

**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**

**Timothy V. Corrigan**  
District I

**Douglas B. Monger**  
District II

**Cari Hermacinski**  
District III

**REGULAR MEETING**

**March 6, 2018**

**LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY  
CALLING (970) 870-5499  
EXCLUDES WORK SESSIONS**

**1. 10:30 A.M. CALL TO ORDER**

**A. PLEDGE OF ALLEGIANCE**

**B. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND  
PAYROLL**

**C. ITEMS OF NOTE FROM THE PREVIOUS DAY'S WORK SESSION**

**2. 10:35 A.M. CONSENT AGENDA ITEMS**

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

**A. APPROVAL OF COUNTY COMMISSIONERS MINUTES: REGULAR  
MEETING OF JANUARY 23, 2018;**

Documents:

1.23.18.PDF

**B. CONSIDERATION FOR APPROVAL OF THE DONATION OF SIX  
RECYCLED 2012 HP ELITEBOOK 8650 LAPTOP COMPUTERS TO THE  
ROUTT COUNTY 4-H ROBOTICS CLUB.**

Documents:

BCC AGENDA COMMUNICATION FORM - READ ONLY.PDF  
REQ FOR COMPUTERS FROM COUNTY 022218.PDF

**3. 10:40 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT  
AGENDA**

**4. 10:45 A.M. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

**5. 11:00 A.M. STEAMBOAT SPRINGS FIRE PROTECTION DISTRICT  
Doug Shaffer, Fire Marshall**

**A. 2015 INTERNATIONAL FIRE CODE**

Consideration for approval of and authorization for the Chair to sign a Resolution Confirming Adoption of the 2015 International Fire Code with Local Amendments by Steamboat Springs Area Fire Protection District and Authorizing its Enforcement.

Documents:

BCC AGENDA COMMUNICATION FORM2-20-18 - READ ONLY.PDF  
PROPOSED RESOLUTION OF THE BOARD OF COUNTY  
COMMISSIONERS CONFIRMING STEAMBOAT SPRINGS AREA FPDS  
ADOPTION OF THE 2015 IFC FINAL.PDF  
2015 IFC RESOLUTION PROPOSED.PDF

**6. 11:20 A.M. MEETING ADJOURNED**

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY CALLING (970) 870-5499  
EXCLUDES WORK SESSIONS

All regular meetings are open to the public unless otherwise noted.

All meetings will be held in the Routt County Historic Courthouse -  
522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.

**STATE OF COLORADO  
COUNTY OF ROUTT**

**OFFICE OF THE CLERK  
January 23, 2018**

Commissioner Douglas B. Monger, Chair, called the regular meeting of the Routt County Board of County Commissioners to order. Commissioner Cari Hermacinski, Commissioner Timothy V. Corrigan, County Manager Tom Sullivan, and Deputy County Manager Dan Weinheimer were also present. Those present recited the Pledge of Allegiance. Tegan Anderson recorded the meeting and prepared the minutes.

**EN RE: WARRANTS**

**MOTION**

Commissioner Corrigan moved to approve and authorize the Commissioners to sign the Warrants Sheets that included:

Accounts Payable Check- Cycle Date:	1/15-1/19	\$568,101.93
Accounts Payable Check: Manuals	1/15-1/19	\$0.00
Accounts Payable Wires:	1/15-1/19	\$0.00
Total:		\$568,101.93
Payroll Checks- Cycle Date:	1/15-1/19	\$0.00
Payroll Checks- Manuals	1/15-1/19	\$0.00
Payroll – IRS & State Income Tax	1/15-1/19	\$0.00
Total:		\$0.00
Total Disbursements Approved:	1/15-1/19	<u>\$568,101.93</u>

Commissioner Hermacinski seconded.

Mr. Sullivan advised of the accounts payable items of note.

B&H Foto and Electric	\$1,234.50	Sheriff's Office – Camera equipment, investigations
Employers Council Services	\$3,450.00	HR – 2017 Affirmative action plan
J&S Contrato	\$9,923.60	Road & Bridge Dist. 3 shop –

		sign posts, reflectors , and signs
Northwest Colorado Health	\$17,239.56	Environmental Health – Dec. 2017 distribution
Native Excavating	\$7,167.74	Bldg & Plant – Routt County Jail water lean on 8” water main

The motion carried 3-0.

**EN RE: ITEMS OF NOTE FROM THE PREVIOUS DAY’S WORK SESSIONS**

Commissioner Monger stated that the Board received updates from the County Manager and the County Attorney.

**EN RE: CONSENT AGENDA**

The following items were presented for consideration, approval, and signing on the consent agenda:

- A. Approval of County Commissioners Minutes: Regular Meeting of December 12, 2017.
- B. Approval of and authorization for the Chair to sign the Temple Hoyne Buell Grant Award in the amount of \$12,500 for the Fatherhood Program of Routt County.

**MOTION**

Commissioner Hermacinski moved to approve items A and B on the consent agenda and authorized the Chair to sign the related documents.

Commissioner Corrigan seconded; the motion carried 3-0.

**EN RE: PUBLIC COMMENT**

No members of the public were present for comment.

**EN RE: US FOREST SERVICE**

Chad Stewart, Carolyn Upton, and Russ Bacon, US Forest Service, were present.

## **INTRODUCTION OF NEW FOREST MANAGER**

Mr. Stewart introduced Russ Bacon and Caroline Upton, the Forest Service Supervisor and Deputy Supervisory respectively.

Mr. Bacon stated that he took the position in November 2017 and he is based in Laramie, Wyoming. Previously he was a Deputy Forest Supervisor on the Grand Mesa, Uncompahgre and Gunnison National Forests on the Western Slope. Ms. Upton added that she has been in her position since 2013 and she is also based in Laramie. He particularly wanted to communicate the importance he puts on his relationship with the local partners.

Commissioner Corrigan commented on the great collaboration that the Routt County Commissioners have had with US Forest Service officials in this area. Mr. Stewart has proactively updated the County regarding issues that may have an impact on them and he communicates with the County on a regular basis.

Commissioner Monger discussed his appreciation of their relationship as well and the effort that they have taken to educate the Board regarding forest management and the timber sales. The forests in this area have been through a lot of different major events

Mr. Sullivan commented that Mr. Stewart has been instrumental in achieving changes to the use plan on the Emergency Communication Site in north Routt in order to allow for colocation for private telecommunications infrastructure.

Commissioner Monger asked what some of the issues the US Forest Service are currently facing. Mr. Bacon responded that at the national level there needs to be a streamline on the NEPA process. About 50% of resources are going into planning and that process is taking away from work on the ground.

## **EN RE: PURCHASE OF DEVELOPMENT RIGHTS (PDR) ADVISORY BOARD**

Claire Sollars, PDR Board Chair; Helena Taylor, Staff Assistant; Lynaia South, Assistant County Attorney; Molly Fales, CCALT; Tyler and Megan Knott, property owners for Knott Home Place; and Tom Maneotis, property owner of High Country Lamb; were also present.

## **FUNDING APPROVAL FOR PDR PROJECT 189 – KNOTT HOME PLACE**

Ms. Sollars stated that PDR Advisory Board is recommending approval of the second and final phase of the conservation easement of the Knott Home Place. The funding amount being recommended is \$525,000 of which \$25,000 will be used towards reimbursement of transaction cost. The value of the conservation easement is approximately \$1.5 million. The County will be contributing about 33% of the conservation easement and the remaining 67% is a contribution from the landowners. Some funding is also being provided from the Habitat Partnership Program through Colorado Parks and Wildlife in the amount of \$10,000 towards transaction costs.

Ms. Sollars continued that the property is a multigenerational ranch and it is located off of County Road 29 in a highly visible location adjacent to public land. It provides a great habitat for wildlife, particularly large game, and it has a longstanding agricultural operation.

Commissioner Monger asked who actually owns the ranch. Mr. Knott responded that it is set up as a family corporation and he owns 52%, his father owns 36%, and his mother owns the remaining 12%. After the first phase of the conservation easement in 2012 the extended family went through a litigation event in which he was able to buy out some of the other family members in order to continue the ranching operation. Now their goal is to reduce some of the debt that they incurred in that process.

Commissioner Corrigan stated that through his time as a commissioner he has seen both really good PDR projects and some that he questioned whether they were a good fit. This project is in his opinion a very worthy project that checks a lot of boxes such as the multigenerational aspect and the preservation of working ranches. Commissioner Hermacinski added that she agrees with Commissioner Corrigan.

Commissioner Monger asked if there are reservations on the property. Ms. Sollars responded that the ranch headquarters is part of the conservation easement and as far as home site reservations there are three existing within the headquarters with a square footage limitation. The ranch headquarters is about 15 acres. The only other construction that can happen is the option to add two day use type cabins with a maximum of 500 square feet each and they cannot be visible from the county road.

## **MOTION**

Commissioner Corrigan moved to approve the funding of PDR project 189, Knott Home Place, in the total amount of \$525,000, of which \$25,000 will be used towards the reimbursement of transaction costs, and authorization to sign the Agreement Concerning Conservation Easement between Routt County and Colorado Cattlemen's Ag Land Trust (CCALT).

Commissioner Hermacinski seconded; the motion carried 3-0.

## **FUNDING APPROVAL FOR PDR PROJECT 190 – HIGH COUNTRY LAMB**

Ms. Sollars stated that the PDR Board is recommending approval of the funding of PDR project 190, High Country Lamb, in the total amount of \$775,000 of which \$25,000 will be used towards the reimbursement of transaction costs. The County's contribution towards the conservation easement is about 40% and the family is donating approximately 60% of the property value. Some funding is also being provided from the Habitat Partnership Program through Colorado Parks and Wildlife in the amount of \$10,000 towards transaction costs.

Ms. Sollars added that this is also a multigenerational family ranch and is about 1,500 acres. This property is very visible while coming up Highway 131 and it is reassuring to know that the landscape in this location will never be developed. The family has been keeping lambs on the property for generations and they sell lambs to Whole Foods. Ms. Sollars continued that

Tom and Leslie Maneotis keep busy on the ranch and their son, Nick, is looking to take over this operation in the future.

Commissioner Monger added that in the area of this property there is now a large number of acres preserved creating a landscape scale. Commissioner Corrigan stated that again this project checks many of the boxes such as the multigenerational aspect and preserving of a historic ranching operation. Being able to keep these large ranches together is very valuable to ensuring the viability of ranching operations in the future.

Mr. Maneotis discussed an instance when his father was convinced to sell a piece of their family's homestead for the sake of development and the regret his family has as a result of giving into that pressure. His granddaughters are very interested in livestock and he is excited to give them the opportunity to be part of the ranch. He also commented on some of the issues that breaking large parcels into 35 acre parcels pose to ranching operations such as inhibiting access to large enough grazing lands and tensions between residents and ranchers. This property is very important to him because his father homesteaded there and he is happy to be able to pass it on within his family.

Ms. Sollars added that there are reservations for two 1,000 square foot seasonal cabins and two agricultural building envelopes.

### **MOTION**

Commissioner Hermacinski moved to approve the funding of PDR project 190, High Country Lamb, in the total amount of \$775,000, of which \$25,000 will be used towards the reimbursement of transaction costs, and authorization to sign the Agreement Concerning Conservation Easement between Routt County and Colorado Cattlemen's Ag Land Trust (CCALT).

Commissioner Corrigan seconded; the motion carried 3-0.

### **EN RE: PURCHASING / DAN WEINHEIMER**

Rick Harrah and Geovanny Romero, Road and Bridge, and Amber Delay and Julie Kennedy, Purchasing, were present.

### **RFP 588 HYDRAULIC TRAILER FOR D2 HAYDEN SHOP**

Mr. Romero stated that this is for the replacement of the lowboy trailer at the District 2 shop. Each shop has this type of trailer but this one is up for replacement. The current trailer has begun to incur costly repairs and it will be auctioned off during the next surplus sale. The supplier, Transwest Trailer has a lifetime warranty on the frame which is of immense value.

Mr. Harrah added that there is another trailer at the District 3 shop that is becoming dangerous but it is not up for replacement until next year. Purchasing this new lowboy trailer will take some pressure off the District 3 trailer that they are looking to phase out next year. Commissioner Hermacinski asked if the District 2 trailer that is being replaced can be taken to

District 3 to replace their trailer that is in worse condition. Mr. Romero responded that he can look into whether it will be compatible with the equipment in the District 3 shop.

Commissioner Monger asked to clarify the new procedure now that the County has converted to the new Munis Enterprise Resource Program software. Ms. Delay responded that purchases will now be electronically approved on the Munis system by County Manager, Tom Sullivan, following the approval from County Commissioners on the record.

#### **MOTION**

Commissioner Corrigan moved approve and authorize the County Manger to electronically approve a purchase order to Transwest Trailer in the amount of \$66,853.16 for one (1) new 50 ton hydraulic trailer for our Road and Bridge District 2 Shop in Hayden.

Commissioner Hermacinski seconded; the motion carried 3-0.

#### **STATE BID RFP 589 TRUCKS FOR ROAD & BRIDGE AND SHERIFF'S DEPARTMENT**

Ms. Delay stated that she is requesting approval of purchase and authorization of the County Manager to electronically approve a purchase order to Spradley Barr Motors Fort Collins in the amount of \$131,943.44 for three (3) 2018 Ford F250 trucks for the Road and Bridge Department and one (1) 2018 Ford F-150 for the Sheriff's Department. The Ford F-150 vehicle is for Sheriff Wiggins' unmarked vehicle.

Mr. Romero added that the vehicles being replaced will be auctioned off. The cost of the new vehicles was reduced from about \$44,000 down to \$33,000 due to the government pricing.

#### **MOTION**

Commissioner Hermacinski moved to approve the purchase and authorize the County Manager to electronically approve a purchase order to Spradley Barr Motors Fort Collins in the amount of \$131,943.44 for three (3) 2018 Ford F250 trucks for the Road and Bridge Department and one (1) 2018 Ford F-150 for the Sheriff's Department.

Commissioner Corrigan seconded; the motion carried 3-0.

#### **STATE BID RFP 591 SHERIFF'S DEPARTMENT VEHICLES**

Ms. Delay stated that this is the request for the consideration for approval of purchase and authorization of chairperson to a sign two purchase orders for vehicles for the Sheriff's Office. One purchase order to Larry Miller Dodge in the amount of \$53,598. One purchase order to John Elway Dealerships in the amount of \$36,027 for a total authorization of \$89,625.



Mr. Romero added that this is for the replacement of two Ford Interceptors for pickup trucks. The Sheriff wants pickup trucks to be used by the deputies because they handle better on the roads and have a higher clearance. The Tahoe is for the K9 unit. The units being replaced are being sold to another police department which is a cost savings for the County.

Commissioner Monger asked if these are all state bid prices as well. Mr. Romero responded yes.

### **MOTION**

Commissioner Corrigan moved to waive the formal purchasing process and authorization of the County Manager to electronically approve a purchase order for two (2) new motor graders for the total amount of \$508,798.00.

Commissioner Hermacinski seconded; the motion carried 3-0.

### **RFP 592 WAIVER FOR ROAD & BRIDGE MOTOR – GRADERS**

Ms. Delay stated that this is the consideration for approval to waive the formal purchasing process and authorization of the County Manager to electronically approve a purchase order for two (2) new motor graders for the total amount of \$508,798.00. The Road and bridge department plans to trade in their old motor-graders for the total value \$174,470 already included in the total cost.

Ms. Delay stated that they did go out to bid in prior years and Wagner provides the best maintenance and trade in.

Mr. Romero added that he looked into refurbishing used units but based on the cost the new units are a better value.

### **MOTION**

Commissioner Corrigan moved to waive the formal purchasing process and authorize the County Manager to electronically approve a purchase order for two (2) new Motor-graders including the trade in of two (2) current Motor-graders for the total amount of \$508,798.00.

Commissioner Hermacinski seconded; the motion carried 3-0.

### **MUNIS APPROVAL FOR EXISTING MULTI-YEAR CONTRACTS**

Ms. Delay stated that this item is the consideration for the chairperson to approve the County Managers electronic approval on four (4) existing multi-year contracts in Munis for management and payment in 2018. All of these contracts were approved in 2017 but due to the new workflow and process they also need to be approved in Munis because they will be active contracts in 2018.

Mr. Sullivan added that in Munis he is noting the date when contracts are approved therefore multiyear contracts in the future will not be subject to reapprove each year unless otherwise indicated.

**MOTION**

Commissioner Corrigan moved to approve the County Managers electronic approval on four (4) existing multi-year contracts in Munis for management and payment in 2018 noting that the contracts are for the Butler Creek Bridge project, the benefits consultant, the accounting auditors, and the Communications Center design project.

Commissioner Hermacinski seconded; the motion carried 3-0.

No further business coming before the Board, same adjourned sine die.

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Kim Bonner, Clerk and Recorder

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Douglas B. Monger, Chair

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Date

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

<b>ITEM DATE:</b>	<b>ITEM TIME:</b>
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<b>FROM:</b>	<b>Routt County 4-H, Tami Eggers</b>
<b>TODAY'S DATE:</b>	February 22, 2018
<b>AGENDA TITLE:</b>	4-H is requesting the donation of six HP Elitebook 8650 laptop computers

<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>
<input checked="" type="checkbox"/> <b>ACTION ITEM</b>
<input type="checkbox"/> <b>DIRECTION</b>
<input type="checkbox"/> <b>INFORMATION</b>

<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>
<p>Routt County 4-H is excited to announce their new 4-H Robotics project. Robotics is not a new 4-H project but it is new to Routt County. We have three new 4-H Robotics leaders who have stepped up to help our local youth develop skills that can help them in their future careers. Robotics is everywhere in our lives and our youth are our future. Our new leaders are retired IT Engineers and they are excited to spark our youths interest in Robotics. The Robotics project will help translate that abstract concept into more relatable, practical experiences that help young people explore STEM (science, technology, engineering, math) from a beginning interest (4-H Robotics) to considering a career in STEM.</p> <p>Our 4-H Robotics group will be working towards competing at the Colorado State Fair. This year's 4-H State Fair Robotics Challenge explores designing, building and programing an <i>autonomous car</i>. Teams will build robots that can navigate a roadway, avoid obstacles and parallel park. Teams will compete at the Routt County 4-H Exhibit Day in July and the winners in each age group will continue on to compete at the Colorado State Fair.</p> <p>What do we need to have a Routt County 4-H Robotics Team?</p> <ol style="list-style-type: none"> <li>1. Leaders – we have three amazing leaders</li> <li>2. Robotic Kits – we have borrowed the NW Colorado 4-H Lego Mindstorms NXT Robotic Kits through Sept. 2018 (these kits are the older Lego Robotics kit version. We will be looking at funding sources to help upgrade to our own EV3 Robot Kits so we don't have to borrow next year).</li> <li>3. <b>Computers/laptops for the kits – we are requesting the donation of SIX 2012 HP Elitebook 8650 laptops that the county is getting ready to move out of inventory.</b></li> </ol>
<b>II. RECOMMENDED ACTION:</b>

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

Routt County 4-H would like to request the donation of six 2012 HP Elitebook 8650 laptop computers with Windows 7. The county currently has several laptop computers that are getting ready to be moved out of inventory (according to Phil Schoenthal). Would Routt County be interested in donating six 2012 laptop computers to Routt County 4-H for their new Robotics program?

### III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):

**PROPOSED REVENUE:** None

**PROPOSED EXPENDITURE:** Instead of the county having to pay \$5/inch (screen size) to disposal of these at Twin Enviro (sample recycling fee) the computers can be donated to Routt County 4-H at no cost.

**FUNDING SOURCE:** No funds needed.

### IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):

Donating these computers to Routt County 4-H will have a positive impact on our local youth.

### V. BACKGROUND INFORMATION:

For several years we have been trying to get a 4-H Robotics program going in Routt County. We are able to move forward this year because of our three new Robotics leaders and because we were able to borrow the NW Colorado 4-H Robotic kits until September 2018. We are piecing things together this first year to help make it a success for our youth. We are excited to possibly have these computers donated to Routt County 4-H. This will be a huge benefit to our youth involved in the Robotics project.

**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

**VI. LEGAL ISSUES:**

There are no legal issues.

**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

This is an environmentally friendly choice because the computers will continue to be used instead of having to be recycled/disposed of.

**VIII. SUMMARY AND OTHER OPTIONS:**

Routt County 4-H is a non-profit organization that depends on their 80+ adult volunteers to help run the 4-H programs for 300 Routt County Youth. 4-H is also an affordable youth development program costing only \$35 to join each year. All the 4-H programs are run on a break even budget – if we need to charge a fee it is only to cover the basic cost. We are constantly looking for funding sources, donations and shared expertise. The donation of these computers will help start our new Robotics program off on a good foot and lessen the cost to the participants. We hope to get a grant by next year to be able to purchase our own Robotic kits so we don't have to borrow the kits again next year. The interest and support of this new Robotics group has been amazing and we are excited to see where we can take our youth with the project. Thank you for considering this donation to Routt County 4-H.



# Routt County 4-H

P.O. Box 772830  
Steamboat Springs, CO 80477  
(970) 879-0825  
rcextension@co.routt.co.us



February 22, 2018

Dear County Commissioners,

Routt County 4-H is excited to announce their new 4-H Robotics project. Robotics is not a new 4-H project but it is new to Routt County. We have three new 4-H Robotics leaders who have stepped up to help our local youth develop skills that can help them in their future careers. Robotics is everywhere in our lives and our youth are our future. Our new leaders are retired IT Engineers and they are excited to spark our youths interest in Robotics. The Robotics project will help translate that abstract concept into more relatable, practical experiences that help young people explore STEM (science, technology, engineering, math) from a beginning interest (4-H Robotics) to considering a career in STEM.

Our 4-H Robotics group will be working towards competing at the Colorado State Fair. This year's 4-H State Fair Robotics Challenge explores designing, building and programing an **autonomous car**. Teams will build robots that can navigate a roadway, avoid obstacles and parallel park. Teams will compete at the Routt County 4-H Exhibit Day in July and the winners in each age group will continue on to compete at the Colorado State Fair.

What do we need to have a Routt County 4-H Robotics Team?

1. Leaders – we have three amazing leaders
2. Robotic Kits – we have borrowed the NW Colorado 4-H Lego Mindstorms NXT Robotic Kits through Sept. 2018 (these kits are the older Lego Robotics kit version. We will be looking at funding sources to help upgrade to our own EV3 Robot Kits so we don't have to borrow next year).
3. Computers/laptops for the kits – we do not have any computers yet
4. A team – we have over 10 members interested in our new 4-H Robotics group – we have our first meeting next Wednesday, February 28 at 5:30pm in the Sarvis Creek Room.

County Commissioners – Routt County 4-H would like to request the donation of six HP Elitebook 8650 laptop computers with Windows 7. The county currently has these laptop computers that are getting ready to be moved out of inventory (according to Phil Schoenthal). Would Routt County be interested in donating six 2012 laptop computers to Routt County 4-H for their new Robotics program?

Thank you for considering this request. Please let me know if you have any questions.

Sincerely,

Tami Eggers

Routt County CSU 4-H/Youth Development Agent

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

ITEM DATE: March 6, 2018	ITEM TIME: 11:00-11:15
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<b>FROM:</b>	Doug Shaffer, Fire Marshal, Steamboat Springs Fire Rescue
<b>TODAY'S DATE:</b>	
<b>AGENDA TITLE:</b>	

<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input type="checkbox"/> ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>
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Resolution confirming the adoption of the International Fire Code (2015 Edition) with amendments for the Steamboat Springs Area Fire Protection District (SSAFPD).
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<b>II. RECOMMENDED ACTION:</b>
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Accept and sign the resolution.
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<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>
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<b>PROPOSED REVENUE:</b>
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<b>PROPOSED EXPENDITURE:</b>
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<b>FUNDING SOURCE:</b>
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No impact to county budget.
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<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>
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The impact is to the Steamboat Springs Area Fire Protection District only. This adoption mirrors the adoption of the International Fire Code (2015 Edition) with amendments by the City of Steamboat Springs in December 2017.
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**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

**V. BACKGROUND INFORMATION:**

This is the same process that was followed to confirm the adoption of the International Fire Code (2009 Edition) in 2013.

**VI. LEGAL ISSUES:**

None known.

**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

None known.

**VIII. SUMMARY AND OTHER OPTIONS:**



**STATE OF COLORADO )**  
**) ss.**  
**COUNTY OF ROUTT )**

**RESOLUTION NO. 2018-\_\_\_\_\_**

**A RESOLUTION CONFIRMING ADOPTION OF THE 2015  
INTERNATIONAL FIRE CODE WITH LOCAL AMENDMENTS  
BY STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT  
AND AUTHORIZING ITS ENFORCEMENT**

**WHEREAS**, on February 19, 2018, the Steamboat Springs Area Fire Protection District Board of Directors adopted Resolution No. 2018-02-01 adopting the International Fire Code (2015 Edition) with local amendments (the "2015 Fire Code"); and

**WHEREAS**, CRS § 32-1-1002(d) provides that no fire codes shall apply within the unincorporated portion of any county unless the governing body of the county adopts a resolution stating that such code or specific portions thereof shall be applicable within the fire protection district's boundaries; and

**WHEREAS**, the Board of County Commissioners of Routt County (the "BoCC") held a public hearing on [REDACTED], 2018 to consider whether the 2015 Fire Code will be applicable within the unincorporated portions of Routt County lying within the SSAFPD boundaries; and

**WHEREAS**, the BoCC finds that the public health, safety, and welfare of the residents and visitors of Routt County will be served by the adoption and enforcement of the 2015 Fire Code within the unincorporated portions of Routt County lying within the SSAFPD boundaries; and

**WHEREAS**, the BoCC finds that SSAFPD Board Resolution No. 2018-02-01 should be confirmed and enforcement of the International Fire Code (2015 Edition) with local amendments adopted in it authorized.

**NOW, THEREFORE**, be it resolved by the BoCC as follows:

1. Steamboat Springs Area Fire Protection District Resolution No. 2018-02-01 adopting the International Fire Code (2015 Edition) with local amendments is hereby confirmed and enforcement of the International Fire Code (2015 Edition) with local amendments adopted pursuant to it is authorized.

2. This resolution shall be effective immediately upon adoption.

**UPON MOTION** duly made, seconded, and passed this \_\_\_\_ day of \_\_\_\_\_,  
2018.

**BY THE BOARD OF COUNTY COMMISSIONERS OF ROUTT COUNTY,  
COLORADO.**

\_\_\_\_\_  
Douglas B. Monger, Chairman

Vote: Timothy V. Corrigan (Yes)(No)(Absent)(Abstain)  
Douglas B. Monger (Yes)(No)(Absent)(Abstain)  
Cari Hermacinski (Yes)(No)(Absent)(Abstain)

ATTEST:

\_\_\_\_\_  
Kim Bonner  
Routt County Clerk and Recorder

Resolution No. 2018-

**RESOLUTION  
BOARD OF DIRECTORS  
STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT**

A RESOLUTION ADOPTING THE 2015 EDITION OF THE INTERNATIONAL FIRE CODE WITH LOCAL AMENDMENTS

**WHEREAS**, the Steamboat Springs Area Fire Protection District ("**Fire District**") is a political subdivision of the State of Colorado, organized pursuant to C.R.S. 32-1- 101, *et seq.* ("**Special District Act**") to provide fire suppression, fire prevention, rescue, hazardous materials, ambulance and emergency medical services, directly or through third-party providers;

**WHEREAS**, the Fire District's jurisdiction lies entirely within Routt County ("**County**");

**WHEREAS**, the Special District Act authorizes the Fire District's Board of Directors ("**Board**") to adopt and enforce a fire code within the Fire District's jurisdiction; provided, however, that a fire code adopted by the Board can only be enforced within the County if it is first approved by the County's Board of County Commissioners ("**County Commissioners**");

**WHEREAS**, the Board desires to adopt the 2015 edition of the International Fire Code, with the amendments specifically identified herein (collectively, the "**2015 IFC With Local Amendments**"); and,

**WHEREAS**, in accordance with the Special District Act, the Board intends to submit the 2015 IFC with Local Amendments to the County Commissioners for approval.

**NOW, THEREFORE**, be it resolved by the Board of Directors of the Steamboat Springs Area Fire Protection District that:

**A. ADOPTION.** The 2015 Edition of the International Fire Code (IFC), including Appendix Chapters B and C thereto, published by the International Code Council, with the amendments specifically identified in the Local Amendments set forth in Paragraph b below, is hereby adopted as the Fire District's Fire Code for all portions of the Fire District's jurisdiction, subject to the following conditions:

1. The 2015 IFC With Local Amendments shall be promptly submitted to the County Commissioners for approval; and,

2. The 2015 IFC With Local Amendments shall not apply until the County Commissioners adopt an ordinance or resolution stating the 2015 IFC with Local Amendments applies within the County's jurisdiction ("**Effective Date**").

3. On and after the Effective Date, the Bureau of Fire Prevention in the Fire Department of the City of Steamboat Springs ("**City**") shall enforce the 2015 IFC With Local Amendments on behalf of the Fire District. The City's Fire Marshal, or his/her designee, shall be in charge of the Bureau of Fire Prevention. This subparagraph (3) shall not limit the designation of additional authorized agents or representatives if the Fire District Board deems it necessary for the effective enforcement of the 2015 IFC with Local Amendments.

4. Nothing contained in this Resolution shall be construed as modifying or limiting in any manner the powers, duties and responsibilities of the Fire District, and its authorized agents and representatives, set for in the Special District Act, or as otherwise provided by constitutional, statutory or common law.

5. The Fire Code currently in force in the Fire District's jurisdiction shall remain in full force and effect until the Effective Date of the 2015 IFC with Local Amendments.

6. The 2015 IFC With Local Amendments shall be interpreted in conformance with all Federal, State and local laws and ordinances, including but not limited to the Special District Act.

**B. LOCAL AMENDMENTS TO 2015 IFC.** Wherever the word "jurisdiction" is used in the 2015 Edition of International Fire Code, it shall mean the Steamboat Springs Area Fire Protection District. The 2015 Edition of the International Fire Code is subject to the following amendments and deletions:

**4.1 Section 105. Permits** - shall be amended to add the following sections.

**105.1.7 Permit Fees.** The fee for each permit shall be as set forth in the fee schedule adopted by the City of Steamboat Springs.

**4.2 Section 105.6.32 Open burning,** is amended to delete the Exception.

**4.3 Section 307.2 Permit required,** is amended to read as follows:

A permit shall be obtained from the fire code official in accordance with Section 105.6 prior to kindling a fire.

**4.4 Section 501.1 Scope,** is amended to add a second paragraph as follows:

The fire code official shall have the authority to adopt additional standards for fire service features subject to applicable provisions of State statutes and home rule charter.

**Section 503.5 Required gates or barricades**, is amended to read as follows:

The fire code official is authorized to require the installation and maintenance of gates or other approved barricades across fire apparatus access roads, trails or other accessways, not including public streets, alleys or highways. Electric gate operators are required, and shall be listed in accordance with UL 325. Gates shall be automatic operating and shall be designed, constructed and installed to comply with the requirements of ASTM F 2200 and shall have an Opticom™ emergency vehicle preemption detector added.

**Section 503.6 Security gates**, is amended to read as follows:

The installation of security gates across a fire apparatus access road shall be approved by the fire chief. Where security gates are installed, they shall have an approved means of emergency operation. The security gates and the emergency operation shall be maintained operational at all times. Electric gate operators are required, and shall be listed in accordance with UL 325. Gates shall be automatic operating and shall be designed, constructed and installed to comply with the requirements of ASTM F 2200 and shall have an Opticom™ emergency vehicle preemption detector added.

**4.5 Section 901.1 Scope**, is amended to add a second paragraph as follows:

The fire code official shall have the authority to adopt additional standards for fire protection systems subject to applicable provisions of State statutes and home rule charter.

**4.6 Section 903.2.8 Group R**, is amended to add the following exception:

**EXCEPTION:** An automatic sprinkler system is not required in multi-use buildings, two stories or less with no more than 2 dwelling units, provided the building is constructed as required by International Building Code Section 508.4, and an automatic and manual fire alarm system is installed in accordance with NFPA 72. Sprinkler systems required by other sections and other codes must still be provided.

**4.7 Section 907.2.1 Group A, Exception**, delete.

- 4.8 **Section 907.2.2 Group B, Exception**, delete.
- 4.9 **Section 907.2.3 Group E, Exception 3**, delete.
- 4.10 **Section 907.2.4 Group F, Exception**, delete.
- 4.11 **Section 907.2.7 Group M, Exception 2**, delete.
- 4.12 **Section 907.2.8.1 Manual fire alarm system, Exception 2**, delete.
- 4.13 **Section 907.2.9.1 Group R-2, Exception 2**, delete.
- 4.14 **Section 1011.2 Width and capacity**, is amended to read as follows:

The required capacity of stairways shall be determined as specified in Section 1005.1, but the minimum width shall be not less than 48 inches (1219 mm). See Section 1009.3 for accessible means of egress stairways.

- 4.15 **Section 1011.2 Width and capacity. Exception 1**, is amended to read as follows:

1. Stairways serving one individual dwelling unit in Group R, Division 1 or 2, or serving Group U Occupancies may be 36 inches (914 mm) in width.

**C. *ADDITIONAL PROVISIONS.***

1. All resolutions or policies previously adopted by the Board are hereby repealed to the extent they are in conflict with any portion of this Resolution.

2. If any section, subsection, clause, phrase or provision of this Resolution, or the application thereof to any person or circumstance, shall to any extent, be held by a court of competent jurisdiction to be invalid, void or unconstitutional, the remaining sections, subsections, clauses, phrases and provisions of this Resolution, or the application thereof to any person or circumstance, shall remain in full force and shall in no way be affected, impaired or invalidated. The Board expressly declares it would have adopted this Resolution even if a provision contained in this Resolution is declared invalid.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2018.

BY THE BOARD OF DIRECTORS  
STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT

Director

Director

Director

Director

Director