

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

M. Elizabeth Melton  
District III

## Commissioners' Daily COVID-19 Agenda

March 26, 2020

LIVE AUDIO WILL BE AVAILABLE BY CALLING 1 (669) 900-6833. MEETING ID: 522 308 0487

### 1. 8:30 A.M. BOARD OF HEALTH

#### PUBLIC HEALTH DISCUSSION ON STAY AT HOME ORDER

##### Documents:

[PUBLIC HEALTH ORDER STAY AT HOME.DRAFT.3-25-2020.PDF](#)

### 2. COMMISSIONERS' WORK SESSION

The following items will be discussed, and the Commissioners may provide staff direction or take action regarding these items.

#### 10:30 A.M. ENVIRONMENTAL HEALTH UPDATE

##### Documents:

[BCC AGENDA COMMUNICATION 20200325.PDF](#)  
[RCDEH SUMMARY 20200325.PDF](#)

#### 11:00 A.M. HUMAN SERVICES CCCAP ALLOCATION SPENDING

Discussion to determine if the County would like to utilize CCAP funds to support childcare centers.

Presenter: Kelly Keith, Human Services Director

##### Documents:

[BCC AGENDA COMMUNICATION FORMCCCAP.PDF](#)

### 3. 11:15 A.M. COVID-19 WORK SESSION

### 4. 1:00 P.M. MEETING ADJOURNED

LIVE AUDIO WILL BE AVAILABLE BY CALLING 1 (669) 900 6833.  
MEETING ID: 522 308 0487

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.

**STANDING PUBLIC HEALTH ORDER 2020-0\_\_**  
**LIMITING GATHERINGS OF PEOPLE**  
**AS NECESSARY TO PROTECT PUBLIC HEALTH**  
**(STAY AT HOME)**  
**ROUTT COUNTY BOARD OF HEALTH**

**Recitals**

A. Routt County Resolution 2009-018, established the Routt County Public Health Agency, pursuant to C.R.S. § 25-1-506, designating the Board of County Commissioners of Routt County as the Routt County Board of Health (“Board of Health”).

B. Public Health has the statutory authority to investigate and control the causes of epidemic or communicable diseases and conditions affecting public health, as well as to establish, maintain, and enforce isolation and quarantine, and to exercise physical control over persons within its jurisdiction as necessary for the protection of public health. C.R.S. § 25-1-506 (3)(b)(V) and (VI).

C. Public Health has the statutory authority to close schools and public places and to prohibit gatherings of people when necessary to protect public health. C.R.S. § 25-1-506.

D. Public Health has jurisdiction for both incorporated and unincorporated Routt County. C.R.S. § 25-1-506(2)(a).

E. The Director General of the World Health Organization has declared that COVID-19 constitutes a Public Health Emergency of International Concern and characterized it as a pandemic. The Secretary of the U.S. Department of Health and Human Services has declared COVID-19 constitutes a public health emergency and on March 13, 2020, the President of the United States declared a National Emergency. On March 10, 2020, Colorado Governor Jared Polis declared a State of Disaster Emergency. The Colorado Department of Public Health and Environment has confirmed that COVID-19 continues to spread throughout the State of Colorado, and community transmission of the illness has been confirmed in Routt County. On March 13, 2020, Routt County declared a local disaster.

F. In consultation with the Routt County Public Health Director and the Routt County Public Health Medical Officer, the Board of Health issues these orders in order to slow the spread of the COVID-19 virus.

G. These actions are some of the most available and effective tools to help slow the spread of the virus in our community – and, importantly, to reduce the number of potential deaths caused by COVID-19. By slowing the spread, we have a chance to protect our family, friends, and neighbors who are at risk for severe illness. In particular, this includes all adults over age 60 and anyone with an underlying health condition.

These actions will limit the cascading impacts on critical services due to high absenteeism if large numbers of workers become ill. This Order and actions will help hospitals, first responders, and other healthcare services continue to provide services for those who need them (along with utilities, human services, and businesses) in the coming weeks and months. Collective action can save lives and is in support of the most vulnerable in our community. The more united we can be in preventing the spread the greater the benefit for the whole community.

H. Intent.

The intent of this Order is to ensure that the maximum number of people self-quarantine in their places of residence to the maximum extent feasible to slow the rate of potential transmission of COVID-19 to the greatest extent possible, while enabling the continuation of essential services, businesses and travel necessary to protect public health and safety, and for the continuity of social and commercial life.

When people need to leave their places of residence, whether to obtain or perform vital services, or to otherwise facilitate authorized activities necessary for continuity of social and commercial life, they should at all times reasonably comply with Social Distancing Requirements as defined below. All provisions of this Order should be interpreted to effectuate this intent. Failure to comply with any of the provisions of this Order constitutes an imminent threat to the public health, safety, and welfare of the population residing, working or traveling in Routt County.

NOW, THEREFORE, IT IS ORDERED:

1. This Order is effective within the entirety of Routt County, including all cities and towns within the County.

2. The issuance of this Order is deemed reasonable and necessary for the Preservation of the public health, safety and welfare.

3. Definitions.

A. "Essential Businesses" include:

- i. Healthcare Operations, as defined below.
- ii. Essential Governmental Functions, as defined below.
- iii. Essential Infrastructure, as defined below.
- iv. Grocery stores, farm and produce stands, supermarkets, food banks, convenience stores, and other establishments engaged in the retail sale of food, pet supplies, beer, liquor and wine, and any other household consumer products (such as cleaning and personal care products). This includes stores that sell groceries and also sell other non-grocery products, wholesale, and products necessary to maintaining the safety, sanitation, and essential operation of residences.

- v. Food cultivation, including farming, ranching, livestock, and fishing.
- vi. Businesses that provide food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals.
- vii. Newspapers, television, radio, and other media services.
- viii. Gas stations and auto-supply, auto-repair, and related facilities.
- ix. Banks and related financial institutions.
- x. Hardware stores.
- xi. Plumbers, electricians, exterminators, internet or broadband providers and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operation of residences, Essential Activities, and Essential Businesses.
- xii. Businesses providing mailing and shipping services, including post office boxes.
- xiii. Educational institutions including public and private K-12 schools, colleges and universities for purposes of facilitating distance learning or performing essential functions.
- xiv. Laundromats, dry cleaners, and laundry service providers.
- xv. Restaurants and other facilities that prepare and serve food, but only for delivery or carry out in compliance with any Federal, State or local orders. Schools and other entities that typically provide free food services to students or members of the public may continue to do so under this Order on the condition that the food is provided to students or members of the public on a pick-up and takeaway basis only. Schools and other entities that provide food services under this exemption shall not permit the food to be eaten at the site where it is provided, or at any other gathering site.
- xvi. Businesses that ship or deliver groceries, food, goods or services directly to residences or other businesses.
- xvii. Airlines, taxis, Steamboat Springs Transit, and other private transportation providers providing transportation services necessary for Essential Activities and other purposes expressly authorized in this Order.
- xviii. Home-based care for seniors, adults, or children.
- xix. Residential facilities and shelters for seniors, adults, and children.
- xx. Professional services, such as legal or accounting services, when necessary to assist in compliance with legally mandated activities.

B. “Essential Infrastructure” includes:

- i. Utilities, including power generation, fuel supply, and transmission.
- ii. Water, sewer, gas, sanitation, and electrical services.
- iii. Construction operations and projects, including commercial and residential construction (especially affordable housing or housing for individuals experiencing homelessness), government construction for public infrastructure and facilities, construction necessary to support or

maintain the operation of any Essential Business, and renovation or restoration construction services.

- iv. Skilled trades such as electricians and plumbers.
- v. Other related firms and professionals who provide services necessary to maintain the safety, sanitation, and essential operation of residences.
- vi. Airport operations (including passenger and cargo operations and services).
- vii. Oil refining, oil and gas operations.
- viii. Roads and highways.
- ix. Public transportation.
- x. Solid waste collection and removal.
- xi. Internet and telecommunications systems, including the provision of essential global, national, and local infrastructure for computing services, business infrastructure, communications, and web-based services.

C. “Essential Governmental Functions” include all services needed to ensure the continuing operation of government agencies and departments, and provide for the health, safety, transportation, and welfare of the public, including:

- i. Public safety personnel.
- ii. Law enforcement.
- iii. Fire prevention and response.
- iv. Building code enforcement.
- v. Airport and transportation personnel.
- vi. Security personnel.
- vii. Emergency management and response.
- viii. Emergency dispatchers.
- ix. Public and environmental health functions.
- x. Military personnel and supporting essential civilian personnel.
- xi. Colorado state, county, and municipal courts.
- xii. City and Town governing boards, commissions, and quasi-judicial proceedings.

D. “Essential Travel” includes travel for any of the following purposes:

- i. Any travel related to the provision of or access to Essential Activities, Essential Governmental Functions, Essential Businesses, or Minimum Basic Operations.
- ii. Travel to care for elderly, minors, dependents, persons with disabilities, or other vulnerable persons.
- iii. Travel to return to a place of residence from outside the jurisdiction.
- iv. Travel required by law enforcement or court order.
- v. Travel required for non-residents to return to their place of residence outside the County. Individuals are strongly encouraged to verify that their transportation out of the County remains available and functional prior to commencing such travel.

E. “Event” is a gathering of five or more people for business, social, or recreational activities, or a location that engages in or allows for such activities; that takes place indoors or outdoors, including, but not limited to, community, civic, public, leisure, or sporting events; parades; concerts; festivals; assemblies; places of worship; conventions; fundraisers; restaurants and bars (regardless of capacity); community recreational centers; ice rinks; libraries; child care centers; and similar locations and activities.

“Event” does not include activities that are primarily individual or occur in groups of less than 5 people, however, Social Distancing Requirements must be maintained. “Event” also does not include places of employment for federal, state, local and special district employees, employees of Essential Businesses, or those providing Essential Government Functions or Essential Infrastructure.

- F. “Healthcare Operations” include:
- i. Hospitals, clinics, and walk-in health facilities.
  - ii. Medical and dental care, excluding elective procedures.
  - iii. Research and laboratory services.
  - iv. Medical wholesale and distribution.
  - v. Home health care companies, workers, and aides.
  - vi. Pharmacies.
  - vii. Pharmaceutical and biotechnology companies.
  - viii. Behavioral health care providers.
  - ix. Nursing homes, residential health care, or congregate care facilities.
  - x. Medical supplies and equipment manufacturers and providers, or any related and/or ancillary healthcare services.
  - xi. Veterinary care, livestock services, and all healthcare services provided to animals.
  - xii. Animal shelters and pet boarding services.
  - xiii. This exemption shall be construed broadly to avoid any impacts to the delivery of healthcare, broadly defined.
  - xiv. Healthcare Operations does not include health clubs, fitness and exercise gyms, and similar facilities.
- G. “Minimum Basic Operations” include:
- i. The minimum necessary activities to maintain the value of the business’s inventory, ensure security, process payroll and employee benefits, or for related functions.
  - ii. The minimum necessary activities to facilitate employees of the business being able to continue to work remotely from their residences.
- H. “Social Distancing Requirements” include:
- i. Limiting contact of people at least 6 feet from each other.
  - ii. Limiting contact to less than 10 minutes.

- iii. Washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer.
- iv. Covering coughs or sneezes into the sleeve or elbows.
- v. Regularly cleaning high-touch surfaces (daily or more frequently).
- vi. Not shaking hands.
- vii. Employees that are sick or exhibiting COVID-19 symptoms shall be prohibited from their workplace.
- viii. Proper hand hygiene and sanitation must be readily available to all attendees and employees.

#### 4. Stay at Home.

A. All individuals currently living within Routt County are ordered to stay at their place of residence. Individuals may leave their place of residence only to perform any of the following determined to be “Essential Activities”.

Individuals experiencing homelessness are exempt from this section, but are strongly urged to obtain shelter, and governmental and other entities are strongly urged to make such shelter available as soon as possible and to the maximum extent practicable (and to use COVID-19 risk mitigation practices in their operation).

i. To engage in activities or perform tasks essential to their health and safety, or to the health and safety of their family or household members (including, but not limited to, pets), such as, by way of example only and without limitation, obtaining medical supplies or medication, visiting a health care professional, or obtaining supplies they need to work from home.

ii. To obtain necessary services or supplies for themselves and their family or household members, or to deliver those services or supplies to others, such as, by way of example only and without limitation, food, pet supplies, household consumer products, and products necessary to maintain the safety, sanitation, and essential operation of residences.

iii. To engage in outdoor activity, provided the individuals comply with Physical Distancing Requirements as defined herein such as, by way of example and without limitation, exercising, walking, hiking, or running. Parks within Routt County may remain open to the public to engage in outdoor activities but all playgrounds, golf courses, tennis courts, basketball courts, picnic areas, and other similar areas conducive to public gathering shall be closed. Additionally, the allowable outdoor activities in this Order do not include group sports and activities that would violate the Physical Distancing Requirements, such as, by way of example and without limitation, football games or volleyball games.

iv. To perform work providing essential products and services at an Essential Business, to carry out Minimum Basic Operations, or to otherwise carry out activities specifically permitted in this Order.

v. To care for a family member or pet in another household.

vi. To provide, support or access Healthcare Operations.

- vii. To provide, operate, support or access Essential Government Functions.
- viii. To provide, operate or support Essential Infrastructure.

B. Visitors to Routt County are directed to return home immediately upon the issuance of this Order by the fastest and safest available means, and persons considering visiting Routt County should remain home. Although non-resident homeowners are expressly exempt from this paragraph, non-resident homeowners are strongly encouraged to leave or not travel to Routt County.

C. All Events, as defined herein, of 5 people or more, are prohibited.

D. Food establishments including bars, taverns, taprooms, and restaurants are governed by the Governor's Executive Order \_\_\_\_\_.

E. Social Distancing Requirements must be met at all times. Essential Businesses, Essential Government Functions, Essential Infrastructure and Healthcare Operations shall comply with Social Distancing Requirements to the greatest extent possible.

F. All businesses with a facility in the County, except Essential Businesses are required to cease all activities at facilities located within the County except for Minimum Basic Operations. Businesses not listed as an Essential Business may also continue operations in addition to Minimum Basic Operations but only consisting exclusively of employees or contractors performing activities remotely or can provide pick-up or delivery service as long as such businesses are otherwise in compliance with this Order. Cannabis businesses are subject to pick-up orders only.

G. All Essential Businesses are strongly encouraged to remain open.

H. For purposes of this Order, all first responders, emergency management personnel, emergency dispatchers, court personnel, and law enforcement personnel, and others working for or to support Essential Businesses are categorically exempt from this Order.

I. Nothing in this Order shall prohibit any individual from performing or accessing Essential Governmental Functions.

J. For the purposes of this Order, covered businesses include any for-profit, non-profit, or educational entities, regardless of the nature of the service, the function they perform, or its corporate or entity structure.

K. All Events at the following locations are prohibited, regardless of the number of attendees: Day care centers, child care centers, home child care centers, private schools (including pre-schools) and private day schools.

L. All short term lodging (30 days or less) remains subject to Routt County Public Health Order 2020-0\_\_.

M. Residential and commercial construction sites may otherwise continue to operate so long as in compliance with this Order in reference to Social Distancing Requirements and limiting persons on site to no more than 10 people at any given time.

N. Individuals shall limit their travel to Essential Travel.

6. **Most Restrictive Standard Controls.** To the extent any State and/or Federal orders or laws are more restrictive than what is set forth herein, such orders control.

7. **Judicial Review.** Any person aggrieved and affected by this Order has the right to request judicial review by filing an action with the Routt County District Court within 90 days of the date of this Order, pursuant to C.R.S. § 25-1-515. However, you must continue to obey the terms of this Order while your request for review is pending.

8. **Penalties.** Failure to comply with this Order is subject to the penalties contained in C.R.S. §§ 25-1-516 and 18-1.3-501, including a fine of up to five thousand (\$5,000) dollars and imprisonment in the county jail for up to eighteen (18) months and may subject the person to a civil action for damages.

9. This Order is in effect for 30 days unless extended or earlier rescinded.

ORDERED THIS \_\_\_\_ day of \_\_\_\_\_, 2020.

**BY THE BOARD OF HEALTH FOR ROUTT COUNTY, COLORADO.**

\_\_\_\_\_  
Timothy V. Corrigan, Chair

ATTEST:

\_\_\_\_\_  
Kim Bonner,  
Routt County Clerk and Recorder



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

<b>ITEM DATE: 3/26/2020</b>	<b>ITEM TIME:</b>
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<b>FROM:</b>	Scott Cowman – Routt County Director of Environmental Health
<b>TODAY’S DATE:</b>	3/25/2020
<b>AGENDA TITLE:</b>	
<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input type="checkbox"/> ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input checked="" type="checkbox"/> INFORMATION	
<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>	
	Update on the guidelines compiled for local restaurants and stores and efforts to disseminate and enforce.
<b>II. RECOMMENDED ACTION (<i>motion</i>):</b>	
	Information only
<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>	
<b>PROPOSED REVENUE (<i>if applicable</i>):</b>	
<b>CURRENT BUDGETED AMOUNT:</b>	
<b>PROPOSED EXPENDITURE:</b>	
<b>FUNDING SOURCE:</b>	
<b>SUPPLEMENTAL BUDGET NEEDED: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></b>	
<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>	
	None
<b>V. BACKGROUND INFORMATION:</b>	
	See attached
<b>VI. LEGAL ISSUES:</b>	
	None
<b>VII. CONFLICTS OR ENVIRONMENTAL ISSUES:</b>	
	None
<b>VIII. SUMMARY AND OTHER OPTIONS:</b>	
	Information only
<b>IX. LIST OF ATTACHMENTS:</b>	
	Written Summary

## Routt County Department of Environmental Health Response to COVID-19

*Updated 03/25/2020*

### State Order's, Guidance, and Timeline Relating to Environmental Health Permitted Facilities:

- **March 11, 2020:** CDPHE shares Denver Public Health & Environment Notice of Orders Issued by City of Denver to utilize as guidance for local retail food establishments
  - **March 13, 2020:** State issues Executive Order D 2020 013 ordering employers to reduce in-person workforce by 50% due to the presence of COVID-19 in the State
  - **March 13, 2020:** CDPHE Division of Environmental Health Services (DEHS) issues a guidance document developed to assist retail food establishments during our COVID-19 response
  - **March 13, 2020:** CDPHE issues guidance document for swimming pool professionals
  - **March 16, 2020:** Governor Polis issues Public Health Order (20-22) Closing bars, restaurants, theaters, gymnasiums, and casino's statewide
  - **March 18, 2020:** CDPHE issues an amended Notice of Public Health Order (20-22)
  - **March 19, 2020:** DEHS issues guidance posters for retail food establishments to post in their facility
  - **March 19, 2020:** CDPHE issues Notice of Public Health Order 20-23 Implementing Social Distancing Measures
  - **March 19, 2020:** DEHS issues guidance to local agencies on Enforcement Framework and Cleaning Guidance
  - **March 21, 2020:** Governor Polis issues Order D2020 011 Ordering the Temporary Suspension of Certain Regulatory Statutes
  - **March 21, 2020:** State Department of Revenue issues Executive Order D 2020 011 - Temporary Suspension of Enforcement on On-Premise Retailed Licensees and Breweries to Sell, Deliver or Provide Alcohol for Takeout
  - **March 21, 2020:** CDPHE issues updated and more comprehensive guidance on the enforcement of Public Health Orders (20-22)
  - **March 21, 2020:** CDPHE issues guidance to allow for restaurants to sell certain household products and food items in bulk that are typically disallowed
  - **March 21, 2020:** CDPHE issues an amended Social Distancing Public Health Order and associated guidance
  - **March 25, 2020:** CDPHE issues outreach related to natural swim beach regulations and plans for 2020
- **All orders and guidance described above may be found at <https://covid19.colorado.gov/schools-workplaces-community>**
- **Routt County Department of Environmental Health (RCDEH) has provided and continues to push out Order's, guidance, clarification, and updated information to permitted facility 's in the County and continues to respond to questions and concerns**
- **Routt County Communications: Preparation of information for press releases and local media interview (Heather Savalox)**

## Routt County Board of Health Executive Order 20-02 Limiting Gatherings of People:

In response to the Order RCDEH prepared separate communications for grocery's and restaurants to implement elements of the Order and provide more specific guidelines for social/physical distancing.

- **Restaurants:** *"In an effort to slow the spread of COVID-19 in our community, the Routt County Board of Health issued the attached Public Health Orders expanding the criteria for social distancing into short-term lodging (hotels, motels, timeshares, and short term rentals, bed and breakfasts, lodges, retreats, and camping) prohibiting bookings or reservations through April 24, 2020. There are exceptions, which are listed in the Order (2020-01). Additional restrictions have also been imposed on commercial businesses, including grocery stores, convenience stores, and food pantries to limit customers and institute social distancing requirements, similar to those issued for retail food operations with take-out/delivery options (5 patrons onsite, maintaining 6 feet distance between each other):*
  - *Businesses smaller than 1,000 square feet shall limit customers to no more than 5 in the business at any one time.*
  - *Businesses larger than 1,000 square feet may allow more customers at any one time as long as social distancing requirements are met and posted in an obvious fashion.*
  - *Businesses must have cleaning processes in place to reduce cross-contamination by customers when using pens, credit card machines, counters, gas pumps, and any other item touched by more than one person.\**
  - *Social distancing requirements apply to those standing in checkout lines, customers awaiting entry to businesses, and while shopping or otherwise conducting business.*

*\*Please ensure that you're following the criteria listed in item #3 to comply with these requirements. I've also reattached guidance for bulk food sales as well as an infographic for take-out/delivery service and food safety. The additional limitations ordered may influence consumers to take advantage of additional services available through retail food outlets. As always, please reach out to our Department for further guidance."*

- **Grocery Stores:** *"In an effort to slow the spread of COVID-19 in our community, the Routt County Board of Health issued the attached Public Health Orders expanding the criteria for social distancing into short-term lodging (hotels, motels, timeshares, and short term rentals, bed and breakfasts, lodges, retreats, and camping) prohibiting bookings or reservations through April 24, 2020. There are exceptions, which are listed in the Order (2020-01). Additional restrictions have also been imposed on commercial businesses, including grocery stores, convenience stores, and food pantries to limit customers and institute social distancing requirements, similar to those issued for retail food operations with take-out/delivery options (5 patrons onsite, maintaining 6 feet distance between each other):*
  - *Businesses smaller than 1,000 square feet shall limit customers to no more than 5 in the business at any one time.*
  - *Businesses larger than 1,000 square feet may allow more customers at any one time as long as social distancing requirements are met and posted in an obvious fashion.*
  - *Grocery stores, convenience stores, and food pantries can play an important role in protecting the health of employees and customers from COVID-19 infections by following these personal and environmental hygiene practices:*

- *Conduct daily employee wellness checks. Ensure employees stay home when they are sick with fever, coughing, and sneezing.*
- *Ensure employees wash hands often with soap and warm water for 20 seconds upon arriving to work, after using the restroom, before and after eating and frequently throughout the day. Avoid touching your eyes, mouth, and nose.*
- *Provide alcohol-based hand sanitizers for employees and customers by placing them at convenient/accessible locations. Ensure there is a way to sanitize shopping carts and basket handles – either by making wipes available to customers or by having employees manage the process and disinfect surfaces in between uses.*
- *Frequently clean and disinfect commonly touched surfaces and objects such as pens, electronics, door knobs, faucet handles, counter tops, cash machine key pads, gas pumps, shopping cart handles frequently throughout the day. Staff should wear disposable gloves when cleaning and disinfecting surfaces; discard after completing process. Regular cleaning and disinfecting products can be used. Recommended disinfection products are listed here: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>*
- *Have staff dispense food from self-service bars or discontinue buffet services to prevent customer reuse of service utensils.*
- *Designate personnel to ensure social distancing requirements are met when any lines form inside or outside of the store. In areas of high-volume traffic, utilize spacing tools for checks and lines. Put tape on the floor to keep customers 6 feet apart.*
- *Offer designated shopping hours for high-risk customers.*
- *Prominently display signage in the store to communicate the steps that staff are taking to minimize the risk of COVID-19 (examples attached).*

*This is uncharted territory for everyone, I'll be contacting you individually throughout the day to ensure you understand the requirements and have all the resources you need."*



**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

<b>ITEM DATE:</b> 3/26/2020	<b>ITEM TIME:</b> 11am

<b>FROM:</b>	Kelly Keith DHS
<b>TODAY'S DATE:</b>	3/25/2020
<b>AGENDA TITLE:</b>	CCCAP Allocation Spending

<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input type="checkbox"/> <b>ACTION ITEM</b>	
<input checked="" type="checkbox"/> <b>DIRECTION</b>	
<input type="checkbox"/> <b>INFORMATION</b>	

**I. DESCRIBE THE REQUEST OR ISSUE:**  
 The state is allowing counties to utilize CCAP funds to support child care centers and families..

**II. RECOMMENDED ACTION (*motion*):**  
 Determine if we would like to utilize CCAP funds to support childcare centers.

**III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):**  
**PROPOSED REVENUE (*if applicable*): \$ 266,618.45**  
**CURRENT BUDGETED AMOUNT: \$ 280,651.08**  
**PROPOSED EXPENDITURE: \$ 67,000**  
**FUNDING SOURCE: TANF Allocation/CCCAP**  
**SUPPLEMENTAL BUDGET NEEDED: YES  NO**   
*At this time we could support March and April with our current TANF/CCAP allocation. We can still potentially buy CCCAP or get money from the state.*

**IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):**  
 This can help child care centers stay afloat and hopefully reopen. Waiving of the parent fees would greatly support families that are already struggling.



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

### V. BACKGROUND INFORMATION:

The Governor has issued an executive order that directs CDHS to access additional federal Child Care Development Funds to reimburse counties that pay providers through the Colorado Child Care Assistance Program (CCCAP) for absences or closures as a result of COVID-19. These provisions are in place until May 14th, with the possibility of extension if the outbreak continues. The Governor has also encouraged counties to continue to fund CCCAP child care centers who are experiencing low attendance or temporary closures to ensure consistency for child care providers and to protect the vital role they play for children and families

All of these below actions could be covered with a TANF transfer, so not a risk of county funds or a need for emergency relief funds. I would rather give to the centers than revert back to the state. We have approx. \$160,000 in this years TANF allocation and reserves. I am also actively trying to buy CCCAP.

The two main decisions

- Do we want to increase the absences to a minimum of 14/per month or maximum of 31/month OR whatever we choose. I recommend would to pay all absences for the month of March. For April I would like to pay either 14 days or 31 days. This will add a little cushion for the centers to absorb costs even without being open. The cost would be similar to the monthly CCCAP costs of \$44,000 or half if we did 14 days.
- Do we want to waive parent fees across the board or only for impacted households? I would vote yes to any parents affected. This would be a nominal cost as parent fees are between \$15 and few hundred dollars. I would only want to make the decision for March and April and see what May brings.

### VI. LEGAL ISSUES:

### VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

Are the paying parents also having to pay tuition? Do we want to support centers that are not open if they do not plan to open soon?

### VIII. SUMMARY AND OTHER OPTIONS:

Do not give the money out, give some of the money out and support of combination of the options, use First Impressions funding.