

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

M. Elizabeth Melton  
District III

## Commissioners' Daily COVID-19 Agenda

**April 16, 2020**

LIVE AUDIO WILL BE AVAILABLE BY CALLING 1 (669) 900-6833.

MEETING ID: 522 308 0487

PASSWORD: 522

The Routt County Board of County Commissioners or Board of Health may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to specific legal questions concerning Routt County's COVID-19 response.

**1. 9:30 A.M. CALL TO ORDER**

**2. MOFFAT / ROUTT COUNTY BOARDS OF HEALTH JOINT WEEKLY MEETING**

Due to sharing services offered by Kari Ladrow as the Public Health Director for Moffat and Routt County, the two County's Boards of Health will meet weekly to discuss combined efforts related to COVID-19.

**Documents:**

[BCC FORM MOFFAT ROUTT.PDF](#)

**3. OLYMPIAN HALL FACILITY USE AGREEMENT RATIFICATION**

Consideration to ratify the agreement between Routt County and the City of Steamboat Springs to use their facilities for potential COVID-19 medical needs.

**Documents:**

[OLYMPIAN HALL SIGNED AGREEMENT.PDF](#)

**4. NATIONAL TELECOMMUNICATOR WEEK RESOLUTION**

Consideration for adoption of resolution 2020-0, a resolution designating April 13-19, 2020 as Telecommunicator week.

**Documents:**

[BCC AGENDA COMMUNICATIONS FORM- COMM..PDF](#)  
[TELECOMMUNICATIONS WEEK.PDF](#)

**5. COVID-19 WORK SESSION**

The Commissioners will address critical items for regular county and emergency operations related to the COVID-19 pandemic. Action may be taken and direction to staff may be given in relation to any of these items.

**6. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

1. DUE TO THE CURRENT PANDEMIC, THE COUNTY COMMISSIONERS REQUEST CITIZENS ATTEND THE MEETINGS VIA PHONE. Because public access to the Courthouse has been curtailed we request public comment be submitted in writing to [bcc@co.routt.co.us](mailto:bcc@co.routt.co.us). Public comments will be entered into the record. Please indicate in the subject line of your message that it is public comment and reference the agenda item to which it relates.

**7. 12:00 P.M. MEETING ADJOURNED**

LIVE AUDIO WILL BE AVAILABLE BY CALLING 1 (669) 900 6833.

MEETING ID: 522 308 0487

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All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

<b>ITEM DATE:</b>	<b>ITEM TIME:</b>

<b>FROM:</b>	BCC Office
<b>TODAY'S DATE:</b>	
<b>AGENDA TITLE:</b>	Joint BOH Meeting Routt/Moffatt

<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<b>ACTION ITEM</b>	
<b>X DIRECTION</b>	
<b>INFORMATION</b>	

**I. DESCRIBE THE REQUEST OR ISSUE:**

Due to sharing services offered by Kari Ladrow as the Public Health Director for Moffatt and Routt County, the two County's Boards of Health will meet to discuss combined efforts related to COVID-19.

**II. RECOMMENDED ACTION (*motion*):**

**III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):**

**PROPOSED REVENUE (*if applicable*):**

**CURRENT BUDGETED AMOUNT: \$0.00**

**PROPOSED EXPENDITURE:**

**FUNDING SOURCE:**

**SUPPLEMENTAL BUDGET NEEDED: YES NO**

.

**IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):**



**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

**V. BACKGROUND INFORMATION:**

**VI. LEGAL ISSUES:**

**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

**VIII. SUMMARY AND OTHER OPTIONS:**

**IX. LIST OF ATTACHMENTS: Supplemental Budget Request**

Date of your Event(s): \_\_\_\_\_

## FACILITY USE AGREEMENT – OLYMPIAN HALL (Howelsen Lodge)

(Please complete and submit with your payment & insurance certificate)

In consideration of use of Olympian Hall, 845 Howelsen Parkway, facilities of the City of Steamboat Springs, for the purposes of conducting a community testing program for Covid-19 infection on April 15, 2020 and April 18, 2020 and for cleaning and disinfection on April 19 and/or 20, the undersigned hereby agrees to the following:

1. **Keys.** Contact Parks and Recreation Office Coordinator, Ally MacDougall, at (720) 530-5715 to schedule a time and location to pick-up keys. Please drop off keys the day after your use, a drop box is located to the right of the front door at the Parks & Recreation office. If keys are not picked up during office hours, no refunds will be issued. A \$100.00 replacement fee will be charged if you lose the keys or fail to return them within 2 days of your reservation. A \$20.00 replacement fee per key will be charged if any individual keys are missing.

TVC (Initial)

2. **City Released from Liability.** To the extent allowed by law, the undersigned indemnifies and holds harmless the City of Steamboat Springs and its officers, agents and employees from any and all liability, damages, loss, cost and expenses on account of any claim, suit or action made or brought against the City, its officers, agents, or employees for the death of or injury to persons or destruction of property arising out of or claimed to arise out of the use of the facilities of the City pursuant to this Facility Use Agreement.

TVC (Initial)

3. **Permission to serve Alcohol. N/A**

4. **Public Events Insurance.** A Certificate of Insurance, or proof thereof, for \$1,000,000 of general liability coverage with the City of Steamboat Springs as a named additional insured, shall be provided by the undersigned. This may be faxed to (970) 870-0173.

TVC (Initial)

5. **Sale of Goods. N/A**

6. **Concessions. N/A**

## FACILITY USE AGREEMENT - CONTINUED

7. **Dogs.** Dogs are not allowed in city buildings with the exception of service animals.

TVC (Initial)

8. **Cleaning.** Clean up and trash removal is the responsibility of the undersigned. Return all furniture to original location, remove large pieces of trash from floor, empty all trash receptacles and deposit this trash into outside dumpsters with the keys provided. Vacuuming is not necessary; please sweep floor/carpet if necessary. Staples and nails are NOT allowed to affix items to the building in any manner. Allowable items include tape or removable wall hooks. Remove all adhesives from wall prior to departure.

Cleaning shall include disinfection of Olympian Hall, the lobby, stairwell, and restroom facilities and any other part of Howelsen Hill Lodge used by undersigned during the testing process. Cleaning shall be to the CDC Standard for Cleaning and Disinfection of Community Facilities. <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>

TVC (Initial)

**9. Set-Up & Clean-Up.** The undersigned must reserve adequate set-up and clean-up time when scheduling the facility. No refunds due to partial use of reserved time. Any time not reserved may be booked for another user. The undersigned agrees to vacate the premises at the agreed-upon time and also understands that they cannot occupy the facility prior to their contracted time.

TVC (Initial)

**10. Security.** Security of the reserved facility will be provided by Steamboat Springs Police Department

TVC (Initial)

**11. Unforeseen Circumstances.** In the event of mechanical failure or other unforeseen occurrences that render the fulfillment of this agreement by the City of Steamboat Springs impossible or impractical, this agreement shall be terminated or suspended at the City's option, and the undersigned waives any claim for damage or compensation should this agreement be terminated.

TVC (Initial)

**12. Cancellation. N/A.**

TVC (Initial)

**13. Capacity.** The undersigned agrees to not exceed the maximum person capacities of 150 persons.

TVC (Initial)

**14. Lift in Olympian Hall.** When Olympian Hall is reserved, the undersigned is provided with a key to the handicapped elevator and is responsible for its operation. This elevator is provided for handicapped use only; it is not designed to move heavy equipment! User is responsible for repairs resulting from unauthorized use.

TVC (Initial)

**15. Additional Equipment. N/A.**

TVC (Initial)

**16. Cars.** No motor vehicles are allowed in Parks or on playing fields.

TVC (Initial)

## FACILITY USE AGREEMENT - CONTINUED

**17. Laws.** The undersigned agrees to follow all federal, state, and local laws on premises and in regards to this rental.

TVC (Initial)

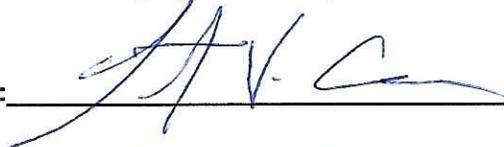
**18. 15 Days to Pay. N/A.**

TVC (Initial)

**19.** You agree, by providing us with your landline or cell phone number(s), you give express authorization to contact you at those numbers, as well as authorize such contact by our agents and assigns. This express authorization also applies to any landline or cell phone number(s) you may acquire in the future. We may also contact you by sending text messages or emails, using any e-mail address you provide to us. Methods of contact may include using prerecorded/artificial voice messages and/or use of an automatic dialing device, as applicable.

TVC (Initial)

I have read the foregoing and the definitions and fee schedules, and incorporated herein by this reference.  
I fully understand my rights and obligations in connection with use of Olympian Hall.

Signed: 

Date: 4/14/2020

Print Name: TIMOTHY V- CORRIGAN

Daytime Phone: (970) 846-0593

Date of your Event(s): \_\_\_\_\_

Group/Event Name: \_\_\_\_\_

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City of Steamboat Springs  
P.O. Box 775088, Steamboat Springs, CO 80477  
Attn: Parks & Recreation, Rentals  
pacs@steamboatsprings.net  
Phone: (970) 871-7054 Fax: (970) 870-0173  
www.steamboatsprings.net/facilityrentals



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

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<b>ITEM DATE:</b>	<b>ITEM TIME:</b>

<b>FROM:</b>	BCC
<b>TODAY'S DATE:</b>	
<b>AGENDA TITLE:</b>	2020 National Telecommunicator Week

**CHECK ONE THAT APPLIES TO YOUR ITEM:**

**X ACTION ITEM**

**DIRECTION**

**INFORMATION**

**I. DESCRIBE THE REQUEST OR ISSUE:**

Consideration to adopt the resolution proclaiming the week of April 13th -19th 2020 as Routt County Public Safety Telecommunicators Week.

**II. RECOMMENDED ACTION (*motion*):**

Motion to adopt the resolution proclaiming the week of April 13th-19th 2020 as Routt County Public Safety Telecommunicators Week.

**III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):**

**PROPOSED REVENUE** *(if applicable):*

**CURRENT BUDGETED AMOUNT: \$0.00**

**PROPOSED EXPENDITURE:**

**FUNDING SOURCE:**

**SUPPLEMENTAL BUDGET NEEDED: YES NO**

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**VIII. SUMMARY AND OTHER OPTIONS:**

**IX. LIST OF ATTACHMENTS: Supplemental Budget Request**



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Timothy V. Corrigan  
Chair

Vote:	Douglas B. Monger	Aye	Nay	Absent
	Timothy V. Corrigan	Aye	Nay	Absent
	M. Elizabeth Melton	Aye	Nay	Absent

ATTEST:

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Kim Bonner  
Routt County Clerk and Recorder