

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Douglas B. Monger
District II

M. Elizabeth Melton
District III

Work Session

April 13, 2020

LIVE AUDIO WILL BE AVAILABLE BY CALLING 1 (669) 900-6833.

MEETING ID: 522 308 0487

PASSWORD: 522

The Routt County Board of Health or Board of Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to specific legal questions concerning Routt County's COVID-19 response.

1. 10:30 A.M. CALL TO ORDER

2. COUNTY MANAGER UPDATE

Mark Collins, Interim County Manager

The Routt County Board of County Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to specific legal questions concerning Routt County's COVID-19 response.

3. LEGAL

Erick Knaus, County Attorney

The Routt County Board of County Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to specific legal questions concerning Routt County's COVID-19 response.

4. LEGAL - CONTINUED DECLARATION OF LOCAL DISASTER

Consideration of and adoption of Resolution Continuing Declaration of Local Disaster.

Documents:

[DISASTER DECLARATION COMMUNICATIONS FORM 4-13-2020.PDF](#)
[DISASTER DECLARATION CONTINUE RESOLUTION 4-10-2020.PDF](#)

5. 2020 BUDGET CUT DISCUSSION

Presenters: County Manager Mark Collins and Accounting Director Dan Strnad

Documents:

[BCC AGENDA COMMUNICATIONS FORM-FY 2020 BUDGET CUTS.PDF](#)
[REVIEW 2020 BUDGET ADJUSTMENTS FROM DEPARTMENT MANAGERS RELATED TO COVID 19 AND REVIEW SHORT TERM AND LONG TERM FEASIBILITY 4.13.2020.PDF](#)

6. PUBLIC COMMENT

Public Comment will be heard on any item quasi-judicial land use items County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

1. DUE TO THE CURRENT PANDEMIC, THE COUNTY COMMISSIONERS REQUEST CITIZENS ATTEND THE MEETINGS VIA PHONE. Because public access to the Courthouse has been curtailed we request public comment be submitted in writing to bcc@co.routt.co.us. Public comments will be entered into the record. Please indicate in the subject line of your message that it is public comment and reference the agenda item to which it relates.

7. 1:00 P.M. MEETING ADJOURNED

LIVE AUDIO WILL BE AVAILABLE BY CALLING 1 (669) 900 6833.
MEETING ID: 522 308 0487
PASSWORD: 522

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: April 13, 2020	ITEM TIME:
----------------------------------	-------------------

FROM:	Erick Knaus/Lynaia South
TODAY'S DATE:	April 10, 2020
AGENDA TITLE:	Consideration of and adoption of a Resolution Continuing Declaration of Local Disaster

CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

I. DESCRIBE THE REQUEST OR ISSUE:
Consideration of and adoption of a Resolution Continuing Declaration of Local Disaster.

II. RECOMMENDED ACTION:
Motion to approve a Resolution Continuing Declaration of Local Disaster

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
PROPOSED REVENUE:
PROPOSED EXPENDITURE:
FUNDING SOURCE:

N/A

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):
N/A

V. BACKGROUND INFORMATION:
On March 13, 2020, the Chair signed a Declaration of Local Disaster relating to the COVID-19 global pandemic. On March 16, 2020, the Board of County Commissioners ratified and extended this Declaration of Local Disaster. The proposed Resolution will extend the Declaration for a number of days as determined by the Commissioners.

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

VI. LEGAL ISSUES:
N/A
VII. CONFLICTS OR ENVIRONMENTAL ISSUES:
N/A
VIII. SUMMARY AND OTHER OPTIONS:
N/A

STATE OF COLORADO)

RESOLUTION NO. 2020-_____

) ss

COUNTY OF ROUTT)

**A RESOLUTION OF THE ROUTT COUNTY BOARD OF COUNTY
COMMISSIONERS CONTINUING THE
DECLARATION OF LOCAL DISASTER**

WHEREAS, the Colorado Disaster Emergency Act, C.R.S. 24-33.5-701, et seq, provides procedures for statewide and local prevention of, preparation for, response to, and recovery from disasters; and

WHEREAS, pursuant to C.R.S. § 24-33.5-703(3), a “disaster” is defined to mean “the occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural cause or cause of human origin, including but not limited to fire, flood, earthquake, wind, storm, wave action, hazardous substance incident, oil spill or other water contamination requiring emergency action to avert danger or damage, volcanic activity, epidemic, air pollution, blight, drought, infestation, explosion, civil disturbance, or hostile military or paramilitary action, or a condition of riot, insurrection, or invasion”; and,

WHEREAS, pursuant to C.R.S. § 24-33.5-709, a local disaster may be declared “only by the principal executive officer of a political subdivision;” and,

WHEREAS, pursuant to C.R.S. §§ 30-10-307 and 308, as amended, the chair of the Board of County Commissioners (“Board”) is the principal executive officer of Routt County and, in the absence of the chair, the vice-chair is statutorily authorized to act as the principal executive officer; and,

WHEREAS, pursuant to C.R.S. § 24-33.5-709(1), the declaration of a local disaster “shall not be continued or renewed for a period in excess of seven days except by or with the consent of the governing board of the political subdivision;” and,

WHEREAS, pursuant to C.R.S. § 24-33.5-709(1), any order declaring, continuing, or terminating a local disaster “shall be given prompt and general publicity and shall be filed promptly with the county clerk and recorder;” and,

WHEREAS, the Routt County Director of Emergency Management has advised the Board of a disaster currently present in Routt County, to wit, the occurrence or imminent threat of widespread or severe damage, injury or loss of life or property resulting from COVID19 Pandemic (“Pandemic”) requiring emergency action to avert danger or damage, which began to occur on or before March 10, 2020, and which continues; and

WHEREAS, it would be appropriate and in the interests of the public health and safety, and would further protect property, for the Board to implement said recommendation; and

WHEREAS, the cost and magnitude of responding to and recovery from the impact of the Pandemic is far in excess of the county's available resources; and

WHEREAS, pursuant to C.R.S. § 24-33.5-709(2), the effect of declaring a local disaster "is to activate the response and recovery aspects of any and all applicable local and interjurisdictional disaster emergency plans and to authorize the furnishing of aid and assistance under such plans"; and

WHEREAS, Colorado Governor Polis issued a Declaration of a Disaster Emergency on March 10, 2020 and he extended that Declaration on April 8, 2020; the President of the United States declared a National Emergency on March 13, 2020; and those declarations continue; and

WHEREAS, the Chair of the Board declared a Local Disaster on March 13, 2020. On March 16, 2020, the Board adopted Resolution No. 2020-___ Ratifying and Continuing the Declaration of Local Disaster and it is the intent of this Resolution to further continue that Declaration; and

NOW THEREFORE, BE IT RESOLVED THAT:

1. That the Board hereby continues the Declaration of Local Disaster. There is a local disaster in Routt County, to wit, the occurrence or imminent threat of widespread or severe damage, injury or loss of life or property resulting from the Pandemic requiring emergency action to avert danger or damage.
2. The effect of this declaration of disaster shall be to activate the response and recovery aspects of any and all applicable local and interjurisdictional disaster emergency plans and to authorize the furnishing of aid and assistance under such plans.

BE IT FURTHER RESOLVED that the principal executive officers of all other cities and towns in Routt County affected by said disaster are urged to proclaim similar declarations and to cooperate with Routt County as necessary to cope with this incident.

BE IT FURTHER RESOLVED that the Declaration of Local Disaster shall be effective as of the date of the original Declaration, March 13, 2020. This Resolution and the Declaration of Local Disaster shall continue in effect through _____, 2020. True copies will be filed promptly with the Colorado Office of Emergency Management and the Routt County Clerk and Recorder, and shall be promptly distributed to the appropriate representatives of the news media.

**ADOPTED THIS ____ DAY OF _____, 2020, BY THE BOARD
OF COUNTY COMMISSIONERS FOR ROUTT COUNTY, COLORADO.**

Timothy V. Corrigan, Chair

Vote: Timothy V. Corrigan Aye Nay Abstain Absent
Douglas B. Monger Aye Nay Abstain Absent
M. Elizabeth Melton Aye Nay Abstain Absent

ATTEST:

Kim Bonner,
Routt County Clerk and Recorder



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 4/13/2020	ITEM TIME:

FROM:	BCC
TODAY'S DATE:	
AGENDA TITLE:	2020 Budget Cut Discussion

CHECK ONE THAT APPLIES TO YOUR ITEM:
<input type="checkbox"/> ACTION ITEM
<input checked="" type="checkbox"/> DIRECTION
<input type="checkbox"/> INFORMATION

I. DESCRIBE THE REQUEST OR ISSUE:
County Manager Mark Collins and Accounting Director Dan Strnad will present a draft of the 2020 budget cuts.

II. RECOMMENDED ACTION (<i>motion</i>):

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
PROPOSED REVENUE (<i>if applicable</i>):
CURRENT BUDGETED AMOUNT: \$0.00
PROPOSED EXPENDITURE:
FUNDING SOURCE:
SUPPLEMENTAL BUDGET NEEDED: YES NO

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

V. BACKGROUND INFORMATION:

VI. LEGAL ISSUES:

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

VIII. SUMMARY AND OTHER OPTIONS:

IX. LIST OF ATTACHMENTS: Supplemental Budget Request



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 4.13.2020	ITEM TIME: 11:30 AM
----------------------	---------------------

FROM:	Dan Strnad Accounting
TODAY'S DATE:	4.12.2020
AGENDA TITLE:	Review 2020 Budget adjustments from Department Managers related to COVID 19 and review short and long term financial feasibility.
CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input type="checkbox"/> ACTION ITEM	
<input checked="" type="checkbox"/> DIRECTION	
<input checked="" type="checkbox"/> INFORMATION	
I. DESCRIBE THE REQUEST OR ISSUE:	
	Review 2020 Budget adjustments from Department Managers related to COVID 19 and review short and long term financial feasibility.
II. RECOMMENDED ACTION (motion):	
	To be discussed
III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):	
PROPOSED REVENUE (if applicable):	See following documents
CURRENT BUDGETED AMOUNT:	See following documents
PROPOSED EXPENDITURE:	See following documents
FUNDING SOURCE:	See following documents
SUPPLEMENTAL BUDGET NEEDED:	YES <input type="checkbox"/> NO <input type="checkbox"/> Maybe X
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):	
	NA
V. BACKGROUND INFORMATION:	
	See following documents
VI. LEGAL ISSUES:	
	NA
VII. CONFLICTS OR ENVIRONMENTAL ISSUES:	
	NA



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

VIII. SUMMARY AND OTHER OPTIONS:

Governmental Activities (General Fund, Road and Bridge, Department of Human Services, E 911 Communications) major revenues are anticipated at this time to decrease approximately \$3.8 million. Governmental Activities Department Managers generated approximately \$4.6 million in savings from adjustments to revenues, personnel, operations, and capital. The \$4.6 million in savings has generated a sufficient amount of resources to offset the \$3.8 million decrease in major revenues for the 2020 Budget. However, the long term financial feasibility of the County needs to be reviewed.

IX. LIST OF ATTACHMENTS:

Governmental Activities, Regional Building Department, Yampa Valley Regional Airport 2020 Budget Adjustments

Governmental Activities Department Summary

Department	Sum of Dollar Change Increase (Decrease)
Accounting	(134,280)
Assessor	(13,800)
Clerk	(750)
Communications	(67,230)
Department of Human Services	(67,594)
Elections	(1,350)
Environmental Health	(9,950)
Extension	(16,630)
Facilities Mgmt	(100,999)
Facilities Mgt Pool	(578,750)
Fair	(18,455)
GIS	(5,780)
Heavy Equipment Pool	(391,300)
IT	(260,760)
Jail	(111,250)
Motor Vehicle	(1,700)
Planning	(87,435)
Planning	(126,721)
Road & Bridge	(2,261,497)
Sheriff	(98,585)
Treasurer	(4,420)
Weed Control	(60,544)
COCID	37,500
Commissioners	(202,255)
Grand Total	(4,584,535)

Governmental Activities Revenue, Personnel, Operations, Capital

Revenue/Expen	Sum of Dollar Change Increase (Decrease)	
Capital	(3,282,950)	
Operations	(808,327)	
Personnel	(813,634)	
Revenue	320,376	(1,301,585) Total Operations, Personnel, Revenue
Grand Total	(4,584,535)	

**Governmental Activities
Department Changes
2020 Budget**

Department	Functional Area	Line Item	2020 Budget	Dollar Change	2020 Adjusted	Comments
				Increase (Decrease)	Budget	
Accounting	Personnel	Temporary Staff	105,260	(80,000)	25,260	Temporary ERP staff position not filled.
Accounting	Operations	Continuing Professional Education Staff	12,170	(9,000)	3,170	Conferences have been cancelled or anticipated to be cancelled
Accounting	Operations	Travel - Lodging	4,800	(4,800)	-	Conferences have been cancelled or anticipated to be cancelled
Accounting	Operations	Travel - Meals	3,120	(3,120)	-	Conferences have been cancelled or anticipated to be cancelled
Accounting	Operations	Travel - Motor Pool	1,360	(1,360)	-	Conferences have been cancelled or anticipated to be cancelled
Accounting	Operations	Travel - Transportation	7,640	(6,000)	1,640	Conferences have been cancelled or anticipated to be cancelled
Accounting	Operations	GFOA Bi Week payroll	10,000	(10,000)	-	Not a good year to complete Bi weekly payroll conversion
Accounting	Operations	GFOA -PRO/GRT/CAPAST/ASMGT	10,000	(10,000)	-	Do not believe this will be needed in 2020
Accounting	Operations	GFOA -AP/Purch/Eprocure/Pcards	10,000	(10,000)	-	Do not believe this will be needed in 2020
Assessor	Operations	CONTINUING EDUCATION	3,500	(1,000)	2,500	-30% Adj: Must maintain DORA licensing, but can reduce # of classes.
Assessor	Operations	PRINTING	2,500	(600)	1,900	~25% reduction - NOV's have been brought in-hse for 2020 (1,200 notices)
Assessor	Operations	PROFESSIONAL SERVICES	5,000	(3,000)	2,000	
Assessor	Operations	SUPPLIES	2,000	(400)	1,600	20% reduction
Assessor	Operations	TRAVEL-LODGING	7,000	(4,200)	2,800	60% reduction
Assessor	Operations	TRAVEL-MEALS	2,800	(1,800)	1,000	35% reduction
Assessor	Operations	TRAVEL-MOTOR POOL	8,000	(2,400)	5,600	30% reduction
Assessor	Operations	TRAVEL-TRANSPORTATION	1,000	(400)	600	40% reduction
Commissioners	Revenue	DOLA Priority Based Budgeting Grant	(15,000)	15,000	-	
Commissioners	Personnel	Assistant County Manager	191,515	(169,775)	21,740	Deputy County Manager not rehired
Commissioners	Personnel	Interim County Manager/County Manager	-	150,750	150,750	9 months @ \$16,750 per month
Commissioners	Personnel	County Manager	223,020	(137,985)	85,035	Vacancy Savings
Commissioners	Operations	Search Firm	-	26,500	26,500	
Commissioners	Operations	PBB GFOA	30,000	(30,000)	-	
Commissioners	Operations	Discretionary	10,000	(10,000)	-	
Commissioners	Operations	Meals	-	(3,120)	(3,120)	
Commissioners	Operations	Slate Communication Consultant	-	(20,000)	(20,000)	
Commissioners	Operations	Continuing Education, Meals, Lodging, Transportation	26,820	(23,625)	3,195	
Communications	Operations	Admin R&M - SITES	60,000	(40,000)	20,000	Some maintenance planned at sites can be postponed until 2021
Communications	Operations	Admin SUP - DISPATCH	8,000	(3,000)	5,000	
Communications	Operations	Admin SUP - OFFICE	2,100	(500)	1,600	
Communications	Operations	Admin TRAVEL - LODGING	9,500	(2,000)	7,500	
Communications	Operations	Admin TRAVEL - MEALS	3,600	(800)	2,800	
Communications	Operations	Admin TRAVEL - TRANSPORTATION	5,000	(800)	4,200	
Communications	Operations	Admin SATELLITE TV SERVICE - MCCU	600	(600)	-	This item can be removed - Budgeted under E911 OPS
Communications	Operations	Admin 911 PUBLIC EDUCATION	1,000	(500)	500	
Communications	Operations	Radio Tech Ops CONTINUING EDUCATION	10,000	(5,000)	5,000	
Communications	Operations	Radio Tech Ops CALLIBRATION	3,500	(2,500)	1,000	
Communications	Operations	Radio Tech Ops SUPPLIES	3,500	(1,750)	1,750	
Communications	Operations	Radio Tech Ops TRAVEL - LODGING	2,500	(500)	2,000	
Communications	Operations	Radio Tech Ops TRAVEL - MEALS	1,000	(200)	800	
Communications	Operations	Radio Tech Ops TRAVEL - TRANSPORTATION	2,500	(750)	1,750	
Communications	Operations	E911 Ops PROFESSIONAL SERVICES	1,000	(500)	500	
Communications	Operations	E911 Ops REPAIRS & MAINTENANCE	2,000	(1,000)	1,000	
Communications	Operations	E911 Ops SATELLITE TV SERVICE - MCCU	2,940	(2,040)	900	
Communications	Operations	EMG Business Meals	1,700	(850)	850	
Communications	Operations	EMG Clothing & Uniforms	600	(300)	300	
Communications	Operations	EMG Continued Education	1,000	(500)	500	
Communications	Operations	EMG Dues & Memberships	425	(425)	-	
Communications	Operations	EMG Supplies	5,500	(1,815)	3,685	
Communications	Operations	EMG Minor Equipment	1,000	(300)	700	
Communications	Operations	EMG Exercises	1,200	(600)	600	
COCID	Revenue	75% Match	-	(112,500)	(112,500)	
COCID	Operations	Estimated grant costs	-	150,000	150,000	
Extension	Personnel	Part-Time Temporary Staff	4,270	(4,270)	-	Temporary Part-Time 4-H position not filled.
Extension	Operations	Continuing Education	2,000	(400)	1,600	Conferences have been cancelled or anticipated to be cancelled; major CSU fall meeting still anticipated.
Extension	Operations	Travel - Lodging	3,950	(1,500)	2,450	Conferences have been cancelled or anticipated to be cancelled
Extension	Operations	Travel - Meals	2,900	(1,150)	1,740	Conferences have been cancelled or anticipated to be cancelled
Extension	Operations	Travel - Motor Pool	9,830	(5,900)	3,930	Conferences have been cancelled or anticipated to be cancelled; 4-H Judging season cut short
Extension	Operations	Travel - Transportation	1,980	(400)	1,580	Reduced early-season site-visits and programs being conducted online Decrease in in-person programming due to COVID and Libby's maternity leave. If the Fair is not held in-person, this will be cut by another 40%
Extension	Operations	Supplies	4,500	(2,500)	2,000	
Extension	Operations	Posting and shipping	900	(500)	400	We can easily cut here and don't typically take full amount anyway
Environmental Health	Operations	Annual Clean-up Day	300	(300)	-	Annual Clean-up Day cancelled
Environmental Health	Operations	Continuing Education	1,500	(500)	1,000	Some certification classes already paid for (pool cert. for R. Melzer)

**Governmental Activities
Department Changes
2020 Budget**

Department	Functional Area	Line Item	2020 Budget	Dollar Change	2020 Adjusted Budget	Comments
				Increase (Decrease)		
Environmental Health	Operations	Professional Services	2,500	(2,500)	-	Delay scanning of OWTS paper permits for CityView
Environmental Health	Operations	Repair and Maintenance	500	(500)	-	No anticipated expenses
Environmental Health	Operations	SUPPLIES	2,500	(1,500)	1,000	No logo-wear just office supplies
Environmental Health	Operations	Travel - Lodging	3,000	(2,000)	1,000	Some expenditures already in 2020
Environmental Health	Operations	Travel - Meals	1,500	(1,000)	500	Some expenditures already in 2020
Environmental Health	Operations	Travel - Motor Pool	3,150	(1,150)	2,000	Based on 2019 total and anticipated reduction
Environmental Health	Operations	Travel - Transportation	1,000	(500)	500	Based on 2019 total and anticipated reduction
GIS	Revenue	FEE - MAP & ATLAS SALES	(500)	100	(400)	Decrease in custom map work and sales as this tends to be more discretionary spending
GIS	Operations	Continuing Professional Education Staff	5,225	(1,025)	4,200	Travelling for education has been suspended for remainder 2020. The adjusted budget allows for education already attended or an online continuing education registration.
GIS	Operations	Travel - Lodging	3,610	(2,845)	765	Travelling for education has been suspended for the remainder of 2020.
GIS	Operations	Travel - Meals	990	(750)	240	Travelling for education has been suspended for the remainder of 2020.
GIS	Operations	Travel - Motor Pool	910	(500)	410	Travelling for education has been suspended for the remainder of 2020. Remainder allows for in-county travel as needed
GIS	Operations	Travel - Transportation	1,000	(560)	440	Travelling for education has been suspended for the remainder of 2020.
GIS	Operations	Dues & Memberships	800	(200)	600	Unused portion of line item can be reduced. Reduce overtime by 50% -Some OT has been incurred in response to COVID -19 and with On-Call employees there is a need to have
IT	Personnel	Overtime	7,870	(3,935)	3,935	some OT available. Will continue to actively monitor OT usage.
IT	Operations	Continuing Education	17,030	(8,515)	8,515	Limit training essential\technical only.
IT	Operations	Travel - Lodging	13,070	(13,070)	-	Conferences and in person training have been cancelled.
IT	Operations	Travel - Meals	4,380	(4,380)	-	Conferences and in person training have been cancelled.
IT	Operations	Travel - Motor Pool	8,860	(8,860)	-	Conferences and in person training have been cancelled.
IT	Operations	Professional Services	10,000	(4,000)	6,000	Remaining is tied to firewall replacement.
IT	Capital	Replacement Polycom HDX 6000\Video Conf	12,500	(12,500)	-	This is still under support and could extend life 2021
IT	Capital	Replacement Designjet T7200\Plotter\GIS	13,000	(13,000)	-	Usage has decreases\Looking into combining with Clerks large format scanner see below
IT	Capital	Replacement Savin-3406WD Wide Format Scanner\Clerk	23,000	(23,000)	-	Can be rolled to 2021\Advanced Copier Support
IT	Capital	Replacement StorageWorks 1/8 G2 LTO6	10,000	(10,000)	-	Will not be replaced
IT	Capital	Replacement Networ Attached Storage\RCSO	22,500	(22,500)	-	We can postpone replacement to 2021
IT	Capital	Replacement 2 units - Polycom HDX 7000 make up one system	37,500	(37,500)	-	This is still under support and could extend life
IT	Capital	Replacement StarDot Technologies DVR\Elections	5,000	(5,000)	-	This can be deferred to 2021
IT	Capital	Replacement SAVIN - 9050 COPIERS	10,000	(10,000)	-	Was a holdover from B&P and will not be replaced
IT	Capital	Replacement SAVIN - 9050 COPIERS	10,000	(10,000)	-	Was a holdover from B&P and will not be replaced
IT	Capital	Replacement Savin MP3053\Sheriff Booking	10,500	(10,500)	-	Can be rolled to 2021\Advanced Copier Support
IT	Capital	Replacement Savin MP3053\Treasurer	10,500	(10,500)	-	Can be rolled to 2021\Advanced Copier Support
IT	Capital	Replacement CMP-SVR-TY5\HOST\Lincoln	23,500	(23,500)	-	HP Carepack can be extended to 2021
IT	Capital	Addition Wireless Solution for Downtown Campus	15,000	(15,000)	-	Could be delayed to 2021 but with increased mobile devices there is a need
IT	Capital	Addition RCSO-Mobile data terminal, GPS and docking station - 2 new FTE	15,000	(15,000)	-	We intend to roll these to sync with exiting MDT replacement -2021
Clerk	Operations	Continuing Professional Education Staff	800	(200)	600	Conferences have been cancelled or anticipated to be cancelled
Clerk	Operations	Travel - Dues & Memberships	500	(100)	400	Conferences have been cancelled or anticipated to be cancelled
Clerk	Operations	Travel - Lodging	1,000	(300)	700	Conferences have been cancelled or anticipated to be cancelled
Clerk	Operations	Travel - Meals	300	(100)	200	Conferences have been cancelled or anticipated to be cancelled
Clerk	Operations	Travel - Transportation	500	(50)	450	Conferences have been cancelled or anticipated to be cancelled
Motor Vehicle	Operations	Continuing Professional Education Staff	1,000	(500)	500	Conferences have been cancelled or anticipated to be cancelled
Motor Vehicle	Operations	Travel - Lodging	1,500	(500)	1,000	Conferences have been cancelled or anticipated to be cancelled
Motor Vehicle	Operations	Travel - Meals	1,200	(300)	900	Conferences have been cancelled or anticipated to be cancelled
Motor Vehicle	Operations	Travel - Transportation	1,500	(400)	1,100	Conferences have been cancelled or anticipated to be cancelled
Elections	Operations	Continuing Professional Education Staff	2,500	(100)	2,400	Conferences have been cancelled or anticipated to be cancelled
Elections	Operations	Travel - Lodging	1,400	(600)	800	Conferences have been cancelled or anticipated to be cancelled
Elections	Operations	Travel - Meals	800	(150)	650	Conferences have been cancelled or anticipated to be cancelled
Elections	Operations	Travel - Transportation	2,000	(500)	1,500	Conferences have been cancelled or anticipated to be cancelled
Planning	Revenue	Grant for the Master Plan	(100,000)	100,000	-	defer the awarded grant to 2021
Planning	Personnel	Vacancy with the resignation of Chad Phillips	182,872	(117,407)	65,465	Unanticipated lower staff salaries due to Chad's resignation.
Planning	Personnel	Chad Phillips Termination Pay	-	13,400	13,400	pay out
Planning	Personnel	Kristy Winser Assistant Director	152,111	(126,721)	25,390	unanticipated staff change in pay
Planning	Personnel	Kristy Winser appointed Interim Director	-	130,382	130,382	appointed at a step 5 Director pay scale approximately 5% increase
Planning	Personnel	Overtime for work on land management software	2,310	(2,310)	-	Do not believe this will be needed
Planning	Operations	Continuing Professional Education Staff	5,000	(5,000)	-	Conferences have been cancelled or anticipated to be cancelled
Planning	Operations	Travel - Lodging	2,000	(2,000)	-	Conferences have been cancelled or anticipated to be cancelled
Planning	Operations	Travel - Meals	1,500	(1,500)	-	Conferences have been cancelled or anticipated to be cancelled
Planning	Operations	Professional services	1,000	(1,000)	-	No professional services are anticipated
Planning	Operations	Travel - Transportation	1,500	(1,500)	-	Conferences have been cancelled or anticipated to be cancelled
Planning	Operations	Planning Commission	8,000	(4,000)	4,000	Public hearings have been cancelled. Food cost and travel will be down.
Planning	Operations	Advertising	8,000	(6,000)	2,000	Public hearings have been cancelled. Do not believe this will be needed.
Planning	Operations	Cell Phone	500	(500)	-	No longer needed. It was for Chad

**Governmental Activities
Department Changes
2020 Budget**

Department	Functional Area	Line Item	2020 Budget	Dollar Change	2020 Adjusted Budget	Comments
				Increase (Decrease)		
Planning	Operations	Master Plan	200,000	(190,000)	10,000	The plan update can be deferred
Jail	Revenue	Bond Fees	(5,500)	1,500	(4,000)	Reduced fees due to COVID site and release in lieu of arrest
Jail	Revenue	Booking fee	(17,000)	5,000	(12,000)	Reduced fees due to COVID site and release in lieu of arrest
Jail	Revenue	Cost of care	(27,000)	8,000	(19,000)	Reduced due to fewer people being arrested and sentenced to jail time
Jail	Personnel	Vacancy savings	240,000	(90,000)	150,000	4 FTE deputy vacancies for 5 months as base pay
Jail	Operations	Continuing education	4,620	(1,000)	3,620	Some away trainings have been canceled, moving to online
Jail	Operations	Travel - Lodging	3,500	(1,500)	2,000	Some away trainings have been canceled, moving to online
Jail	Operations	Travel - Meals	2,500	(1,000)	1,500	Some away trainings have been canceled, moving to online
Jail	Operations	bi-lingual testing	500	(500)	-	Cancel testing
Jail	Operations	Food for inmates	59,570	(25,000)	34,570	Inmate population has been reduced as much as possible. This depends on how long COVID will last.
Jail	Operations	POST training	7,250	(2,250)	5,000	We will hold off on sending the second deputy to training in 2020
Jail	Operations	Armory	9,240	(4,500)	4,740	Will cut back to bi-monthly firearms training for jail deputies
Road & Bridge	Personnel	Temporary Staff - Road Sign Technician	20,264	(20,264)	-	Position not filled; fill with R&B staff or other county employee.
Road & Bridge	Personnel	Temporary Staff - Traffic Flagger	23,204	(23,204)	-	Position not filled; fill with R&B staff or other county employee.
Road & Bridge	Personnel	Temporary Staff - Traffic Flagger	19,804	(19,804)	-	Position not filled; fill with R&B staff or other county employee.
Road & Bridge	Operations	Admin Continuing Education Staff	5,400	(4,000)	1,400	Attendance to conferences cancelled; keep required cert training.
Road & Bridge	Operations	Admin Meetings - Business	2,000	(2,000)	-	Cancel or attend virtually.
Road & Bridge	Operations	Admin Multi-Modal Road Use Advisory Board	500	(500)	-	Defer to 2021.
Road & Bridge	Operations	Admin Travel - Lodging	2,100	(1,800)	300	Undetermined misc. travel possibly associated with equipment purchases.
Road & Bridge	Operations	Admin Travel - Meals	1,400	(1,200)	200	Undetermined misc. travel possibly associated with equipment purchases.
Road & Bridge	Operations	Admin Travel - Motor Pool	-	-	-	-
Road & Bridge	Operations	Admin Travel - Transportation	1,700	(1,500)	200	Undetermined misc. travel possibly associated with equipment purchases.
Road & Bridge	Operations	Bridge Repairs - Minor Structures	10,000	(5,000)	5,000	Shot-term repairs as necessary to remain safe.
Road & Bridge	Operations	Road Maint. - Crack Seal	13,000	(13,000)	-	Defer to 2021.
Road & Bridge	Operations	Road Maint. - Guard Rail/Posts	90,000	(80,000)	10,000	Limit to most damaged areas and do the work in-house.
Road & Bridge	Operations	Road Maint. - Pavement Mark (center lines)	178,650	(89,325)	89,325	Limit striping to CR 14, 27, 33, 129
Road & Bridge	Capital	Bridge Repairs - Major Structures	150,000	(90,000)	60,000	Defer deck replacement on Clark Bridge; \$60K for Trout Ck. Bridge design.
Road & Bridge	Capital	Replacement Minor Bridge - Bear River (CR 7)	385,000	(51,700)	333,300	Bid below budget (added 10%); tabled by BCC.
Road & Bridge	Capital	Replacement Minor Bridge - Cow Creek (CR 33)	300,000	(250,000)	50,000	New CDOT design criteria needs to be performed before construction.
Road & Bridge	Capital	Replacement Minor Bridge - Stokes Gulch (CR 53)	345,000	(50,200)	294,800	Bid below budget (added 10%); tabled by BCC.
Road & Bridge	Capital	Replacement Chip Seal	374,240	(374,240)	-	Defer to 2021.
Road & Bridge	Capital	Replacement Overlay (Asphalt Paving)	1,683,760	(1,183,760)	500,000	Limit overlay to CR 18, cost increased because loss of economies of scale.
Heavy Equipment Pool	Revenue	Revenue - Sale of Assets	(191,500)	95,750	(95,750)	Unknown - 50% reduction due to COVID-19 social distancing.
Heavy Equipment Pool	Operations	Admin Continuing Education Staff	750	(750)	-	Training cancelled.
Heavy Equipment Pool	Capital	Replacement Water Pump - District 2	30,000	(30,000)	-	Defer to 2021.
Heavy Equipment Pool	Capital	Replacement Loader (Front-End Wheel Loader)	560,000	(322,000)	238,000	PO issued for \$238k for D-2; defer loader for D-3 to 2021.
Heavy Equipment Pool	Capital	Replacement Plow Truck - District 1	235,000	(10,000)	225,000	PO issued, under budget.
Heavy Equipment Pool	Capital	Replacement Plow/Dump Truck - District 2	250,000	9,000	259,000	PO issued, over budget.
Heavy Equipment Pool	Capital	Replacement Tractor/Truck - District 2	140,000	(3,500)	136,500	PO issued, under budget.
Heavy Equipment Pool	Capital	Replacement Service Truck - District 3	100,000	13,000	113,000	PO issued, over budget.
Heavy Equipment Pool	Capital	Replacement Snow Blower (for F-E Wheel Loader)	100,000	(100,000)	-	Defer to 2021.
Heavy Equipment Pool	Capital	Replacement Trailer (Lowboy) - District 1	80,000	(12,000)	68,000	PO issued, under budget.
Heavy Equipment Pool	Capital	Replacement Pressure Washer - District 2	15,000	(8,800)	6,200	PO issued, under budget.
Heavy Equipment Pool	Capital	Replacement Water tank Trailer (used in all R&B districts)	120,000	(10,000)	110,000	Equipment bid, low bidder notified, PO on hold.
Heavy Equipment Pool	Capital	Replacement Water Truck - District 2	195,000	(12,000)	183,000	PO issued, under budget.
Facilities Mgmt	Personnel	Temporary Staff - Groundskeeper	16,105	(16,105)	-	Do not hire seasonal employee, use Facilities Maintenance staff.
Facilities Mgmt	Operations	Admin Continuing Professional Education Staff	1,000	(1,000)	-	Conference attendance has been cancelled.
Facilities Mgmt	Operations	Admin Travel - Lodging	750	(750)	-	Conference attendance has been cancelled.
Facilities Mgmt	Operations	Admin Travel - Meals	500	(500)	-	Conference attendance has been cancelled.
Facilities Mgmt	Operations	Admin Travel - Motor Pool	-	-	-	-
Facilities Mgmt	Operations	Admin Travel - Transportation	500	(500)	-	Conference attendance has been cancelled.
Facilities Mgmt	Operations	Copier paper	4,800	(2,300)	2,500	Draw down inventory, less use due to Alternate Work Locations.
Facilities Mgmt	Operations	Courthouse - R&M Carpet	2,000	(2,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Courthouse - R&M Grounds & Equip	3,500	(1,500)	2,000	Minimize expenses; defer minor maintenance issues.
Facilities Mgmt	Operations	Courthouse - R&M Mats	5,000	(3,350)	1,650	Discontinue use while public is not accessing buildings.
Facilities Mgmt	Operations	Courthouse - R&M Painting	5,000	(5,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Courthouse - R&M Security System	2,800	(2,800)	-	Delete if install larger system with Campus Security system.
Facilities Mgmt	Operations	Courthouse - R&M Small Tools	1,800	(900)	900	Defer purchases.
Facilities Mgmt	Operations	Detention Center/Evidence - R&M Building	15,150	(909)	14,241	6% reduction.
Facilities Mgmt	Operations	Detention Ctr - R&M Carpet	1,000	(1,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Detention Ctr - R&M Grounds & Equip	2,000	(800)	1,200	Minimize expenses; defer minor maintenance issues.
Facilities Mgmt	Operations	Detention Ctr - R&M Mats	1,400	(900)	500	Discontinue use while public is not accessing buildings.
Facilities Mgmt	Operations	Detention Ctr - R&M Painting	1,000	(1,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Detention Ctr - R&M Project, Inmate Shower Firs	10,000	(10,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Detention Ctr - R&M Project, Inmate Property Rm	3,300	(3,300)	-	Defer to 2021.

**Governmental Activities
Department Changes
2020 Budget**

Department	Functional Area	Line Item	2020 Budget	Dollar Change	2020 Adjusted	Comments
				Increase (Decrease)	Budget	
Facilities Mgmt	Operations	Detention Ctr - R&M Project, Remodel	10,000	(10,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Detention Ctr - R&M Small Tools	600	(300)	300	Defer purchases.
Facilities Mgmt	Operations	CLEF - R&M Building	126,000	(7,560)	118,440	6% reduction.
Facilities Mgmt	Operations	DHS - R&M Carpets	500	(500)	-	Defer to 2021.
Facilities Mgmt	Operations	DHS - R&M Grounds	250	(125)	125	Minimize expenses; defer minor maintenance issues.
Facilities Mgmt	Operations	DHS Oak St - R&M Grounds Equip	200	(100)	100	Minimize expenses; defer minor maintenance issues.
Facilities Mgmt	Operations	DHS Oak St - R&M Painting	2,500	(2,500)	-	Defer to 2021.
Facilities Mgmt	Operations	Justice Ctr - R&M Carpet	2,500	(2,500)	-	Defer to 2021.
Facilities Mgmt	Operations	Justice Ctr - R&M Grounds & Equip	2,000	(1,000)	1,000	Minimize expenses; defer minor maintenance issues.
Facilities Mgmt	Operations	Justice Ctr - R&M Mats	750	(500)	250	Discontinue use while public is not accessing buildings.
Facilities Mgmt	Operations	Justice Ctr - Painting	1,000	(1,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Justice Ctr - R&M Project, Probation Security	5,500	(5,500)	-	Defer to 2021.
Facilities Mgmt	Operations	Justice Ctr - R&M Small Tools	500	(250)	250	Defer purchases.
Facilities Mgmt	Operations	Minor Equip - Chairs/Stools	3,000	(3,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Minor Equip - Conf Rm/Other Tables	9,200	(9,200)	-	Defer to 2021.
Facilities Mgmt	Operations	Minor Equip - Desks/Credenzas	2,000	(2,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Minor Equip - Keyboard Trays	100	(100)	-	Defer to 2021.
Facilities Mgmt	Operations	Minor Equip - Shelving	250	(250)	-	Defer to 2021.
Facilities Mgt Pool	Capital	Replacement Courthouse chiller (garden level)	26,000	(26,000)	-	Defer to 2021, one of two compressors still working.
Facilities Mgt Pool	Capital	Replacement Building & Plant - Toro Riding Mower	40,000	(40,000)	-	Defer to 2021.
Facilities Mgt Pool	Capital	Addition Detention Ctr Energy Audit	3,000	(3,000)	-	Defer to 2021.
Facilities Mgt Pool	Capital	Addition Downtown Campus Security Additions	170,000	(40,250)	129,750	Install Entry Access Control with 15% savings; item was tabled by BCC.
Facilities Mgt Pool	Capital	Addition Detention Ctr Remodel for new offices	500,000	(430,000)	70,000	\$70k currently encumbered; defer remainder to 2021.
Facilities Mgt Pool	Capital	Addition OEM Storage Bldg - Improvements	12,000	(12,000)	-	Defer to 2021, non-critical items.
Facilities Mgt Pool	Capital	Addition DHS New Building Assessment/Design	75,000	-	75,000	Last word from BCC was to continue moving forward.
Facilities Mgt Pool	Capital	Addition Detention Ctr - Material for inmate padded cell	7,500	(7,500)	-	Defer to 2021.
Facilities Mgt Pool	Capital	Addition Detention Ctr - Remodel of Inmate Restroom	20,000	(20,000)	-	Defer to 2021.
Fair	Revenue	All revenues	(62,000)	62,000	-	Potential Cancellation of 2020 Fair
Fair	Personnel	Temporary Staff	7,340	(7,340)	-	Potential Cancellation of 2020 Fair: temp staff not hired
Fair	Operations	ADVERTISING - LEGAL	250	(250)	-	Potential Cancellation of 2020 Fair
Fair	Operations	ADVERTISING - MARKETING	5,500	(5,165)	335	Potential Cancellation of 2020 Fair
Fair	Operations	CONTINUING EDUCATION	1,000	(500)	500	Potential Cancellation of 2020 Fair
Fair	Operations	DUES & MEMBERSHIPS	700	-	700	Potential Cancellation of 2020 Fair
Fair	Operations	FINANCE CHARGES	0	-	-	Potential Cancellation of 2020 Fair
Fair	Operations	MEETINGS - BUSINESS MEALS	500	-	500	Potential Cancellation of 2020 Fair
Fair	Operations	POSTAGE & SHIPPING	150	(150)	-	Potential Cancellation of 2020 Fair
Fair	Operations	PRINTING	3,500	(3,500)	-	Potential Cancellation of 2020 Fair
Fair	Operations	PROFESSIONAL SERVICES	6,000	(5,500)	500	Potential Cancellation of 2020 Fair
Fair	Operations	REPAIRS & MAINTENANCE	1,800	(1,800)	-	Potential Cancellation of 2020 Fair
Fair	Operations	SUPPLIES - FAIR	4,500	(4,500)	-	Potential Cancellation of 2020 Fair
Fair	Operations	SUPPLIES - JANITORIAL & CLEANI	850	(850)	-	Potential Cancellation of 2020 Fair
Fair	Operations	SUPPLIES - MINOR EQUIPMENT	0	-	-	Potential Cancellation of 2020 Fair
Fair	Operations	SUPPLIES - OFFICE	500	(300)	200	Potential Cancellation of 2020 Fair
Fair	Operations	PCARD DEFAULT	0	-	-	Potential Cancellation of 2020 Fair
Fair	Operations	PHONE-BASIC	525	-	525	Potential Cancellation of 2020 Fair
Fair	Operations	TRAVEL - LODGING	650	-	650	Potential Cancellation of 2020 Fair
Fair	Operations	TRAVEL - MEALS	300	(150)	150	Potential Cancellation of 2020 Fair
Fair	Operations	TRAVEL - MOTOR POOL	300	(150)	150	Potential Cancellation of 2020 Fair
Fair	Operations	TRAVEL - TRANSPORTATION	1,000	(550)	450	Potential Cancellation of 2020 Fair
Fair	Operations	TRASH	1,500	(1,500)	-	Potential Cancellation of 2020 Fair
Fair	Operations	WATER & SEWER	2,400	(2,400)	-	Potential Cancellation of 2020 Fair
Fair	Operations	ANNUAL TRINKET	550	(550)	-	Potential Cancellation of 2020 Fair
Fair	Operations	ARENA EVENTS	10,000	(10,000)	-	Potential Cancellation of 2020 Fair
Fair	Operations	AWARDS	3,000	(3,000)	-	Potential Cancellation of 2020 Fair
Fair	Operations	CASH BOX	0	-	-	Potential Cancellation of 2020 Fair
Fair	Operations	ENTERTAINMENT	22,500	(22,500)	-	Potential Cancellation of 2020 Fair
Fair	Operations	FAIR MVB - CLEARING ACCT	0	-	-	Potential Cancellation of 2020 Fair
Fair	Operations	HOME ARTS PROGRAMS	100	(100)	-	Potential Cancellation of 2020 Fair
Fair	Operations	ICE CREAM SOCIAL	0	-	-	Potential Cancellation of 2020 Fair
Fair	Operations	JUDGES	3,500	(3,500)	-	Potential Cancellation of 2020 Fair
Fair	Operations	LOTTERY	0	-	-	Potential Cancellation of 2020 Fair
Fair	Operations	MISC CONTESTS	200	(200)	-	Potential Cancellation of 2020 Fair
Fair	Operations	OPEN HORSE SHOW	5,400	(5,400)	-	Potential Cancellation of 2020 Fair
Fair	Operations	ROYALTY EXPENSE	600	(600)	-	Potential Cancellation of 2020 Fair
Weed Control	Revenue	Revenue Federal	(6,500)	-	(6,500)	Unknown if change is appropriate at this time 09-April-2020.

**Governmental Activities
Department Changes
2020 Budget**

Department	Functional Area	Line Item	2020 Budget	Dollar Change	2020 Adjusted Budget	Comments
				Increase (Decrease)		
Weed Control	Revenue	Revenue	-	-	-	
Weed Control	Personnel	Temporary Staff - Weed Sprayers (2 positions)	51,026	(51,026)	-	Postions not filled from the outside; fill with county personnel.
Weed Control	Personnel	Temporary Staff - Enforcement	9,814	-	9,814	Keep this position until known if can be filled with county staff.
Weed Control	Operations	Professional Services	8,700	(1,200)	7,500	The Adjusted Budget reflects amount spent for Leafy Spruge Project.
Weed Control	Operations	Supplies - Chemicals	43,125	(4,318)	38,807	The Adjusted Budget reflects amount spent for purchased chemicals.
Weed Control	Operations	Travel - Motor Pool	18,000	(4,000)	14,000	One less Weed Sprayer; therefore, fewer total miles/less fuel use.
Sheriff	Revenue	Patrol	(61,915)	25,000	(36,915)	Much less proactive traffic citations- issuing visual warning "flash overhead lights" in lieu of actually stopping the vehicle
Sheriff	Revenue	Extra Duty	(5,000)	2,500	(2,500)	Less summer activity if COVID continues to cause shut down
Sheriff	Personnel	2 new deputy vacant for 6 months X 2	135,000	(67,500)	67,500	2 FTE deputies positions not filled for first 6 months
Sheriff	Personnel	OT cost reduction	33,500	(16,750)	16,750	Anticipated reduction in OT due to shut down if COVID goes through mid year.
Sheriff	Operations	Admin Motor pool	403,865	(40,385)	363,480	Fewer miles due to reduced patrols for 1.5 months or 10% reduction
Sheriff	Operations	Admin Operating supplies	4,000	(500)	3,500	Reduced supplies due to working at home employees -COVID
Sheriff	Operations	Admin Lodging	3,300	(500)	2,800	Summer conference canceled
Sheriff	Operations	Admin Meals	2,300	(500)	1,800	Summer conference canceled
Sheriff	Operations	Patrol Lodging	2,500	(750)	1,750	many training canceled due to COVID now online
Sheriff	Operations	Patrol Meals	2,700	(700)	2,000	Canceled trainings away
Sheriff	Operations	Patrol Tactical unit	4,200	(1,000)	3,200	committed reduction due to COVID
Sheriff	Operations	Patrol Continuing education	7,500	2,500	10,000	Canceled trainings away
Treasurer	Operations	Continuing Professional Education Staff	1,500	(1,500)	-	Conferences have been cancelled or anticipated to be cancelled
Treasurer	Operations	Travel - Lodging	1,500	(1,200)	300	Conferences have been cancelled or anticipated to be cancelled
Treasurer	Operations	Travel - Meals	150	(120)	30	Conferences have been cancelled or anticipated to be cancelled
Treasurer	Operations	Travel - Motor Pool	500	(500)	-	Conferences have been cancelled or anticipated to be cancelled
Treasurer	Operations	Travel - Transportation	1,300	(1,100)	200	Conferences have been cancelled or anticipated to be cancelled
Department of Human Services	Revenue	State	(1,268,995)	-	(1,268,995)	
Department of Human Services	Revenue	Child Support staff L.K. 66% State Federal Funding	-	33,660	33,660	
Department of Human Services	Revenue	Child Welfare open position 80 % State Federal Funding	-	62,752	62,752	
Department of Human Services	Revenue	Child Welfare Legal Assistance last day 4/17/2020 80% Federal State Funding	-	19,464	19,464	
Department of Human Services	Revenue	First Impressions coverage of Director Expense hitting bottom line at 50%	-	(17,500)	(17,500)	
Department of Human Services	Revenue	Child support operating costs impact on revenues at 66% Fed/State	-	2,870	2,870	
Department of Human Services	Revenue	Child Welfare operating costs impact on revenues at 88% Fed State	-	8,080	8,080	
Department of Human Services	Revenue	Economic Security operating costs impact on revenues	-	8,700	8,700	
Department of Human Services	Personnel	Child Support staff L.K.	73,660	(51,000)	22,660	Staff person scheduled to move July 2020, moving some of her hours to FI grant funds annual salary 73,662
Department of Human Services	Personnel	Child Welfare Open position	78,440	(78,440)	-	Vacant postion, postpone rehire
Department of Human Services	Personnel	Child Welfare Legal Assistance last day 4/17/2020	32,330	(24,330)	8,000	Staff person scheduled to move July 2020, moving some of her hours to FI grant funds annual salary 73,662
Department of Human Services	Operations	Child Support Continuing Professional Education Staff	600	(600)	-	Professional development reduced
Department of Human Services	Operations	Child Support Travel - Lodging	1,500	(1,200)	300	All travel reduced
Department of Human Services	Operations	Child Support Travel - Meals	750	(650)	100	All travel reduced
Department of Human Services	Operations	Child Support Travel - Motor Pool	455	(350)	105	All travel reduced
Department of Human Services	Operations	Child Support Travel - Transportation	1,000	(750)	250	All travel reduced
Department of Human Services	Operations	Child Support Supplies	1,000	(800)	200	save costs
Department of Human Services	Operations	Child Adult Welfare Continuing Professional Education	1,000	(800)	200	Professional development reduced
Department of Human Services	Operations	Child/Adult Welfare TRAVEL - LODGING	2,000	(1,500)	500	All travel reduced
Department of Human Services	Operations	Child/Adult Welfare TRAVEL - MEALS	1,150	(800)	350	All travel reduced
Department of Human Services	Operations	Child/Adult Welfare TRAVEL - MOTOR POOL	3,150	(2,000)	1,150	All travel reduced
Department of Human Services	Operations	Child/Adult Welfare TRAVEL - TRANSPORT.	4,590	(3,000)	1,590	All travel reduced
Department of Human Services	Operations	Child/Adult Welfare SUPERVISED VISITATION	1,000	(1,000)	-	Cover with internal staff
Department of Human Services	Operations	Child/Adult Welfare INTERPRETOR	1,000	(1,000)	-	Cover with internal staff
Department of Human Services	Operations	Economic Security Continuing Professional Education Staff	2,210	(1,800)	410	Professional development reduced
Department of Human Services	Operations	Economic Security Travel - Lodging	3,100	(2,800)	300	All travel reduced
Department of Human Services	Operations	Economic Security Travel - Meals	1,450	(1,200)	250	All travel reduced
Department of Human Services	Operations	Economic Security Travel - Motor Pool	2,450	(2,100)	350	All travel reduced
Department of Human Services	Operations	Economic Security Travel - Transportation	1,900	(1,600)	300	All travel reduced
Department of Human Services	Operations	Economic Security Professional services	8,100	(7,900)	200	Professional development reduced
			7,863,915	(4,584,535)	3,279,380	

Routt County
Long Term Financial Feasibility

	2020 Budget	Voter Approved Budgets	Remove Capital & Infrastructure	Included Equipment Infrastructure Charges	Adjusted 2020 Budget	COVID Impacts			Total
						Major Revenues	Dept Rev, Per, Ops Cuts	10%	
Revenues									
Property Tax	21,752,000	(3,602,445)	-	-	18,149,555	(647,875)	-	-	17,501,680
Fees	4,662,000	-	-	-	4,662,000	(217,445)	-	-	4,444,555
Sales Tax	8,116,000	-	-	-	8,116,000	(1,548,945)	-	-	6,567,055
State	5,841,000	-	-	-	5,841,000	(1,149,845)	-	-	4,691,155
Federal	4,765,000	-	-	-	4,765,000	-	-	-	4,765,000
Transfers	186,000	-	-	-	186,000	-	-	-	186,000
Other	1,560,000	(35,160)	-	-	1,524,840	(215,505)	-	-	1,309,335
Interfund loans	135,000	-	-	-	135,000	-	-	-	135,000
Total	47,017,000	(3,637,605)	-	-	43,379,395	(3,779,615)	-	-	39,599,780
Expenses									
Personnel	24,442,000	-	-	-	24,442,000	-	(1,301,200)	(1,310,000)	21,830,800
Operations	20,738,000	(6,992,040)	-	-	13,745,960	-	-	-	13,745,960
Capital	4,660,000	-	(4,660,000)	-	-	-	-	-	-
Infrastructure	1,684,000	-	(1,684,000)	-	-	-	-	-	-
Debt Service	1,234,000	-	-	-	1,234,000	-	-	-	1,234,000
Equipment/Infrastructure Charges	-	-	-	3,476,000	3,476,000	-	-	-	3,476,000
Total	52,758,000	(6,992,040)	(6,344,000)	3,476,000	42,897,960	-	(1,301,200)	(1,310,000)	40,286,760
Revenues Over (Under) Expenses	(5,741,000)	3,354,435	6,344,000	(3,476,000)	481,435	(3,779,615)	1,301,200	1,310,000	(686,980)

Building Department Written Summary

Routt County Regional Building Department
From: Todd Carr Building Department Manager
Date: 04/08/2020

Subject: Summary of New CY2020 Budget

Building Department Operations/Personal/Revenue CY2020 Budget Summary

Overtime: Removed \$50k in overtime for CY2020, we will place an immediate stop on accruing any overtime or comp time and make this mandatory effective 4/4/2020. Staff how have earned comp time to date will have to take time off versus being paid out at the end of the year.

Outcome: This may effect services a bit in terms of our published turn-around times for inspections and plan reviews most commonly. However if we had to put 3 to 4 inspections off to the next day periodically this is by no means bad service. Plan Reviews turn-around time frames could be affected slightly as well, if we receive a large amount of commercial projects at one time in combination with residential projects. Or in some cases when we receive a large school project at the same time we receive a large commercial project, we may have some delays, but nothing significant in terms of large delays. Overtime was also budgeted to cover staff time during the testing of our new software, testing was anticipated to take 50 to 70 working days. We budgeted overtime for staff to work during the testing process of the software anticipating heavy workload with regular workload in regards to construction. At this time we are anticipating a slowdown in construction, so we are planning that staff will have time to perform testing during normal working hours.

Continuing Education: We originally had \$11,600 budgeted and have spent \$1619 to date as of April 1st, 2020, with a remaining balance of \$9980. We will halt all spending on Continuing Education except for tests costs for ICC Certifications, our goal is to cut \$8980 total from Continuing Education with a total of \$2619 being spent in CY2020.

Dues: We had \$2000 budgeted for dues and memberships for staff and organizational memberships that have annual re-occurring expenses. We have spent a total of \$270 to date, and will need to spend \$500 more to maintain adequate memberships to ICC and CCICC, for a total of \$770 for CY2020. We plan on cutting all other memberships, for a total cut of \$1230.

Professional Services: We had budgeted \$35,000 total for our consultant to support us with large commercial project plan reviews that we were expecting to receive in early summer. One single large commercial project would have cost us \$15,000 to \$20,000. We also were planning to utilize our consultants for Code Adoption training for our Contractors which would have cost another \$7000 approximately. Our consultant was also planning to support us with Plan Reviews during the Software Implementation project, specifically during the testing period of the software due to the high workload of permit activity we were anticipating for this calendar year. We additionally use this account to pay Electricians to provide inspection services when our Electrical Inspector is on vacations. Due to projected workload not being impacted by our Health and Economic conditions nationwide, we will not need their support for these tasks. Our staff plan on taking on all this additional workload and responsibilities during our normal working hours. We have spent approximately \$4500 to date with our consultant as of March 31st, 2020, and nee to hold back \$6500 for Electrical Inspections, so we plan on cutting a total of \$24,000 out of our CY2020 Budget.

Publications: We have \$10,000 budgeted due to this being a code adoption year, and we need to purchase new code books for all staff members in our office, plus a full set for the public to access as well. We have decided to purchase the electronic premium access versus buying books for each staff member. ICC sells a 1-Year subscription for \$3391, or they sell a 3-Year subscription for \$6054. We adopt our codes for 3-Years so it makes sense to purchase the 3-Year subscription to save the \$4119 in purchasing 1-Year subscriptions. We will not need to make this purchase until December of 2020 in advance of the January 1st, 2021 Adoption date. For CY2020 we will spend a total of \$8000, and can make a cut of \$2000 by going electronic versus buying books.

Supplies: We had budgeted a total of \$3500 for supplies the last few years which has covered office supplies, clothing orders, hats, envelopes, some inspector equipment in the field, and other items for our office. We are going to put a freeze on all clothing, hats, and unnecessary supplies that are not needed, and only purchase supplies that are essential for us to use to provide our daily tasks and services. We will spend a total of \$1500 on supplies in CY2020, and Cut \$2000 out of this line item.

Lodging: We had budgeted \$7600 for lodging in CY2020, this covers all travel expenses for conferences and training, and also traveling related to Don Marchbanks Board position with CCICC our State Chapter with ICC. We have currently all attended our annual training in early March and spent \$3000 to date. We are putting a freeze on all future training and traveling and will cut \$4000 total from this line item. We anticipate spending \$3600 total in CY2020.

Cell Phones: This item was incorrect in the Accounting Departments approved excel file and only showed \$4000 for CY2020. This should have been \$5280 for CY2020, which covers \$2880 in staff cell phones, and then \$2400 in cell data for staff's surfaces used in the field.

Motor Pool: We had \$44,000 budgeted. With construction possibly slowing down in combination with fuel cost lowering, we may see a small reduction in mileage later in CY2020. We may see a reduction of \$4000 in Motor Pool if construction slows down.

County Overhead: Routt County Departments charge the Building Department overhead for services provided by other County Departments that support the Building Department with services. The County Overhead is being reviewed currently on how it is being charged to the Building Department, most specifically the cost IT Department charges the Building Department when no special projects are available for their staff to bill too. Currently if we take a 11% cut on County Overhead which is \$321,540 for CY2020 then this would be a reduction of \$35,369 for CY2020. However IT Department charges are being reviewed for further consideration, the IT Department currently is charging the Building Department in CY2020 \$117,000. Total Possible Cut to County Overhead to consider is \$35,369 by taking 11% reduction.

Building Department Updated Revenue Projections for CY2020 Summary

Unearned Revenue: The Building Department Building Permits are valid for 3 years after issuance, and therefore we run an unearned revenue report annually on permit that are still active and not closed out. This allows us to place cash into our reserves account to be used to pay staff to continue to perform inspection services on these active permits. We have a total of \$447,321 in total unearned revenue as of January 31st, 2020 held in the reserves account for services we still need to provide through inspections and administration until these permits are officially closed out.

Building Department Written Summary

Unearned Revenue in Reserves: \$447,321.000

Routt County School Projects Revenue: The Steamboat Springs School District projects are moving forward. We have the Soda Creek Addition, Steamboat Elementary School, Steamboat Middle School, the New PreK-8 School, High School, and North Rout School as well in CY2020. The new PreK-8 school is time and material contract, so I have only included revenue from what project to collect in CY2020, as this project will continue through CY2021, so only a portion of the revenue will be collected in CY2020.

Soda Creek Revenue:		\$24,000
Steamboat Elementary Revenue:		\$20,000
Steamboat Middle School Revenue:		\$23,000
Steamboat PreK-8 New School Revenue CY2020:	\$23,000	
Steamboat High School Revenue:		\$5800
North Rout School Revenue:		<u>\$5500</u>
Total School Project Revenue:		\$101,300
Hayden School Project Revenue:		\$8800

CY2020 Construction Valuation Projections: Our Department seen an all-time low in total construction valuation in 2009-2010-2011 during the end and aftermath of the last recession. We currently are still seeing a lot of construction activity and all current projects schedule to start from April – June and early July are moving forward is what our construction community has shared. Projects set to be submitted in late July through December are less positive right now in terms of moving forward or not, and we could see a weak finish in terms of construction valuation, tax collections, and building department revenue. I am therefore projecting a large reduction in permitting for the months of August-December and showing a steady decline in anticipation of this feedback. The Below numbers are based on feedback from our Contractors and uncertainties ahead of us, these are based on a gradual slow-down, not an immediate or instant recession.

2020 Budget Changes
Department

Note: Input items in green.
Building Department

Department	Functional Area	Line Item	2020 Budget	Dollar Change Increase (Decrease)	2020 Adjusted Budget	Comments
Revenue						
Building Dept.	Revenue	Permit Revenue Jan-March 2020	(1,509,000)	588,360	(920,640)	Revenue already collected
		Total revenue	<u>(1,509,000)</u>	<u>588,360</u>	<u>(920,640)</u>	
				-39%		
Personnel						
Building Dept.	Personnel	Overtime	50,000	(50,000)	-	All Overtime has been removed and staff notified no overtime will be allowed or approved in CY2020
		Total personnel	<u>50,000</u>	<u>(50,000)</u>	<u>-</u>	
Operations						
						See Written Summary for Budget Cuts
Building Dept.	Operations	Continuing Education	11,600	(8,980)	2,620	Confrences/Training has been cancelled minus what we have spent to date and allowance for mandatory training for certifications we must maintain for services we provide.
Building Dept.	Operations	Dues	2,000	(770)	1,230	Dues are for meberships and certifications, we cut all non-essential memberships
Building Dept.	Operations	Professional Services	35,000	(24,000)	11,000	We will not hire our consultant for any more services in CY2020
Building Dept.	Operations	Publications	10,000	(2,000)	8,000	We will cut purchasing hard cover books, and purchase electronic version of the new code books
Building Dept.	Operations	Supplies	3,500	(2,000)	1,500	We will eliminate clothing, and non-essential supplies
Building Dept.	Operations	Lodging	7,600	(4,000)	3,600	We have cut all traveling and training, therefore lodging is cut also.
Building Dept.	Operations	Cell Phones	4,000	1,280	5,280	This item was entered incorrectly in CY2020 Budget, we will spend and need an additional \$1280 to cover celluar data from IT on surfaces.
Building Dept.	Operations	Motor Pool	44,000	(4,000)	40,000	A potential decrease in milage due to slowdown in construction in combination with fuel cost being lowerd.
Building Dept.	Operations	County Overhead	321,540	(35,370)	286,170	To Be Reviewed by Accounting Department Manager: 11% Cut has been implemented, however we should look at deeper cut to IT Department Overhead charges as dicussed with BCC and Tom Sullivan.
		Total operations	<u>439,240</u>	<u>(79,840)</u>	<u>359,400</u>	
		Total personnel & operations	<u>489,240</u>	<u>(129,840)</u>	<u>359,400</u>	

2020 Budget Changes

Note: Input items in green.

Department Building Department

Department	Functional Area	Line Item	2020 Budget	Dollar Change Increase (Decrease)	2020 Adjusted Budget	Comments
Capital						
Building Dept.	Capital		-	-	-	
		Total Capital	<u>-</u>	<u>-</u>	<u>-</u>	
Building Dept.	Revenues Over (Under) Expenditures		<u>-</u>	<u>(458,520)</u>	<u>-</u>	
Reserves						
Building Dept.	Reserves	Estimated 12.31.2019 Ending Reserves		3,078,000		
		Estimated 12.31.2019 Ending Reserves		<u>2,619,480</u>		

2020 Budget Changes
Department

Note: Input items in green.
Building Department

Department	Functional Area	Line Item	2020 Budget	Comments
Revenue				
Building Dept.	Revenue	Permit Revenue Jan-March 2020	244,213	Revenue already collected
Building Dept.	Revenue	On the Books Permit Revenue April-May 2020	201,000	Permits under review and estimated to be issued and full collections
Building Dept.	Revenue	Permit Revenue June-December 2020 Projection	365,327	Projected Revenue based on feedback and slow decline
Building Dept.	Revenue	School Projects Revenue Projections	110,100	School District Projects Revenue Projections
		Total 2019 Estimated Revenue	920,640	Original CY2020 Revenue Projected to be \$1,509,000
Building Dept.	Unearned Revenue	Unearned Revenue Collected for Services to be Provided and in Cash in Reserves	447,321	Revenue in our bank we need to provide services on still for active permits

Yampa Valley Regional Airport Written Summary

Attached is the requested 2020 budget analysis for YVRA; Tinneal did a great job pulling this together in short order.

Key analysis points and assumptions:

We used actual 2020 enplanement numbers to date and then extrapolated starting in Apr with 0 enplanements thru Jun 2020 and 50% load factors thru Nov 2020

We included currently projected enplanement numbers for Dec 2020 assuming a “back to normal” ski season

Numbers include Southwest Airlines announced schedule and a full schedule for our five other airlines

We included the \$1.5M FAA supplemental grant funding revenue for AIP-47 and -48 which wasn’t in our 2020 budget

We have not included the projected CARES Act funding for Part 139 Airports; our allocation is based on 2018 enplanement numbers and is calculated to be \$411K

We have not included some potential additional CARES Act funding for Part 139 Airports that will be allocated based on revenues and operating costs plus debt service requirements

We did not target an expenditure cut of 11% like the rest of the County due to our financial position and the fact that we aren’t funded from the County’s general fund

2020 projections/conclusions and potential cost cutting initiatives:

We project an annual reduction of enplanements of 11,960 or 11% of 2019 actuals; the majority of our revenues correlate directly to enplanements

Despite the significant drop in 2020 revenues the combination of better than budgeted revenues in Jan and Feb plus the \$1.5M supplemental grant resulted in our projected unrestricted reserves increasing from \$2.9M to \$3.5M in 2020

Our recommendation/draft plan includes:

Move forward with our \$4.4M terminal expansion and renovation project as planned/funded/contracted starting 20 Apr

Move forward with our \$160K terminal PA system replacement and expansion ICW the terminal project

Consider moving forward with the Rental Car Wash Facility; funded 100% by CFC funds which cannot be diverted to airport O&M or capital projects

Consider moving forward with our \$150K roof repair/replacement project; it was already deferred one year and needs replacement

Move forward with final design on our \$40K Hwy 40 signage project and defer construction another year

Move forward with DOLA funded planning for the solar project; construction now targeted/projected for 2021

Defer hiring two vacant FT positions as long as practical (Sep 2020); one in OSS/ARFF and one in Airside Maintenance

Pls let me know any questions and comments you have

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments
SUMMARY				
REVENUE				
STATE	\$ (469,990.00)	\$ 76,191.78	\$ (393,798.22)	
FEDERAL	\$ (1,872,940.00)	\$ (1,883,825.10)	\$ (3,756,765.10)	
LOCAL	\$ (20,000.00)	\$ (26,000.00)	\$ (46,000.00)	
FEES	\$ (5,179,780.00)	\$ 348,073.61	\$ (4,831,706.39)	
OTHER	\$ (538,200.00)	\$ (29,364.84)	\$ (567,564.84)	
INTEREST INCOME	\$ (75,000.00)	\$ -	\$ (75,000.00)	
Total REVENUE	\$ (8,155,910.00)	\$ (1,514,924.55)	\$ (9,670,834.55)	
EXPENDITURES				
PERSONNEL	\$ 3,077,820.00	\$ -	\$ 3,077,820.00	
OPERATIONS	\$ 2,285,624.00	\$ (59,899.86)	\$ 2,225,724.14	
CAPITAL	\$ 4,359,565.00	\$ 953,285.05	\$ 5,312,850.05	
DEBT SERVICE	\$ 125,660.00	\$ -	\$ 125,660.00	
Total EXPENDITURES	\$ 9,848,669.00	\$ 893,385.19	\$ 10,742,054.19	
REVENUES OVER (UNDER) EXPENDITURES	\$ (1,692,759.00)	\$ 621,539.36	\$ (1,071,219.64)	
RESERVES BEGINNING BALANCE	\$ 4,303,084.00		\$ 4,303,084.00	
NON CASH	\$ 483,313.00		\$ 483,313.00	
RESERVES ENDING BALANCE	\$ 3,093,638.00		\$ 3,715,177.36	
RESTRICTED RESERVES (TABOR)	\$ 188,489.10		\$ 177,422.08	
UNRESTRICTED RESERVES	\$ 2,905,148.90		\$ 3,537,755.28	

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION		2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments	
805 ADMINISTRATION						
ORG	OBJ	ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	COMMENTS
REVENUE						
45009841	540300	LOCAL-CAPITAL MOFFAT/CRAIG	\$ (20,000.00)	\$ (26,000.00)	\$ (46,000.00)	Note (revenue shown in parentheses) is an increase; Town of Hayden included as \$25K increase
45050031	553755	ADVISORY BOARD REVENUES	\$ (1,000.00)	\$ -	\$ (1,000.00)	
45050031	580800	OTHER - YVEA CAPITAL CREDIT	\$ (3,000.00)	\$ -	\$ (3,000.00)	
45050043	560000	INTEREST INCOME	\$ (75,000.00)	\$ -	\$ (75,000.00)	
TOTAL REVENUE			\$ (99,000.00)	\$ (26,000.00)	\$ (125,000.00)	
PERSONNEL						
45050061	611000	ADMINISTRATIVE SALARIES	\$ 148,320.00	\$ -	\$ 148,320.00	
45050061	612000	STAFF SALARIES	\$ 292,620.00	\$ -	\$ 292,620.00	
45050061	613000	PART TIME SALARIES	\$ 1,970.00	\$ -	\$ 1,970.00	
45050061	621000	MEDICAL INSURANCE	\$ 73,660.00	\$ -	\$ 73,660.00	
45050061	622000	FICA	\$ 33,880.00	\$ -	\$ 33,880.00	
45050061	622500	MFICA	\$ -	\$ -	\$ -	
45050061	625000	LIFE, LTD & ADD	\$ 1,900.00	\$ -	\$ 1,900.00	
45050061	627000	RETIREMENT	\$ 23,240.00	\$ -	\$ 23,240.00	
45050061	628000	WORKERS COMP	\$ 2,920.00	\$ -	\$ 2,920.00	
TOTAL PERSONNEL			\$ 578,510.00	\$ -	\$ 578,510.00	

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments
805 ADMINISTRATION				
OPERATING				
45050171 700050 ADVERTISING	\$ 2,500.00	\$ -	\$ 2,500.00	
45050171 702000 PHYSICALS & VACCINATIONS	\$ 50.00	\$ -	\$ 50.00	
45050172 711750 INTERNET SERVICE	\$ 7,500.00	\$ -	\$ 7,500.00	
45050172 750100 PHONE-BASIC	\$ 1,050.00	\$ -	\$ 1,050.00	
45050172 750200 PHONE-CELL	\$ 480.00	\$ -	\$ 480.00	
45050172 750350 TELEPHONE - LONG DISTANCE	\$ 200.00	\$ -	\$ 200.00	
45050174 701450 INSURANCE - LIABILITY	\$ 18,000.00	\$ 245.00	\$ 18,245.00	
45050175 702250 SUBSCRIPTIONS	\$ 2,400.00	\$ -	\$ 2,400.00	
45050176 700700 CONTINUING EDUCATION	\$ 3,000.00	\$ -	\$ 3,000.00	
45050176 701100 DUES & MEMBERSHIPS	\$ 3,000.00	\$ -	\$ 3,000.00	
45050176 702100 PRINTING	\$ 2,500.00	\$ (610.00)	\$ 1,890.00	
45050176 702201 BUS DEVL.WEBSITE MAINTENANCE	\$ 1,580.00	\$ -	\$ 1,580.00	
45050176 702202 BUS DEVELOPMENT MEETING	\$ 400.00	\$ -	\$ 400.00	
45050176 702203 BUS DEVELOP PROMO PRODUCTS	\$ 500.00	\$ -	\$ 500.00	
45050176 702204 BUS DEVELOPMENT EVENTS	\$ 2,500.00	\$ -	\$ 2,500.00	
45050176 734650 STORM WATER APPLICATION	\$ 298.00	\$ -	\$ 298.00	
45050176 761000 TRAVEL - LODGING	\$ 4,000.00	\$ -	\$ 4,000.00	
45050176 762000 TRAVEL - MEALS	\$ 800.00	\$ -	\$ 800.00	
45050176 764000 TRAVEL - TRANSPORTATION	\$ 2,000.00	\$ -	\$ 2,000.00	
45050177 734400 R&M - VEHICLE	\$ 2,700.00	\$ -	\$ 2,700.00	
45050177 742200 SUPPLIES - FUEL	\$ 100.00	\$ -	\$ 100.00	
45050178 700250 AIRPORT ADVISORY BOARD	\$ 2,000.00	\$ -	\$ 2,000.00	
45050178 700600 CLOTHING & UNIFORMS	\$ 250.00	\$ 610.00	\$ 860.00	
45050178 702050 POSTAGE & SHIPPING	\$ 1,200.00	\$ -	\$ 1,200.00	
45050178 742900 SUPPLIES - OFFICE	\$ 2,300.00	\$ -	\$ 2,300.00	
45050183 891000 YVRA AD DEPRECIATION EXPENSE	\$ 2,973.00	\$ -	\$ 2,973.00	
45050377 734150 R&M - TELEPHONE SYSTEM	\$ 500.00	\$ -	\$ 500.00	
Total OPERATIONS	<u>\$ 64,781.00</u>	<u>\$ 245.00</u>	<u>\$ 65,026.00</u>	
Total 805 ADMINISTRATION	<u>\$ 544,291.00</u>	<u>\$ (25,755.00)</u>	<u>\$ 518,536.00</u>	

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION		2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments	
810 AIRSIDE						
ORG	OBJ	ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	COMMENTS
REVENUE						
45100021	530400	STATE - AVIATION FUEL TAX	\$ (177,200.00)	\$ 79,174.87	\$ (98,025.13)	Based on reduced # of flights and decrease in oil prices
45100021	530410	AVIA FUEL TAX - COUNTY	\$ (86,500.00)	\$ 50,447.64	\$ (36,052.36)	Based on decrease in oil prices
45100022	555805	MISC INC AERO	\$ (1,600.00)	\$ -	\$ (1,600.00)	Crackseal State Reimb
45100023	553600	FEE - FBO FIELD RENT	\$ (109,900.00)	\$ (34,863.72)	\$ (144,763.72)	Increase based on actual lease agreement
45100023	553750	FEE - FBO LANDING	\$ (181,975.00)	\$ 49,758.41	\$ (132,216.59)	Based on reduced # of General Aviation Operations
45100023	553800	FEE - FBO OTHER	\$ (73,445.00)	\$ 4,614.26	\$ (68,830.74)	Based on reduced # of General Aviation Operations
45100024	553650	FEE - FBO FUEL FLOW AV GAS	\$ (1,025.00)	\$ 439.26	\$ (585.74)	Based on reduced # of General Aviation Operations
45100024	553700	FEE - FBO FUEL FLOW JET A	\$ (79,290.00)	\$ 21,769.68	\$ (57,520.32)	Based on reduced # of General Aviation Operations
45100024	554000	FEE - FUEL FLOW INTO PLANE	\$ (211,300.00)	\$ 24,355.43	\$ (186,944.57)	Based on reduced # of Commercial Operations
45100025	554800	FEE - LANDINGS	\$ (573,485.00)	\$ 53,872.21	\$ (519,612.79)	Based on reduced # of Commercial Operations; Per Airline Contract can be keep same as budget
45100025	554850	FEE - LANDINGS - CHARTERS	\$ (1,370.00)	\$ 152.77	\$ (1,217.23)	Based on Actual Charter revenue to date
45100031	554100	FEE - GA SNOW REMOVAL	\$ (2,500.00)	\$ (19,921.58)	\$ (22,421.58)	
45100033	554300	FEE - HANGAR LEASES	\$ (19,420.00)	\$ (31,604.92)	\$ (51,024.92)	Lease of Hangar #1; Increase in FBO Lease for Bravo Hangars
45100033	559750	FEE - WAM SITE LEASE	\$ (4,820.00)	\$ -	\$ (4,820.00)	
45100053	554250	FEE - GROUND HANDLING	\$ (3,000.00)	\$ (16,227.70)	\$ (19,227.70)	New Ground Handling Contracts with % of Gross Revenue Payments
45109841	520305	FEDERAL - AIP 45 LOADER	\$ -	\$ (49,021.00)	\$ (49,021.00)	
45109841	520310	FEDERAL - AIP 46 FOGSEAL	\$ -	\$ (6,146.29)	\$ (6,146.29)	
45109841	521200	FEDERAL PASS FACILITY CHARGES	\$ (340,000.00)	\$ -	\$ (340,000.00)	
45109841	530427	CDOT AIP 45 LOADER	\$ -	\$ (1,661.27)	\$ (1,661.27)	
45109841	530430	STATE - CDOT AIP 46 FOGSEAL	\$ -	\$ (341.46)	\$ (341.46)	
TOTAL REVENUE		\$ (1,866,830.00)	\$ 124,796.59	\$ (1,742,033.41)		
PERSONNEL						
45100061	612000	STAFF SALARIES	\$ 346,620.00	\$ -	\$ 346,620.00	Possible Vacancy Savings - A. Bennett - Not included
45100061	613000	PART TIME SALARIES	\$ 89,200.00	\$ -	\$ 89,200.00	
45100061	613500	PT-TEMP-SEASONAL	\$ -	\$ -	\$ -	
45100061	614000	SEASONAL SALARIES	\$ -	\$ -	\$ -	
45100061	615000	OVERTIME	\$ 15,920.00	\$ -	\$ 15,920.00	
45100061	615400	ON CALL TIME	\$ 7,150.00	\$ -	\$ 7,150.00	
45100061	615500	HOLIDAY WORKED OVERTIME	\$ -	\$ -	\$ -	
45100061	621000	MEDICAL INSURANCE	\$ 89,310.00	\$ -	\$ 89,310.00	
45100061	622000	FICA	\$ 35,110.00	\$ -	\$ 35,110.00	
45100061	622500	MFICA	\$ -	\$ -	\$ -	
45100061	625000	LIFE, LTD & ADD	\$ 1,560.00	\$ -	\$ 1,560.00	
45100061	627000	RETIREMENT	\$ 14,380.00	\$ -	\$ 14,380.00	
45100061	628000	WORKERS COMP	\$ 2,980.00	\$ -	\$ 2,980.00	
TOTAL PERSONNEL		\$ 602,230.00	\$ -	\$ 602,230.00		

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments
810 AIRSIDE				
OPERATING				
45100571 700050 ADVERTISING	\$ 250.00	\$ -	\$ 250.00	
45100571 701900 OVERHEAD - COUNTY	\$ 139,000.00	\$ -	\$ 139,000.00	
45100571 702000 PHYSICALS & VACCINATIONS	\$ 320.00	\$ -	\$ 320.00	
45100572 750350 TELEPHONE - LONG DISTANCE	\$ 50.00	\$ -	\$ 50.00	
45100572 771000 ELECTRICITY	\$ 25,700.00	\$ (16,700.00)	\$ 9,000.00	Used as place holder during budget for Hangar #1 utility cost; cost shown below in new accounts
45100576 700700 CONTINUING EDUCATION	\$ 1,500.00	\$ -	\$ 1,500.00	
45100576 761000 TRAVEL - LODGING	\$ 1,200.00	\$ -	\$ 1,200.00	
45100576 762000 TRAVEL - MEALS	\$ 900.00	\$ -	\$ 900.00	
45100576 764000 TRAVEL - TRANSPORTATION	\$ 2,400.00	\$ -	\$ 2,400.00	
45100577 731700 R&M - DEICING AND SANDING	\$ 42,000.00	\$ -	\$ 42,000.00	
45100577 732150 R&M - FENCING	\$ 1,500.00	\$ -	\$ 1,500.00	
45100577 732200 R&M - FUEL FARM - ARFF BLDG	\$ 1,100.00	\$ -	\$ 1,100.00	
45100577 732300 R&M - GLYCOL POND	\$ 3,500.00	\$ -	\$ 3,500.00	
45100577 732600 R&M - LIGHTING & SIGNS	\$ 7,000.00	\$ -	\$ 7,000.00	
45100577 733500 R&M - RENTAL EQUIPMENT	\$ 500.00	\$ -	\$ 500.00	
45100577 734000 TARMAC CRACKS & SEALANT	\$ 2,500.00	\$ -	\$ 2,500.00	
45100577 734050 TARMAC EQUIPMENT	\$ 1,800.00	\$ -	\$ 1,800.00	
45100577 734100 TARMAC REFURB & PAINT	\$ 19,500.00	\$ -	\$ 19,500.00	
45100577 734300 R&M-TRITURATOR	\$ 200.00	\$ -	\$ 200.00	
45100577 744250 SUPPLY WILDLIFE CONTROL	\$ 975.00	\$ -	\$ 975.00	
45100578 700600 CLOTHING & UNIFORMS	\$ 1,500.00	\$ 1,000.00	\$ 2,500.00	
45100578 742900 SUPPLIES - OFFICE	\$ 950.00	\$ -	\$ 950.00	
45100583 891000 YVRA AS DEPRECIATION EXPENSE	\$ 116,215.00	\$ -	\$ 116,215.00	
45100672 771000 ELECTRICITY	\$ -	\$ 7,695.00	\$ 7,695.00	Hangar #1
45100672 772000 NATURAL GAS	\$ -	\$ 4,865.00	\$ 4,865.00	Hangar #1
45100672 774000 WATER & SEWER	\$ -	\$ 2,300.00	\$ 2,300.00	Hangar #1
45100677 731350 R&M - BUILDING	\$ -	\$ 500.00	\$ 500.00	Hangar #1
45100677 732650 R&M - LIGHTS	\$ -	\$ 100.00	\$ 100.00	Hangar #1
45100772 771000 R&M-ELECTRICITY	\$ 11,900.00	\$ -	\$ 11,900.00	
45100772 771050 ELECTRICITY - GENERAL AVIATION	\$ 550.00	\$ -	\$ 550.00	
45100772 772050 NATURAL GAS - HORSE BARN	\$ 3,150.00	\$ -	\$ 3,150.00	
45100772 772100 NATURAL GAS - SRE & OS	\$ 9,150.00	\$ -	\$ 9,150.00	
45100772 773000 TRASH	\$ 1,500.00	\$ -	\$ 1,500.00	
45100772 774000 WATER & SEWER	\$ 1,750.00	\$ -	\$ 1,750.00	
45100772 774050 SEWER - TRITURATOR	\$ 1,900.00	\$ -	\$ 1,900.00	
45100777 731350 R&M - BUILDING	\$ 3,000.00	\$ -	\$ 3,000.00	
45100777 731400 R&M -CARPET	\$ 230.00	\$ -	\$ 230.00	
45100777 731750 R&M - ELECTRICAL	\$ 250.00	\$ -	\$ 250.00	
45100777 732400 R&M - HORSE BARN	\$ 150.00	\$ -	\$ 150.00	
45100777 732450 R&M - HVAC	\$ 400.00	\$ -	\$ 400.00	
45100777 732650 R&M - LIGHTS	\$ 2,000.00	\$ -	\$ 2,000.00	
45100777 733200 R&M - PLUMBING	\$ 200.00	\$ -	\$ 200.00	
45100778 742500 SUPPLIES - JANITORIAL & CLEANI	\$ 975.00	\$ -	\$ 975.00	
45100977 732000 R&M - EQUIPMENT/PARTS	\$ 50,000.00	\$ -	\$ 50,000.00	
45100977 740900 SUPPLY BLADES & BITS	\$ 8,000.00	\$ -	\$ 8,000.00	
45100977 741000 BRISTLES	\$ 38,000.00	\$ -	\$ 38,000.00	
45100977 741100 SUPPLIES - CHAINS	\$ 250.00	\$ -	\$ 250.00	
45100977 742200 SUPPLIES - FUEL	\$ 68,000.00	\$ -	\$ 68,000.00	

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION		2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments	
810 AIRSIDE						
45100977	742700	SUPPLIES - LUBRICANTS	\$ 6,500.00	\$ -	\$ 6,500.00	
45100977	743800	TERM R&M SMALL TOOLS	\$ 2,000.00	\$ -	\$ 2,000.00	
45100977	743950	SUPPLIES - TIRES	\$ 6,000.00	\$ -	\$ 6,000.00	
45100977	744200	SUPPLIES - WELDING	\$ 3,000.00	\$ -	\$ 3,000.00	
45100978	743650	SUPPLIES - SHOP	\$ 5,000.00	\$ -	\$ 5,000.00	
		TOTAL OPERATING	\$ 594,415.00	\$ (240.00)	\$ 594,175.00	
<u>CAPITAL</u>						
45109881	805037	SRE LOADER	\$ -	\$ 14,196.00	\$ 14,196.00	
45109881	805140	AIP 46 APRON TAXIWAY FOGSEAL	\$ -	\$ 6,829.21	\$ 6,829.21	
45109881	805155	TOOL CAT TRADE IN	\$ 53,900.00	\$ -	\$ 53,900.00	
		TOTAL CAPITAL	\$ 53,900.00	\$ 21,025.21	\$ 74,925.21	
		Total 810 AIRSIDE	\$ (616,285.00)	\$ 145,581.80	\$ (470,703.20)	Primarily due to decreased revenues since mid-March and projected thru Dec 2020

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION		2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments	
815 TERMINAL						
ORG	OBJ	ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	COMMENTS
REVENUE						
45150033	557100	FEE - RENT - FAA ADMIN OFFICE	\$ (13,380.00)	\$ 13,380.00	\$ -	FAA Moved Office to Craig
45150033	557650	FEE - RENT TSA	\$ (18,650.00)	\$ -	\$ (18,650.00)	
45150051	559600	FEE - VENDING	\$ (9,100.00)	\$ 1,359.95	\$ (7,740.05)	Based on reduced # of enplanements
45150052	550350	FEE - ADVERTISING CONCESSION	\$ (40,000.00)	\$ 2,500.00	\$ (37,500.00)	Reduced to MAG only
45150052	550750	FEE - ATM TRANSACTION REVENUE	\$ (1,740.00)	\$ 156.10	\$ (1,583.90)	Based on reduced # of enplanements
45150052	558600	FEE - SKI RENTALS	\$ (2,420.00)	\$ 335.00	\$ (2,085.00)	Reduced to MAG only
45150053	553350	FEE - EX RENT AIRLINES SQ FOOT	\$ (180,720.00)	\$ -	\$ (180,720.00)	
45150053	554600	FEE - JU RENT AIRLINES SQ FOOT	\$ (1,076,560.00)	\$ -	\$ (1,076,560.00)	
45150053	557250	FEE - RENT CAR RENTAL	\$ (12,630.00)	\$ -	\$ (12,630.00)	
45150053	557400	FEE - RENT GROUND HANDLING	\$ (5,300.00)	\$ (13,170.00)	\$ (18,470.00)	G2 additional rental for Delta Office
45150053	557600	FEE - RENT TAXI/LIMO	\$ (21,900.00)	\$ -	\$ (21,900.00)	
45159841	520311	FED - AIP 47 TERM RENO SC1	\$ (548,482.00)	\$ (1,124,383.41)	\$ (1,672,865.41)	Update Terminal Project Revenue with additional FAA Supplemental Funding (AIP 48)
45159841	520312	FEDERAL - AIP 47 TERM RENO S2	\$ (390,661.00)	\$ (278,771.40)	\$ (669,432.40)	Update Terminal Project Revenue with additional FAA Supplemental Funding (AIP 48)
45159841	520313	FEDERAL - AIP 47 TERM RENO S3	\$ (289,858.00)	\$ (213,242.00)	\$ (503,100.00)	Update Terminal Project Revenue with additional FAA Supplemental Funding (AIP 48)
45159841	520314	FEDERAL - AIP 47 TERM RENO S4	\$ (289,939.00)	\$ (212,261.00)	\$ (502,200.00)	Update Terminal Project Revenue with additional FAA Supplemental Funding (AIP 48)
45159841	530431	STATE - CDOT AIP 47 TERM S1	\$ (65,627.00)	\$ (57,712.52)	\$ (123,339.52)	Update Terminal Project Revenue with additional FAA Supplemental Funding (AIP 48)
45159841	530432	STATE - CDOT AIP 47 TERM S2	\$ (41,234.00)	\$ 14,253.48	\$ (26,980.52)	Update Terminal Project Revenue with additional FAA Supplemental Funding (AIP 48)
45159841	530433	STATE - CDOT AIP 47 TERM S3	\$ (29,741.00)	\$ 8,542.02	\$ (21,198.98)	Update Terminal Project Revenue with additional FAA Supplemental Funding (AIP 48)
45159841	530434	STATE - CDOT AIP 47 TERM S4	\$ (29,688.00)	\$ 8,489.02	\$ (21,198.98)	Update Terminal Project Revenue with additional FAA Supplemental Funding (AIP 48)
		TOTAL REVENUE	\$ (3,067,630.00)	\$ (1,850,524.75)	\$ (4,918,154.75)	
PERSONNEL						
45150061	612000	STAFF SALARIES	\$ 348,480.00	\$ -	\$ 348,480.00	
45150061	613000	PART TIME SALARIES	\$ 66,850.00	\$ -	\$ 66,850.00	
45150061	613500	PT-TEMP-SEASONAL	\$ -	\$ -	\$ -	
45150061	615000	OVERTIME	\$ 2,230.00	\$ -	\$ 2,230.00	
45150061	615400	ON CALL TIME	\$ 1,000.00	\$ -	\$ 1,000.00	
45150061	615500	HOLIDAY WORKED OVERTIME	\$ -	\$ -	\$ -	
45150061	621000	MEDICAL INSURANCE	\$ 86,600.00	\$ -	\$ 86,600.00	
45150061	622000	FICA	\$ 32,020.00	\$ -	\$ 32,020.00	
45150061	622500	MFICA	\$ -	\$ -	\$ -	
45150061	625000	LIFE, LTD & ADD	\$ 1,630.00	\$ -	\$ 1,630.00	
45150061	627000	RETIREMENT	\$ 14,480.00	\$ -	\$ 14,480.00	
45150061	628000	WORKERS COMP	\$ 2,750.00	\$ -	\$ 2,750.00	
		TOTAL PERSONNEL	\$ 556,040.00	\$ -	\$ 556,040.00	

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE		2020 ADJUSTED BUDGET	Comments
		INCREASE	(DECREASE)		
815 TERMINAL					
OPERATING					
45151171 700050 ADVERTISING	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	
45151171 701900 OVERHEAD - COUNTY	\$ 159,060.00	\$ -	\$ -	\$ 159,060.00	
45151171 702000 PHYSICALS & VACCINATIONS	\$ 150.00	\$ -	\$ -	\$ 150.00	
45151172 711750 INTERNET SERVICE	\$ 6,200.00	\$ -	\$ -	\$ 6,200.00	
45151172 750050 TELEPHONE - ATM	\$ 600.00	\$ -	\$ -	\$ 600.00	
45151172 750250 TELEPHONE - DATA LINES	\$ 500.00	\$ -	\$ -	\$ 500.00	
45151172 750350 TELEPHONE - LONG DISTANCE	\$ 25.00	\$ -	\$ -	\$ 25.00	
45151172 776050 SATELLITE TV	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	
45151174 701400 INSURANCE - CAPP	\$ 47,630.00	\$ -	\$ -	\$ 47,630.00	
45151176 700350 ATM COSTS	\$ 350.00	\$ -	\$ -	\$ 350.00	
45151176 701300 LATE FEES & CHARGES	\$ -	\$ -	\$ -	\$ -	
45151178 700600 CLOTHING & UNIFORMS	\$ 650.00	\$ 600.00	\$ -	\$ 1,250.00	
45151178 742900 SUPPLIES - OFFICE	\$ 500.00	\$ -	\$ -	\$ 500.00	
45151183 891000 YVRA TE DEPRECIATION EXPENSE	\$ 108,100.00	\$ -	\$ -	\$ 108,100.00	
45151372 771000 ELECTRICITY	\$ 149,200.00	\$ -	\$ -	\$ 149,200.00	
45151372 772000 NATURAL GAS	\$ 24,100.00	\$ -	\$ -	\$ 24,100.00	
45151372 773000 TRASH	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00	
45151372 774000 WATER & SEWER	\$ 18,600.00	\$ -	\$ -	\$ 18,600.00	
45151377 731200 R&M - BAGGAGE BELT	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	
45151377 731201 R&M - AUTO DOORS MAINTENANCE	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	
45151377 731350 R&M - BUILDING	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	
45151377 731800 R&M - ELEVATOR	\$ 500.00	\$ -	\$ -	\$ 500.00	
45151377 732650 R&M - LIGHTS	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	
45151377 733100 R&M - PAINTING	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	
45151377 733250 R&M - PLUMBING/WATERLINE	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	
45151377 733800 R&M - SIGNAGE	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	
45151377 743800 S-SMALL TOOLS	\$ 500.00	\$ -	\$ -	\$ 500.00	
45151378 742500 JANITORIAL & CLEANI	\$ 24,000.00	\$ -	\$ -	\$ 24,000.00	
45151577 720650 EQUIP R&M CONTRACTS	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	
45151577 731400 R&M-CARPET	\$ 11,000.00	\$ -	\$ -	\$ 11,000.00	
45151577 731750 R&M - ELECTRICAL	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	
45151577 732450 R&M - HVAC	\$ 7,200.00	\$ -	\$ -	\$ 7,200.00	
TOTAL OPERATING	\$ 632,865.00	\$ 600.00	\$ -	\$ 633,465.00	
CAPITAL					
45159881 801058 HVAC	\$ 100,500.00	\$ -	\$ -	\$ 100,500.00	
45159881 801141 AIP 47 - TERMINAL RENO PHASE 1	\$ 1,312,542.00	\$ 394,404.00	\$ -	\$ 1,706,946.00	Update Terminal Project Revenue with additional FAA Supplemental Funding (AIP 48)
45159881 801142 AIP 47 - TERMINAL RENO PHASE 2	\$ 824,673.00	\$ (623,173.00)	\$ -	\$ 201,500.00	Update Terminal Project Revenue with additional FAA Supplemental Funding (AIP 48)
45159881 801143 AIP 48 - TERMINAL RENO PHASE 2	\$ 594,829.00	\$ (21,329.00)	\$ -	\$ 573,500.00	Update Terminal Project Revenue with additional FAA Supplemental Funding (AIP 48)
45159881 801144 AIP 48 - TERMINAL RENO PHASE 3	\$ 593,765.00	\$ (35,765.00)	\$ -	\$ 558,000.00	Update Terminal Project Revenue with additional FAA Supplemental Funding (AIP 48)
45159881 801145 AIP 48 - TERMINAL RENO PHASE 4	\$ -	\$ 558,000.00	\$ -	\$ 558,000.00	Update Terminal Project Revenue with additional FAA Supplemental Funding (AIP 48)
AIP FUTURE - FF&E, HVAC, HARDWARE, CON	\$ -	\$ 289,000.00	\$ -	\$ 289,000.00	Update Terminal Project Revenue with additional FAA Supplemental Funding (AIP 48)
45159881 805136 PUBLIC ADDRESS/SOUND SYSTEM	\$ -	\$ 160,000.00	\$ -	\$ 160,000.00	Carry over of 2019 Project
45159881 805138 ROOF	\$ -	\$ 150,000.00	\$ -	\$ 150,000.00	Carry over of 2019 Project
45159881 805148 HVAC - ROOFTOP UNIT	\$ 63,256.00	\$ -	\$ -	\$ 63,256.00	
45159881 805152 CARPET	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	
TOTAL CAPITAL	\$ 3,549,565.00	\$ 871,137.00	\$ -	\$ 4,420,702.00	
Total 815 TERMINAL	\$ 1,670,840.00	\$ (978,787.75)	\$ -	\$ 692,052.25	

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION		2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments	
820 PASSENGER SERVICES						
ORG	OBJ	ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	COMMENTS
REVENUE						
45200052	551450	FEE - CART VENDING REVENUE	\$ (700.00)	\$ 350.00	\$ (350.00)	Based on reduced # of enplanements
45200053	550650	FEE - ART REVENUE	\$ (350.00)	\$ -	\$ (350.00)	
45200053	557150	EX RENT PAX RECO	\$ (7,550.00)	\$ -	\$ (7,550.00)	
45200053	557200	JU RENT PAX RECO	\$ (44,990.00)	\$ -	\$ (44,990.00)	
45200053	557450	FEE - RENT GROUND HANDLING	\$ (220.00)	\$ -	\$ (220.00)	
45200053	557550	FEE - RENT TAXI PAX RECOVERY	\$ (910.00)	\$ -	\$ (910.00)	
45200053	557700	RENTLCAR PAX RECOVERY	\$ (530.00)	\$ -	\$ (530.00)	
		TOTAL REVENUE	\$ (55,250.00)	\$ 350.00	\$ (54,900.00)	
PERSONNEL						
45200061	613000	PART TIME SALARIES	\$ 38,370.00	\$ -	\$ 38,370.00	
45200061	614000	SEASONAL SALARIES	\$ -	\$ -	\$ -	
45200061	619200	TIPS IN/OUT	\$ -	\$ -	\$ -	
45200061	622000	FICA	\$ 3,260.00	\$ -	\$ 3,260.00	
45200061	622500	MFICA	\$ -	\$ -	\$ -	
45200061	628000	WORKERS COMP	\$ 250.00	\$ -	\$ 250.00	
		TOTAL PERSONNEL	\$ 41,880.00	\$ -	\$ 41,880.00	
OPERATING						
45200071	700100	ADVERTISING - RECRUIT EE	\$ 250.00	\$ -	\$ 250.00	
45200071	701900	OVERHEAD - COUNTY	\$ 5,970.00	\$ -	\$ 5,970.00	
45200078	700600	CLOTHING & UNIFORMS	\$ 150.00	\$ 250.00	\$ 400.00	
45200078	742900	SUPPLIES - OFFICE	\$ 250.00	\$ -	\$ 250.00	
		TOTAL OPERATING	\$ 6,620.00	\$ 250.00	\$ 6,870.00	
		Total 820 PASSENGER SERVICES	\$ (6,750.00)	\$ 600.00	\$ (6,150.00)	

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION		2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments	
825 OPERATIONS, SAFETY AND SECURITY						
ORG	OBJ	ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	COMMENTS
REVENUE						
45259841	530440	STATE-CDAG	\$ -	\$ (25,000.00)	\$ (25,000.00)	State Grant for PFAS Equipment Reimbursement
		TOTAL REVENUE	\$ -	\$ (25,000.00)	\$ (25,000.00)	
PERSONNEL						
45250061	612000	STAFF SALARIES	\$ 336,020.00	\$ -	\$ 336,020.00	Vacancy savings R. McCarty position
45250061	613000	PART TIME SALARIES	\$ 67,680.00	\$ -	\$ 67,680.00	
45250061	615500	HOLIDAY WORKED OVERTIME	\$ -	\$ -	\$ -	
45250061	616000	TERMINATION PAYOUTS	\$ -	\$ -	\$ -	
45250061	621000	MEDICAL INSURANCE	\$ 77,640.00	\$ -	\$ 77,640.00	
45250061	622000	FICA	\$ 30,880.00	\$ -	\$ 30,880.00	
45250061	622500	MFICA	\$ -	\$ -	\$ -	
45250061	625000	LIFE, LTD & ADD	\$ 1,470.00	\$ -	\$ 1,470.00	
45250061	627000	RETIREMENT	\$ 12,650.00	\$ -	\$ 12,650.00	
45250061	628000	WORKERS COMP	\$ 2,660.00	\$ -	\$ 2,660.00	
		TOTAL PERSONNEL	\$ 529,000.00	\$ -	\$ 529,000.00	

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION		2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments
825 OPERATIONS, SAFETY AND SECURITY					
OPERATING					
45251771	700050	ADVERTISING	\$ 350.00	\$ -	\$ 350.00
45251771	701900	OVERHEAD - COUNTY	\$ 86,460.00	\$ -	\$ 86,460.00
45251771	702000	PHYSICALS & VACCINATIONS	\$ 200.00	\$ -	\$ 200.00
45251772	750350	TELEPHONE - LONG DISTANCE	\$ 650.00	\$ -	\$ 650.00
45251776	700700	CONTINUING EDUCATION	\$ 15,000.00	\$ -	\$ 15,000.00
45251776	701100	DUES & MEMBERSHIPS	\$ 300.00	\$ -	\$ 300.00
45251776	761000	TRAVEL - LODGING	\$ 3,000.00	\$ -	\$ 3,000.00
45251776	762000	TRAVEL - MEALS	\$ 2,500.00	\$ -	\$ 2,500.00
45251776	764000	TRAVEL - TRANSPORTATION	\$ 3,500.00	\$ -	\$ 3,500.00
45251778	700600	CLOTHING & UNIFORMS	\$ 4,000.00	\$ -	\$ 4,000.00
45251778	742100	SUPPLIES - FIRE SUPPRESSION MA	\$ 1,000.00	\$ -	\$ 1,000.00
45251778	742950	SUPPLIES - OFFICE & MEDICAL	\$ 2,500.00	\$ -	\$ 2,500.00
45251783	891000	YVRA OS DEPRECIATION EXPENSE	\$ 12,960.00	\$ -	\$ 12,960.00
45251972	771000	ELECTRICITY	\$ 5,650.00	\$ -	\$ 5,650.00
45251972	772000	NATURAL GAS	\$ 3,200.00	\$ -	\$ 3,200.00
45251972	773000	TRASH	\$ 800.00	\$ -	\$ 800.00
45251972	774000	WATER & SEWER	\$ 500.00	\$ -	\$ 500.00
45251977	731350	R&M - BUILDING	\$ 2,000.00	\$ -	\$ 2,000.00
45251977	731450	R&M - CARPET & MATS	\$ 100.00	\$ -	\$ 100.00
45251977	731750	R&M - ELECTRICAL	\$ 150.00	\$ -	\$ 150.00
45251977	732450	R&M - HVAC	\$ 500.00	\$ -	\$ 500.00
45251977	732650	R&M - LIGHTS	\$ 1,500.00	\$ -	\$ 1,500.00
45251977	733200	R&M - PLUMBING	\$ 150.00	\$ -	\$ 150.00
45251978	742500	SUPPLIES - JANITORIAL & CLEANI	\$ 400.00	\$ -	\$ 400.00
45252177	731100	R&M - ARFF EQUIPMENT	\$ 2,500.00	\$ -	\$ 2,500.00
45252177	732000	R&M-EQUIPMENT/PARTS	\$ -	\$ -	\$ -
45252177	732700	R&M-LUBRICANTS	\$ 2,000.00	\$ -	\$ 2,000.00
45252177	733950	SMALL TOOLS	\$ 200.00	\$ -	\$ 200.00
45252177	734200	TIRES	\$ 13,600.00	\$ -	\$ 13,600.00
45252177	734400	R&M-VEHICLE	\$ 5,000.00	\$ -	\$ 5,000.00
45252177	734550	WEATHER EQUIPMENT	\$ 1,500.00	\$ -	\$ 1,500.00
45252177	743450	SUP-RADIOS	\$ 5,000.00	\$ -	\$ 5,000.00
45252178	733750	R&M - SHOP SUPPLIES	\$ 70.00	\$ -	\$ 70.00
45259578	742100	SUP - FIRE SUPPRESSION MANAGE	\$ 54,000.00	\$ (54,000.00)	\$ -
45259578	781000	CONTROLLABLE - ADDITION	\$ 25,440.00	\$ -	\$ 25,440.00
		TOTAL OPERATIONS	\$ 256,680.00	\$ (54,000.00)	\$ 202,680.00
CAPITAL					
45259881	805153	HIGH PRESSURE AIR BAGS	\$ 7,000.00	\$ -	\$ 7,000.00
45259881	801110	PFAS TESTING EQUIPMENT	\$ -	\$ 31,758.00	\$ 31,758.00
		TOTAL CAPITAL	\$ 7,000.00	\$ 31,758.00	\$ 38,758.00
		Total 825 OPERATIONS & SAFETY	\$ 792,680.00	\$ (47,242.00)	\$ 745,438.00

State Grant for PFAS Equipment

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION		2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments	
830 SECURITY						
ORG	OBJ	ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	COMMENTS
REVENUE						
45300023	550850	FEE - BACKGROUND CHECKS	\$ (6,000.00)	\$ -	\$ (6,000.00)	
45300035	558350	FEE - SECURITY AIRLINES	\$ (334,710.00)	\$ 38,272.00	\$ (296,438.00)	Based on a reduction of 11,960 enplanements; Per Airline contracts this is allocated among the airlines in the True-up
45300041	521100	FEDERAL - TSA GRANT LAW ENFORC	\$ (14,000.00)	\$ -	\$ (14,000.00)	
TOTAL REVENUE			\$ (354,710.00)	\$ 38,272.00	\$ (316,438.00)	
PERSONNEL						
45300061	612000	STAFF SALARIES	\$ 104,080.00	\$ -	\$ 104,080.00	
45300061	613000	PART TIME SALARIES	\$ 22,200.00	\$ -	\$ 22,200.00	
45300061	614000	SEASONAL SALARIES	\$ -	\$ -	\$ -	
45300061	615500	HOLIDAY WORKED OVERTIME	\$ -	\$ -	\$ -	
45300061	621000	MEDICAL INSURANCE	\$ 41,630.00	\$ -	\$ 41,630.00	
45300061	622000	FICA	\$ 9,660.00	\$ -	\$ 9,660.00	
45300061	622500	MFICA	\$ -	\$ -	\$ -	
45300061	625000	LIFE, LTD & ADD	\$ 470.00	\$ -	\$ 470.00	
45300061	627000	RETIREMENT	\$ 5,270.00	\$ -	\$ 5,270.00	
45300061	628000	WORKERS COMP	\$ 830.00	\$ -	\$ 830.00	
TOTAL PERSONNEL			\$ 184,140.00	\$ -	\$ 184,140.00	
OPERATING						
45300071	700050	ADVERTISING	\$ 350.00	\$ -	\$ 350.00	
45300071	700400	BACKGROUND CHECK	\$ 3,500.00	\$ -	\$ 3,500.00	
45300071	701900	OVERHEAD - COUNTY	\$ 41,710.00	\$ -	\$ 41,710.00	
45300071	720650	EQUIPMENT MAINT CONTRACTS	\$ 9,300.00	\$ -	\$ 9,300.00	
45300071	721600	SECURITY AGREEMENTS	\$ 50,700.00	\$ -	\$ 50,700.00	
45300072	750100	PHONE-BASIC	\$ 1,680.00	\$ -	\$ 1,680.00	
45300072	776050	SATELLITE TV	\$ 550.00	\$ -	\$ 550.00	
45300076	700700	CONTINUING EDUCATION	\$ 1,400.00	\$ -	\$ 1,400.00	
45300076	761000	TRAVEL - LODGING	\$ 600.00	\$ -	\$ 600.00	
45300076	762000	TRAVEL - MEALS	\$ 2,400.00	\$ -	\$ 2,400.00	
45300076	764000	TRAVEL - TRANSPORTATION	\$ 300.00	\$ -	\$ 300.00	
45300077	732000	R&M - EQUIPMENT/PARTS	\$ 3,000.00	\$ -	\$ 3,000.00	
45300078	700600	CLOTHING & UNIFORMS	\$ 600.00	\$ -	\$ 600.00	
45300078	742900	SUPPLIES - OFFICE	\$ 2,500.00	\$ -	\$ 2,500.00	
45300083	891000	YVRA SE DEPRECIATION EXPENSE	\$ 2,510.00	\$ -	\$ 2,510.00	
45309578	New	FINGER PRINTING MACHINE/SOFTWARE	\$ -	\$ 4,233.50	\$ 4,233.50	
TOTAL OPERATING			\$ 121,100.00	\$ 4,233.50	\$ 125,333.50	
CAPITAL						
45309881	801094	SECURITY SYSTEM	\$ 25,000.00	\$ -	\$ 25,000.00	
TOTAL CAPITAL			\$ 25,000.00	\$ -	\$ 25,000.00	
Total 830 SECURITY			\$ (24,470.00)	\$ 42,505.50	\$ 18,035.50	

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION		2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments	
835 LANDSIDE						
ORG	OBJ	ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	COMMENTS
REVENUE						
45352534	559450	FEE - TAXI/BUS/LIMO CONCESSION	\$ (291,250.00)	\$ 11,365.36	\$ (279,884.64)	
45352732	556550	FEE - PARKING CONCESSION	\$ (274,500.00)	\$ 97,521.01	\$ (176,978.99)	
45353123	557350	FEE - RENT FBO	\$ -	\$ -	\$ -	
45353133	557300	FEE - RENT FARM LAND	\$ (5,095.00)	\$ -	\$ (5,095.00)	
45353334	551400	FEE - CAR RENTAL CONCESSIONS	\$ (600,230.00)	\$ 106,447.52	\$ (493,782.48)	Based on reduced # of Deplanements
45353334	557500	FEE - RENT REFUEL FAC CAR LEAS	\$ (13,425.00)	\$ -	\$ (13,425.00)	
45359841	531530	SOLAR PLANNING PROJECT	\$ (40,000.00)	\$ -	\$ (40,000.00)	
45359841	556350	CFC INCOME	\$ (534,200.00)	\$ (29,364.84)	\$ (563,564.84)	
TOTAL REVENUE			\$ (1,758,700.00)	\$ 185,969.05	\$ (1,572,730.95)	
PERSONNEL						
45350061	612000	STAFF SALARIES	\$ 83,870.00	\$ -	\$ 83,870.00	
45350061	613000	PART TIME SALARIES	\$ 7,490.00	\$ -	\$ 7,490.00	
45350061	613500	PT-TEMP-SEASONAL	\$ -	\$ -	\$ -	
45350061	614000	SEASONAL SALARIES	\$ -	\$ -	\$ -	
45350061	615000	OVERTIME	\$ 4,900.00	\$ -	\$ 4,900.00	
45350061	615400	ON CALL TIME	\$ 370.00	\$ -	\$ 370.00	
45350061	615500	HOLIDAY WORKED OVERTIME	\$ -	\$ -	\$ -	
45350061	621000	MEDICAL INSURANCE	\$ 15,830.00	\$ -	\$ 15,830.00	
45350061	622000	FICA	\$ 7,390.00	\$ -	\$ 7,390.00	
45350061	622500	MFICA	\$ -	\$ -	\$ -	
45350061	625000	LIFE, LTD & ADD	\$ 390.00	\$ -	\$ 390.00	
45350061	627000	RETIREMENT	\$ 4,660.00	\$ -	\$ 4,660.00	
45350061	628000	WORKERS COMP	\$ 630.00	\$ -	\$ 630.00	
TOTAL PERSONNEL			\$ 125,530.00	\$ -	\$ 125,530.00	
45352371	701900	OVERHEAD - COUNTY	\$ 22,750.00	\$ -	\$ 22,750.00	
45352371	702000	PHYSICALS & VACCINATIONS	\$ 275.00	\$ -	\$ 275.00	
45352372	711750	INTERNET SERVICE	\$ 552.00	\$ -	\$ 552.00	
45352372	750100	PHONE-BASIC	\$ 650.00	\$ -	\$ 650.00	
45352372	771000	ELECTRICITY	\$ 8,000.00	\$ -	\$ 8,000.00	
45352372	771100	ELECTRICITY - SHRODE PROPERTY	\$ 550.00	\$ -	\$ 550.00	
45352377	731700	DEICING AND SANDING	\$ 7,500.00	\$ -	\$ 7,500.00	
45352377	731900	R&M - EQUIPMENT	\$ 4,000.00	\$ -	\$ 4,000.00	
45352377	732250	R&M - GENERAL	\$ 2,000.00	\$ -	\$ 2,000.00	
45352377	733100	R&M - PAINTING	\$ 1,500.00	\$ -	\$ 1,500.00	
45352377	733600	R&M - ROADWAY LIGHTS	\$ 150.00	\$ -	\$ 150.00	
45352377	733800	R&M - SIGNAGE	\$ 1,500.00	\$ -	\$ 1,500.00	
45352377	734200	R&M - TIRES	\$ 2,000.00	\$ -	\$ 2,000.00	
45352377	734600	R&M - RENTAL CAR PKG LOT	\$ 100.00	\$ -	\$ 100.00	
45352377	740900	BLADES & BITS	\$ 2,000.00	\$ -	\$ 2,000.00	
45352377	741000	SUPPLIES - BRISTLES	\$ 2,000.00	\$ -	\$ 2,000.00	
45352377	743800	SUPPLIES - SMALL TOOLS	\$ 800.00	\$ -	\$ 800.00	
45352377	785041	TRASH ENCLOSURE	\$ 4,813.00	\$ -	\$ 4,813.00	
45352377	799990	RENTAL SRE	\$ 500.00	\$ -	\$ 500.00	
45352378	740600	SUPPLIES	\$ 4,250.00	\$ -	\$ 4,250.00	

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments
835 LANDSIDE				
45352383 891000 YVRA LS DEPRECIATION EXPENSE	\$ 57,830.00	\$ -	\$ 57,830.00	
45352577 731500 R&M - COMM PRKG LIGHTS	\$ -	\$ -	\$ -	
45352578 741350 SUPPLIES-PARKING	\$ -	\$ -	\$ -	
45352772 711750 INTERNET SERVICE	\$ -	\$ -	\$ -	
45352775 700900 CREDIT CARD FEES	\$ 8,200.00	\$ -	\$ 8,200.00	
45352777 702800 EQUIPMENT MAINT CONTRACTS - PA	\$ 12,000.00	\$ -	\$ 12,000.00	
45352777 733050 R&M - PAID PARKING LOT	\$ 5,000.00	\$ -	\$ 5,000.00	
45352778 733800 R&M - SIGNAGE	\$ 1,000.00	\$ -	\$ 1,000.00	
45352778 743000 SUPPLIES - PAID PARKING LOT	\$ 1,000.00	\$ -	\$ 1,000.00	
45352977 731850 R&M - EMPLOYEE PARKING LOT	\$ 500.00	\$ -	\$ 500.00	
TOTAL OPERATIONS	<u>\$ 151,420.00</u>	<u>\$ -</u>	<u>\$ 151,420.00</u>	
<u>CAPITAL</u>				
45359881 801030 FUEL FARM	\$ -	\$ 29,364.84	\$ 29,364.84	
45359881 801095 CAR WASH FACILITY	\$ 534,200.00	\$ -	\$ 534,200.00	CFC Funding; this engineer's estimate is now considered low
45359881 801162 SOLAR PLANNING	\$ 45,000.00	\$ -	\$ 45,000.00	
45359881 805009 RPLC SKIDSTEER	\$ 55,500.00	\$ -	\$ 55,500.00	
45359881 805141 FUEL FARM MONITORING SW	\$ -	\$ -	\$ -	
45359881 805154 SIGNAGE	\$ 40,000.00	\$ -	\$ 40,000.00	Hwy 40 sign
45359881 805155 TOOL CAT TRADE IN	\$ 49,400.00	\$ -	\$ 49,400.00	
TOTAL CAPITAL	<u>\$ 724,100.00</u>	<u>\$ 29,364.84</u>	<u>\$ 753,464.84</u>	
Total 835 LANDSIDE	<u>\$ (757,650.00)</u>	<u>\$ 215,333.89</u>	<u>\$ (542,316.11)</u>	

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION		2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments	
840 FOOD & BEVERAGE						
ORG	OBJ	ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	COMMENTS
REVENUE						
45403751	551500	FEE - CATERING	\$ (16,645.00)	\$ (1,022.94)	\$ (17,667.94)	Based on reduced # of Enplanements
45403751	554150	FEE - GIFT CERTIFICATE SALES	\$ -	\$ -	\$ -	
45403751	557800	BEER SALES-REST	\$ (33,460.00)	\$ 3,088.65	\$ (30,371.35)	Based on reduced # of Enplanements
45403751	557850	DISCOUNTS-RESTAURANT	\$ -	\$ -	\$ -	
45403751	557900	FOOD RESTAURANT	\$ (234,300.00)	\$ 15,968.83	\$ (218,331.17)	Based on reduced # of Enplanements
45403751	557950	LIQUOR SALES RESTAURANT	\$ (38,760.00)	\$ 4,718.01	\$ (34,041.99)	Based on reduced # of Enplanements
45403751	558050	RETAIL SALES RESTAURANT	\$ (11,000.00)	\$ (656.57)	\$ (11,656.57)	Based on reduced # of Enplanements
45403751	558100	WINE SALES RESTAURANT	\$ (6,000.00)	\$ 1,476.54	\$ (4,523.46)	Based on reduced # of Enplanements
45403751	558200	FEE - ROOM RENTALS	\$ (3,200.00)	\$ (1,069.61)	\$ (4,269.61)	Based on reduced # of Enplanements
45403751	558250	FEE - SALES TAX SERVICE CHARGE	\$ (2,275.00)	\$ -	\$ (2,275.00)	
		Total 537 RESTAURANT	\$ (345,640.00)	\$ 22,502.92	\$ (323,137.08)	
45403951	558650	SB BEER SALES	\$ (37,420.00)	\$ (8,134.92)	\$ (45,554.92)	Based on reduced # of Enplanements
45403951	558700	SB DISCOUNTS	\$ 7,550.00	\$ 1,229.48	\$ 8,779.48	
45403951	558750	SB FOOD SALES	\$ (447,750.00)	\$ 32,071.10	\$ (415,678.90)	Based on reduced # of Enplanements
45403951	558800	SB LIQUOR SALES	\$ (27,750.00)	\$ (2,259.00)	\$ (30,009.00)	Based on reduced # of Enplanements
45403951	558850	SB WINE SALES	\$ (10,100.00)	\$ (187.75)	\$ (10,287.75)	Based on reduced # of Enplanements
		Total 539 SNACK BAR	\$ (515,470.00)	\$ 22,718.91	\$ (492,751.09)	
		TOTAL REVENUE	\$ (861,110.00)	\$ 45,221.83	\$ (815,888.17)	
PERSONNEL						
45400061	612000	STAFF SALARIES	\$ 155,290.00	\$ -	\$ 155,290.00	
45400061	613000	PART TIME SALARIES	\$ 80,880.00	\$ -	\$ 80,880.00	
45400061	613500	TEMPORARY	\$ 21,790.00	\$ -	\$ 21,790.00	
45400061	614000	SEASONAL SALARIES	\$ 68,320.00	\$ -	\$ 68,320.00	
45400061	615000	OVERTIME	\$ 3,340.00	\$ -	\$ 3,340.00	
45400061	615500	HOLIDAY WORKED OVERTIME	\$ -	\$ -	\$ -	
45400061	621000	MEDICAL INSURANCE	\$ 57,130.00	\$ -	\$ 57,130.00	
45400061	622000	FICA	\$ 32,570.00	\$ -	\$ 32,570.00	
45400061	622500	MFICA	\$ -	\$ -	\$ -	
45400061	625000	LIFE, LTD & ADD	\$ 670.00	\$ -	\$ 670.00	
45400061	627000	RETIREMENT	\$ 4,780.00	\$ -	\$ 4,780.00	
45400061	628000	WORKERS COMP	\$ 2,170.00	\$ -	\$ 2,170.00	
		TOTAL PERSONNEL	\$ 426,940.00	\$ -	\$ 426,940.00	

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE		2020 ADJUSTED BUDGET	Comments
		INCREASE	(DECREASE)		
840 FOOD & BEVERAGE					
OPERATING					
45403571 700100 ADVERTISING - EMPLOYEES	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	
45403571 700200 ADVERTISING - MARKETING	\$ 500.00	\$ -	\$ -	\$ 500.00	
45403571 701900 OVERHEAD - COUNTY	\$ 77,680.00	\$ -	\$ -	\$ 77,680.00	
45403572 776100 DIRECT TV	\$ 2,950.00	\$ -	\$ -	\$ 2,950.00	
45403574 701450 INSURANCE - LIABILITY	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00	
45403575 700900 CREDIT CARD FEES	\$ 25,833.00	\$ -	\$ -	\$ 25,833.00	
45403576 700700 CONTINUING EDUCATION	\$ 500.00	\$ -	\$ -	\$ 500.00	
45403576 701300 FINANCE CHARGES	\$ -	\$ -	\$ -	\$ -	
45403576 701950 PERMITS & LICENSES	\$ 1,800.00	\$ -	\$ -	\$ 1,800.00	
45403576 721250 POS SOFTWARE	\$ 3,900.00	\$ -	\$ -	\$ 3,900.00	
45403576 762000 TRAVEL - MEALS	\$ 100.00	\$ -	\$ -	\$ 100.00	
45403576 764000 TRAVEL - TRANSPORTATION	\$ 300.00	\$ -	\$ -	\$ 300.00	
45403577 731900 R&M - EQUIPMENT	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	
45403577 734600 REPAIRS & MAINTENANCE	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	
45403578 700600 CLOTHING & UNIFORMS	\$ 500.00	\$ 500.00	\$ -	\$ 1,000.00	
45403578 701850 OVER (UNDER)	\$ -	\$ -	\$ -	\$ -	
45403578 741025 SUP-CATERING	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	
45403578 742500 SUPPLIES - JANITORIAL & CLEANI	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00	
45403578 742900 SUPPLIES - OFFICE	\$ 600.00	\$ -	\$ -	\$ 600.00	
45403578 743100 SUPPLIES - PAPER GOODS FOR FOO	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	
45403578 743850 SUPPLIES - SMALL WARE EXPENSE	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	
45403578 792550 COGS - BEER	\$ 14,176.00	\$ (2,309.27)	\$ -	\$ 11,866.73	Adjustment for enplanment drop
45403578 792600 COGS - FOOD & BEV	\$ 170,512.00	\$ (7,592.50)	\$ -	\$ 162,919.50	Adjustment for enplanment drop
45403578 792650 COGS - LIQUOR	\$ 6,700.00	\$ 345.61	\$ -	\$ 7,045.61	Adjustment for enplanment drop
45403578 792700 COGS - WINE	\$ 5,635.00	\$ (1,932.20)	\$ -	\$ 3,702.80	Adjustment for enplanment drop
45403578 792750 COGS OTHER PRODUCTS	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	
45403583 891000 YVRA FB DEPRECIATION EXPENSE	\$ 49,602.00	\$ -	\$ -	\$ 49,602.00	
45409578 785042 IPADS/RECEIPT PRINTERS	\$ 4,800.00	\$ -	\$ -	\$ 4,800.00	
TOTAL OPERATING	\$ 415,088.00	\$ (10,988.36)	\$ -	\$ 404,099.64	
Total 840 FOOD & BEVERAGE	\$ (19,082.00)	\$ 34,233.47	\$ -	\$ 15,151.47	

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

ACCOUNT DESCRIPTION		2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments	
841 RETAIL GENERAL STORE						
ORG	OBJ	ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	COMMENTS
REVENUE						
45410054	551755	FEE - CLOTHING SALES	\$ (52,940.00)	\$ (9,187.83)	\$ (62,127.83)	
45410054	558250	FEE - SALES TAX SERVICE CHARGE	\$ -	\$ -	\$ -	
45410054	558820	FEE - SUNDRIES SALES	\$ (15,200.00)	\$ 3,535.24	\$ (11,664.76)	
45410054	558830	FEE- SOUVENIRS SALES	\$ (24,480.00)	\$ (2,356.67)	\$ (26,836.67)	
45410054	558840	FEE - MISC SALES	\$ (60.00)	\$ -	\$ (60.00)	
45410054	558841	GENSTORE MISC SALES	\$ -	\$ -	\$ -	
		TOTAL REVENUE	\$ (92,680.00)	\$ (8,009.26)	\$ (100,689.26)	
PERSONNEL						
45410061	612000	STAFF SALARIES	\$ 5,990.00	\$ -	\$ 5,990.00	
45410061	614000	SEASONAL SALARIES	\$ 22,110.00	\$ -	\$ 22,110.00	
45410061	615000	OVERTIME	\$ 670.00	\$ -	\$ 670.00	
45410061	621000	MEDICAL INSURANCE	\$ 2,000.00	\$ -	\$ 2,000.00	
45410061	622000	FICA	\$ 2,200.00	\$ -	\$ 2,200.00	
45410061	622500	MFICA	\$ -	\$ -	\$ -	
45410061	625000	LIFE, LTD & ADD	\$ 30.00	\$ -	\$ 30.00	
45410061	627000	RETIREMENT	\$ 360.00	\$ -	\$ 360.00	
45410061	628000	WORKERS COMP	\$ 190.00	\$ -	\$ 190.00	
		TOTAL PERSONNEL	\$ 33,550.00	\$ -	\$ 33,550.00	
OPERATING						
45410076	701950	PERMITS & LICENSES	\$ 75.00	\$ -	\$ 75.00	
45410078	700600	CLOTHING & UNIFORMS	\$ 150.00	\$ -	\$ 150.00	
45410078	700900	CREDIT CARD FEES	\$ 2,410.00	\$ -	\$ 2,410.00	
45410078	701850	OVER (UNDER)	\$ -	\$ -	\$ -	
45410078	740400	EQUIPMENT - SHELVING	\$ 500.00	\$ -	\$ 500.00	
45410078	740600	SUPPLIES	\$ 500.00	\$ -	\$ 500.00	
45410078	742500	SUPPLIES - JANITORIAL & CLEANI	\$ 100.00	\$ -	\$ 100.00	
45410078	743100	SUPPLIES - PAPER GOODS FOR FOO	\$ 500.00	\$ -	\$ 500.00	
45410078	792805	COGS CLOTHING	\$ 17,500.00	\$ -	\$ 17,500.00	
45410078	792810	COGS SUNDRIES	\$ 4,860.00	\$ -	\$ 4,860.00	
45410078	792820	COGS SOUVENIRS	\$ 7,200.00	\$ -	\$ 7,200.00	
45411175	700900	CREDIT CARD FEES	\$ -	\$ -	\$ -	
45411577	732000	R&M - EQUIPMENT/PARTS	\$ 500.00	\$ -	\$ 500.00	
45411577	733500	R&M - RENTAL EQUIPMENT	\$ 500.00	\$ -	\$ 500.00	
45411577	734600	REPAIRS & MAINTENANCE	\$ -	\$ -	\$ -	
45411171	700050	ADVERTISING	\$ 500.00	\$ -	\$ 500.00	
45411171	700100	ADVERTISING - EMPLOYEES	\$ 365.00	\$ -	\$ 365.00	
45411171	701900	OVERHEAD - COUNTY	\$ 6,355.00	\$ -	\$ 6,355.00	
45410578	721260	POS SOFTWARE	\$ 640.00	\$ -	\$ 640.00	
		TOTAL OPERATING	\$ 42,655.00	\$ -	\$ 42,655.00	
		Total 841 RETAIL GENERAL STORE	\$ (16,475.00)	\$ (8,009.26)	\$ (24,484.26)	

**YAMPA VALLEY REGIONAL AIRPORT
2020 SUMMARY/DETAIL BUDGET PROJECTIONS**

AS OF APRIL 2020

		ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	Comments
999 TRANSFERS						
ORG	OBJ	ACCOUNT DESCRIPTION	2020 BUDGET	DOLLAR CHANGE INCREASE (DECREASE)	2020 ADJUSTED BUDGET	COMMENTS
45990091	901700	PRINCIPAL - INTERFUND LOAN	\$ 93,500.00	\$ -	\$ 93,500.00	Interfund Loan Balance \$978,312
45990092	900700	INTEREST EXPENSE - INTERFUND L	\$ 32,160.00	\$ -	\$ 32,160.00	
Total 999 TRANSFERS			<u>\$ 125,660.00</u>	<u>\$ -</u>	<u>\$ 125,660.00</u>	
CHANGE IN RESERVES			<u>\$ (1,692,759.00)</u>	<u>\$ 621,539.36</u>	<u>\$ (1,071,219.64)</u>	
RESERVES BEGINNING BALANCE			\$ 4,303,084.00		\$ 4,303,084.00	Beginning Fund Balance will be updated once 2019 audit complete
NON CASH (Depreciation/Equipment Trade-in)			\$ 483,313.00		\$ 483,313.00	
RESERVES ENDING BALANCE			<u>\$ 3,093,638.00</u>		<u>\$ 3,715,177.36</u>	