

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

M. Elizabeth Melton  
District III

## Work Session

March 2, 2020

LIVE AUDIO WILL BE AVAILABLE FOR MONDAY AND TUESDAY MEETINGS BY  
CALLING (970) 870 - 5499  
EXCLUDES WORK SESSIONS

1. **10:30 A.M. COUNTY MANAGER UPDATE**  
Tom Sullivan, County Manager

2. **11:15 A.M. LEGAL**  
Erick Knaus, County Attorney

3. **12:00 P.M. LUNCH BREAK**

4. **1:00 P.M. COMMISSIONERS' UPDATES**

5. **COMMISSIONERS' WORK SESSION**

The following items will be discussed, and the Commissioners may provide staff direction or take action regarding these items.

A. **1:30 P.M. PBB REVIEW**  
Discussion regarding PBB

Documents:

[BCC AGENDA COMMUNICATION FORM- 3.2.20- PBB REVIEW.PDF](#)

B. **2:30 P.M. PURCHASING DEPARTMENT UPDATE**  
Discuss with the Board of County Commissioners the 2020 Project timeline, the PCard program implementation prior public agenda item for approval, and where Purchasing is currently focusing on for the GFOA recommended implementation in 2020.

Documents:

[PURCHASING DEPT. UPDATE BCC AGENDA COMMUNICATIONS FORM.PDF](#)  
[COMMERCIAL\\_CARD\\_PROGRAM\\_AUTHORIZATION\\_FORM - COMPLETED.PDF](#)  
[PCARD POLICY.PDF](#)  
[PCARD ORDER.PDF](#)

C. **3:30 P.M. DESTINATION MANAGEMENT**

Documents:

[BCC AGENDA COMMUNICATIONS FORM DESTINATION MANAGEMENT.PDF](#)  
[PROJECT SCOPE - DESTINATION MANAGEMENT.PDF](#)  
[20191217\\_FINAL\\_DELIVERABLE.PDF](#)  
[20191217\\_FINAL\\_PRESENTATION.PDF](#)

- D. 4:30 P.M. TEMPORARY ACCOUNTING ADMIN ASSISTANT VI**  
Discussion to consider extending the employment of a temporary  
Accounting Admin. Asst. VI.

Documents:

[BCC AGENDA - TEMPORARY ACCOUNTING ADMIN VI EMPLOYMENT  
EXTENSION.PDF](#)

**6. 5:00 P.M. MEETING ADJOURNED**

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5499

EXCLUDES WORK SESSIONS

All meetings will be held in the Routt County Historic Courthouse  
522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with  
Disabilities Act. If you need a special accommodation as a result of a disability, please call the  
Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your  
request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service.  
Dial 711 or TDD (970) 870-5444.