

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Douglas B. Monger
District II

Cari Hermacinski
District III

REGULAR MEETING

May 8, 2018

**LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY
CALLING (970) 870-5499
EXCLUDES WORK SESSIONS**

1. 10:30 A.M. CALL TO ORDER

A. PLEDGE OF ALLEGIANCE

**B. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND
PAYROLL**

C. ITEMS OF NOTE FROM THE PREVIOUS DAY'S WORK SESSION

2. 10:35 A.M. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

**A. APPROVAL OF COUNTY COMMISSIONERS MINUTES: REGULAR
MEETING OF MARCH 27, 2018;**

Documents:

[3.27.18.PDF](#)

**B. CONSIDERATION FOR APPROVAL AND AUTHORIZATION FOR THE
BOARD TO SIGN A LIQUOR LICENSE RENEWAL FOR STEAMBOAT GOLF
CLUB FOR AN OPTIONAL PREMISES.**

Documents:

[BCC AGENDA FORM - READ ONLY.PDF](#)

**C. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE
AMBULANCE PERMIT FOR WEST ROUTT FIRE PROTECTION DISTRICT
FOR A NEW 2018 AMBULANCE.**

**D. APPROVAL OF THE STATE HUMAN SERVICE ELECTRONIC TRANSFER
IN THE AMOUNT OF \$172,669.98 THROUGH MARCH 2018.**

"Executive session may be requested under C.R.S. 24-6-402 (4)(c) for matters required to be kept confidential by federal or state laws, rules or regulations.

Citations: 10 CCR 2506-1, Colorado Rules & Regulations, Volume 4, Food and Nutrition Act of 2008, 4.050, C.R.S. 19-1-303 (1), and C.R.S. 19-1-307."

**E. APPROVAL OF AND AUTHORIZATION TO RATIFY THE CHAIR'S
SIGNATURE ON THE TEMPLE HOYNE BUELL GRANT APPLICATION IN
THE AMOUNT OF \$82,027 FOR THE FIRST IMPRESSIONS BEST
PRACTICES PROGRAM.**

Documents:

[201804 BUELL APP.PDF](#)
[2019 THB GRANT APP.PDF](#)

F. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A LETTER FOR THE PURCHASE OF TANF FROM GARFIELD COUNTY DEPARTMENT OF HUMAN SERVICES.

Documents:

[TANFBCC AGENDA COMMUNICATION FORM.PDF](#)
[TANF TRANSFER.PDF](#)

3. 10:40 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA

4. 10:45 A.M. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

5. 11:00 A.M. ACCOUNTING

Dan Strnad, Director

A. WORK SESSION ON BUDGET PLANNING

6. 11:30 A.M. HUMAN RESOURCES

Chris Hensen, Director

A. ROUTT COUNTY SICK LEAVE POLICY

Consideration to approve edits to the Routt County Sick Leave Policy.

Documents:

[BCC AGENDA FORM - SICK LEAVE POLICY UPDATE.PDF](#)
[SICK LEAVE POLICY.PDF](#)

7. 11:40 A.M. PURCHASING

Julie Kennedy, Purchasing Agent

A. ABI DRAGMASTER ARENA DRAG FOR FAIRGROUNDS

Consideration to waive the formal purchasing process and approval of purchase and authorization of the County Manager to electronically approve a purchase order to ABI Attachments in the amount of \$25,227.00 for 1 Dragmaster Arena Drag for the Building and Plant Department to be used at the Routt County Fair Grounds.

Documents:

[BCC AGENDA REQUEST FOR DRAGMASTER.PDF](#)

B. RFP 608 ROAD AND BRIDGE MINI EXCAVATOR

Consideration for the approval of and authorization for the County Manager to sign a purchase order for one (1) new BobCat E45 T4 Mini Excavator to be utilized by the Road and Bridge Department to Severson (BobCat) of Craig, CO for \$54,073.00.

Documents:

8. 11:50 A.M. BUILDING AND PLANT

Steve Faulkner, Maintenance Operations Manager

A. CELL PHONE BOOSTER FOR JUSTICE CENTER TRAINING FACILITY

Consideration to approve the Capital Addition Request and Supplemental Budget Request for the purchase of an Emergency Operations Center cell phone booster at Justice Center Training Facility.

Documents:

[BCC AGENDA COMM FORM BANDP.PDF](#)
[SUPPLEMENTAL BUDGET REQUEST CELL BOOSTER.PDF](#)
[PURCHASE ORDER CELL BOOSTER.PDF](#)

9. 12:00 P.M. LUNCH BREAK

10. 1:00 P.M. MUSEUM & HERITAGE FUND ADVISORY BOARD - CAPACITY BUILDING GRANT CONSIDERATION

Pete Wither, Chair

A. YAMPA - EGERIA HISTORICAL SOCIETY

Consideration to approve a grant request of \$10,000 from the Capacity Building Grand Fund for the Crossan's M&A Market Rehabilitation - Elevator Project.

Documents:

[BCC AGENDA COMMUNICATION MAHFAB YEHS.PDF](#)
[YEHS APPLICATION.PDF](#)
[MAHFAB-4.24.18.PDF](#)

11. 1:15 P.M. ROUTT COUNTY COLORADO STATE UNIVERSITY EXTENSION OFFICE

Todd Hagenbuch , Routt County CSU Extension Director

A. CREDIT CARD PROCESSING AGREEMENT APPROVAL

Consideration to waive the formal purchasing process, approval of the Stripe, Inc. Stripe Services Agreement for credit card transactions processing online for the Master Gardener's State Conference payments and authorize Todd Hagenbuch, Extension Director, to electronically sign all related documents.

Documents:

[CSU EXTENSION CREDIT CARD PROCESSING AGREEMENT BCC AGENDA ITEM.PDF](#)
[STRIPE, INC. SERVICES AGREEMENT.PDF](#)

12. 1:30 P.M. MEETING ADJOURNED

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY CALLING (970) 870-5499
EXCLUDES WORK SESSIONS

All regular meetings are open to the public unless otherwise noted.
All meetings will be held in the Routt County Historic Courthouse -

522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.