents:

[BCC AGENDA FORM HVAC SERVICE AGREEMENT.PDF](#)  
[HVAC SERVICE AGREEMENT.PDF](#)

C. APPROVAL OF RESOLUTION 2020-0X, A RESOLUTION ESTABLISHING THAT ROUTT COUNTY IS COMMITTED TO PARTNERING WITH THE U.S. CENSUS BUREAU AND THE STATE OF COLORADO TO SPREAD AWARENESS ABOUT THE 2020 CENSUS.

Documents:

[BCC AGENDA COMMUNICATIONS FORM\\_ CENSUS RES..PDF](#)  
[CENSUS.PDF](#)

5. 10:40 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA
6. 10:45 A.M. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

**7. 10:55 A.M. CLERK AND RECORDER**

Kim Bonner, County Clerk

**A. SPECIAL EVENT LIQUOR LICENSE FOR PARTNERS IN ROUTT COUNTY**

Consideration for approval of and authorization for the Chair to sign a special events liquor license for Partners in Routt County for an event to be held at the Private Residence of Dean and Jessica Ludwick, 38600 Klein St Steamboat Springs on February 20th 2019 from 5:30pm to 9:00pm.

Documents:

[BCC-PARTNERS.PDF](#)

**8. 11:05 A.M. GREENHOUSE GAS STUDY**

Consideration for approval of the contribution of an additional amount of \$7,635.50 to the City of Steamboat Springs to match their contribution to the research effort benefiting both City and County, for a total contribution of \$12,635.50. A supplemental budget resolution will be required for this funding.

Presenter: County Manager Tom Sullivan

Documents:

[AGENDACOMMUNICATIONS GREENHOUSE GAS STUDY - PROJECT CONTRIBUTION.PDF](#)  
[12.31.19\\_RC\\_GHG CITY SS REQ FOR FUNDING.PDF](#)

**9. 11:15 A.M. PURCHASING**

Julie Kennedy, Purchasing Agent

**A. REVISED MOTOR POOL STATE BID DODGE RAM VEHICLE PURCHASE 2020**

Consideration for approval of the purchase of 4 new 2020 model Dodge Ram 1500 SSV 4x4 vehicles and authorization for the County Manager to electronically sign the Purchase Order to Larry H. Miller Dodge Jeep Ram in the amount of \$112,363.

Documents:

[REVISED MOTOR POOL DODGE RAM VEHICLE PURCHASE 2020 BCC AGENDA COMMUNICATION FORM.PDF](#)  
[REVISED DODGE RAM BID 2020.PDF](#)  
[REVISED EMAIL QUOTE FROM MEL GLOVER ON DODGE RAM 2020 PURCHASE.PDF](#)

**10. 11:25 A.M. HUMAN RESOURCES**

Kathy Nelson, Director

**A. PHASE II CLASSIFICATION STUDY CONSULTING AGREEMENT**

Consideration to approve the CPS HR Consulting Amendment to Agreements document including the Phase II Classification study scope of work.

Documents:

AGENDA ITEM -CPS HR PHASE II CLASSIFICATION STUDY  
AGREEMENT.PDF  
ROUTT COUNTY - PROFESSIONAL SERVICES AGREEMENT -  
CLASSIFICATION JOB DESCRIPTION - AMD 1 - ADD SERVICES 01-  
21-20 (003).PDF

11. 12:00 A.M. **LUNCH BREAK**
12. 1:00 P.M. **STRATEGIC PLAN- PROJECT PLANNING**  
Discussion on strategic plan for project planning.

Presenter: Robin Schepper

13. **COMMISSIONERS' WORK SESSION**

The following items will be discussed, and the Commissioners may provide staff direction or take action regarding these items.

A. 1:30 P.M. **EMPLOYEE RECRUITMENT PROCESS**

Executive session may be requested under C.R.S. Section 24-6-402(4)  
(b) - conference with County Attorney to receive legal advice on  
specific legal issues.

14. 3:30 P.M. **MEETING ADJOURNED**

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5499

**EXCLUDES WORK SESSIONS**

All regular meetings are open to the public unless otherwise noted.

All meetings will be held in the Routt County Historic Courthouse -  
522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.