

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

M. Elizabeth Melton  
District III

## REGULAR MEETING

May 14, 2019

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY CALLING (970) 870-5499  
EXCLUDES WORK SESSIONS

**1. 10:30 A.M. CALL TO ORDER**

**A. PLEDGE OF ALLEGIANCE**

**B. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL**

**C. ITEMS OF NOTE FROM THE PREVIOUS DAY'S WORK SESSION**

**2. 10:35 A.M. CONSENT AGENDA ITEMS**

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

**A. APPROVAL OF COUNTY COMMISSIONERS MINUTES: EXECUTIVE SESSION OF APRIL 15, 2019 AND REGULAR MEETING OF APRIL 16, 2019;**

Documents:

[4.15.19 EXECUTIVE SESSION.PDF](#)

[4.16.19.PDF](#)

**B. APPROVAL OF THE STATE HUMAN SERVICE ELECTRONIC BENEFIT TRANSFER IN THE AMOUNT OF \$148,377.00 THROUGH MARCH 2019;**

"Executive session may be requested under C.R.S. 24-6-402 (4)(c) for matters required to be kept confidential by federal or state laws, rules or regulations.

Citations: 10 CCR 2506-1, Colorado Rules & Regulations, Volume 4, Food and Nutrition Act of 2008, 4.050, C.R.S. 19-1-303 (1), and C.R.S. 19-1-307."

**C. APPROVAL OF AND AUTHORIZATION TO SIGN A PERMIT APPLICATION AND REPORT OF CHANGES FOR A NEW MANAGER REGISTRATION FOR LODGE AT THREE FORKS INC DBA LODGE AT THREE FORKS RANCH;**

Documents:

BCC AGENDA COMMUNICATION FORM - NEW MANAGER.PDF

**D. APPROVAL OF AND AUTHORIZATION TO SIGN A LIQUOR LICENSE RENEWAL FOR LODGE AT THREE FORKS RANCH FOR A HOTEL & RESTAURANT LICENSE WITH OPTIONAL PREMISES;**

Documents:

BCC AGENDA COMMUNICATION FORM - NEW.PDF

**E. APPROVAL OF AND AUTHORIZATION TO SIGN CORPORATE REPORT OF CHANGES FOR LODGE AT THREE FORKS INC DBA LODGE AT THREE FORKS RANCH TO UPDATE OFFICERS;**

Documents:

BCC AGENDA COMMUNICATION FORM - NEW UPDATE OFFICERS.DOC

**F. APPROVAL OF AND AUTHORIZATION TO SIGN THE FEE-IN-LIEU FUNDS DISTRIBUTION LETTER.**

Documents:

BCC COMM FORM - FIL LETTER.PDF

3. **10:40 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**
4. **10:45 A.M. PUBLIC COMMENT**  
Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.
5. **10:55 A.M. MEETING ADJOURNED**

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY CALLING (970) 870-5499  
EXCLUDES WORK SESSIONS

All regular meetings are open to the public unless otherwise noted.

All meetings will be held in the Routt County Historic Courthouse -  
522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.

**STATE OF COLORADO  
COUNTY OF ROUTT**

**OFFICE OF THE CLERK  
April 15, 2019**

Commissioner M. Elizabeth Melton, Chair, called the Executive Session to order. Commissioner Timothy V. Corrigan, Commissioner Douglas B. Monger and County Attorney Erick Knaus were also present. Sarah Janopoulo recorded the meeting, but no minutes were prepared.

**EN RE: COMMISSIONERS**

**COUNTY ATTORNEY ANNUAL REVIEW**

**MOTION**

At 3:42 p.m., Commissioner Melton moved to enter Executive Session pursuant to C.R.S. 24-6-402 (4)(f) – Personnel Matters. Those present included the Board of County Commissioners Melton, Corrigan and Monger. Commissioner Melton noted that the Executive Session would be electronically recorded, however no minutes would be taken.

Commissioner Monger seconded; the motion carried 3-0.

The executive session adjourned at 4:35 p.m. No minutes or formal actions were taken during the executive session and no decisions were made.

No further business coming before the Board, same adjourned sine die.

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Kim Bonner, Clerk and Recorder

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M. Elizabeth Melton, Chair

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Date

**STATE OF COLORADO  
COUNTY OF ROUTT**

**OFFICE OF THE CLERK  
April 16, 2019**

Commissioner M. Elizabeth Melton, Chair, called the regular meeting of the Routt County Board of County Commissioners to order. Commissioner Timothy V. Corrigan, County Manager Tom Sullivan and Deputy County Manager Dan Weinheimer were also present. Those present recited the Pledge of Allegiance. Sarah Janopoulo recorded the meeting and prepared the minutes. Commissioner Douglas B. Monger was absent

**EN RE: WARRANTS**

Commissioner Corrigan moved to approve and authorize the Commissioners to sign the Warrants Sheets that included:

Accounts Payable Check- Cycle Date:	4/8 – 4/12	\$2,027,054.48
Accounts Payable Check: Manuals	4/8 – 4/12	\$
Accounts Payable Wires:	4/8 – 4/12	\$
Total:		\$2,027,054.48
Payroll Checks- Cycle Date:	4/8 – 4/12	\$521,210.88
Payroll Checks- Manuals	4/8 – 4/12	\$14,291.57
Payroll – IRS & State Income Tax	4/8 – 4/12	\$218,018.43
Total:		\$753,520.88
Total Disbursements Approved:	4/8 – 4/12	<u>\$2,780,575.36</u>

Commissioner Melton seconded.

Mr. Sullivan advised of the 2019 Accounts Payable items of note for run date April 12, 2019.

Vendor	Amount	Department
ARTHUR J GALLAGHER	13,968.00	Sheriff Adult Detention Budget: Inmate Catastrophic Health Insurance Premium
CORRECTIONAL HEALTHCARE MANAGEMENT	11,538.98	Sheriff Adult Detention Budget: Inmate Medical Services – May 2019

CENTRAL ELECTRIC	6,509.50	Facilities Management: repair electrical conduit at Adult Detention damaged when cutting concrete slab
TOWN OF HAYDEN	12,448.84	YVRA Budget: law enforcement services for March 2019
2019 budget allocations to Other agencies: i.e. NWC Health, Yampa Valley Housing Authority, Road Levy to municipalities;		
Payments of employee benefit contributions: i.e. Federal Credit Union, ICMA RC, etc.		
TRANSWEST TRUCKS INC	455,149.00	Heavy Equipment Pool: 2 2018 WESTERN STAR 4900SF 4X4 PLOW TRUCKS
DEPARTMENT OF INTERIOR - USGS	11,177.00	Environmental Health Budget: Upper Yampa River Water Quality Monitoring Program
BEAR COMMUNICATIONS INC	9,603.96	Comm Center: Parts for Comm Van (869.00); and Installation Antenna Mast and mounting structure for CLEF Project (8,734.96)
ON-SITE STORAGE SOLUTIONS	3,900.00	Facilities Management: Conex Storage container – Sheriff’s Office CLEF Project Remodel
2019 AP Run Date April 12 - Total	1,428,351.87	

The motion carried 2-0.

**EN RE: ITEMS OF NOTE FROM PREVIOUS DAY’S WORK SESSION**

Commissioner Melton stated updates were received from the County Manager, the legal department, Public Works, the Yampa Valley Regional Airport, the CSU Extension office and the Weed Program.

**EN RE: CONSENT AGENDA**

The following items were presented for consideration, approval, and signing on the consent agenda:

- A. Approval of County Commissioners Minutes: Regular Meeting of March 19, 2019;
- B. Approval and authorization for the Chair to sign a liquor license renewal for Lake Catamount Food and Beverage for a hotel and restaurant with two optional premises;
- C. Approval of the State Human Service Electronic Benefit transfer in the amount of \$50,779.68 through February 2019.

## **MOTION**

Commissioner Corrigan moved to approve items A, B and C on the consent agenda and authorized the Chair to sign the related document.

Commissioner Melton seconded; the motion carried 2-0.

## **EN RE: PUBLIC COMMENT**

No members of the public were present for comment.

## **EN RE: COMMUNICATIONS CENTER / JASON NETTLES**

A portion of the telecommunication staff was also present.

## **RESOLUTION PROCLAIMING APRIL 14 – 20, 2019 AS SAFETY TELE-COMMUNICATORS WEEK**

Mr. Nettles stated that APCO International sets aside the second full week of April to honor the many tele-communicator professionals who aid in providing 9-1-1 emergency assistance to citizens everywhere. He added that every week hundreds of Routt County residents depend on the skill, expertise and commitment of the dispatchers who help save lives by responding to emergency calls, dispatching emergency professionals and equipment and providing moral support to citizens in distress. He added that rapid response, poised under pressure, aid with compassion in times of distress and critical decision-making within seconds are a few of the vital attributes of your team.

Mr. Nettles stated that tele-communicators provide the vital link by communicating accurate information from the citizens to the Law, Fire and emergency services and monitoring their activities by radio to ensure their safety. By recognizing these individuals, Mr. Nettles stated the hope is to awaken public awareness and promote much needed education regarding important public safety issues and legislation. He added that it has been a nationwide industry standard since 1981 to recognize tele-communicators for a week in April. He expressed his gratitude for the support received from the Commissioners and community.

Commissioner Melton expressed her gratitude toward the hard working individuals that are part of the Communications team. Mr. Nettles stated that having the support of Routt County has helped the Communications department to lead the Northwestern portion of the state in 911 tele-communications support.

Commissioner Corrigan expressed his gratitude and appreciation for the people answering 911 calls, noting that the tele-communications staff is invisible until someone needs help.

## **MOTION**

Commissioner Corrigan moved to approve Resolution 2019-012, a resolution proclaiming the week of April 14, 2019 as Routt County Public Safety Tele-communicators Week in honor of the men and women whose diligence and professionalism keep our County and citizens safe.

Commissioner Melton seconded; the motion carried 2-0.

## **EN RE: ROUTT COUNTY SHERIFF'S OFFICE / GARRETT WIGGINS**

Lieutenant Joseph Boyle was present.

## **MIND SPRINGS HEALTH CONTRACT FOR ROUTT COUNTY DETENTION CENTER**

Lieutenant Boyle stated this contract has already been reviewed by the County Attorney and has been revised per the changes of the County Attorney. Commissioner Melton stated that the County Attorney had notified the Commissioners that he would like to see a wet signature on the contract. Lieutenant Boyle stated he would contact Ms. Gina Toothaker with Mind Springs Health to obtain a wet signature. Mr. Sullivan noted that the Commissioners don't usually sign the contract until after the other party has signed.

Commissioner Melton stated that since there were revisions to the contract, she would like the County Attorney to stamp and sign off on the contract before she signs. Commissioner Corrigan stated that the contract can be approved during the meeting, noting that the contract will need to be signed by both the County Attorney and someone at Mind Springs before Commissioner Melton can sign it.

Lieutenant Boyle stated there were some small revisions to the verbiage of the contract including referring to prisoners instead of inmates. He noted that the big change was under the insurance portion of the contract, stating that "such insurance shall provide that it may not be cancelled without 30 days prior written notice to the County". Lieutenant Boyle stated that he notified the County Attorney about the insurance portion which doesn't appear to be changed in the new contract. Commissioner Melton stated that the version of the contract she reviewed, language was added about Mind Springs not being paid when they don't deliver services.

Commissioner Melton stated there is a portion under Section H of the contract that refers to the County Executive Director and noted it should read County Manager. Commissioner Corrigan requested that the contract be changed to read County Manger instead of County Executive Director before the County Attorney stamps and signs off on it.

### **MOTION**

Commissioner Corrigan, noting changing the phraseology from County Executive Director to County Manager, noting the requirement of a wet signature from an authorized individual at Mind Springs and noting the contract will need to be stamped by the County Attorney prior to being signed by the Chair, moved to approve and authorize the Chair to sign the Mind Springs mental health contract for mental health services at the Routt County Detention Center, after the requirements have been met.

Commissioner Melton seconded; the motion carried 2-0.

### **EN RE: ROUTT COUNTY WEED PROGRAM / GREG BROWN**

Ben Beall, supporter of the Yampa River Leafy Spurge project was also present.

### **USDA FOREST SERVICE MODIFICATION TO CURRENT PARTICIPATING AGREEMENT FOR WEED CONTROL**

Mr. Brown stated that he is presenting to the Commissioners for signature, the modification three of the current US Forest Service participating agreement for Weed Control in the Bear's Ears Hahn's Peak district Forest Service weed management.

He noted that the only two differences from the previous modification are the additional funding of \$1,960 to meet the intended work plan of 2019 and the change of the administrative contract at the Laramie office of the Routt Medicine Bow National Forest. Commissioner Melton asked if the agreement has been reviewed by the legal department. Mr. Brown stated that it was reviewed by the legal department in 2018. Mr. Sullivan stated that the County Attorney should review the agreement every year. Commissioner Melton stated that she could sign the agreement once it was reviewed by the County Attorney.

### **MOTION**

Commissioner Corrigan moved to approve and authorized the Chair to sign the proposed modification to the current participating agreement with the USDA Forest Service. Commissioner Melton stated that she would amend the motion to state approval after legal has reviewed and signed off on it. Commissioner Corrigan agreed to the amendment of the motion.

Commissioner Melton seconded; the motion carried 2-0.

### **TAYLOR GRAZING**



Mr. Brown stated that he is asking the Commissioners to approve the recommendation from the Routt County Weed Advisory Board to grant the expenditure not to exceed \$10,000 for the spraying of acres previously treated on leafy spurge infested lands, west of Hayden, contiguous to the Yampa River, south of US 40 and lands near and contiguous to the State land south of the rest area on US 40. In addition, Mr. Brown asked for authorization for payment of \$500 to offset the cost of land owner contact letters in association with the leafy spurge project.

Commissioner Melton asked for clarification on the amount Mr. Brown was asking approval for. Mr. Brown clarified that the amount is in fact \$10,500 total. He added that the invoice amount in 2018 was approximately \$10,200, noting that there is nothing specific for the Commissioners to sign, just the approval for the Commissioners to pay the invoices up to that amount on the leafy spurge project.

Mr. Beall expressed his gratitude toward the Commissioners and the Weed Board for supporting the leafy spurge project with the hopes of one day finding a way to deal with the leafy spurge problem. Mr. Brown stated that the Board is not the first group to work on this but believes the efforts have stayed focused longer. He added that it is important for Routt County to use the resources available through range approval funds to prevent an adverse incident occurring on contiguous range lands. Commissioner Corrigan stated that the idea to work to prevent what could be a much larger problem is key, noting certain instances that have occurred in North Dakota and areas of Wyoming. He continued by expressing his gratitude to Mr. Beall for keeping the Weed Board together for the last three years.

There was discussion between Mr. Brown, Mr. Beall and Commissioner Corrigan regarding the use of different chemicals, which work better than others and the hazards with using certain chemicals.

Commissioner Melton expressed her appreciation of the Weed Board and the knowledge she has gained since becoming a Commissioner.

## **MOTION**

Commissioner Corrigan moved to accept the recommendation of the Routt County Weed Advisory Board and approve the funding of \$10,500 for the Yampa River Leafy Spurge Project.

Commissioner Melton seconded; the motion carried 2-0.

## **EN RE: TREASURER/ LANE IACOVETTO**

Julie Hughes, Chandler Asset Management Portfolio Strategist was also present.

## **FIRST QUARTER CHANDLER ASSET MANAGEMENT PRESENTATION**

Ms. Hughes started with a brief economic update providing some context for the investment environment and the market and the economy in which Routt County is investing. She added that the Fed is really the primary determinant of short term interest rates, noting that the Fed met in March and determined it was not likely that the rates would increase in the near future. She continued to discuss the major markets and changes that have come about since the end of 2018.

Ms. Hughes stated that unemployment remains at 3.8% and underemployment has declined as well. She added that wage growth has been lagging over the years but is finally starting to pick up. Commissioner Corrigan asked if wage growth raises the prospect of inflation. Ms. Hughes stated that if wage growth were to pick up to a more historically normal level it would cause inflation. She noted that wage growth should be around 3.5% to 4% for this low level of unemployment. There was further discussion between Commissioner Corrigan and Ms. Hughes regarding inflation, federal debt, economic growth and the housing market. Ms. Hughes stated that housing prices are starting to slowly decline.

She continued to discuss the current rate levels with the Fed regarding investments, noting that the rate levels peaked around October 2018 but have declined since then. There was discussion between Commissioner Corrigan and Ms. Hughes regarding yield curves. Ms. Hughes noted that the yield curve shows three months up to 30 years at three specific points in time.

Ms. Hughes continued to discuss the portfolio and the statement of compliance regarding trading, noting that everything is in compliance for the first quarter. She also discussed the purchase yield and the market yield, noting there is no control over the market yield. Ms. Hughes noted the most recent purchases in April and explained the managed portfolio.

## **EN RE: PURCHASING / JULIE KENNEDY**

Scott Cowman, Environmental Health Director and Geovanny Romero, Public Works Field Director were also present.

### **PHIPPSBURG WASTEWATER TREATMENT PLANT UPGRADE PROJECT PSA**

Ms. Kennedy stated this item is for consideration for approval by the County Commissioners and authorization of the Chair to sign the professional services agreement (PSA) with RG and Associates to provide Task 4, Construction Phase Services of the Statement of Work (SOW) dated 9/12/16 and approval of the County Manager to electronically sign the Purchase Order in the amount of \$34,819.00 for compliance with current lagoon seepage standards for the Phippsburg Water Treatment Facility.

Mr. Cowman stated that this project has been in the works since before 2016, noting there have been a series of grants and loans involved in this project. He added that the first grant received was the DOLA grant to evaluate the system, noting that the seepage requirements were not being met at that time. Mr. Cowman stated that the County went out for

bid to find a vendor to do the evaluation, noting that RG and Associates were selected to do the work. He added that the Professional Services Agreement (PSA) was for the evaluation and was not specifically for the construction phase work. Mr. Cowman noted that there is a new PSA for the construction phase engineering. He stated that the project will be paid for partly from the DOLA grant which is \$150,000 and \$124,200 from a low interest loan. Mr. Cowman added that the County went out for bid for a contractor to do the construction and the bids will be back the week of April 22, 2019. He stated the hope is to get some good proposals in order to replace the liners summer 2019.

Commissioner Corrigan clarified that this was part of a competitive bid originally and this is the last phase of the project. Mr. Cowman confirmed that was correct and stated that his goal was to leave this open ended to give flexibility to choose another contractor if necessary.

Commissioner Melton asked if the vendors bid on all of the phases. Mr. Cowman stated that the vendors put together a cost estimate and the County went through a detailed evaluation process based on the cost estimate and the amount of funding with grants and loans.

Commissioner Corrigan confirmed that \$274,000 has been budgeted for this project and asked how much was spent in the first phase of the project. Mr. Cowman stated that \$26,000 was spent for the design and engineering of the project. Commissioner Corrigan asked about spending \$34,000 for construction management, noting he thought it was strange that construction management would cost more than the design and engineering phase and essentially would be spending \$34,000 to supervise a \$200,000 construction project. Mr. Cowman discussed the requirements included, specifically what is involved with Task 4.

Commissioner Melton asked what the timeline is for having the project done. Mr. Cowman stated that the anticipation is to start breaking ground at the beginning or mid-July, noting the timeline is for three months with the goal of being complete by the beginning of November.

## **MOTION**

Commissioner Corrigan moved to approve and authorized the Chair to sign the professional services agreement (PSA) with RG and Associates to provide Task 4, Construction Phase Services of the SOW dated 9/12/16 and authorized the County Manager to electronically sign the Purchase Order in the amount of \$34,819.00 for compliance with current lagoon seepage standards for the Phippsburg Water Treatment Facility.

Commissioner Melton seconded; the motion carried 2-0.

## **RFP 640 ROAD AND BRIDGE 2019 STRIPING PROJECT**

Ms. Kennedy stated this request is for the County Commissioners to approve the award and authorize the Chair to sign the Notice of Award and associated contract documents, and authorize the County Manager to electronically sign the Purchase Order for the 2019 Striping Project to Straight Stripe Painting, Inc. in the amount not to exceed of \$159,974.50.

She stated that the County went out for bid to 11 suppliers and only two responded. She added that this purchase adheres to the Routt County Purchasing Manual 6th Edition, section 6.7 "Request for Proposal (RFP)" policy and procedures.

Mr. Romero stated that this is an annual striping project and there are only a couple of roads that are in good shape and won't need re-striping which helps to meet the budget. He added that Straight Stripe has been working with the County for the last three years and do a great job. Commissioner Corrigan asked how the unit prices compare to 2018. Mr. Romero stated that the prices have gone up and Ms. Kennedy added that the price of paint has increased significantly in the last year. It was noted that only the price of the materials has increased and the cost of labor has remained the same with Straight Stripe.

Mr. Romero stated County Roads 15 and 17 will not be striped this year. Commissioner Corrigan confirmed that the Road and Bridge department will adjust the budget accordingly to accommodate the increase in cost. Commissioner Corrigan asked how many miles of road were excluded to make the budget. Mr. Romero stated that only seven miles of road were excluded which encompass CRs 15 and 17, noting that both roads are in good condition.

## **MOTION**

Commissioner Corrigan moved to approve the award and authorized the Chair to sign the Notice of Award and associated contract documents, and authorize the County Manager to electronically sign the Purchase Order for the 2019 Striping Project to Straight Stripe Painting, Inc. in the amount not to exceed of \$159,974.50.

Commissioner Melton seconded; the motion carried 2-0.

## **IFB 641 DUST ABATEMENT 2019**

Ms. Kennedy stated that this request is for approval and authorization for the Chair to sign the Notice of Award and associated contract documents, and authorized the County Manager to electronically sign the Purchase Order for the 2019 dust abatement project to GMCO Corporation not to exceed \$579,200.

She stated that this item was budgeted at \$580,000 with two different funding sources, noting that the County is one of the funding sources and the other source is private citizens. Mr. Romero clarified that private citizens pay the county to apply the product on public roads. Commissioner Melton confirmed that the County purchases the product in bulk and sells it back to the citizens.

Ms. Kennedy stated that the County has used two different vendors in the past and both responded to the bid for this item, adding that by taking the most responsible bid for the IFB process, the County is following the policy procedure. Mr. Romero stated that this is an annual project and while the volume of product being used will be the same as previous years, the County will be spraying some roads that don't normally get sprayed and not spraying others that are sprayed each year.

Mr. Romero stated that GMCO is a good company and the Road and Bridge department feels the applications are better and more efficient. There was further discussion between Commissioner Corrigan and Mr. Romero regarding the procedures for spraying magnesium chloride and the road conditions in the winter of 2018.

## **MOTION**

Commissioner Corrigan moved to approve and authorized the Chair to sign the Notice of Award and associated contract documents, and authorized the County Manager to electronically sign the Purchase Order for the 2019 dust abatement project to GMCO Corporation for \$0.724/gallon not to exceed \$579,200.

Commissioner Melton seconded; the motion carried 2-0.

## **RFP 642 2019 CHIP SEAL PROJECT**

Ms. Kennedy stated that this request is for approval and authorization for the Chair to sign the Notice of Award and associated contract documents, and authorize the County Manager to electronically sign the Purchase Order for the 2019 Chip Seal Project to GMCO LLC in the amount not to exceed \$447,538.38.

Mr. Romero stated that this project is being funded out of the maintenance budget, however money will come from two different sources within the budget, noting chip seal and leveling as the two sources. He stated that since there is no leveling of roads required this year, the Road and Bridge department will use money from that budget for the amount that the chip seal budget cannot cover. Ms. Kennedy stated that the budget was prepared based on a five year average, noting that chip seal was not done in 2016 bringing the chip seal budget average down. She added that the County will be able to complete the work that needs to be done without needing a supplemental budget.

Commissioner Corrigan asked if the additional money out of the leveling budget is a result of the County doing fewer overlays this year or because the overlays that are being done this year don't require as much leveling. Mr. Romero confirmed that the overlay project this year doesn't require any leveling. Commissioner Melton stated that the five year average may not be working for this line item, noting the vast differences in cost for overlays in the past five years. Commissioner Corrigan noted that the County doesn't chip seal the same number of miles of road every seven years causing the five year average system not to work. There was further discussion between Mr. Romero and the Commissioners regarding the budget for the item.

## **MOTION**

Commissioner Corrigan moved to approve and authorized the Chair to sign the Notice of Award and associated contract documents, and authorize the County Manager to electronically sign the Purchase Order for the 2019 Chip Seal Project to GMCO LLC in the amount not-to-exceed \$447,538.38.

Commissioner Melton seconded; the motion carried 2-0.

### **RFP 643 OVERLAY 2019**

Ms. Kennedy stated that this request is for approval and authorization for the Chair to sign the Notice of Award and associated contract documents, and authorize the County Manager to electronically sign the Purchase Order to Elam Construction, Inc. for an amount not to exceed \$895,716.00 for 2019 overlay applications.

Ms. Kennedy stated this project was originally funded at \$850,000 and spread out for County Roads (CRs) 14, 62 and 179. She added that \$45,000 from the remaining funds in the leveling account will also be used. Ms. Kennedy stated that the County went out for bid from the two known suppliers and both responded, adding that Elam Construction, Inc. was chosen as they had the lowest bid of \$895,716.00. She noted that the County meets the policies and procedures and the budget.

Mr. Romero stated that this is part of the yearly overlay project in the 20 year rotation. He added that the County has worked with Elam Construction for the last five years, noting they are easy to communicate with and do exceptional work.

Commissioner Corrigan figured the math on the cost of the overlay with the number of miles being serviced to equal approximately \$172,000, noting that the average cost for overlay is usually \$175,000 per mile. Mr. Romero clarified that there will not be any leveling as there will be a two inch overlay application on the aforementioned roads.

### **MOTION**

Commissioner Corrigan moved to approve and authorized the Chair to sign the Notice of Award and associated contract documents, and authorize the County Manager to electronically sign the Purchase Order to Elam Construction, Inc. for an amount not to exceed \$895,716.00 for 2019 overlay applications.

Commissioner Melton seconded; the motion carried 2-0.

### **EN RE: BOARD OF HEALTH / KARI LADROW**

Scott Cowman, Environmental Health Director; Heather Savalox, Environmental Health; Kelly Keith, Human Services Director; Stephanie Einfeld, CEO of Northwest Colorado Health; Jacob Perry, NW Colorado Health Prevention Strategy Manager; Farrah Smilanich, Amy Knights and Erin Dane, Northwest Colorado Health and Jim Johnson, Emergency Preparedness and Emergency Response Regional Staff were also present.

### **2019 2<sup>nd</sup> QUARTER UPDATE**

Commissioner Melton adjourned the meeting as the Board of County Commissioners and reconvened as the Board of Health.

Ms. Ladrow discussed the return on investment (ROI) regarding public health and discussed some of the data and statistics around early childhood health and development, noting for every \$1.00 spent it saves up to \$9.00 in future spending on health, social and justice services making the return on investment 800%.

Ms. Ladrow continued to discuss chronic disease adding that the five most costly and preventable chronic conditions cost the U.S. nearly \$347 billion, which is 30% of total health spending, in 2010. She noted that the same five medical conditions including heart conditions, cancer, trauma related disorders, mental disorders, and chronic obstructive pulmonary disease (COPD) and asthma were ranked highest for medical spending in both 2002 and 2012.

Mr. Perry discussed the Community Health Assessment Program (CHAPS) and the Public Health Improvement Plan (PHIP), noting that they are prevention strategy programs focusing on resources regarding health priorities in the community. He noted that tobacco outreach programs and cessation programs are just an example of a strategy within the PHIP program. He also discussed ways for using these programs to write public health improvement plans in order for different agencies to secure funding.

Regarding specific strategies, Mr. Perry stated that one in particular is point of sale. He added that Steamboat Springs has a non-cigarette/tobacco retail license and is considered a point of sale strategy, noting it is very new making it difficult to measure return on investment at this time. Commissioner Melton asked for clarification on the non-tobacco license. Mr. Perry stated that prior to this year, municipalities could implement a retail licensing system requiring licenses for non-cigarette tobacco.

Mr. Perry continued to discuss Communities That Care (CTC), noting that for every dollar invested in CTC, \$5.31 is returned in the form of lower criminal justice system, crime victim, and health care costs, and increased earnings and tax revenues. Commissioner Melton asked for clarification on what money invested in CTC means. Mr. Perry stated the traditional model of CTC focuses primarily on programs associated with the community, commitment to school and risk factors in the community such as youth substance abuse.

Ms. Smilanich discussed the benefits of childhood immunizations noting a study found that for every \$1.00 spent, the ROI was 16 times the cost. She stated that when considering broader economic and social benefits, the ROI for immunizations was 44 times the cost.

Ms. Dane discussed woman and family services and stated that most research shows more than \$18,000 over and above program costs for each family enrolled is returned. She added that savings accrue to government from decreased spending on health care, child protection, education, criminal justice, mental health, and public assistance.

Ms. Dane discussed the WIC program noting that it improves birth outcomes and reduces health care costs. She added the USDA reports that for every dollar spent on prenatal WIC participation \$1.77 to \$3.13 is saved on health care costs within the first 60 days after birth.

Ms. Knights discussed the Colorado Heart Healthy Solutions program, noting it has found to reduce costs and increase quality-adjusting life years by averting small numbers of cardiovascular events. She added that this study adds to the literature regarding community health worker based interventions, showing such programs can be a cost effective method to improve public health. Ms. Knight noted that \$9.39 was saved per average 52 year old male, \$4.96 was saved per average 52 year old female while the savings for at-risk males and females was greater with the savings of \$14.96 per at-risk male and \$27.51 per at-risk female.

Ms. Knights stated that the Baby and Me Tobacco Free program found infants of mothers enrolled in the program had a 14% lower risk of low birth weight and a 24% lower risk of preterm birth. She added that every dollar invested is associated with a \$6.73 savings.

Ms. Ladrow stated that public health generally takes action before someone gets sick making it hard to quantify the return on investment.

Commissioner Corrigan stated that knowing what the ROIs are for different programs is important since a lot of the programs are funded with public dollars. He asked what other countries are specifically doing that the United States is not. Ms. Ladrow stated that early childhood wellness and prenatal care are some of the common themes in other countries. Commissioner Corrigan stated that a lot of the wellness models have to do with culture and the United States can pay into a bunch of programs but it doesn't mean it changes the culture.

Mr. Johnson stated that there has not been a lot of research done so far as to the ROIs for emergency preparedness and response as it is hard to quantify outside of the health care and hospital spectrum. He discussed his accomplishments in the four different counties he serves, noting it is hard to put a dollar value on his work as it revolves around relationship building. Mr. Johnson gave the example of an outreach program working with the Spanish speaking population in order to establish a reverse 911 system should the citizens need to be contacted regarding floods or other major disasters.

Commissioner Corrigan discussed the evolution of school security and the amount of money that has been spent throughout the State in relation to the amount spent on mental health services in schools. He continued to discuss the recent kickoff of the Complete Count Census Committee and would like to see at least one representative from Northwest Colorado Health.

Regarding the CTC, Commissioner Melton questioned whether the data is there to support Colorado's model, and if the County would predict the same outcomes as others and asked for clarification regarding approaches that provide more direct services. Mr. Perry stated that a lot of the Colorado Department of Public Health and Environment (CDPHE) funding is moving towards upstream funding in the sense of looking at community wide strategies. He noted that it would take time to quantify any dollar amounts related to CTC for Colorado.

Mr. Perry continued to discuss the phases of the CHAPS program, noting that Northwest Colorado Health is currently in phase five and moving into six and will be ready to present the finalizing of the prioritization of issues in May and write the public health improvement plan in June 2019. He discussed the PHIP goals and strategies between 2012 and 2016 for unintended pregnancies, unintentional injuries and mental health in Northwest Colorado.



Commissioner Melton stated that she still feels lost after discussing the five year CHAPS process during both the first and second quarter updates. She added that she is still questioning what the community impact is regarding the CHAPS process, noting that out of the four identifying goals, two didn't have enough funding to be successful. Commissioner Melton questioned whether everyone is improving the health of the community or just coming up with strategies. Ms. Einfeld stated that this is a new process and therefore a learning curve on where to focus efforts and if there is a budget to accomplish what the priorities are. Commissioner Melton stated that she would much rather see what's being accomplished than talk about processes each time. Commissioner Corrigan stated that he supports Commissioner Melton's comments, noting that he feels everything on the goal list revolves around data gathering. He added that sometimes it feels that methods are being confused with goals and noted that these are good methods to engage in if the goal is to gather data. Commissioner Corrigan stated that the goal should be to reduce COPD and asthma along with unintentional injury in some kind of measureable way. He added that while it's great to gather data, it doesn't seem like the problem is really being solved.

There was further discussion between Mr. Perry and Commissioners Corrigan and Melton regarding unintended pregnancy percentages and at-risk adults for diseases such as pneumonia. Commissioner Corrigan referenced the alarming statistics showing people over the age of 65 receiving care are in the 70% range, which he added is great, however women receiving prenatal care are down around 40% in Routt County.

Mr. Perry continued to discuss the percentages of those eligible and non-eligible for Medicaid, specifically noting the percentages of children that are not enrolled. Commissioner Corrigan asked what the reason was for not having children enrolled. Ms. Keith discussed the stipulations and requirements for Medicaid plan eligibility and added that it might be an awareness issue, noting that difficulty to reach out to everyone when there is no money allocated to outreach. Ms. Einfeld discussed the changes to the rules made by the State on how people are able to stay on Medicaid and other challenges the community faces regarding the benefits.

Mr. Perry discussed the data found regarding mental health and substance use including vaping. There was discussion regarding the health concerns around vaping versus the dangers of regular cigarettes. It was noted that since vaping hasn't been around as long as cigarettes, it's hard to come up with solid data clarifying the harmful effects of vaping. Mr. Perry presented the data on kids who have used either a tobacco or vaping product.

Mr. Perry also presented the rates of suicide and cancer, noting that all cancers is the number one leading cause of death in Routt County while suicide was one of the top five for the County.

Mr. Perry stated that the Community Health Needs Assessment Results will be presented to each county at the end of April, beginning of May. He added that the results will be used along with the data collected to identify three to five priorities for each county. He noted that the final meeting will take place in May to finalize strategies outcomes and evaluation. Mr. Perry stated that these strategies and summaries will be incorporated into the written PHIP and the Partnership will share with the Routt County Board of Health in June for review and adoption.

Commissioner Melton asked if any of this was part of the Community Health Dashboard that the Community Health Partnership is working on. Mr. Perry stated that a lot of the partners are participating in the dashboard to identify some priorities and strategies. He added that he anticipates that the strategies listed today will appear on the dashboard as well.

No further business coming before the Board, same adjourned sine die.

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Kim Bonner, Clerk and Recorder

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M. Elizabeth Melton, Chair

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Date



**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

<b>ITEM DATE: 5/14/2019</b>	<b>ITEM TIME:</b>

<b>FROM:</b>	<b>Routt County Clerk and Recorder</b>
<b>TODAY'S DATE:</b>	04/29/2019
<b>AGENDA TITLE:</b>	Approval of and authorization to sign a permit application and report of changes for a new manager registration for Lodge at Three Forks Inc DBA Lodge at Three Forks Ranch

<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>
<input type="checkbox"/> <b>ACTION ITEM</b>
<input type="checkbox"/> <b>DIRECTION</b>
<input type="checkbox"/> <b>INFORMATION</b>

<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>
Approval of and authorization to sign a permit application and report of changes for a new manager registration for Lodge at Three Forks Inc DBA Lodge at Three Forks Ranch

<b>II. RECOMMENDED ACTION (<i>motion</i>):</b>

<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>
<b>PROPOSED REVENUE (<i>if applicable</i>): \$</b>
<b>CURRENT BUDGETED AMOUNT: \$0</b>
<b>PROPOSED EXPENDITURE: \$</b>
<b>FUNDING SOURCE:</b>
<b>SUPPLEMENTAL BUDGET NEEDED: YES <input type="checkbox"/> NO <input type="checkbox"/></b>

<i>Explanation:</i>

<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>



**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

**V. BACKGROUND INFORMATION:**

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**VI. LEGAL ISSUES:**

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**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

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**VIII. SUMMARY AND OTHER OPTIONS:**

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**IX. LIST OF ATTACHMENTS:**

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**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

<b>ITEM DATE: 5/14/2019</b>	<b>ITEM TIME:</b>

<b>FROM:</b>	<b>Routt County Clerk and Recorder</b>
<b>TODAY'S DATE:</b>	04/29/2019
<b>AGENDA TITLE:</b>	Approval of and authorization to sign a Liquor license renewal for Lodge at Three Forks Ranch for a hotel & restaurant license with optional premises.

**CHECK ONE THAT APPLIES TO YOUR ITEM:**

**ACTION ITEM**

**DIRECTION**

**INFORMATION**

**I. DESCRIBE THE REQUEST OR ISSUE:**

Approval of and authorization to sign a Liquor license renewal for Lodge at Three Forks Ranch for a hotel & restaurant license with optional premises.

**II. RECOMMENDED ACTION (*motion*):**

**III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):**

**PROPOSED REVENUE (*if applicable*): \$**

**CURRENT BUDGETED AMOUNT: \$0**

**PROPOSED EXPENDITURE: \$**

**FUNDING SOURCE:**

**SUPPLEMENTAL BUDGET NEEDED: YES  NO**

*Explanation:*

**IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):**



**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

**V. BACKGROUND INFORMATION:**

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**VI. LEGAL ISSUES:**

--

**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

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**VIII. SUMMARY AND OTHER OPTIONS:**

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**IX. LIST OF ATTACHMENTS:**

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**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

<b>ITEM DATE: 5/14/2019</b>	<b>ITEM TIME:</b>

<b>FROM:</b>	<b>Routt County Clerk and Recorder</b>
<b>TODAY'S DATE:</b>	04/29/2019
<b>AGENDA TITLE:</b>	Approval of and authorization to sign Corporate report of changes for Lodge at Three Forks Inc DBA Lodge at Three Forks Ranch to update officers

**CHECK ONE THAT APPLIES TO YOUR ITEM:**

**ACTION ITEM**

**DIRECTION**

**INFORMATION**

**I. DESCRIBE THE REQUEST OR ISSUE:**

Approval of and authorization to sign Corporate report of changes for Lodge at Three Forks Inc DBA Lodge at Three Forks Ranch to update officers

**II. RECOMMENDED ACTION (*motion*):**

**III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):**

**PROPOSED REVENUE (*if applicable*): \$**

**CURRENT BUDGETED AMOUNT: \$0**

**PROPOSED EXPENDITURE: \$**

**FUNDING SOURCE:**

**SUPPLEMENTAL BUDGET NEEDED: YES  NO**

*Explanation:*

**IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):**



**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

**V. BACKGROUND INFORMATION:**

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**VI. LEGAL ISSUES:**

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**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

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**VIII. SUMMARY AND OTHER OPTIONS:**

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**IX. LIST OF ATTACHMENTS:**

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**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

<b>ITEM DATE:</b> May 14, 2019	<b>ITEM TIME:</b> 10:30 am

<b>FROM:</b>	Alan Goldich
<b>TODAY'S DATE:</b>	May 7, 2019
<b>AGENDA TITLE:</b>	Fee-in-lieu Funds Distribution Letter

<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input checked="" type="checkbox"/> <b>ACTION ITEM</b>	
<input type="checkbox"/> <b>DIRECTION</b>	
<input type="checkbox"/> <b>INFORMATION</b>	

<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>
Authorize the Chair to sign the letter.

<b>II. RECOMMENDED ACTION (motion):</b>
Authorize the Chair to sign the letter.

<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>
<b>PROPOSED REVENUE (if applicable): \$</b>
<b>CURRENT BUDGETED AMOUNT: \$</b>
<b>PROPOSED EXPENDITURE: \$</b>
<b>FUNDING SOURCE:</b>
<b>SUPPLEMENTAL BUDGET NEEDED: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></b>

<i>Explanation:</i>
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<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>



**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

**V. BACKGROUND INFORMATION:**

The Board discussed this letter at their April 23, 2019 hearing. At the hearing the Board directed staff to make certain changes. Those changes have been made and the final letter is being presented for authorization of the Chair's signature.

**VI. LEGAL ISSUES:**

N/A

**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

N/A

**VIII. SUMMARY AND OTHER OPTIONS:**

N/A

**IX. LIST OF ATTACHMENTS:**

Final version of the letter



Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

M. Elizabeth Melton  
District III

May 14, 2019

Subject: Money Available for School Capital Projects

School Districts (District) within Routt County,

In accordance with CRS 30-28-133(4)(a)(II), when a County government approves subdivisions and receives fees in lieu of land dedications for school sites, such sums held by the Board of County Commissioners (Board) become available. The Board will be awarding monies for projects that are funded through the Districts' Capital Improvement Fund.

Currently, the Board maintains four accounts containing such monies for the Stagecoach, Steamboat Lake, Milner, and Steamboat Springs areas. Available approximate balances are as follows:

- Stagecoach Area (RE3): \$23,327
- Steamboat Lake Area (RE2): \$119,565
- Steamboat Springs Area (RE2): \$62,597
- Milner (RE1): \$6,514

The Board is currently accepting requests so that we may distribute these funds to applicable agencies. Such requests shall include how the funds will be used to benefit the area that the funds originated from. Requests should be sent to Chad Phillips, Director, Routt County Planning Department, PO Box 773749, Steamboat Springs, CO 80477 or by email to [cphillips@co.routt.co.us](mailto:cphillips@co.routt.co.us) Requests must be received by 5:00pm, on June 16, 2019. The Board of County Commissioners will be awarding these funds on Tuesday, July 16, 2019. Following expenditure of the funds, the Board requests an accounting of how the funds were spent.

Please contact Chad Phillips with any questions regarding this matter at the email address above or at (970) 879-2704.

Respectfully,

M. Elizabeth Melton, Chair