

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Douglas B. Monger
District II

Cari Hermacinski
District III

REGULAR MEETING

April 3, 2018

**LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY
CALLING (970) 870-5499
EXCLUDES WORK SESSIONS**

1. 9:00 A.M. COMMISSIONERS

**A. UNITED STATES DEPARTMENT OF AGRICULTURE RURAL
DEVELOPMENT**

Meeting with Sallie Clark, Colorado State Director of USDA Rural Development, to discuss programs and funding partnership opportunities for Routt County.

2. 10:30 A.M. CALL TO ORDER

A. PLEDGE OF ALLEGIANCE

**B. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND
PAYROLL**

C. ITEMS OF NOTE FROM THE PREVIOUS DAY'S WORK SESSION

3. 10:35 A.M. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

**A. APPROVAL OF COUNTY COMMISSIONERS MINUTES: REGULAR
MEETING OF FEBRUARY 20, 2018;**

Documents:

[2.20.18.PDF](#)

**B. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE
IRRIGATION WATER USE AGREEMENT BETWEEN ROUTT COUNTY AND
THE CITY OF STEAMBOAT SPRINGS.**

Documents:

[ACTIONAGENDACOMMUNICATIONS CLEF WATER RIGHTS
AGREEMENT.PDF](#)

[CLEF IRRIGATION WATER USE AGREEMENT.FINAL.PDF](#)

**C. APPROVAL OF THE RECOMMENDATION BY THE YAMPA VALLEY
HOUSING AUTHORITY INTERVIEW COMMITTEE TO APPOINT THE
FOLLOWING PEOPLE TO THE YAMPA VALLEY HOUSING AUTHORITY
BOARD: ROGER ASHTON FOR A TERM EXPIRING ON DECEMBER 31,
2021, CATHERINE CARSON FOR A TERM EXPIRING ON DECEMBER 31,
2021, COLE HEWITT FOR A TERM EXPIRING ON DECEMBER 31, 2021,
CHRIS SLOTA FOR A TERM EXPIRING ON DECEMBER 31, 2020,
RACHEL HASSELL FOR A TERM EXPIRING ON DECEMBER 31, 2020,**

**RICHARD BANKS FOR A TERM EXPIRING ON DECEMBER 31, 2019,
AND MARK SCULLY FOR A TERM EXPIRING ON DECEMBER 31, 2019.**

Documents:

[YVHA APPOINTMENTS.PDF](#)
[YVHA APPOINTMENTS MEMO.PDF](#)

**D. APPROVAL OF AND AUTHORIZATION TO RATIFY THE
COMMISSIONERS' SIGNATURES ON A LETTER OF SUPPORT FOR LIBBY
CHRISTENSEN'S APPLICATION TO THE REGIONAL FOOD ECONOMIES
FELLOWSHIP PROGRAM TO SUPPORT FOOD SYSTEM PROJECTS IN
ROUTT COUNTY.**

Documents:

[BCC AGENDA COMMUNICATION FORM - CHRISTENSEN LETTER OF
SUPPORT.PDF](#)
[WALLACE CENTER SUPPORT LETTER.PDF](#)

**4. 10:40 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT
AGENDA**

5. 10:45 A.M. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

6. 11:00 A.M. HUMAN SERVICES

Kelly Keith, Director

A. CHILD ABUSE PREVENTION MONTH

Consideration to approve and authorization for the Chair to sign a resolution proclaiming April 2018 as Child Abuse Prevention Month in Routt County.

Documents:

[AGENDA COMMUNICATION FORM CAPM 2018.PDF](#)
[2018 CAPM RESOLUTION APRIL 03.PDF](#)

B. MONTH OF THE YOUNG CHILD

Consideration for approval of and authorization for the Chair to sign a resolution proclaiming April 2018 as the Month of the Young Child in Routt County.

Documents:

[2018-04 MOYC RESOLUTION.PDF](#)
[2018-04 APRIL MOYC RESOLUTION.PDF](#)

7. 11:15 A.M. CLERK AND RECORDER

Kim Bonner, County Clerk

A. MV EXPRESS SELF-SERVICE TERMINAL PARTICIPATION AGREEMENT

Consideration for the approval of and authorization to sign the MV Express Self-Service Terminal Participation Agreement with ITI.

Documents:

[APPROVAL OF AND AUTHORIZATION TO SIGN THE MV EXPRESS](#)

[SELF-SERVICE TERMINAL PARTICIPATION AGREEMENT WITH ITI..PDF](#)
[PARTICIPATION AGREEMENT -MV_KIOSK.PDF](#)

B. CLOSURE OF MOTOR VEHICLE OFFICE FOR SOFTWARE CONVERSION

Consideration for the approval of and authorization for the Chair to sign a Resolution to authorizing the Motor Vehicle Office to close from August 1-3, 2018 for the statewide motor vehicle software conversion.

Documents:

[CONSIDERATION OF AND APPROVAL OF AND AUTHORIZATION TO SIGN THE RESOLUTION TO AUTHORIZE MOTOR VEHICLE TO CLOSE FROM AUGUST 1-3, 2018..PDF](#)
[2018 RESOLUTIONTOCLOSEMVAUG1_3.PDF](#)

C. CLOSURE OF CLERK & RECORDER'S OFFICE FOR THE PRIMARY ELECTION

Consideration for the approval of and authorization for the Chair to sign a Resolution to close the Clerk & Recorder's Office to the public on Primary Election Day, June 26, 2018.

Documents:

[2018 RESOLUTIONTOCLOSEPRIMARYELECTIONDAY.PDF](#)

D. CLOSURE OF CLERK & RECORDER'S OFFICE FOR THE GENERAL ELECTION

Consideration for the approval of and authorization for the Chair to sign the Clerk & Recorders Office to the public for the General Election, November 6, 2018.

Documents:

[2018 RESOLUTIONTOCLOSEELECTIONDAY.PDF](#)

8. 11:30 A.M. PURCHASING

Dan Weinheimer, Deputy County Manager

A. RFP 601 ROUTT COUNTY TOWER SITES (4) IMPROVEMENTS

Consideration to approve the purchase and authorize the County Manager to approve a purchase order for the Routt County Communications (RCC) Department four (4) Tower Sites Improvements Project 2018.

Documents:

[RFP 601 RCC \(4\) TOWER SITES IMPROVEMENTS PROJECT 2018 BCC AGENDA.PDF](#)
[WERNER_2018 TOWER IMPROVEMENTS_SCOPE OF WORK.PDF](#)
[ADVANCED TOWER BID ROUTT RFP 601 FOUR SITES.PDF](#)

B. RFP 602 MT. WERNER TOWER R-56 AUDIT GROUNDING PROJECT

Consideration to approve the purchase and authorize the County Manager to approve a purchase order for the Routt County Communications (RCC) Mt. Werner Tower Site R56 Audit Grounding Project.

Documents:

[RFP 602 RCC MT. WERNER TOWER SITE R56 AUDIT GROUNDING BCC AGENDA.PDF](#)
[RFP 602 WERNER_2018 R56 AUDIT SITE IMPROVEMENTS_SCOPE OF WORK REV 2.PDF](#)
[RFP 602 ADVANCED TOWER BID.PDF](#)

9. 11:40 A.M. ROAD AND BRIDGE DEPARTMENT
Mike Mordi, Interim Public Works Director

A. ROAD AND BRIDGE STATE BID UTV PURCHASE

Consideration for waiver of the formal purchase process and approval of purchase and authorization of the County Manager to a sign purchase order for one (1) new UTV vehicle for the Communications Department vehicle as an addition to the motor pool fleet for the Road and Bridge Department.

Documents:

[ROAD AND BRIDGE STATE BID UTV PURCHASE BCC AGENDA.PDF](#)
[STEAMBOAT MOTORS NJAP UTV QUOTE.PDF](#)

B. 2017 HUTF MILEAGE CERTIFICATION

Consideration for approval of and authorization for the Commissioners to sign the annual mileage certification required by the Colorado Department of Transportation (CDOT) to support receiving HUTF funding.

Documents:

[BCCCF2017HUTF.PDF](#)
[SIGSHEET_2017_ROUTT.CO.PDF](#)

10. 12:00 P.M. LUNCH BREAK

11. 1:00 P.M. ECONOMIC DEVELOPMENT UPDATE

John Bristol, Economic Development Director for Steamboat Springs Chamber Resort Association

Documents:

[BCC AGENDA COMMUNICATION FORM - JOHN BRISTOL - Q1 - 2018.PDF](#)

12. 1:30 P.M. COMMISSIONERS

A. COUNTY MANAGER ANNUAL REVIEW

Work session to discuss the County Manager's annual review.
Executive session may be requested pursuant to C.R.S. 24-6-402 (4) (f) – Personnel Matters.

13. 2:15 P.M. PLANNING

Chad Phillips, Planning Director

A. TAYLOR ASSURANCE REGARDING DEVELOPMENT OF LAND

Consideration of authorizing the Chair's signature on the Taylor Assurance Regarding the Development of Land.

Documents:

[BCC COMMUNICATION FORM 4.3.18.PDF](#)

14. 2:30 P.M. HUMAN RESOURCES

Chris Hensen, Director

A. WORKERS COMP AND LIABILITY POOLS LOSE ANALYSIS

Presentation regarding workers Comp and Liability Pools Loss Analysis from CTSI.

15. 3:00 P.M. HISTORIC PRESERVATION BOARD

Helena Taylor, Staff Assistant

Documents:

[HISTORIC DESIGNATIONS 04032018.PDF](#)
[RCHPB 2018-0308.PDF](#)

A. ELMER HOUSE

Consideration to accept the recommendation of the Historic Preservation Board and sign the Resolution designating the Elmer House to the Routt County Register of Historic Properties.

Documents:

[FINAL ELMER HOUSE NOMINATION.PDF](#)
[ELMER RESOLUTION.PDF](#)

B. MOONHILL SCHOOLHOUSE

Consideration to accept the recommendation of the Historic Preservation Board and sign the Resolution designating the Moonhill Schoolhouse to the Routt County Register of Historic Properties.

Documents:

[FINAL MOONHILL SCHOOLHOUSE NOMINATION 12-31-17.PDF](#)
[MOONHILL ADDENDA.PDF](#)
[MOONHILLSCHOOLHOUSE RESOLUTION.PDF](#)

C. UPPER AND LOWER PERRY CABINS

Consideration to accept the recommendations of the Historic Preservation Board and sign a Resolution designation the Upper and Lower Perry Cabins at Perry Mansfield Performing Arts School and Camp to the Routt County Register of Historic Properties.

Documents:

[UPPER LOWER PERRY CABINS NOMINATION.1-29-2018.PDF](#)
[UPPER_LOWERPERRY CABINS RESOLUTION.PDF](#)

16. 3:30 P.M. MEETING ADJOURNED

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY CALLING (970) 870-5499
EXCLUDES WORK SESSIONS

All regular meetings are open to the public unless otherwise noted.

All meetings will be held in the Routt County Historic Courthouse -
522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.

