

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Douglas B. Monger
District II

M. Elizabeth Melton
District III

Commissioners' Daily COVID-19 Agenda

April 29, 2020

LIVE AUDIO WILL BE AVAILABLE BY CALLING 1 (669) 900-6833.

MEETING ID: 522 308 0487

PASSWORD: 522

The Routt County Board of County Commissioners or Board of Health may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to specific legal questions concerning Routt County's COVID-19 response.

1. 10:30 A.M. CALL TO ORDER

2. COVID-19 WORK SESSION

The Commissioners will address critical items for regular county and emergency operations related to the COVID-19 pandemic. Action may be taken and direction to staff may be given in relation to any of these items.

3. CONSTRUCTION GUIDANCE LETTER#2

The Construction Community is requesting the Board of Health and BCC to amend their current Construction Guidance Letter dated April 1, 2020, and allow the construction community to follow a new set of guidelines that mirrors the Governors Stay Safe Order and Routt County Public Health Order #3 that was published April 27th.

Documents:

[BCC AGENDA COMMUNICATION FORM CONSTRUCTION-TRADE GUIDANCE LETTER 2 04-28-20.PDF](#)
[CONSTRUCTION AND TRADE GUIDANCE LTR2 04-28-2020.PDF](#)
[EXISTING CONSTRUCTION COMMUNITY LETTER - 04-01-2020.PDF](#)
[ROUTT COUNTY BCC AMEND PUBLIC HEALTH ORDER 2020-03 - 04-27-2020.PDF](#)
[20-28 SAFER AT HOME.PDF](#)
[ROUTT COUNTY COVID19 CONSTRUCTION SITE MANAGEMENT PLAN.PDF](#)

4. OPERATION OF STEAMBOAT SPRINGS FARMERS MARKET UNDER COVID-19 RESTRICTIONS

Food and agriculture supply chains are listed as critical business under State Orders. Routt County Environmental Health and Main Street Steamboat will present information on how the Farmer's Market may be able to operate under COVID-19 restrictions.

Documents:

[BCC AGENDACOMMFORM FARMERSMARKET20200427.PDF](#)
[COVID19_SHOPPINGTIPS.PDF](#)
[COVID-19 GROCERS GUIDANCE.PDF](#)
[COMMUNITY PARTNER MITIGATION GUIDANCE FOR COVID_RETAIL](#)

- 5. 12:00 P.M. WEEKLY BOARD OF HEALTH UPDATE**
Presenters: Public Health Director Kari Ladrow and Dr. Harrington

6. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

1. DUE TO THE CURRENT PANDEMIC, THE COUNTY COMMISSIONERS REQUEST CITIZENS ATTEND THE MEETINGS VIA PHONE. Because public access to the Courthouse has been curtailed we request public comment be submitted in writing to bcc@co.routt.co.us. Public comments will be entered into the record. Please indicate in the subject line of your message that it is public comment and reference the agenda item to which it relates.

- 7. 1:00 P.M. MEETING ADJOURNED**

LIVE AUDIO WILL BE AVAILABLE BY CALLING 1 (669) 900 6833.
MEETING ID: 522 308 0487
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All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 04/29/2020	ITEM TIME: 11:00 AM to 11:30 AM
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FROM:	Todd Carr, Building Department Manager: Routt County Building Department
TODAY'S DATE:	
AGENDA TITLE:	Amend BCC Construction Guidance Letter Dated April 1 st , 2020

CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

I. DESCRIBE THE REQUEST OR ISSUE:

The Construction Community is requesting the Board of Health and BCC to amend their current Construction Guidance Letter dated April 1st, 2020, and allow the construction community to follow a new set of guidelines that mirrors the Governors Stay Safe Order and Routt County Public Health Order #3 that was published April 27th, 2020. The Construction community feels their business operations should be treated no differently than any other business activity, and currently are being restricted by having reduced number of workers on residential projects, and being hindered by not being able to perform work on what was previously classified as Non-Essential projects as well. This is causing financial hardships and delays on their projects specifically with weather turning and exterior work that needs to be done within a short time period due to our climate.

II. RECOMMENDED ACTION (*motion*):

The Building Department is requesting BCC to review and consider approval of the new Construction Guidelines attached to the communication form. The new Guidance offers the same level of safety and precautions set forth for other businesses, while allowing production within construction activity to continue. The existing Guidance Letter published by BCC is attached for review and comparison as well. The main concern we have continued to address in the new Guidance is workers who travel into Routt County for construction projects. With new large commercial projects starting up soon, our Construction community recognize this as an issue if workers are leaving on a weekly basis.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):

PROPOSED REVENUE: N/A
CURRENT BUDGETED AMOUNT: N/A
PROPOSED EXPENDITURE: N/A
FUNDING SOURCE: N/A
SUPPLEMENTAL BUDGET NEEDED: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
N/A



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

**IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS
(IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):**

None

V. BACKGROUND INFORMATION:

The BCC and Board of Public Health published the current Construction Guidance Letter on April 1st, 2020 in efforts to break the peak of the CoVid19 cases and slow the curve within our community by limiting number of workers on construction sites. The Building Department also implement an internal Policy well in advance of this first Construction Guidance Letter being published requiring all Permitting Projects to develop and maintain an active CoVid19 Construction Site Management Plan. The combination of these two efforts worked effectively over the past month to limit the number of workers on a project, and added safety protocols and health screening practices to each job site as well. The Building Department is recommending we keep our CoVid19 Construction Site Management Plan an active Policy for the long term, and continue to require this to be posted on all permitted projects. The Building Department would further recommend you make this mandatory for all other Community Development Departments who provide permitting for any construction sites as well, this is a simply plan that adds a level of safety to our community and work force.

The Construction and Trades community are requesting you review and consider approving the new Guidance. This new Guidance is meant to cover all Trades within all types of Construction, Excavation, Landscaping, Repair Companies, Painting, Cleaning, etc that perform regular routine work on both residential or commercial properties both interior and exterior work.

VI. LEGAL ISSUES:

BCC may review this request with the Board of Health and Legal Department if desired.

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

BCC and the Board of Health can recommend approval of the new Guidance, or recommend any changes or alterations to be made for reconsideration in the future.

April 28th, 2020

Dear Routt County Building and Construction, Landscaping, and Trade Community members,

During this unique time in our community and state, we all need to play a role in containing the COVID-19 virus. We have gotten many questions from the construction and building industry, and concerned property owners and citizens, this Guidance Letter #2 has been updated to mirror other State and Local Health Orders.

Our overall goal is to contain the virus. Our public health officials have told us that their main concern is when Routt County residents leave the county and travel to other locations, as well as when visitors come from other locations come to Routt County. It is difficult to contain the spread and shorten the duration of this threat if we have people coming in and people going out and coming back.

We need you to do our part. At this point, we are issuing a guidance but if the need arises and our COVID-19 positive cases increase to a dangerous level, we will issue additional Public Health Orders.

Our guidance at present to the Construction Community is as follows, and we need your cooperation and best judgment in following these recommended guidelines to support keeping our community safe.

Construction and Trade Guidance for Commercial, Public, and Residential Projects:

- **CoVid19 CSMP:** CoVid19 Construction Site Management Plans must be posted on all project sites.
- **Site Mitigation Plan:** Site Mitigation Plan per Routt County Public Health Order #3 is required for all companies actively working on project sites.
- **Traveling Employees and Workers:** We are very concerned about crews coming from outside Routt and Moffat counties. We ask you to use local crews only, which do not leave for other counties, states or countries. This is very important and when possible to avoid this at all costs and utilize local contractors whenever possible. If there are no options for local subcontractors on essential commercial construction projects and outside resources are required, then please ensure they do not leave on a weekly basis. We recommend they stay for a duration of 3 to 4 weeks minimum, or until the work is completed when less than 3 or 4 weeks. While they are here, they must comply with all state and local public health orders that require them to stay at home unless they are engaged in “necessary activities” and gathering with anyone who is not a member of their household is prohibited.
- **Lodging:** Construction workers can stay in local lodging, per the Routt County Public Health Order, and can be classified as local workers. These workers should remain in the county and not travel somewhere else and return (e.g., weekend travel). We have attached a voluntary form suggested by the State of Colorado that construction workers can use when traveling.
- **Exterior and Interior Social Distancing Requirements and Total number of Workers:** All project sites must adhere to all social distancing requirements set forth in all active State and Local Public Health Orders.

All Construction and Trade Services for Commercial, Public, and Residential Projects must additionally follow the following Public Health Orders:

- **Governors Public Health Order 20-28 Safer At Home Dated April 26th, 2020**
- **Routt County Public Health Order #3 Dated April 27th, 2020**

We appreciate your support in keeping our community safe and reducing the spread of this deadly virus.

Together we will get through this!

Commissioners Tim Corrigan, Beth Melton, and Doug Monger



Timothy V. Corrigan
District I

Douglas B. Monger
District II

M. Elizabeth Melton
District III

April 1, 2020

Dear Routt County Building and Construction Community,

During this unique time in our community and state, we all need to play a role in containing the COVID-19 virus. We have gotten many questions from the construction and building industry, and concerned property owners and citizens, and would like to make some clarifications and some requests.

Our overall goal is to contain the virus. Our public health officials have told us that their main concern is when Routt County residents leave the county and travel to other locations, as well as when visitors come from other locations come to Routt County. It is difficult to contain the spread and shorten the duration of this threat if we have people coming in and people going out and coming back.

We need you to do our part. At this point, we are issuing a guidance but if the need arises and our COVID-19 positive cases increase to a dangerous level, we will issue additional Public Health Orders.

Our guidance at present to the Construction Community is as follows, and we need your cooperation and best judgment in following these recommended guidelines to support keeping our community safe.

Guidance for Commercial and Residential Projects:

- Any construction that is not essential to public health, safety, or infrastructure that can feasibly be put on hold for the time being should be. Some examples of such projects may include construction of a second home or other properties that will not be a primary residence or a part of critical community infrastructure when they are complete or discretionary remodel projects that are not providing critical health and safety improvements.

- We are very concerned about crews coming from outside Routt and Moffat counties. We ask you to use local crews only, which do not leave for other counties, states or countries. This is very important and when possible to avoid this at all costs and utilize local contractors whenever possible.
- If there are no options for local subcontractors on essential commercial construction projects and outside resources are required, then please ensure they do not leave on a weekly basis. We recommend they stay for a duration of 3 to 4 weeks minimum, or until the work is completed when less than 3 or 4 weeks. While they are here, they must comply with all state and local public health orders that require them to stay at home unless they are engaged in “necessary activities” and gathering with anyone who is not a member of their household is prohibited.
- Construction workers can stay in local lodging, per the Routt County Public Health Order, and can be classified as local workers. These workers should remain in the county and not travel somewhere else and return (e.g., weekend travel). We have attached a voluntary form suggested by the State of Colorado that construction workers can use when traveling.
- All active permitted construction projects must have an active COVID-19 Construction Site Management Plan on file with the Routt County Regional Building Department and posted and available on each construction site. This a Building Department Policy, not a Guideline and can be enforceable through a Stop Work Order for a minimum period of 14 days if not followed.

Guidance on Essential Residential Construction Projects:

- All Essential New Residential Construction projects should limit the total number of workers on site at any given time to one person per 300 square feet and no more than 5 at any given time, maintain constant six-foot separation and have a COVID-19 Safety Site Plan posted on site and on file with their construction documents.
- All Essential Residential remodels or interior/exterior alterations should use smart practices on small projects, when square footage is less than 1500 Square feet in your work area, then only have a person for every 300 square feet of work area. A bathroom remodel that is essential would have one person on the site at once, as an example.
- If you have a construction crew working, they must maintain physical distancing of six feet.

Guidance on Essential Commercial Construction Projects:

- The governor asked all businesses to reduce employees and staff by 50%. Construction and affiliated businesses need to do the same. We request you reduce your workers on site by a minimum of 50% on site compared to what you were previous to the Governor’s Stay at Home Order, and following the below recommendation in addition to this reduction.

- No more than five workers should be within a building for every 1,500 square feet of area available inside that single building. For essential commercial projects less than 1,500 square feet, then no more than one worker for every 300 square feet should be inside the work area/building.

We appreciate your support in keeping our community safe and reducing the spread of this deadly virus.

Together we will get through this!

Commissioners Tim Corrigan, Beth Melton, and Doug Monger



FOR IMMEDIATE RELEASE

Routt County Commissioners Amend Public Health Order On Business Site Mitigation Plans to Align with Governor's New Safer at Home Order

STEAMBOAT SPRINGS, CO – April 27, 2020 — The Routt County Commissioners, acting as the Board of Health, updated the County's Public Health Order 2020-03 which relates to site mitigation plans for businesses, non-profits, and government agencies to be in line with the Governor's Safer at Home Executive Order issued last night, April 26. The amended Routt County Public Health Order for site mitigation plans will be in effect for 30 days – April 27 through May 27, 2020. Last week the Commissioners extended the Public Health Order limiting lodging in short-term rentals until May 31, 2020.

During the discussion, Commission Chair Tim Corrigan said, "It is the intent of Routt County to remain in harmony with the State's Public Health Order. The site mitigation plan supports the State's Public Health Order and provides businesses with clarity. Our only difference with the state is that we are more restrictive in two areas: 1) restricting short-term lodging; and 2) requiring customers to wear facemasks when going into a place of business."

Before the vote, the County Medical Officer, Dr. Brian Harrington gave a snapshot on COVID-19 diagnosis and preparation in Routt County. "Our prevalence of disease has trended down the past 14 days. Our hospital plan for a surge of cases is in place. Our testing capacity has dramatically improved; we can get results in 24-48 hours; and we can test all symptomatic people. In addition, we do have the Public Health staff for contact tracing and we have the ability to measure social distancing. We do rate well as a county."

Since the Commissioners only received the State Public Health Order right before the Board of Health meeting, they focused on the key elements the public needs to know today and said they will consider whether further amendments to the local Public Health Order are necessary after more details on the state order are understood.

Key Elements of the State Public Health Order most important for Monday

- Any businesses that open must follow strict precautions outlined in the Order
- Retail stores can provide curbside pick-up starting Monday April 27
- Real estate agents can give showings starting Monday, April 27, but no open houses will be allowed
- Elective surgeries can start on April 27
- Individual restrictions remain in place concerning limitations on activities, travel, and public gatherings
- Workplace restrictions remain necessary to implement standard Social Distancing Requirements, cleaning standards, and other items necessary to reduce the possibility of disease spread
-

- Additionally, certain businesses and activities require specific guidance based on their business practices

Details of Routt County Public Health Order #3

- Requires site mitigation plan for every business, non-profit, etc.
- Employees and customers must wear face coverings in business settings
- Must incorporate social distancing of six feet; exceptions and clarifications for certain businesses
- The order is in effect for 30 days – April 27 through May 27, 2020 and may be rescinded earlier or extended based on local conditions

Commissioner Monger commented on the affirmative vote of amending Public Health Order #3, “This is a good opportunity of how we can move on to get businesses to start opening and at the same time promote the safety, health, and welfare of our community. In a perfect world, we would have all the state and local public health orders in one place, but if we have to amend it, we will.”

During the Commissioners’ regular Board meeting, the Routt County Commissioners urged everyone in Routt County to take the personal pledge and follow “The Five Commitments of Containment:”

- I will stay home when I can and maintain 6 feet of physical distance
- I will wash my hands often
- I will cover my nose and mouth in public
- I will stay home when I am sick
- I will get tested immediately if I have symptoms

Moving forward with these new Orders, Commissioner Melton said, “I am fully supportive of these types of mitigation efforts for businesses to be able to reopen. However, in order for us to be successful, we need to place a huge importance on personal responsibility to slow the spread of the virus. We need to wear facemasks, practice social distancing, wash our hands often, stay home when we are sick, and get tested if we have symptoms so we don’t have to go back to a stay at home situation. The new state and local Public Health Orders allow people to go back to work safely.”

State and Routt County Public Health Orders can be found here:

<https://www.covid19routtcounty.com/public-health-orders>.

The Routt County dashboard on cases can be found at [covid19routtcounty.com](https://www.covid19routtcounty.com) and important information can be received by following Routt County on Facebook and Instagram. Questions can also be directed to the Routt County help line at 970-871-8444.

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PUBLIC HEALTH ORDER 20-28 SAFER AT HOME

PURPOSE OF THE ORDER

I issue this Public Health Order (PHO or Order) pursuant to the Governor's directive in **Executive Order D 2020 044 Safer at Home** in response to the existence of thousands of confirmed and presumptive cases of Coronavirus disease 2019 (COVID-19) and related deaths across the State of Colorado. Further, as there is substantial evidence of community spread of COVID-19 throughout the State, it is crucial to take measures now that can mitigate further spread of disease in our communities.

FINDINGS

1. Governor Polis issued Executive Order D 2020 003 on March 11, 2020, declaring a disaster emergency in Colorado due to the presence of COVID-19. Since that time, the Governor has taken numerous steps to implement measures to mitigate the spread of disease within Colorado, and has further required that several public health orders be issued to implement his orders.
2. I have issued public health orders pertaining to the limitation of visitors and nonessential individuals in skilled nursing facilities, intermediate care facilities, and assisted living residences; closing bars and restaurants to in-person services; defining the terms of the Governor's stay at home requirements and critical business designations; requiring hospitals to report information relevant to the COVID-19 response; and requiring the wearing of face coverings in the workplace and urging their use in public. These measures all act in concert to reduce the exposure of individuals to disease, and are necessary steps to protect the health and welfare of the public. Additionally, in reducing the spread of disease, these requirements help to preserve the medical resources needed for those in our communities who fall ill and require medical treatment, thus protecting both the ill patients and the healthcare workers who courageously continue to treat patients.
3. As of April 25, 2020, there are 13,441 known cases of COVID-19 in Colorado; however, testing for COVID-19 is not yet common. As of April 25, 2020, 2,438 Coloradans have been hospitalized and 680 Coloradans have died from COVID-19. Multiple sources of data show that COVID-19 transmission and the use of healthcare due to COVID-19 have leveled off in

Colorado. Our work to “flatten the curve” appears to be succeeding, and the Governor has ordered some lessening of the current stay at home restrictions as a result.

4. **Executive Order D 2020 044** authorizes transitioning from a stay at home model, as described in **Executive Order D 2020 017** and **Public Health Order 20-24** as amended, to a **Safer at Home** model. **Safer at Home** still requires that **Vulnerable Individuals** remain at home, but allows limited reopening of postsecondary institutions and certain businesses. Additionally, individuals are encouraged to stay at home as much as possible and practice Social Distancing to reduce the likelihood of disease transmission, but certain activities, such as gathering in groups of no more than ten for activities, are permitted. As we continue to combat COVID-19 in our communities, continuing restrictions on individual travel and necessary activities remain appropriate.

INTENT

This Order sets forth the requirements for implementation of Safer at Home, as directed by Governor Polis. Individual restrictions remain in place concerning limitations on activities, travel, and public gatherings. Workplace restrictions remain necessary to implement standard Social Distancing Requirements, cleaning standards, and other items necessary to reduce the possibility of disease spread. Additionally, certain businesses and activities require specific guidance based on their business practices, and those are included in the appendices to this Order.

ORDER

Unless otherwise specifically noted in this Order, the requirements of this Order are effective April 27, 2020. This Order supersedes and replaces Public Health Orders 20-22 and 20-24, as amended.

I. **Safer at Home**

A. All individuals currently living within the State of Colorado are encouraged to stay at home and avoid unnecessary interactions whenever possible in order to reduce the spread of disease. Individuals living in shared or outdoor spaces must at all times, to the greatest extent possible, comply with **Social Distancing Requirements**, defined in Section III below, and are encouraged to leave their residences only to perform or utilize **Necessary Activities**, defined in Section III below.

B. Individuals are urged to wear non-medical cloth face coverings that cover the nose and mouth whenever in public as required by **Executive Order D 2020 044**.

C. All public and private gatherings of any number of people occurring outside a residence are limited to no more than (10) individuals, except for the purposes expressly permitted in this PHO, which include **Necessary Activities**. Nothing in this Order prohibits the gathering of members living in the same residence.

D. People at high risk of severe illness from COVID-19 are urged to stay in their residence at all times except as necessary to seek medical care. **Vulnerable Individuals** cannot be compelled to work for any business or government function, including a Critical Business or Critical Government Function, during the pendency of this pandemic emergency. People who are sick must stay in their residence at all times except as necessary to seek medical care, and must not go to work, even for a **Critical Business**, defined in Section III below.

E. Individuals experiencing symptoms of COVID-19 must self-isolate until their symptoms cease or until they have a negative test result. Due to limited testing availability and narrow criteria for testing, if an individual has tested positive for COVID-19 and/or has developed symptoms of COVID-19, including early or mild symptoms (such as cough and shortness of breath), they should be in isolation (staying away from others) until they have had no fever for at least seventy-two (72) hours (that is three full days of no fever without the use of medicine that reduces fevers), other symptoms have improved (such as cough or shortness of breath) and at least seven (7) days have passed since symptoms first appeared.

F. Governmental and other entities are strongly urged to make shelter available to people experiencing homelessness as soon as possible and to the maximum extent practicable, and are authorized to take all reasonable steps necessary to provide non-congregate sheltering along with necessary support services to members of the public in their jurisdiction as necessary to protect all members of the community. People experiencing homelessness are urged to protect their health and safety by complying with **Social Distancing Requirements** at all times.

G. Individuals are encouraged to limit travel to **Necessary Travel**, defined in Section III below, including but not limited to, travel by automobile or public transit. People must use public transit only for purposes of performing **Necessary Activities** or to travel to and from work to operate **Businesses** or maintain **Critical Governmental Functions** as authorized in Section II of this Order. People riding on public transit must comply with **Social Distancing Requirements** to the greatest extent feasible.

H. Individuals may participate in local and personal recreation in outside public spaces, as an authorized **Necessary Activity**, in groups no larger than 10 and practicing social distancing maintaining 6 feet between participants. Travel for recreational purposes should be limited to your own community like your county of residence or traveling no more than about 10 miles. Playgrounds and playground equipment remain closed. Personal training and classes in any setting are limited to all members of a single household or a mixed group of 4 or fewer individuals complying with **Social Distancing Requirements**; except for members of a single household, sharing equipment is prohibited.

II. Business Requirements

A. The following places of public accommodation remain closed to ingress, egress, use, and occupancy by members of the public:

1. Restaurants, food courts, cafes, coffeehouses, and other similar places of public accommodation offering food or beverage for on-premises consumption;
2. Bars, taverns, brew pubs, breweries, microbreweries, distillery pubs, wineries, tasting rooms, special licensees, clubs, and other places of public accommodation offering alcoholic beverages for on-premises consumption;
3. Cigar bars;
4. Gyms, except for the limited purpose authorized in Section I.H;
5. Movie and performance theaters, opera houses, concert halls, and music halls;
6. Casinos; and
7. Horse tracks and simulcast facilities, also known as off-track betting facilities.

These restrictions do not apply to any of the following:

1. Room service in hotels;
2. Health care facilities, residential care facilities, congregate care facilities, and juvenile justice facilities;
3. Crisis shelters or similar institutions;
4. Airport concessionaires;
5. Institutions of higher education offering dining hall services located in or adjacent to campus dormitories that are accessed through student, staff, faculty, or campus associated identification, as well as grab and go food services within these institutions, while exercising social distancing measures of at least six feet between individuals;

6. Fitness centers and nonessential personal services included in residential facilities, such as hotels, apartment or condominium complexes or similar housing arrangements, that are limited to use only by hotel guests or residents of the housing who are following social distancing requirements of at least 6 feet between individuals, and the hotel or property managers are performing frequent environmental cleaning; and
7. Any emergency facilities necessary for the response to these events.

B. All **Critical Businesses** and **Critical Government Functions**, as defined in Section III below, may continue to operate. **Critical Businesses** must comply with **Social Distancing Requirements** at all times, adopt work from home or tele-work policies for any operations that can be done remotely, and implement other strategies, such as staggered schedules or re-designing workplaces, to create more distance between workers unless doing so would make it impossible to carry out critical functions. **Critical Businesses** that serve the public such as grocery stores and other **Critical Retail** shall comply with **Social Distancing Requirements** at all times including, but not limited to, when any customers are standing in line. **Critical Business** and **Critical Government Functions** shall continue to promote telecommuting to the greatest extent possible.

C. All places of public accommodation subject to Public Health Order 20-22, as amended, that offer food and beverages may continue to offer food and beverage using delivery service, window service, walk-up service, drive-through service, drive-up service, curbside delivery or any manner set forth in that PHO and in accordance with mandatory **Social Distancing Requirements**, except as prohibited or limited by **Executive Order D 2020 044** or this Order. These entities include restaurants, food courts, cafes, coffeehouses, and other similar places of public accommodation offering food or beverage for on-premises consumption; and bars, taverns, brew pubs, breweries, microbreweries, distillery pubs, wineries, tasting rooms, special licensees, clubs, and other places of public accommodation offering alcoholic beverages.

D. All **Non-Critical Retail**, as defined in Section III below, may operate and offer goods through delivery service, window service, walk-up service, drive-through service, drive-up service, curbside delivery, or any other manner allowing for strict compliance with mandatory social distancing requirements, similar to the requirements for **Critical Retail**. Additional requirements for **Critical** and **Non-Critical Retail** are contained in **Appendix A** of this Order.

E. All **Field Services**, including real estate, may resume operations, in accordance with the requirements of this Order including **Appendix B**. Real estate includes in-person real estate showings and marketing services which must adhere to **Social Distancing Requirements** with cleaning and disinfection between each showing, but may not hold open houses.

F. Other health care services not covered by Executive Order 20 0XX **Voluntary or Elective Surgeries Or Procedures**, in certain limited healthcare settings may resume if done in accordance with the requirements of **Appendix E**.

G. Effective May 1, 2020, **Non-Critical Retail** and limited **Personal Services** may resume in-person services if they meet the requirements in Section II.I below and the additional requirements outlined for these services in **Appendices B and D** of this Order.

H. Effective May 4, 2020, **Non-Critical Office-Based Businesses** operating in an office and not a production environment, as defined in Section III below, may allow up to fifty (50) percent of their employees to conduct in-person work that takes place outside a private residence in accordance with the requirements in Section II.I below and the additional requirements outlined in **Appendix C**.

I. All Business and Government Functions. Critical Businesses, Critical Government Functions, Non-Critical Office-Based Businesses, Personal Services, Limited Healthcare Settings, and Non-Critical Retail shall all follow the protocols below:

1. Employers and sole proprietors shall take all of the following measures within the workplace to minimize disease transmission, in accord with the [CDPHE Guidance](#):

- a. deputize a workplace coordinator(s) charged with addressing COVID-19 issues;
- b. maintain 6 foot separation between employees and discourage shared spaces;
- c. [clean and disinfect](#) all high touch areas;
- d. post signage for employees and customers on good hygiene;
- e. ensure proper ventilation;
- f. avoid gatherings (meetings, waiting rooms, etc) of more than 10 people;
- g. implement symptom monitoring protocols (including workplace temperature monitoring), conduct daily temperature checks and monitor symptoms in employees. A sample form can be found [here](#). If an employee reports any symptoms, refer symptomatic employees to the [CDPHE Symptom Tracker](#) and take all of the following steps:
 1. send employee home immediately;
 2. increase cleaning in your facility and require social distancing of staff at least 6 feet apart from one another;

3. exclude employee until they are fever-free, without medication, for 72 hours and 7 days have passed since their first symptom; and
 4. if multiple employees have these symptoms, contact your local health department; and
 - h. eliminate or regularly [clean and disinfect](#) any items in common spaces, such as break rooms, that are shared between individuals, such as condiments, coffee makers, vending machines.
2. Employers shall take all of the following measures regarding employees to minimize disease transmission:
 - a. require employees to stay home when showing any symptoms or signs of sickness, and connect employees to company or state benefits providers;
 - b. provide work accommodations for **Vulnerable Individuals**, who remain subject to **Stay at Home** advisement, prioritizing telecommuting, as **Vulnerable Individuals** shall not be compelled to go to work during the pendency of this pandemic emergency;
 - c. provide to the greatest extent possible flexible or remote scheduling for employees who may have child or elder care obligations, or who live with a person who still needs to observe **Stay at Home** due to underlying condition, age, or other factor;
 - d. encourage and enable remote work whenever possible;
 - e. encourage breaks to wash hands or use hand sanitizer;
 - f. phase shift and breaks to reduce density; and
 - g. provide appropriate protective gear like [gloves, masks, and face coverings](#).
3. Employers and sole proprietors shall implement the following measures regarding customers to minimize disease transmission:
 - a. create whenever possible special hours for **Vulnerable Individuals** only;
 - b. encourage 6 foot distancing inside of the business for all patrons;
 - c. encourage customer use of protection like gloves and face coverings;
 - d. provide hand sanitizer at the entrances to the greatest extent possible; and
 - e. use contactless payment solutions, no touch trash cans, etc. whenever possible.

4. Employers with over fifty (50) employees in any one location shall, in addition to the above requirements, implement the following protocols:
 - a. implement stations for symptom screening and temperature checks, and follow the requirements in Section II.G.1.g above;
 - b. close common areas to disallow gatherings of employees;
 - c. implement mandatory cleaning and disinfection protocols; and
 - d. require mandatory adherence to **Social Distancing Requirements**.

J. Work Accommodations. Employers must provide reasonable work accommodations for **Vulnerable Individuals** who are still under the **Stay at Home** advisement, such as telecommuting. Employers are encouraged to provide reasonable work accommodations for individuals who reside with or are caring for **Vulnerable Individuals**, or facing child care needs while schools remain closed.

K. Specific Industry Requirements. Additional requirements for specific industries are included in the following Appendices to this Order:

1. Appendix A: Critical and Non-Critical Retail Requirements
2. Appendix B: Field Services
3. Appendix C: Non-Critical Office-Based Businesses and Offices
4. Appendix D: Personal Services
5. Appendix E: Limited Healthcare Settings

III. Definitions

A. Necessary Activities. For purposes of this PHO, individuals are encouraged to only leave their Residence to perform any of the following **Necessary Activities**, provided they comply at all times and to the greatest extent possible with **Social Distancing Requirements** below. People at high risk of severe illness from COVID-19 are urged not to leave their residence except as necessary to receive medical care. People who are sick must not leave their residence except as necessary to receive medical care, and must not go to work, even for a **Critical Business**. **Necessary Activities** include:

1. Engaging in activities or perform tasks essential to their health and safety, or to the health and safety of their family or household members, including, but not limited to, pets and livestock, such as, by way of example only and without limitation, obtaining medical supplies, walking your dog, feeding barnyard animals, obtaining durable medical equipment, obtaining medication, visiting a healthcare professional, or obtaining supplies they need to work from home.
2. Obtaining necessary services or supplies for themselves and their family or household members, or to deliver those services or supplies to others, such as, by

way of example only and without limitation, food, pet supply, other household consumer products, and products or equipment necessary to maintain the safety, sanitation, and essential operation of a Residence.

3. Engaging in outdoor activity, such as, by way of example and without limitation, walking, hiking, nordic skiing, snowshoeing, biking or running. For purposes of outdoor activity, State parks will remain open to the public who live in the vicinity to engage in walking, hiking, biking, running, and similar outdoor activities, basketball and tennis courts may be open for use by individuals or members of the same household only, but all playgrounds, picnic areas, other similar areas conducive to public gathering, and attended areas shall be closed. For other parks, check with the local jurisdiction and follow any requirements for that jurisdiction. Additionally, the permitted outdoor activities in this PHO do not include activities that would violate the **Social Distancing Requirements** defined in Section III, below.
4. Performing work providing for businesses, government entities, and industries authorized Section II of this Order, or to otherwise carry out activities permitted in this Order.
5. Caring for a family member, a vulnerable person, or pet in another household, or to care for livestock kept at a location other than an individual's home.

B. Necessary Travel. For purposes of this Order, travel is Necessary for any of the following purposes: (1) providing or accessing **Necessary Activities, Minimum Basic Operations, Critical Government Functions, and Critical Businesses**, and other businesses or industries authorized in Section II of this Order; (2) receiving materials for distance learning, for receiving meals, and any other related services from educational institutions; (3) returning to a place of residence from outside the jurisdiction; (4) travel required by law enforcement or court order; (5) travel to transport children between separate households pursuant to a parenting plan or other agreement governing parental responsibilities; (6) non-residents returning to their place of residence; (7) moving to a new residence, including individuals whose Residence is unsafe due to domestic violence concerns.

C. Critical Business. Any business, including any for profit or non-profit, regardless of its corporate structure, engaged primarily in any of the commercial, manufacturing, or service activities listed in **Appendix F**, must continue to comply with the guidance and directives for maintaining a clean and safe work environment issued by the Colorado Department of Public Health and Environment (CDPHE) and any applicable local health department. **Critical Businesses** must comply with **Social Distancing Requirements** and all PHOs currently in effect to the greatest extent possible and will be held accountable for doing so. A list of Critical Businesses is contained in **Appendix F** to this Order.

D. Critical Government Functions. The provision, operation and support of the following state and local government functions shall continue:

1. Public safety (police stations, fire and rescue stations, correctional institutions, emergency vehicle and equipment storage, and, emergency operation centers)
2. Emergency response
3. Judicial branch operations, including attorneys if necessary for ongoing trials and required court appearances, unless appearances can be done remotely
4. Legislative and executive branch functions
5. Emergency medical (hospitals, ambulance service centers, urgent care centers having emergency treatment functions, and non-ambulatory surgical structures but excluding clinics, doctors offices, and non-urgent care medical structures that do not provide these functions)
6. Designated emergency shelters
7. Communications (main hubs for telephone, broadcasting equipment for cable systems, satellite dish systems, cellular systems, television, radio, and other emergency warning systems, but excluding towers, poles, lines, cables, and conduits)
8. Public utility plant facilities for generation and distribution (drinking water and wastewater infrastructure, hubs, treatment plants, substations and pumping stations for power and gas, but not including towers, poles, power lines, and oil and gas buried pipelines)
9. Transportation. All public and private airports, airlines, taxis, transportation network companies (such as Uber and Lyft), vehicle rental services, paratransit, and other private, public, and commercial transportation and logistics providers necessary for **Necessary Activities**
10. Transportation infrastructure (aviation control towers, air traffic control centers, and emergency equipment aircraft hangars), critical road construction and maintenance
11. Hazardous material safety
12. Services to at-risk populations and **Vulnerable Individuals**
13. Activities related to federal, state, and local elections, including any required acts of a political party, provided **Social Distancing Requirements** are observed to the greatest extent possible
14. Any government service, state or local, required for the public health and safety, government functionality, or vital to restoring normal services

E. Field Services means a service that is being provided out in the field as opposed to a company property, including third party private properties, such as a third party household.

F. Gym means a building or room used for indoor sports or exercise, such as fitness, dance, exercise or group classes, exercise studios and centers, recreation centers, bowling alleys, pools, and other indoor athletic facilities.

G. Horse track means a licensed race track, which is any premises licensed pursuant to this Article 32 of Title 44 of the Colorado Revised Statutes for the conduct of racing. Sections 44-32-102(2)(a), (2)(b), (3), (8) & (24), C.R.S.

H. Minimum Basic Operations. The minimum necessary activities to (1) maintain the value of the business's inventory, ensure security, process payroll and employee benefits, or for related functions; or (2) facilitate employees of the business being able to continue to work remotely from their residences are allowable pursuant to this Order; continue filling online product orders and to process customer orders remotely. Any business supporting **Minimum Basic Operations** must comply at all times with **Social Distancing Requirements**.

I. Non-Critical Office-Based Business means any commercial business that is conducted in an office and not a production environment and is not included in the list of **Critical Businesses** in **Appendix F**.

J. Non-Critical Retail means any retail service that is not included in the list of critical retail services in **Appendix F**. Examples of **Non-Critical Retail** include retailers of clothing, home goods, cell phone stores, mattresses, appliances, thrift shops, apothecaries, vape and tobacco shops, craft, hobby and fabric stores, fishing tackle retailers, sporting goods, boutiques, etc.

K. Limited Healthcare Settings means those locations where certain healthcare services are provided, including acupuncture (not related to personal services), athletic training (not related to personal services), audiology services, services by hearing aid providers, chiropractic care, massage therapy (not related to personal services), naturopathic care, occupational therapy services, optometry services, podiatry services, physical therapy, and speech language pathology services. These individual services may only be performed with 10 or fewer people in a single location at a maximum of 50% occupancy for the location, whichever is less, including both employees and patients, e.g. 5 chiropractors providing services to 5 customers, with **Social Distancing Requirements** in place of 6 feet distancing between customers receiving services. Employees must wear medical grade masks at all times, and patients must wear at least a [cloth face covering](#) at all times.

L. Personal Services means services and products that are not necessary to maintain an individual's health or safety, or the sanitation or essential operation of a business or residence. **Personal Services** include, but are not limited to, pastoral services except as specified in **Appendix F**, personal training, dog grooming, or body art and also applies to noncritical professionals regulated by the Division of Professions and Occupations, within the Department of Regulatory Agencies (DORA) including but not limited to services provided by personal beauty professionals such as hairstylists, barbers, cosmetologists, estheticians, nail technicians, as well as massage therapists, whose work requires these professionals to be less than six feet from the person for whom the services are being provided. Massage therapy services ordered by a healthcare professional should consult **Executive Order D 2020 027**. These individual services may only be performed with 10 or fewer people in a single location at a maximum of 50% occupancy for the location, whichever is less, including both employees and customers, e.g. 5 hairstylists providing services to 5 customers, with **Social Distancing Requirements** of at least 6 feet distancing between different customers receiving services. Both employees and customers must wear at least a cloth face covering or a medical grade mask at all times. Only services that can be performed without the customer removing their mask are permitted.

M. "Safer at Home" means individuals stay in your place of residence as much as possible, and avoid unnecessary social interactions.

N. Social Distancing Requirements. To reduce the risk of disease transmission, individuals shall maintain at least a six-foot distance from other individuals, wash hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer, cover coughs or sneezes (into the sleeve or elbow, not hands), regularly clean high-touch surfaces, and not shake hands.

O. Simulcast facility means a licensed in-state simulcast facility pursuant to this Article 32 of Title 44 of the Colorado Revised Statutes, also commonly referred to as an "off-track betting facility" or "OTB". Sections 44-32-102(11) & (21), C.R.S.

P. Stay at Home means to stay in your place of residence, which includes hotels, motels, and shared rental facilities, and not leave unless necessary to provide, support, perform, or operate **Necessary Activities, Minimum Basic Operations, Critical Government Functions, and Critical Businesses**.

Q. "Vulnerable Individual" means:

1. Individuals who are 65 years and older;
2. Individuals with chronic lung disease or moderate to severe asthma;

3. Individuals who have serious heart conditions;
4. Individuals who are immunocompromised;
5. Pregnant women; and
6. Individuals determined to be high risk by a licensed healthcare provider.

IV. Postsecondary Institutions. Programs and courses at postsecondary institutions that cannot be conducted remotely, generally due to equipment requirements, may be conducted through limited in-person instruction. Institutions that wish to resume providing in-person instruction must inform the Colorado Department of Higher Education and ensure that **Social Distancing Requirements** are strictly followed. Additionally, students are allowed to opt out of the in-person instruction; such students will be treated no differently than students in all other courses that have ceased in-person instruction due to the COVID-19 situation.

V. Variance Requests. Any Colorado county may request a variance from the Colorado Department of Public Health and Environment authorizing implementation of an alternative COVID-19 suppression plan that differs from part or all the requirements of **Executive Order D 2020 044** or this Order. The variance request must include an alternative COVID-19 suppression plan endorsed by the local public health agency and adopted by the county commissioners or other county-level governing body, in addition to verification from local hospitals that they have the capacity to serve all people needing their care. Further guidance on variance requests is contained in **Appendix G**.

VI. Enforcement

This Order will be enforced by all appropriate legal means. Local authorities are encouraged to determine the best course of action to encourage maximum compliance. Failure to comply with this order could result in penalties, including jail time, and fines, and may also be subject to discipline on a professional license based upon the applicable practice act.

VII. Severability

If any provision of this Order or the application thereof to any person or circumstance is held to be invalid, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

VIII. Duration

This Order shall become effective at 6:00 a.m. on Monday April 27, 2020 and will continue to be in effect until 11:59 p.m. on May 26, 2020, unless extended, rescinded, superseded, or amended in writing.



Jill Hunsaker Ryan, MPH
Executive Director

April 26, 2020

Date

- Appendix A. Critical and Non-Critical Retail Requirements**
- Appendix B. Field Services**
- Appendix C: Non-Critical Office-Based Businesses**
- Appendix D: Personal Services**
- Appendix E: Limited Healthcare Settings**
- Appendix F: Critical Businesses List**
- Appendix G: County Variance Requests**

APPENDIX A. CRITICAL AND NON-CRITICAL RETAIL REQUIREMENTS

I. Effective April 27, 2020, in addition to meeting the requirements of this Order, and specifically Section II.I, **Non-Critical Retail** may may operate and offer goods through delivery service, window service, walk-up service, drive-through service, drive-up service, curbside delivery, or any other manner allowing for strict compliance with mandatory **Social Distancing Requirements**, except as prohibited or limited by this Order. Restricting interactions to curbside pick-up or delivery minimizes touch. **Non-Critical Retailers** are encouraged to continue curbside pick-up or delivery for longer term service wherever possible. **Critical and Non-Critical Retailers** must implement the requirements in Section II.I, in addition to the specific requirements in this Appendix.

A. **Critical and Non-Critical Retail** must implement the following measures within the workplace to minimize disease transmission:

1. Elevate and increase frequency of [cleaning practices](#), including cleaning and disinfection of high touch areas.
2. Restrict return policy to only items that can be properly sanitized prior to re-selling.
3. Conduct daily temperature checks and monitor symptoms in employees, logging all results. A sample screening tool can be found [here](#). Refer symptomatic employees to the [CDPHE Symptom Tracker](#).
4. Post signage for employees and customers on good hygiene and other sanitation practices.

B. **Critical and Non-Critical Retail** must implement the following measures regarding employees to minimize disease transmission:

1. Provide guidance and encouragement on maintaining 6 foot distancing between both employees and employees and customers.
2. Provide appropriate face coverings and gloves to all employees whenever possible, and also allow employees who can to provide their own appropriate face coverings and gloves for work activities. Employees without face coverings shall not perform tasks that require engagement with the public or with other coworkers.
3. Encourage frequent breaks to allow employees to wash or sanitize their hands.
4. Require employees to stay home when showing any symptoms or signs of sickness.

5. Provide personal protective equipment (PPE) for employees who are managing deliveries, returns, etc.

C. Employers must implement the following measures regarding customers to minimize disease transmission:

1. Require 6 foot distancing measures wherever possible, such as marked space in pick up lines.

II. Effective May 1, 2020, **Non-Critical Retail** may open at fifty percent (50%) capacity for in-person services if the business can demonstrate compliance with all of the following requirements:

A. Critical and Non-Critical Retail must continue implementing the measures within the workplace listed in Section I.A of this **Appendix A**, and in addition:

1. maintain 6 foot distancing between patrons and employees;
2. effectively symptom monitor employees as listed in Section II.I;
3. provide face coverings, and gloves as necessary and appropriate, to employees;
4. ensure ability to adequately clean and disinfect both back-room and retail spaces; and
5. provide dedicated, in-store hours for vulnerable or at-risk individuals.

B. Critical and Non-Critical Retail must implement the measures regarding employees listed in Section I.B of this **Appendix A**.

C. Critical and Non-Critical Retail must implement the measures to minimize disease transmission for customers listed in Section I.C of this **Appendix A** in addition to the following measures:

1. limit the number of customers on the premises as needed to make 6 foot distancing between customers attainable;
2. provide decals and demarcation for waiting area in lines that meet social distancing criteria;
3. create signage encouraging vulnerable and at-risk individuals to refrain from shopping outside of dedicated hours set aside for those who are more vulnerable or at-risk;
4. create signage to encourage the use of masks and gloves by customers while on the premises; and

5. provide hand sanitizer and wipes at entrances and other high-traffic locations to the greatest extent possible.

APPENDIX B: FIELD SERVICES

I. Effective April 27, 2020, **Field Services** may resume if the business can demonstrate compliance with the requirements in Section II.I of this Order, in addition to the following requirements specific to **Field Services**:

A. Employers must implement the following measures regarding employees to minimize disease transmission:

1. adhere to all general rules or guidance on social gathering limitations when working out of the office;
2. implement procedures for field-based employees to monitor for symptoms and report-in to management daily on health status.
3. comply with the **Social Distancing Requirements** and maintain a 6 foot distance between employees and from their customers;
4. provide gloves and masks for any customer interactions or work being done in third-party home or office spaces;
5. When scheduling or conducting field services, either the employer or an employee must inquire whether third-party homes have individuals symptomatic for COVID-19 or have been in contact with known positive cases, and exercise caution when inside the home and interacting with anyone in the home if they do;
6. maintain a detailed log of customer interactions to enable contact tracing if it becomes necessary. The log should include name, date, and location of contact, as well as the contact's phone number and/or email address;
7. require that all tools or equipment be sanitized after each customer visit;.
8. prioritize work accommodations for **Vulnerable Individuals**, prioritizing telecommuting;
9. provide guidance and encouragement on personal sanitation, including frequently washing hands. This guidance should include all of the following:
 - a. frequently and thoroughly wash your hands with soap and water for at least 20 seconds. If soap and water are not available, use hand sanitizer with at least 60% alcohol;
 - b. cover coughs and sneezes with a tissue, then throw the tissue in the trash, or use your inner elbow or sleeve;
 - c. avoid touching your eyes, nose, and mouth with unwashed hands;
 - d. stay home if you're sick, and keep your children home if they are sick; and
 - e. clean high touch surfaces in your home, and personal items such as cell phones, using regular household products.

B. Employers must implement the following measures regarding customers to minimize disease transmission:

1. provide estimates, invoices, receipts, and other documentation electronically to negate the need for paper;
2. provide contactless payment options in the field whenever possible;
3. encourage customers to maintain 6 foot distancing from field service employees; and
4. encourage customers to use facial coverings when field services are being conducted.

APPENDIX C: NON-CRITICAL OFFICE-BASED BUSINESSES

I. Effective May 4, 2020, **Non-Critical Office-based Businesses** may resume at fifty percent (50%) of their in-office occupancy if the business can demonstrate compliance with the requirements of this Order, including Section II.I, and all of the following:

A. Employers must implement the following measures within the workplace to minimize disease transmission:

1. ensure a minimum of 6 feet of space between all desks and workspaces;
2. modify the flow of people traffic to minimize contacts, such as identifying doors for entry or exit only;
3. conduct standard office cleaning with increased frequency and supplement with sanitization of high touch areas, in accord with [CDPHE guidelines](#);
4. provide employees with cleaning and disinfecting products and guidance on daily workspace cleaning routines; and
5. post signage for employees and customers on good hygiene and new office practices.

B. Employers must implement the following measures regarding employees to minimize disease transmission:

1. maintain in-office occupancy at no more than 50% of total by maximizing use of telecommuting and developing in-office rotation schedules;
2. minimize the number of in-person meetings and maintain 6 foot distancing in those meetings;
3. provide guidance and encouragement on maintaining 6 foot distancing and taking breaks to wash hands;
4. require gloves and masks for any customer interactions; and
5. allow telecommuting to the greatest extent possible.

C. Employers must implement the following measures regarding customers to minimize disease transmission:

1. require 6 foot distancing measures wherever possible, such as marked space in check-out lines;
2. encourage customers to use facial coverings when on the business premises;
3. provide hand sanitizer at entrances and other high-traffic locations; and
4. implement hours where service is only provided to **Vulnerable Individuals** if possible.

APPENDIX D: PERSONAL SERVICES

I. Effective May 1, 2020, **Personal Services** may resume if the business can demonstrate compliance with the requirements of this Order, including Section II.I, and all of the following:

A. Employers and sole proprietors must implement the following measures within the workplace to minimize disease transmission:

1. Employ strict hygiene guidelines and cleaning and disinfection procedures for all contact surfaces and tools, in accordance with [CDPHE Worker and Customer Protection Guidelines for Non-Healthcare Industries](#);
2. Ensure a minimum of 6 feet of separation between clients and customers, including services for pets, when not directly performing service;
3. Post signage for employees and customers on good hygiene and safety measures being taken; and
4. Minimize in-home and in-facility services with remote alternatives whenever possible, such as drive-by services or virtual meetings.

B. Employers must implement the following measures regarding employees to minimize disease transmission:

1. Services with close personal contact, such as beauty professionals, massage, etc., must implement the following:
 - a. wear a face covering and gloves at all times, or, if wearing gloves is not feasible or appropriate, meticulous hand washing;
 - c. change gloves and wash hands between every individual or pet served;
 - d. clean and disinfect all shared equipment and tools between every individual or pet served; and
 - e. maintain a detailed log of customer interactions to enable contact tracing if it becomes necessary. The log should include name, date, details of services performed, and location of contact, as well as the contact's phone number and/or email address.
2. Personal services with low personal contact, such as movers or repair services, must implement the following:
 - a. maintain a minimum of 6 feet of separation between customers and adhere to social gathering limits of no more than 10 people. For real estate work, open houses are prohibited;
 - b. require face coverings and, if feasible, gloves for any customer interactions; and

- c. provide guidance on strict hygiene precautions to employees.

C. Personal Services must implement the following measures regarding customers to minimize disease transmission:

1. provide customer services by appointment only, do not allow walk-ins or waiting for an appointment, and limit all pet training classes or other activities associated with picking up pets to no more than 10 customers at a time and all following **Social Distancing Requirements**;
2. require customers to wear face coverings; if a customer does not have a mask, a "disposable mask" could be provided;
3. conduct symptoms check for all customers of services with close personal contact and decline to provide services to anyone who has symptoms. A sample form can be found [here](#); and
4. provide contactless payment options whenever possible.

APPENDIX E: LIMITED HEALTHCARE SETTINGS

I. Effective April 27, 2020, **Limited Healthcare Settings** may resume if the healthcare entity can demonstrate compliance with the requirements of this Order, including Section II.I and may restart voluntary and elective surgeries and procedures in limited healthcare facilities and offices with required personal protective equipment (PPE) in accord with the priorities, requirements, and specific criteria below.

A. Employers and sole proprietors of **Limited Healthcare Settings** must implement the following measures within the overall workplace, including administrative and front office operations, to minimize disease transmission:

1. The practice must have access to adequate PPE in order to sustain recommended PPE use for its workforce for two weeks without the need for emergency PPE-conserving measures. If a practice proposes to extend the use of or reuse PPE, it must follow CDC guidance.¹
2. The practice must implement strict infection control policies as recommended by the CDC.²
3. The practice must ensure a minimum of 6 feet of separation between clients and patients, when not directly performing service, with no more than ten (10) people in the facility;
4. The practice must post signage for employees and patients on good hygiene and safety measures being taken; and
5. The practice must minimize in-home and in-facility services with remote alternatives whenever possible, such as drive-by services or virtual meetings.
6. Practices must maintain a plan to reduce or stop voluntary and elective surgeries and procedures should a surge/resurgence of COVID-19 cases occur in their region.

B. Employers of **Limited Healthcare Settings** must implement the following measures regarding employees to minimize disease transmission:

1. Services with close, direct personal contact must implement the following:
 - a. wear medical grade mask and gloves at all times;
 - b. change gloves and wash hands between every patient;
 - c. clean and disinfect all shared equipment and tools between every patient;and

¹ <https://www.cdc.gov/coronavirus/2019-ncov/hcp/ppe-strategy/index.html>

² <https://www.cdc.gov/coronavirus/2019-ncov/hcp/infection-control.html>

- d. maintain a detailed log of patient interactions to enable contact tracing if it becomes necessary. The log should include name, date, details of services performed, and location of contact, as well as the contact's phone number
2. Services with low personal contact must implement the following:
 - a. maintain a minimum of six 6 feet of separation between customers and limit to no more than ten (10) people in the facility.
 - b. require face coverings and, if feasible, gloves for any customer interactions; and
 - c. provide guidance on strict hygiene precautions to employees.
3. The practice must require all administrative personnel to wear a facemask, that can be cloth if necessary. Masks may be removed when social distancing of at least 6 feet if possible (e.g., after entering a private office). In order to ensure staff can take off their masks for meals and breaks, scheduling and location for meals and breaks should ensure that at least a 6-foot distance can be maintained between staff when staff needs to remove their mask. It is important for healthcare settings to emphasize that hand hygiene is essential to maintaining employee safety, even if staff are wearing masks. If the facemask is touched, adjusted or removed, hand hygiene should be performed.

C. Limited Healthcare Settings must implement the following measures regarding customers to minimize disease transmission:

1. The practice must provide services by appointment only, do not allow walk-ins or waiting for an appointment;
2. The practice must require patients to wear face coverings; if a patient does not have a mask, a "disposable medical mask" could be provided;
3. The practice must conduct symptoms checks for all patients, decline to provide services to anyone who has symptoms, and refer them to their primary care physician. A sample form can be found [here](#); and
4. The practice must provide contactless payment options whenever possible;
5. The practice must follow social distancing protocols of maintaining at least a 6-foot distance between individuals wherever possible such as in waiting rooms and other small spaces, and should use physical barriers within patient care areas when possible.
6. The practice must appropriately schedule patients, so that providers have sufficient time to change PPE and ensure rooms and equipment can be cleaned and disinfected between each patient.
7. The practice should continue to maximize the use of telehealth and virtual office or clinic visits.

8. The practice should use virtual waiting rooms when possible, with patients who are able to wait in their cars not entering the office until they can be moved immediately to an exam room.
9. The practice should implement source control for everyone entering the office or clinic, including requiring all patients and visitors to wear a cloth mask when entering any healthcare building, and if they arrive without a mask, one should be provided.

D. As best practice, it is recommended that once voluntary and elective surgeries and procedures resume, **Limited Healthcare Settings** reassess their operations every two weeks, in order to ensure:

1. All of the above approaches and criteria are being met;
2. Procedures are prioritized based on whether their continued delay will have an adverse health outcome.
 - a. Voluntary and elective surgeries and procedures should be prioritized based on indication and urgency³;
3. Strong consideration is given to the balance of risks versus benefits for patients in higher-risk groups such as those over age 65 and those with compromised immune systems or lung and heart function;
4. All patients are pre-screened for COVID-19 risk factors and symptoms prior to delivering care, via telehealth when applicable; and
5. Compliance with the guidance and directives for maintaining a clean and safe work environment issued by the CDPHE and any applicable local health department for critical businesses is maintained, including compliance with **Social Distancing Requirements** and all PHOs currently in effect to the greatest extent possible.

³ Urgent and emergent care should continue in accordance with OHA and CMS guidance.

APPENDIX F: CRITICAL BUSINESSES

Critical Business. Any business, including any for profit or non-profit, regardless of its corporate structure, engaged primarily in any of the commercial, manufacturing, or service activities listed below, may continue to operate as normal. **Critical Businesses** must comply with the guidance and directives for maintaining a clean and safe work environment issued by the Colorado Department of Public Health and Environment (CDPHE) and any applicable local health department. **Critical Businesses** must comply with **Social Distancing Requirements** and all PHOs currently in effect to the greatest extent possible and will be held accountable for doing so. **Critical Businesses** do NOT include health clubs as defined in C.R.S. § 6-1-102(4.6), fitness and exercise gyms, and similar facilities, or any of the other businesses required to close by PHO 20-22.

“**Critical Business**” means:

1. Healthcare Operations, Including:

- Hospitals, clinics, and walk-in health facilities
- Medical and dental care, including ambulatory providers
- Research and laboratory services
- Medical wholesale and distribution
- Home health care companies, workers and aides
- Pharmacies
- Pharmaceutical and biotechnology companies
- Behavioral health care providers
- Veterinary care and livestock services
- Nursing homes, residential health care, or congregate care facilities
- Medical supplies and equipment manufacturers and providers, including durable medical equipment technicians and suppliers
- Blood banks

2. Critical Infrastructure, Including:

- Utilities and electricity, including generation, transmission, distribution and fuel supply
- Road and railways
- Oil and gas extraction, production, refining, storage, transport and distribution
- Public water and wastewater

- Telecommunications and data centers
- Transportation and infrastructure necessary to support critical businesses
- Hotels, and places of accommodation, excluding private, short-term vacation-style rentals such as those arranged through an online hosting platform, including but not limited to VRBO or Airbnb, rented for a period of 30 days or fewer, homeowner rentals, and privately owned residences for rent, except if offered for use for the public health response.
- Businesses and organizations that provide food, shelter, social services, and other necessities of life for economically disadvantaged, persons with access and functional needs, or otherwise needy individuals
- Food and plant cultivation, including farming crops, livestock, food processing and manufacturing, animal feed and feed products, rendering, commodity sales, and any other work critical to the operation of any component of the food supply chain
- Any business that produces products critical or incidental to the construction or operation of the categories of products included in this subsection
- Flight schools, but only for the purpose of FAA-required pilot proficiency, and currency activities and practical checkrides, not for elective routine flight instruction

3. Critical Manufacturing, Including:

- Food processing, manufacturing agents, including all foods and beverages
- Chemicals
- Computers and computer components
- Medical equipment, components used in any medical device, supplies or instruments
- Pharmaceuticals
- Sanitary products
- Telecommunications
- Microelectronics/semiconductor
- Agriculture/farms
- Household paper products
- Any business that produces products critical or incidental to the processing, functioning, development, manufacture, packaging, or delivery of any of the categories of products included in this subsection
- Any manufacturing necessary to support a **Critical Business**

4. Critical Retail, Including:

- Grocery stores including all food and beverage stores
- Farm and produce stands
- Gas stations and convenience stores
- Restaurants and bars (for take-out/delivery only as necessary under **Executive Order D 2020 011** and **PHO 20-22**, as amended)
- Marijuana dispensary (only for the sale of medical marijuana or curbside delivery pursuant to **Executive Order D 2020 011**)
- Liquor stores
- Firearms stores
- Hardware, farm supply, and building material stores
- Establishments engaged in the retail sale of food and any other household consumer products (such as cleaning and personal care products), excluding retailers of only health and nutrition-related products (vitamins, minerals, supplements, herbs, sports nutrition, diet and energy products)
- Establishments engaged in the sale of products that support working from home (this exclusion does not include businesses that primarily sell hobby craft supplies)

5. Critical Services, Including:

- Trash, compost, and recycling collection, processing and disposal
- Mail and shipping services, and locations that offer P.O. boxes
- Self-serve laundromats and garment and linen cleaning services for critical businesses
- Building cleaning and maintenance
- Child care services
- Automobile rental, automobile online sales with no touch delivery service, auto supply and repair (including retail dealerships that include repair and maintenance, but not in person retail sales)
- Warehouse/distribution and fulfillment, including freight distributors
- Funeral homes, crematoriums, and cemeteries, with strict compliance with **Social Distancing Requirements** for employees and any attendees of services
- In-person pastoral services for individuals who are in crisis or in need of end of life services provided social distancing is observed to the greatest extent possible. Houses of worship may remain open, however, these

institutions are encouraged to implement electronic platforms to conduct services whenever possible or to conduct smaller (10 or fewer congregants while ensuring 6 feet in between congregants), more frequent services to allow strict compliance with **Social Distancing Requirements**.

- Storage for **Critical Businesses**
- Animal shelters, animal boarding services, animal rescues, zoological facilities, animal sanctuaries, and other related facilities
- Moving services
- In person group counseling or recovery meetings for substance abuse or behavioral health following social distancing of 6 feet and no more than 10 participants

6. News Media

- Newspapers
- Television
- Radio
- Other media services

7. Financial and Professional Institutions, Including:

- Banks and credit institutions
- Insurance and payroll
- Services related to financial markets
- Professional services, such as legal, title companies, or accounting services, real estate appraisals and transactions

8. Providers of Basic Necessities to Economically Disadvantaged Populations, Including:

- Homeless shelters and congregate care facilities
- Food banks
- Human services providers whose function includes the direct care of patients in State-licensed or funded voluntary programs; the care, protection, custody and oversight of individuals both in the community and in State-licensed residential facilities; those operating community shelters and other critical human services agencies providing direct care or support

9. Construction, Including but not Limited To:

- Housing and housing for low-income and vulnerable people
- Skilled trades such as electricians, plumbers
- Other related firms and professionals who provide services necessary to maintain the safety, sanitation, and critical operation of residences and other **Critical Businesses** or **Critical Government Functions**, and other essential services

10. Defense

- Defense, security, and intelligence-related operations supporting the State of Colorado, local government, the U.S. Government or a contractor for any of the foregoing
- Aerospace operations
- Military operations and personnel
- Defense suppliers

11. Critical Services Necessary to Maintain the Safety, Sanitation and Critical Operations of Residences or Other Critical Businesses, Including:

- Law enforcement
- Fire prevention and response
- Building code enforcement
- Security
- Emergency management and response
- Building cleaners or janitors
- General maintenance whether employed by the entity directly or a vendor (including maintenance and repair of ordinary household and business appliances but not in-person retail sales of such products)
- Automotive and bicycle repair
- Disinfection
- Snow removal
- Bail bonds agents
- Pest control

12. Vendors that Provide Critical Services or Products, Including Logistics and Technology Support, Child Care and Services:

- Logistics

- Technology support for online and telephone services
- Child care programs and services
- Government owned or leased buildings
- **Critical Government Functions**

13. Educational Institutions that Provide Critical Services to Students and the General Public:

- P-12 public school and private schools for the purpose of providing meals, housing, facilitating or providing materials for distance learning, and providing other essential services to students, provided that **Social Distancing Requirements** are observed.
- Postsecondary institutions, including private and public colleges and universities, for the purpose of facilitating distance learning, providing in person classroom or laboratory education for less than 10 students per classroom or lab in medical training fields only, or performing essential functions, provided that **Social Distancing Requirements** are observed, such as security, medical and mental health services, housing, food services, and critical research.

APPENDIX G: COUNTY VARIANCE REQUESTS

Governor Jared Polis issued **Executive Order D 2020 044 Safer at Home** effective April 27, 2020. The key elements of the Order are that most people still stay at home as much as possible and avoid unnecessary social interactions; vulnerable populations continue to stay at home except to support or perform necessary activities or participate in critical government functions or critical businesses; there is limited reopening of postsecondary institutions, and certain business operations are permitted; people are still encouraged to stay within their county of residence or employment as much as possible; public gatherings of more than ten (10) persons are prohibited; and Coloradans are advised to wear non-medical cloth face coverings that cover the nose and mouth whenever in public.

Any county that desires to apply for a variance from part or all of the executive order may do so after meeting the following criteria and submitting an alternative COVID-19 suppression plan to be approved or denied by Colorado Department of Public Health and the Environment (CDPHE), attention Executive Director, Jill Hunsaker Ryan, MPH.

Criteria for variance consideration:

- 1) The local public health agency endorses the alternative plan;
- 2) Local hospitals can verify that they have the capacity to serve all people needing their care; and;
- 3) The county commissioners (or other county-level governing body) vote affirmatively to adopt the alternative plan in place of the state Safer-At-Home order.

The local variance process allows communities that are not experiencing a high rate of transmission to tailor social distancing policies to local conditions, in order to promote community wellness and economic stability. To protect other communities and hospital systems statewide, it is paramount that the local variance process only be used when transmission is at a low enough level to be suppressed through testing and containment efforts to detect positive cases, ensure successful isolation and quarantine close contacts. Examples of local conditions that should be considered in seeking a variance include: a low number of new cases per day, cases declining for the past 14 days, declining positive tests as a percent of total tests for the past 14 days, low and stable case growth rate or equivalent, and having an early warning system to detect an increase in community spread or outbreaks, with triggers for tightening restrictions to prevent a breach of local hospital system capacity. Considerations and triggers should be documented in the plan submitted to CDPHE.

The following framework is being used by the State of Colorado to move between levels of social distancing. This may be helpful guidance in developing a local request:

Colorado’s Framework for Social Distancing

Stay at Home	Safer At Home	Protect Your Neighbor
<ul style="list-style-type: none"> ● Widespread suppression is required to stem exponential disease transmission ● People are staying at home with limited exceptions ● Healthcare/hospital capacity is still limited ● Testing availability and containment capacity is still being built ● People are encouraged to not travel between counties except for work or to obtain necessary services 	<ul style="list-style-type: none"> ● Disease has been suppressed and hospital capacity is not threatened. ● Health care capacity is increasing ● Testing availability and containment capacity are increasing ● Most people still stay at home as much as possible and avoid unnecessary social interactions ● Vulnerable populations stay home with limited exceptions ● People are encouraged not to travel between counties except for work or to obtain necessary services ● Public health has an early warning system to detect a significant increase in cases or greater demand for medical care 	<ul style="list-style-type: none"> ● Disease transmission is low ● Healthcare capacity is robust ● Testing availability and containment capacity are working at scale ● It’s safer for people to socialize more normally, while taking significant precautions ● Strong protections for vulnerable populations are still needed ● Public health has an early warning system in place to detect a significant increase in cases or greater demand for medical care

The Colorado Department of Public Health and Environment is available to provide technical assistance to any county considering a variance. The department will consider applications for variances based on the submitted plan’s rationale for a step down and the presence of an early

warning system with triggers for tightening back up. CDPHE reserves the right to approve or deny applications. Counties that choose to not comply with this executive order or an approved variance will be subject to the loss of emergency preparedness funds.



Proudly Serving Rural Routt County * City of Steamboat Springs * Town of Hayden * Town of Oak Creek * Town of Yampa * Routt County School Districts

CoVid19 Construction Site Management Plan Requirements

Date: 03/28/2020

Subject: Notification of CoVid19 Construction Site Management Plan Requirements and County Policy

Effective Date: Effective Immediately 03/29/2020

To: Property Owners and Contractors County Wide

From: Routt County Building Department

Dear Contractors and Property Owners,

The Routt County Regional Building Department and Routt County Commissioners are taking additional steps to help protect our County Citizens and workers throughout all of Routt County by making a new CoVid19 Construction Site Management a mandatory requirement for all Active and/or New Submitted Permit Applications County Wide in all Jurisdictions. We all need to work together and take on additional responsibilities to reduce the spread of the virus as a community in a holistic approach, and we have identified Construction Sites as an area where improvements can be made. The Building Department would like to thank our current Contracting Companies who have already taking additional steps and a proactive approach developing Safe Practices on their project sites with current CoVid19 Information and Site Plans already being implemented. Please take time to continue to read the information presented on the following pages, and the example CoVid19 Construction Site Management Plan attached as well, we greatly appreciate your time and consideration to keep the public and your communities safer by taking these additional steps and precautions.

Sincerely,

A handwritten signature in black ink that reads "Todd Carr".

Todd Carr, Building Official
Routt County Building Department

Routt County Regional Building Department

136 6th Street, Ste 201, Steamboat Springs, CO 80487 PH: 970-870-5566 Fax 970-870-5489 Email: Building@co.routt.co.us

FAQ's On CoVid19 Construction Site Management Plan Requirements

Who is responsible to create the CoVid19 Construction Site Management Plan? The Legal Permit Applicant listed on the permit application for all Building, Electrical, Plumbing, Mechanical, and Demolition Permits. In addition the Legal Property Owner who also may be Listed as the Legal Permit Applicant.

What type of Permits are required to have a CoVid19 Construction Site Management Plan on file and on site? All Permits including; Building, Electrical, Plumbing, Mechanical, and Demolition Permits are subject to this requirement effective immediately March 29th, 2020.

Are Current Active Permits subject to this requirement or only new submitted permits that are not issued yet? All currently Active and Issued Permits are subject to this CoVid19 Construction Site Management Plan effective immediately March 29th, 2020. In addition, all current Permit Applications submitted and currently under review must immediately submit a CoVid19 Construction Site Management Plan to the Building Department through ViewPermit for our staff to review and approve prior to the Permit being Issued, as well as all Permit Application submittals.

Can I re-use my CoVid19 Construction Site Management Plan on multiple permit applications? Yes, once you develop a single CoVid19 Construction Site Management Plan you may continue to simply re-use this plan with each permit application submittal, and/or install this CoVid19 Construction Site Management Plan on each currently active construction site immediately.

Where should I post or place my CoVid19 Construction Site Management Plan? Please Post your Initial Notice on the Building entrance if the building is erected, or immediately at the construction site entrance on a post or fence where all workers enter the site. Then also keep your CoVid19 Construction Site Management Plan on-site and available for all workers or visitors to clearly have available to read and review on a daily basis, just like you do with your approved Record Set Construction Documents.

What are the consequences of not following this Order and Policy of having an active CoVid19 Construction Site Management Plan on site? The Building Department will Post a Stop Work Order on your project immediately and In-Activate your Permit for a period of 14-days minimum or beyond in the case within the 14-day Stop Work Order you don't submit a CoVid19 Construction Site Management Plan for your construction site.

What if I have more than one Building on a job site, what is required and what rules should be followed? All buildings regardless of size are treated as an individual building, each building shall have the CoVid19 notice posted on it, and each individual building is subject to the rules under the CoVid19 Construction Site Management Plan, and all County and State Active Public Orders effective immediately March 29th, 2020.

What Jurisdictions is the requirement enforced under? All Construction Sites throughout all of Routt County that have active Permits through the Routt County Regional Building Department including; Rural Routt County Un-incorporated Areas, Town of Hayden, Town of Oak Creek, Town of Yampa, and City of Steamboat Springs effective immediately March 29th, 2020.

Routt County Regional Building Department

136 6th Street, Ste 201, Steamboat Springs, CO 80487 PH: 970-870-5566 Fax 970-870-5489 Email: Building@co.routt.co.us

FAQ's On CoVid19 Construction Site Management Plan Requirements

What date will this CoVid19 Construction Site Management Plan Requirement End or be Rescinded? The requirement currently has no End Date, the Routt County Building Department by the through the Routt County Commissioners will provide the public with notice in the future when this requirement and policy has ended or has been rescinded.

How do I keep my Site Notice and CoVid19 Construction Site Management Plan dry from weather? The Notice and CoVid19 Construction Site Management Plan should be placed in a laminated or protective plastic sleeve to keep it dry and intact on the construction site.

What are the consequences of not following the details and specifications laid out in my personal active CoVid19 Construction Site Management Plan that all workers are supposed to be following? The Building Department will Post a Stop Work Order on your project immediately and In-Activate your Permit for a period of 14-days minimum or beyond in the case within the 14-day Stop Work Order you don't submit a CoVid19 Construction Site Management Plan for your construction site.

What are the consequences of not following the requirement of having a CoVid19 Construction Site Management Plan on file and on the job site for multiple projects listed under one Contractor/Permit Applicant? If the Building Department identifies or receives multiple complaints on more than one project operated by the same Legal Permit Applicant or Contractor after already making them aware of the new requirement on another project, we will Post a Stop Work Order on all the projects listed under this Legal Permit Applicant or Contractor and In-Activate all Permits immediately for a period of no less than 30-days.

Routt County Regional Building Department

136 6th Street, Ste 201, Steamboat Springs, CO 80487 PH: 970-870-5566 Fax 970-870-5489 Email: Building@co.routt.co.us

CoVid19 Construction Site Management Plan Example Only

The Following information is an example of what could be contained in your CoVid19 Construction Site Management Plan and Site Posting, all Legal Permit Applicants and Contractors are responsible to develop their own personal CoVid19 Construction Site Management Plan and Site Posting. You may utilize resources such as the CDC, CDPHE, Colorado Contractors Association, and many other resources to help develop a quality CoVid19 Construction Site Management Plan and Site Posting for your job sites.

CoVid19 Construction Site Management Plan Posting: To be located at building entrance on the face of the building or at the street entrance on a post or fence.

CoVid19 Construction Site Management Plan Posting and Safety Rules Example Only

Permit Number:

Property Address:

Permit Applicant/Contractor Name:

- All Workers who are Sick should not enter this construction site and should go home immediately.
- This Construction Site has a CoVid19 Construction Site Management Plan on site, all workers must immediately take time to read the CoVid19 Construction Site Management Plan Requirements prior to starting any work activity and contact the Legal Permit Applicant or Contractor with questions about this plan, and seek approval to be on-site from the Legal Permit Applicant and/or Contractor.
- At any time throughout the work day any worker who develops any type of symptoms related to a sickness shall leave immediately and inform the Legal Permit Applicant and/or Contractor.
- No more than 5-Workers shall be on site or within the building at any given time, check with project manager on how many workers are currently on-site prior to entering the building.
- Maintain and practice social distancing the entire time on site or inside the building and maintain a constant minimum 6 foot separation from others at all times.
- Wear Gloves at all times.
- Wear Safety Glasses at all times.
- Only essential personal who are hired to be on-site are allowed on this construction site or inside the building(s).
- No handshaking or other contact greetings are allowed
- Hand Sanitizer and other essential cleaning supplies are on this job site and shall be used as needed or per our CoVid19 Construction Site Management Plan Requirements.

The Building Department has attached information from the Colorado Contractors Association who has updated there recommendations as of March 24th, 2020 on their website. This is a resource that is available to the public to help create your own personal CoVid19 Construction Site Management Plan.

Colorado Contractors Association Link Below:

<https://files.constantcontact.com/53396957601/a12be9f3-8b3f-4e78-801e-cb071f27b758.pdf>

ROUTT County Regional Building Department

136 6th Street, Ste 201, Steamboat Springs, CO 80487 PH: 970-870-5566 Fax 970-870-5489 Email: Building@co.routt.co.us



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 4/29/2020	ITEM TIME: 11:30 to Noon
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FROM:	Scott Cowman and Heather Savalox – Routt County Department of Environmental Health. Lisa Popovich – Main Street Steamboat
TODAY'S DATE:	4/27/2020
AGENDA TITLE:	Operation of Farmer's Market Under COVID-19 Restrictions
CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input type="checkbox"/> ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input checked="" type="checkbox"/> INFORMATION	
I. DESCRIBE THE REQUEST OR ISSUE:	
	Food and agriculture supply chains are listed as critical business under State Orders. Routt County Environmental Health and Main Street Steamboat will present information on how the Farmer's Market may be able to operate under COVID-19 restrictions.
II. RECOMMENDED ACTION (<i>motion</i>):	
	Information only
III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):	
PROPOSED REVENUE (<i>if applicable</i>):	
CURRENT BUDGETED AMOUNT: N/A	
PROPOSED EXPENDITURE:	
FUNDING SOURCE:	
SUPPLEMENTAL BUDGET NEEDED: YES <input type="checkbox"/> NO <input type="checkbox"/>	
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):	
	Please refer to attached information
V. BACKGROUND INFORMATION:	
	Information including Colorado Farmers Market Association recommendations/guidelines attached for discussion and planning purposes. Detailed information about Farmers Market Response to COVID-19 can be found in links provided below.
VI. LEGAL ISSUES:	
	Please refer to attached information
VII. CONFLICTS OR ENVIRONMENTAL ISSUES:	
	Please refer to attached information
VIII. SUMMARY AND OTHER OPTIONS:	
	Please refer to attached information



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

IX. LIST OF ATTACHMENTS:

1. CFMA Market Recommendations and Toolkit
2. Correspondence regarding farmers market from L. Popovich
3. COVID-19 Tips for Shoppers
4. COVID-19 Grocers Guidance
5. Community Partner Mitigation Guidance for COVID-19 Retail Food
6. <https://www.colorado.gov/agmarkets>
7. <https://farmersmarketcoalition.org/covid-19-crisis-farmers-market-new-guidelines/>

As grocery shopping remains a necessity during this pandemic, many people have questions about how to shop safely. We want to reassure consumers that there is currently no evidence of human or animal food or food packaging being associated with transmission of the coronavirus that causes COVID-19. This particular coronavirus causes respiratory illness and is spread from person-to-person, unlike foodborne gastrointestinal or GI viruses, such as norovirus and hepatitis A that often make people ill through contaminated food.

Although your grocery store may be temporarily out of certain products, there are no nationwide shortages of food. Food production and manufacturing are spread throughout the United States. During this pandemic, consumers are getting most of their food from grocery stores, and many stores have modified their operating hours to allow for more time to restock shelves and clean. In addition, many stores are providing special hours for seniors or other high-risk individuals to shop and are offering pick-up and delivery services. Check the store's website or call the store to learn more.

To help protect yourself, grocery store workers, and other shoppers, it is important to keep a few things in mind:

- 

1. Prepare a shopping list in advance. Buy just 1 to 2 weeks-worth of groceries at a time. Buying more than you need can create unnecessary demand and temporary shortages.
 - 

2. Wear a face covering or mask while you are in the store. Some stores and localities may require it. Check your state, county, or city guidelines for any other requirements.
 - 

3. Carry your own wipes, or use one provided by the store to wipe down the handles of the shopping cart or basket. If you use reusable shopping bags, ensure they are cleaned or washed before each use.
 - 

4. Practice social distancing while shopping – keeping at least 6 feet between you, other shoppers, and store employees. Keep your hands away from your face.
 - 

5. Wash your hands with warm water and soap for at least 20 seconds when you return home and again after you put away your groceries.
 - 

6. Again, there is no evidence of food packaging being associated with the transmission of COVID-19. However, if you wish, you can wipe down product packaging and allow it to air dry, as an extra precaution.
- As always, it is important to follow these food safety practices to help prevent foodborne illness:**
- 

7. Before eating, rinse fresh fruits and vegetables under running tap water, including those with skins and rinds that are not eaten. Scrub firm produce with a clean produce brush. For canned goods, remember to clean lids before opening.
 - 

8. When unpacking groceries, refrigerate or freeze meat, poultry, eggs, seafood, and other perishables—like berries, lettuce, herbs, and mushrooms—within 2 hours of purchasing.
 - 

9. Regularly clean and sanitize kitchen counters using a commercially available disinfectant product or a DIY sanitizing solution with 5 tablespoons (1/3rd cup) unscented liquid chlorine bleach to 1 gallon of water or 4 teaspoons of bleach per quart of water. **WARNING:** Do not use this solution or other disinfecting products on food.
 - 

10. Always keep in mind the basic 4 food safety steps — [Clean](#), [Separate](#), [Cook](#), and [Chill](#).

Food is a source of comfort, as well as nourishment for you and your family – especially now – and we hope this advice will help you continue to buy groceries with care and confidence.

Coronavirus Disease 2019

COVID-19

GUIDELINES FOR GROCERY STORES

Grocery stores can help protect both employees and their customers from COVID-19. Personal and environmental cleaning practices and social distancing are critically important. Recommended practices for grocery stores are listed below.

- Employees who are sick should notify their supervisor and stay home. Those who exhibit fever, dry cough, shortness of breath should follow the [directions for self-isolation \[covid19.colorado.gov/how-to-isolate\]](https://covid19.colorado.gov/how-to-isolate) and seek medical attention if needed.
- Employees who have been in close contact with someone who has tested positive for COVID-19 should not be expected to report to work. They should stay home, self-quarantine and monitor themselves for symptoms.
- Employers should consider screening employees when they report to work. Ask them if they have a fever, dry cough, shortness of breath, or have been in close contact with anyone exhibiting these symptoms. If they answer “yes” to any of these screening questions send them home and advise them to follow the directions for [either self-quarantine or self-isolation](#). **Be sure to maintain employee confidentiality at all times.**
 - An employee health screening form is available at covid19.colorado.gov/schools-workplaces-community

Educate employees

- Employees can [take steps to protect themselves](#) at work and at home. Older people and people with serious chronic medical conditions are at [higher risk for complications](#).
- **Ensure employees wash their hands thoroughly** with soap and warm water for 20 seconds multiple times throughout the day. Consider scheduling regular, rotating breaks for employees to do so.
- **Advise everyone to avoid touching their eyes, noses and mouths and to practice proper [sneezing and coughing etiquette](#).**

Maintain a healthy and safe environment

- **Provide alcohol-based (at least 60% alcohol) hand sanitizers for both employees and customers.** Place them at convenient and accessible locations.
- **Sanitize shopping cart and basket handles.** Make sanitizing wipes easily accessible to customers, or have an employee sanitize between each customer use.
- **Appoint a designated sanitation worker at all times to continuously clean and sanitize commonly touched surfaces.**
 - **Frequently clean and sanitize commonly touched surfaces and objects** such as electronics, door knobs and handles, faucet handles, counter tops, and cash machine keypads. Use regular cleaning products, following package directions.

- Prohibit self-serve foods, including hot bars, cold bars and buffets.
- Prohibit product sampling.

Ensure social distancing

- **Maintain adequate spacing (6 feet)** between customers and staff inside and outside the store.
 - In areas of high-volume traffic, consider spacing tools, such as tape markers on the floor, to keep customers and employees adequately spaced.
 - Consider physical barriers such as sign stands, ropes and sneeze guards
 - Consider assigning staff to help monitor and enforce social distancing.
- **Limit exposure for employees at high risk for COVID-19.** This includes people age 65 or older, anyone with underlying health conditions and/or are immunocompromised (for example, diabetes, heart disease, lung disease, kidney disease, or receiving immunosuppressive medications). Consider assigning these employees to shifts that limit exposure to the public.
- **Consider staggering or altering shifts** to reduce the number of employees in the store at any time.
- **Offer designated shopping hours for high-risk customers.**
- **Encourage order-ahead, online shopping and delivery options for all customers.**
- **Prominently display signs in the store that communicate with customers and staff the steps the store is taking to minimize the risk of COVID-19 and give visual cues for correct social distancing.**
 - Place posters that encourage [hand hygiene](#) to [help stop the spread](#) at the entrance to your workplace and in other workplace areas where they are likely to be seen.

Returning to work

- Employees who were sick may be eligible to return to work if they meet the following criteria*:
 - At least 3 days (72 hours) have passed since fever has resolved without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath); **and,**
 - At least 7 days have passed *since symptoms first appeared.*
 - **Or** have been cleared by a doctor to return to work.

*This information is general guidance, and may differ based on each individual's situation.

Additional resources

- [CDC's Guidance for Employers and Businesses to Plan and Respond to Coronavirus](#)
- [OSHA's Guidance for Preparing Workplaces for COVID-19](#)



COLORADO

**Division of Environmental
Health & Sustainability**

Department of Public Health & Environment

March 13, 2020

Retail Food Establishment COVID-19 Guidance

Important Role of Retail Food Establishments in COVID-19 Response

Retail Food Establishments can be impacted by COVID-19 and can play a role in the response:

- Staff may be infected with COVID-19 and transmit illness to other staff and patrons; risk is higher for other staff members because of close, prolonged contact.
- Congregate settings and group gatherings have been shown to promote transmission of COVID-19.
- By following the action items below, Retail Food Establishments can help control the spread of illness among staff and patrons.

What is COVID-19?

COVID-19 is the name of the respiratory illness associated with the novel coronavirus that is circulating throughout the United States. The name of this new virus is SARS-CoV-2. SARS-CoV-2 is a coronavirus. Coronaviruses are common, in fact the “common cold” is caused by a coronavirus.

Signs and Symptoms of COVID-19

- Fever
- Cough
- Shortness of breath

Incubation period

The time between catching the illness and the first symptoms showing up ranges between 2 and 14 days.

How COVID-19 is Spread

The virus is thought to spread:

- Between people who are in close contact with one another (within about 6 feet) for 10 minutes or longer.
- Through respiratory droplets produced when an infected person coughs or sneezes.
- Foodborne or fecal-oral transmission is not thought to contribute to disease spread.

These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs. They may also land on hard surfaces that people touch with their hands and then touch their faces (scratch their noses, rub their eyes, wipe their mouths).

At this time, it is unclear how long a person is infectious (can spread) COVID-19, but ill people are likely most contagious when they have symptoms.

Who is at Risk?

Some people are at higher risk of getting very sick from this illness. This includes:

- Older people (over age 60), especially those over 80 years.
- People who have chronic medical conditions like heart, lung, or kidney disease, or diabetes.
- Older people with chronic medical conditions are at greatest risk.

Treatment

There is no specific antiviral treatment recommended for COVID-19 and there is no vaccine to prevent illness. People with COVID-19 should receive supportive care to help relieve symptoms. For severe cases, treatment should include care to support vital organ functions.

Retail Food Establishment Action Items

The best practices for retail food establishments are **continuous and diligent implementation of the elements of the food code that help prevent illness**. Additional steps you can take include special attention to the following in your daily operations:

- Heightened hygienic practices including peer observation (watch and coach teammates) and supervisor oversight (attention to techniques and frequency) to ensure staff are washing hands frequently and correctly.
- Use signage to notify visitors, vendors: Place signage at the main entrances warning visitors *not* to enter if they are sick or not feeling well, have recently traveled outside of the US, or may have come into contact with someone with COVID-19. Here is an example of signage that you can adapt at your facility.
<https://www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/COVID-19-CoronavirusAnnouncementforVisitors.pdf> and
<https://paltc.org/sites/default/files/Attention%20Visitors%20All%20facilities.pdf>
- Constant interaction (before each shift) with staff on their health status and the health of anyone with whom they may be in close contact (family members, roommates, etc.).
- Immediately exclude any staff members indicating symptoms or that have been diagnosed with COVID-19 or have been in contact with someone diagnosed COVID-19 and contact your local public health agency and CDPHE immediately.
- During routine business hours, frequently and thoroughly clean and disinfect all frequently touched objects within the dining and customer areas (door knobs, cabinet handles, handrails, light switches, kitchen counters, dining room tables). Regular cleaning and disinfection products can be used. For an additional list of recommended disinfection products visit: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>
- Deep clean and disinfect the entire facility during non-operational hours at least 2 times per week. Regular cleaning and disinfection products can be used. For an additional list of recommended disinfection products visit: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>
- Staff should wear disposable gloves when cleaning and disinfecting surfaces. Gloves should be discarded after cleaning and disinfecting is completed. Ensure that staff properly wash their hands immediately after gloves are removed.

- Continue to clean and sanitize food preparation surfaces in the kitchen and other food storage areas.
- Have staff dispense food from buffets or discontinue buffet services to prevent customer reuse of service utensils.
- Discontinue services that allow customers to fill their own beverage cups such as coffee cups or growlers.
- Guide staff to cough or sneeze into their sleeved arm or cover their nose and mouth with a tissue. Throw away the tissue after they use it and wash hands.
- Ensure staff do NOT share cups and eating utensils with others.
- Ensure that staff avoid touching their eyes, nose, or mouth.
- Station hand wipes or alcohol-based hand sanitizer in common assembly areas, such as waiting areas, game rooms, or lobbies. If available consider putting a bottle of hand sanitizer on all the dining room tables. At your main entrance, provide a cleaning station with alcohol-based hand sanitizer, tissues, and a trashcan for visitors.

For further information please see the CDC guidance under the “How to clean and disinfect” section at: <https://www.cdc.gov/coronavirus/2019-ncov/community/home/cleaning-disinfection.html>

Retail Food Establishment Administrative Considerations

Retail food establishments must also consider:

1. Retail food establishments that serve highly susceptible populations such as nursing homes, long-term care facilities, assisted living facilities, and hospitals should be aware that there are heightened concerns for people residing in these settings. Please check the CDPHE website for guidance about highly susceptible populations.
2. Work closely with your local public health department as concerns arise or you are seeking additional guidance.
3. Communicate about COVID-19 with your staff and partners. Share information about what is currently known about COVID-19, the potential for surge, your organization’s preparedness plans, and any potential impacts on your organization’s operations and workflow. Transparency regarding organizational actions and the most reliable up-to-date information regarding COVID-19 can decrease stress and fear among your employees.
4. Monitor your staff. Workers can inadvertently spread viruses. A young healthy person with sniffles and scratchy throat may feel a little off, but without a fever, may feel okay to go to work. Exclude employees that are experiencing symptoms
5. When to close. Closing your business can be a difficult decision. It will be important to work closely with your Local Public Health Department as you begin considering closing work. You may want to close when there is one confirmed case of COVID-19 among your workforce. You should close as absenteeism reaches 5%-10% or when directed by your Local Public Health Department.
6. When to reopen: You should consult with your Local Public Health Department as you consider reopening your business.

Colorado Farmers Market Association Recommendations and Toolkit for Farmers Markets - COVID-19

Proposed policy/guideline	Rationale	Tools to do this
<p>1. Design and manage market layout to permit social distancing at all times</p>	<p>Markets need to ensure that customers, vendors and market staff maintain a physical distance of at least 6 feet from each other at all times [CDC: COVID-19 spreads mainly among people who are in close contact (within about 6 feet) for a prolonged period. Spread happens when an infected person coughs, sneezes, or talks, and droplets from their mouth or nose are launched into the air and land in the mouths or noses of people nearby. The droplets can also be inhaled into the lungs.]</p>	<ol style="list-style-type: none"> 1. Allow spacing for vendor load-in and loadout such that vendors and staff can maintain a distance of 6 feet from each other as much as possible. <i>We will allow for 6 feet between vendors. Many food vendors have multiple tents, so there will be several instances where there are 3, 4 or even 5 tents in a row because they are 1 vendor.</i> 2. Add space between booths to equal 6 feet total. 3. Create a single line of booths instead of double rows. If this is not possible, create at least a 16 feet thoroughfare between the two sides allowing for a single file, one way path down the middle. <i>We will use both sides of Yampa, The street is wide enough that there is 25 feet between booths. We will also use 7th street Parking lot with no vendors in the center of the lot. This will create enough space for distancing.</i> 4. Require vendors to have market booth layouts that promote safe social distancing. Provide them with the space to do this. A good booth layout strategy is to put an empty table at the front of the booth, with the table with products behind it, then the vendors behind that table, enforcing social distance and putting products out of reach of customers. (Strategy and drawing from Oregon Farmers Market Association). Alternatively, create a sneeze guard between customers and staff/products.

		<p>We will mark 2 feet from each booth and encourage the public to stay behind that line. The thinking is that most vendors have a table that is 3 feet wide, with the additional distance, if they stand back a bit we can create the correct distancing. We will also encourage them to follow the guidelines above.</p> <p>5. If possible, create one-way traffic flow through the market.</p> <p>We will have 2 entrances for the Market. 1 at 6th street and 1 at 8th. We will have directional signage indicating flow. Traffic in the parking lot will move counter clockwise.</p> <p>6. Use ropes, cones or tape to define the market entrance, exit and flow.</p> <p>7. Limit the number of people in the market at a time. Have staff monitor customer congregating at all times to avoid crowding.</p> <p>Our Plan is to have 15 or more volunteers each week to help at the entrances, with flow and distancing as well as counting the number of customers. We have a very large area and will determine a manageable number to let in at one time. If we are seeing long lines as a result of not letting everyone in, we may go to a reservation service and explore curbside pickup. This model is extremely labor intensive and costly and may be beyond our ability. We are exploring options now including having a separate location for pick u.</p> <p>8. Place market information booth at the front of the market or in another easily accessible and visible location.</p>
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<p>2. Select vendors to focus on supporting critical agricultural businesses for the community</p>	<p>State of Colorado Public Health Order (PHO) 20-24 lists food and plant cultivation, including farming crops, livestock, food processing and manufacturing, animal feed and feed products, rendering, commodity sales, retail sales including produce stands and farmers markets,</p>	<p>1. Prioritize vendors of raw and processed agricultural products that sell food to humans (or pets). We will prioritize food and limit the amount of vendors for the first 2 weeks. We feel that it is important to get our systems in place before offering too many items. We also feel that the first</p>

	<p>ag supply businesses (among others) as critical to the operation of any component of the food supply chain.</p>	<p>couple of weeks can be used to train the public as well as the vendors. We intend to ask food trucks to hold off on attending until weeks 2 or 3 and at that time, we may only permit 1 or 2. We do not want people to linger, but many people will buy food from the trucks to take home. All Food Trucks will be required to serve food in To Go containers. Weeks 3 if things are going well, we would like to add lotions, and tinctures. To plan any further out than that is to invite revision.</p> <p>2. Limit or prohibit the presence of artisan vendors since they may encourage customers to linger at their booths and, at this time and until further notice, the market is set up for brief commercial transactions only.</p> <p>It is our intention to make no decision on artisans until such a time that it is safe to do so. Those vendors remain optimistic, however I don't feel we can safely have them at the market until July or later. At this time it is too difficult to predict that far into the future. However, many stores on Lincoln Avenue have inquired about having space at the market because they believe their customers may see it as a safer alternative to shopping. I need to keep this in mind as we progress as it is my to help downtown businesses to thrive.</p>
<p>3. Improve hand and surface hygiene and sanitation throughout the market</p>	<p>The CDC states that, based on what is currently known about the virus and about similar coronaviruses that cause SARS and MERS, spread from person-to-person happens most frequently among close contacts (within about</p>	<p>1. Position handwashing stations (fully stocked with running water, soap, paper towels, and trash can) for easy customer access.</p> <p>See above</p>

	<p>6 feet). This type of transmission occurs via respiratory droplets, but disease transmission via infectious aerosols is currently uncertain. Transmission of SARS-CoV-2 to persons from surfaces contaminated with the virus has not been documented. Transmission of coronavirus in general occurs much more commonly through respiratory droplets than through fomites. Current evidence suggests that SARS-CoV-2 may remain viable for hours to days on surfaces made from a variety of materials. Cleaning of visibly dirty surfaces followed by disinfection is a best practice measure for prevention of COVID-19 and other viral respiratory illnesses in community settings.</p>	<ol style="list-style-type: none"> 2. Provide disinfecting wipes or sprays for disinfecting high-touch surfaces such as touchscreens, cash boxes, tables, crates). 3. Have market staff, volunteers and vendors wear masks while at market, and gloves unless they have immediate access to a fully-stocked handwashing sink or hand sanitizer (at least 60% isopropyl alcohol). <p style="color: red;">We will ask that all those customers entering the market cover their face and mouth. We feel that this will be paramount to keeping everyone safe. We have also seen from California and Florida Markets that the Point and Pick method that the CFMA is advocating creates unintended consequences including long lines and people congregating. Food at the Market is handled by far few individuals that that at the grocery store and we do not require point and pick there. We are exploring other methods that also do not create a lot of waste. For example if a vendor has clean rags at the start of his produce stand and customers use a rag to choose produce and then discard the rag to be laundered, this could create a way to choose produce and stay safe and not create a ton of waste by using paper towels. (just a thought)</p> 4. Have hand sanitizer available at vendor booths for customer use at payment. <p style="color: red;">We will also encourage separation of duties when possible and for those vendors who do not except electronic payment, prices that do not require a great deal of change. Best practices for vendors will be sent out prior to opening and volunteers and staff will monitor for compliance.</p>
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<p>4. Manage how food is handled at market to minimize both vendor and customer contact during handling and sales of all food products (raw, processed and ready-to-eat)</p>	<p>CDC states that there is no evidence to support transmission of COVID-19 associated with food. However, it may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes, but this is not thought to be the main way the virus spreads. CDC recommends: 1) putting distance between yourself and other people; and 2) remembering that some people without symptoms may be able to spread virus.</p>	<p>1. No seating or tables available for eating or socializing. Check</p> <p>2. No food sampling at the market. Check</p> <p>3. Prepared foods should be to-go items only. Check</p> <p>4. Pre-package/pre-bag foods, and/or pre-weigh produce. Encourage when possible.</p> <p>5. Keep all food products at a minimum of 3 feet away from customers (except for a limited amount of product for display – for customers to see but not touch), and/or use a sneeze guard across the front of the booth.</p> <p>6. Encourage customers to pre-order food, using an online platform or by e-mail/phone as determined by each vendor.</p>
<p>5. Reduce the number of touches required for monetary transactions between vendors and customers</p>	<p>CDC recommends the following as a prevention strategy: 1) putting distance between yourself and other people; and 2) remembering that some people without symptoms may be able to spread virus. Remember that all high touch surfaces must be cleaned AND disinfected frequently. This</p>	<p>1. Use dry erase boards, large signs or large font product labels so that customers can quickly see the prices of products for sale with prices (make signs visible from a distance of six feet).</p> <p>2. Price products so that handling coins is not required to make change.</p> <p>3. Dedicate a separate person (if possible) to take</p>

	<p>includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks. If surfaces are dirty, clean them: Use detergent or soap and water prior to disinfection.</p>	<p>payments and make change. It is recommended this person wear gloves.</p> <ol style="list-style-type: none"> 4. Remove gloves and wash hands after handling any non-food products and before handling food. 5. Consider establishing digital payment methods to reduce cash payments. If possible, eliminate signatures with those payment methods to reduce customer contact with payment devices. 6. Have a container that customers can place cash in (no-touch for vendor).
<p>6. Communicate more frequently with vendors and customers before and during each market event</p>	<p>There is a lot of information emerging every day about how coronaviruses are transmitted (in particular, the novel coronavirus, COVID-19), how much they persist on surfaces and how communities may prevent transmission. Frequent reminders and updates are essential to make sure everyone involved in a farmers market event has the most recent information from credible sources such as the U.S. Food and Drug Administration, the Centers for Disease Control and the USDA.</p>	<ol style="list-style-type: none"> 1. Communicate new market protocols to customers via e-mail and social media so customers are informed before they come to the market. <i>We have already partnered with the newspaper to do a series of articles about the Market. We will also put together public service announcements for radio to keep the public informed.</i> 2. Put up signs reminding customers about social distancing, enhanced hygiene practices, and any face cover requirements for customers. <i>We are in the process of developing signage to address many issues.</i> 3. Post signage stating that customers, vendors and others who are sick or displaying symptoms of COVID-19 may not attend the market. 4. Use tape and/or chalk lines to designate customer spacing and communicate traffic flow patterns. 5. Do not hand out flyers or documents at market; instead rely on posters or sheets that either adhere to the packaging or are inserted into a box prior to market.

		<p>Check</p> <ol style="list-style-type: none"> 6. Communicate to customers that, although markets are usually a social gathering place, at this time the goal is to buy or pick up what they need and leave as quickly as possible. 7. Encourage customers to make a shopping list before they come to the market 8. If customers bring reusable bags, communicate to vendors and customers that vendors will not bag product for customers; rather customers will pick up and bag their own products. Customers should wash cloth bags at home after each use. <p>We will put together a media campaign around all customer facing recommendations.</p>
<ol style="list-style-type: none"> 7. Encourage all community members to use the market to access food 	<p>Reports of crowding and excess demand at food distribution sites are rampant around the country as more people are in need of food. Farmers markets provide an excellent outlet for all community members to access fresh, healthy foods, but only if we can maintain both a safe and welcoming environment.</p>	<ol style="list-style-type: none"> 1. Continue to accept SNAP and administer the Double-Up Food Bucks program at markets We will move to a “Chip” rather than a paper coupon. It will be easier to clean chips and I believe this will make vendors and patrons feel safer. . 2. Create and maintain an inclusive and welcoming environment at the market, even within the context of social distancing – signage and clear pricing helps the market be more welcoming to those who might not be used to shopping at the market, and ensures that all customers will spend less time at the market to make their purchases 3. Develop standard practices for operating EBT machines and distributing Double-Up Food Bucks, as you develop these practices for other forms of payment. 4. Wipe down the SNAP machine between transactions (same as the credit card machine).

		<p>Because SNAP transactions require a pin, customers must input their info.</p> <ol style="list-style-type: none"> 5. Protect SNAP shoppers and do not take pin numbers over the phone. 6. Ask vendors to display signs that say, "We accept Double-Up Food Bucks," readable at a distance of 6 feet and in the appropriate language for your customer base (contact doubleup@livewellcolorado.org to order signs). 7. Keep redeemed SNAP bucks out of circulation for the rest of that market day. Keep redeemed Double Up Food Bucks to return to Live Well Colorado at the end of the season. 8. If your market uses SNAP or other tokens, follow Michigan Farmers' Market's cleaning token guide. 9. Wear gloves when receiving currencies from vendors after the market. 10. Consider creating a priority hour where the first hour of shopping is open only to more vulnerable populations (including seniors over 55, those who are immunocompromised, and caregivers).
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Resources to help adhere to these guidelines:

1. Layout
2. Hand hygiene
3. Surface hygiene
4. Communication strategies