

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

Cari Hermacinski  
District III

## REGULAR MEETING

April 17, 2018

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY  
CALLING (970) 870-5499  
EXCLUDES WORK SESSIONS

**1. 10:30 A.M. CALL TO ORDER**

**A. PLEDGE OF ALLEGIANCE**

**B. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL**

**C. ITEMS OF NOTE FROM THE PREVIOUS DAY'S WORK SESSION**

**2. 10:35 A.M. CONSENT AGENDA ITEMS**

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

**A. APPROVAL OF COUNTY COMMISSIONERS MINUTES: REGULAR MEETING OF MARCH 6, 2018;**

Documents:

[3.6.18.PDF](#)

**B. APPROVAL OF AND AUTHORIZATION FOR THE TOWN OF HAYDEN TO SPRAY FOR MOSQUITOES OVER ROUTT COUNTY'S PROPERTY SURROUNDING THEIR BOUNDARIES STARTING IN THE SPRING OF 2018.**

Documents:

[HAYDEN SPRAYING 2018.PDF](#)  
[HAYDEN REQUEST LETTER.PDF](#)

**C. APPROVAL OF THE STATE HUMAN SERVICES ELECTRONIC BENEFIT TRANSFER IN THE AMOUNT OF \$182,781.93 THROUGH FEBRUARY 2018.**

"Executive session may be requested under C.R.S. 24-6-402 (4)(c) for matters required to be kept confidential by federal or state laws, rules or regulations.

Citations: 10 CCR 2506-1, Colorado Rules & Regulations, Volume 4, Food and Nutrition Act of 2008, 4.050, C.R.S. 19-1-303 (1), and C.R.S. 19-1-307."

**D. APPROVAL OF AND AUTHORIZATION TO SIGN THE \$15,000 CRAIG-**

**SCHECKMAN FAMILY FOUNDATION YOUTH ADVOCACY PROJECT  
MARCH 2018 GENERAL OPERATING FUNDING AWARD FOR ROUTT  
COUNTY AS FISCAL AGENT FOR ROUTT COUNTY EARLY CHILDHOOD  
COUNCIL.**

Documents:

[2018-04 CSFF GRANT AWARD.PDF](#)  
[201803 CSFF CONTRACT.PDF](#)

**E. APPROVAL OF AND AUTHORIZATION TO SIGN THE FIRST  
AMENDMENT TO THE INDEFEASIBLE RIGHT OF USE AGREEMENT  
BETWEEN ROUTT COUNTY, COLORADO AND NORTHWEST COLORADO  
BROADBAND, INC.**

Documents:

[AGENDACOMMUNICATIONS COUNTY AND NCB IRU AMENDMENT  
APRIL 17 2018.PDF](#)  
[RC TO NCB IRU AMENDMENT APRIL 17 2018.PDF](#)

**3. 10:40 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT  
AGENDA**

**4. 10:45 A.M. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

**5. 10:55 A.M. CLERK AND RECORDER**

Kim Bonner, County Clerk

**A. SPECIAL EVENTS LIQUOR LICENSE -HAYDEN VALLEY PTO HEALTH &  
WELLNESS TEAM**

Consideration for approval and authorization for the Chair to sign a Special Event Liquor License for Hayden Valley PTO Health & Wellness Team for an event to be held at the Hayden Granary, 198 E Lincoln Ave Hayden CO 81639, on 4/27/18 from 4:00 pm to 10:00 pm.

Documents:

[BCC AGENDA FORM HAYDEN VALLEY PTO- READ ONLY.PDF](#)

**6. 11:00 A.M. ASSESSOR**

Gary Peterson, Assessor

**A. R6258948 COOPER INTERESTS LLC**

Abatement

Documents:

[R6258948\\_COOPER INTERESTS\\_TY2017.PDF](#)

**7. 11:15 A.M. PURCHASING**

Julie Kennedy, Purchasing Agent

**A. IFB 594 DUST ABATEMENT 2018**

Consideration to approve and authorization for the Chairperson to sign the Notice of Award and associated contract documents, and authorize the County Manager to sign electronically the Purchase Order for the 2018 dust abatement project to EnviroTech Services, Inc. for

\$0.69/gallon not to exceed \$552,000.

Documents:

[IFB 594 DUST ABATEMENT 2018 BCC AGENDA ITEM.PDF](#)  
[IFB 594 DUST ABATEMENT 2018 TABULATION SHEET.PDF](#)

**B. IFB 595 CHIP SEAL 2018**

Consideration to approve and authorization for the Chairperson to sign the Notice of Award and associated contract documents, and authorize the County Manager to sign electronically the Purchase Order for the 2018 chip seal project to GMCO LLC in the amount not to exceed \$247,740.28.

Documents:

[IFB 595 CHIP SEAL 2018 BCC AGENDA ITEM.PDF](#)  
[IFB 595 CHIP SEAL TABULATION 2018.PDF](#)

**C. IFB 597 OVERLAY 2018**

Consideration for approval and authorization of the Chairperson to sign the Notice of Award and associated contract documents to the low bidder Kilgore Companies, LLC dba Elam Construction for a not to exceed amount of \$595,604 for 2018 overlay applications.

*This award complies with the Purchasing Process for Invitation to Bid (IFB) Solicitations established in the Routt County Purchasing Manual 5th edition, Section 3.01, Item 1.*

Documents:

[IFB 597 OVERLAY 2018 BCC AGENDA.PDF](#)  
[IFB 597 BID SHEET.PDF](#)

**D. RFP 598 STRIPING 2018**

Consideration to approve and authorization for the Chairperson to sign the Notice of Award and associated contract documents, and authorization for the County Manager to sign the Purchase Order for the 2018 Striping Project to Straight Stripe Painting, Inc. in an amount not to exceed \$155,111.

Documents:

[RFP 598 STRIPING 2018 BCC AGENDA.PDF](#)  
[RFP 598 STRIPING 2018 TABULATION FORM.PDF](#)

**8. 11:30 A.M. HUMAN SERVICES**

Kelly Keith, Director

**A. ROUTT TO WORK .5 TO .7 FTE SUPPLEMENTAL REQUEST**

Consideration and approval for increasing Routt To Work staff person from .5 to .7 FTE.

Documents:

[RTWBCC AGENDA COMMUNICATION FORM.PDF](#)  
[ROUTT TO WORK INCREASE IN HOURS.PDF](#)  
[ROUTT TO WORK PROGRAM BUDGET \(3\).PDF](#)  
[BUDGET FTE REQUEST REQUIRED INFORMATION.PDF](#)  
[ROUTT TO WORK SUPPLEMENTAL BUDGET REQUEST.PDF](#)

9. **11:40 A.M. HUMAN RESOURCES**

Chris Hensen, Director

**A. JOB STEP INCREASE**

Consideration to approve advancing the new part-time Fair Maintenance worker to Step 4 upon satisfactory completion of a 6 month performance evaluation.

Documents:

[BCC AGENDA FORM - VIRGINIA SANDERS.PDF](#)  
[SANDERS - STEP INCREASE REQUEST.PDF](#)  
[SANDERS - D.H. JOB STEP JUSTIFICATION.PDF](#)  
[FAIR MAINTENANCE WORKER.PDF](#)  
[FAIR MAINTENANCE PAY SCALE.PDF](#)

10. **12:00 P.M. LUNCH BREAK**

11. **1:00 P.M. COMMISSIONERS**

**A. ACCOUNTS PAYABLE ITEM**

Discussion regarding accounts payable item approved on April 3, 2018 for the Treasurer's Office. - *Item tabled from 04/10/18*

Documents:

[AGENDACOMMUNICATIONS BCC AP CHECK ADROIT ADVOCATES APRIL 10 2018.DOC](#)  
[ADROIT ADVOCATES MARCH 6 2018 INVOICE TO RC TREASURER.PDF](#)

12. **1:30 P.M. COUNTY MANAGER**

Tom Sullivan, County Manager

**A. OPERATIONS AND MAINTENANCE OF THE COMBINED LAW ENFORCEMENT FACILITY**

Consideration to approve and authorize the Chair's signature on the Intergovernmental Agreement Between the City of Steamboat Springs and Routt County for the Operations and Maintenance of the Combined Law Enforcement Facility.

Documents:

[AGENDACOMMUNICATIONS CLEF O\\_M IGA.PDF](#)  
[CLEF OPERATIONS AND MAINTENANCE IGA.DRAFT 4.PDF](#)

**B. SHARED LEASE AGREEMENT - COMBINED LAW ENFORCEMENT FACILITY**

Consideration to approve and authorize the Chair's signature on the Shared Lease Agreement between the City of Steamboat Springs and Routt County for the Combined Law Enforcement Facility Building (County lessor) and the Shared Lease Agreement for the Evidence Area (City lessor).

Documents:

[AGENDACOMMUNICATIONS CLEF LEASE AGREEMENTS APRIL 17 2018.PDF](#)

ROUTT COUNTY-STEAMBOAT SPRINGS - SHARED LEASE  
AGREEMENT (CLEF).FINAL.4-12-2018.PDF  
ROUTT COUNTY-STEAMBOAT SPRINGS - SHARED LEASE  
AGREEMENT (EVIDENCE AREA).FINAL.4-12-2018.PDF

**C. NOTICE TO PROCEED**

Consideration to approve a notice to proceed in the amount of \$3,900,000 to Calcon Construction for a 3 month startup phase for the CLEF project.

Documents:

AGENDACOMMUNICATIONS CLEF PROJECT STARTUP COST  
NOTICE TO PROCEED APRIL 17, 2018.PDF  
CLEF START UP PACKAGE RECAP 4.4.18.PDF  
CLEF STEEL ORDER LNTP 4.5.18.PDF  
CLF LNTP SITE LETTER 4.5.18 (002).PDF

**13. 2:00 P.M. MEETING ADJOURNED**

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY CALLING (970) 870-5499  
EXCLUDES WORK SESSIONS

All regular meetings are open to the public unless otherwise noted.

All meetings will be held in the Routt County Historic Courthouse -  
522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.