

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Douglas B. Monger
District II

M. Elizabeth Melton
District III

REGULAR MEETING

May 26, 2020

LIVE AUDIO WILL BE AVAILABLE BY CALLING 1 (669) 900-6833.
MEETING ID: 522 308 0487
PASSWORD: 522

The Routt County Board of Health or Board of Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to specific legal questions concerning Routt County's COVID-19 response.

1. 10:30 A.M. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
4. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

A. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN RESOLUTION 2020-00X, A RESOLUTION APPOINTING TRUSTEES TO THE SOUTH ROUTT LIBRARY DISTRICT BOARD OF TRUSTEES;

Documents:

[DRAFT RESOLUTION BURRIS-PANEBAKER. ROUTT CTY BD OF COMMISSIONERS 5.14.2020.PDF](#)

B. APPROVAL OF AERIAL MOSQUITO SPRAY FOR THE TOWN OF HAYDEN IN THE SUMMER OF 2020.

Documents:

[BCC AGENDA COMMUNICATIONS FORM2020.PDF](#)
[MOSQUITO SPRAYING REQUEST 2020 - TOH REQUEST FOR AERIAL MOSQUITO SPRAY.PDF](#)

5. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA

6. ABATEMENTS

Consideration to approve or deny the following Petition(s) for Abatement to lower the property value for previous tax years:

A. R2580120_SOLLINGER

Consideration and determination by BCC.

Documents:

[R2580120_SOLLINGER_2018.2019_ASSESSOR REPORT.PDF](#)

B. R8180306_ECK

Consideration and determination by BCC.

Documents:

[R8180306_ECK_2019_ASSESSOR REPORT.PDF](#)

C. R6169061_JDA_ANTRIM

Consideration and determination by BCC.

Documents:

[R6169061_JDA-ANTRIM_2019_ASSESSOR REPORT.PDF](#)

7. ACCOUNTING

Dan Strnad, Accounting Director

A. SUPPLEMENTAL BUDGETS

Approval of and authorization for the Chair to sign the 2019 supplemental budget resolutions and 2020 supplemental budget to adjust the 2020 budget, due to covid-19.

Documents:

[5.26.20 CONSIDERATION T APPROVE AND SIGN 2019 SUPPLEMENTAL BUDGET RESOLUTIONS AND A 2020 SUPPLEMENTAL BUDGET RESOLUTION TO ADJUST THE 2.PDF](#)
[5.26.20 2019 SUPPLEMENTALS AND 2020 COVID SUPPLEMENTAL TO BE SIGNED.PDF](#)

8. ROUTT COUNTY BOARD OF HEALTH

A. DISCUSSION OF AMENDMENTS TO PUBLIC HEALTH ORDER 2020-01, LODGING

Discussion of Amendments to Public Health Order 2020-01, regarding lodging

Documents:

[AMEND PH ORDER 2020-01 COMMUNICATIONS FORM 5-26-2020.PDF](#)
[THIRD AMEND PH ORDER.LODGING.RECORDED.PDF](#)

9. COVID-19 WORK SESSION

The Commissioners will address critical items for regular county and emergency operations related to the COVID-19 pandemic. Action may be taken and direction to staff may be given in relation to any of these items.

The Routt County Board of County Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to specific legal questions concerning Routt County's COVID-19 response.

10. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use

items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

1. **DUE TO THE CURRENT PANDEMIC, THE COUNTY COMMISSIONERS REQUEST CITIZENS ATTEND THE MEETINGS VIA PHONE.** Because public access to the Courthouse has been curtailed we request public comment be submitted in writing to bcc@co.routt.co.us. Public comments will be entered into the record. Please indicate in the subject line of your message that it is public comment and reference the agenda item to which it relates.

11. 1:00 P.M. MEETING ADJOURNED

LIVE AUDIO WILL BE AVAILABLE BY CALLING 1 (669) 900 6833.

MEETING ID: 522 308 0487

PASSWORD: 522

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.

COUNTY OF ROUTT)
) ss
STATE OF COLORADO)

RESOLUTION NO. 2020-

A RESOLUTION APPOINTING TRUSTEES TO THE SOUTH ROUTT LIBRARY DISTRICT BOARD OF TRUSTEES

WHEREAS, the management and control of the South Routt Library District is vested in a Board of not fewer than five (5) nor more than seven (7) trustees (C.R.S. 24-90-108) (1); and,

WHEREAS, the appointment of trustees shall be ratified by the legislative bodies of each of the participating governmental units upon recommendation of the Board of Trustees of the South Routt Library District (C.R.S. 24-90-108) (2) (c); and

WHEREAS, the legislative bodies of each participating governmental unit are the Routt County Board of Commissioners, the Yampa Town Board, the Oak Creek Town Board and the South Routt School District RE-3 Board of Directors; and

WHEREAS, the failure of a legislative body to act within sixty days upon a recommendations shall be considered a ratification of such appointment (C.R.S. 24-90-108) (2) (c); and,

WHEREAS, a Trustee shall be appointed for a five-year term in accordance with the by-laws of the South Routt Library District Board (C.R.S. 24-90-108 (3) (a).

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of Routt County Colorado, that the following names be appointed to the South Routt Library District Board of Trustees for the following terms.

Colette Burris with a 5-year term beginning April 21, 2020 and ending April 30, 2025
Janet Panebaker with a 5-year term beginning April 21, 2020 and ending April 30, 2025

ADOPTED THIS 26th day of May, 2020

BY THE BOARD OF COUNTY COMMISSIONERS FOR ROUTT COUNTY, COLORADO

Timothy V. Corrigan, Chair

Vote:

M. Elizabeth Melton	Aye	Nay	Absent
Timothy V. Corrigan	Aye	Nay	Absent
Douglas B. Monger	Aye	Nay	Absent

ATTEST:

Kim Bonner, Clerk and Recorder



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: May 26th	ITEM TIME:

FROM:	Sharon Johnson, Hayden Town Clerk
TODAY'S DATE:	5/14/2020
AGENDA TITLE:	Request for Aerial Mosquito Spray

CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> X ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

I. DESCRIBE THE REQUEST OR ISSUE:
Each year the Town of Hayden requests approval for Aerial Mosquito Spray for the Town of Hayden.

II. RECOMMENDED ACTION (<i>motion</i>):
I, Routt County Commissioner, moves to approve the request for Aerial Mosquito Spray for the Town of Hayden in the summer of 2020.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
PROPOSED REVENUE (<i>if applicable</i>):
CURRENT BUDGETED AMOUNT: \$0.00
PROPOSED EXPENDITURE:
FUNDING SOURCE:
SUPPLEMENTAL BUDGET NEEDED: YES NO
.

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):
No regional impacts. Impacts only in the Town of Hayden. Communications begin prior to the spray activity. This communication is done through Steamboat Springs Pilot, PSA on local stations, signs to the entry of town, postings at Town Hall, Post Office, Library, Hayden Mercantile and local businesses. E-Communications through email database of residents and businesses.



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

V. BACKGROUND INFORMATION:

Town of Hayden has been aerial mosquito spraying since 2002. The residents request that this action be taken. This is completed in two – three sprays during the summer depending on the need. It is done during the evening hours when public organized activities/events are not scheduled. This provides protection for residents getting bitten by a mosquito that causes disease and discomfort.

VI. LEGAL ISSUES:

None. The company contracted to spray receives approval from FFA.

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

There are individuals that are against the spraying. Their voices and opinions have been heard by staff and elected officials. Financially feasible and effective abatement alternatives have been researched and are being considered.

VIII. SUMMARY AND OTHER OPTIONS:

IX. LIST OF ATTACHMENTS: Supplemental Budget Request



May 14, 2020

Routt County Commissioners
Post Office Box 773598
Steamboat Springs, CO 80477-3598

Dear Commissioners:

The Town of Hayden is once again planning on spraying for mosquitoes over our municipal boundaries and in Routt County surrounding our boundaries starting this spring. We are requesting again this year the Routt County Commissioners grant permission for this spraying. As in the past we will directly notify those who may be affected and work with those who would like to be included. We will meet with you to discuss further details of this year's plan if you would like.

If granted, public notification will be given in the form of public service announcements on radio, on our public television station and through locally posted signs. If you have any questions, feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "T. Joseph Redmond". The signature is written in a cursive, slightly slanted style.

T. Joseph Redmond
Mayor



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 5/26/2020	ITEM TIME: 10:40 a.m.

FROM:	Routt County Assessor
TODAY'S DATE:	5/14/2020
AGENDA TITLE:	Abatement Hearings: JDA Properties, LLC – R8169061 Sollinger – R2580120 Eck – R8180306

CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> X ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

I. DESCRIBE THE REQUEST OR ISSUE:
Abatement Hearing

II. RECOMMENDED ACTION (motion):
Hear discussion from petitioner and assessor regarding abatement or refund of taxes.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
PROPOSED REVENUE (if applicable):
CURRENT BUDGETED AMOUNT: \$0.00
PROPOSED EXPENDITURE:
FUNDING SOURCE:

SUPPLEMENTAL BUDGET NEEDED: YES NO
NO

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

V. BACKGROUND INFORMATION:

Please review the submitted reports from Office of the Assessor and submission from petitioner.

VI. LEGAL ISSUES:

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

VIII. SUMMARY AND OTHER OPTIONS:

IX. LIST OF ATTACHMENTS: Supplemental Budget Request

**Routt County Board Hearing
Petition for Abatement**

Petitioner: Sollinger Rev living Trust
Account #: R2580120
PIN #: 155300012
**Tax Year(s)
Under Petition:** 2018 and 2019
Legal: LOT 12 SKI RANCHES SUBD FILING 4

Appraisal Date: 6/30/2016 for Tax Year 2018
6/30/2018 for Tax Year 2019

Summary: The subject parcel is a 1.03-acre vacant lot, adjacent to the Petitioner's improved parcel. Petitioner's Attorney, Mark Freirich, submitted an abatement for Tax Years 2018 and 2019 requesting the vacant lot be classified as residential as the vacant lot is used as a unit with the adjoining improved property. Specifically "this property has been partially cleared so that it is a buffer and utilized to mitigate any fire danger. In addition this property is used to watch wildlife which is visible from the residence located on Lot 13." Based on Colorado Supreme Court decisions, the account meets the three criteria for residential assessment rate as follows:

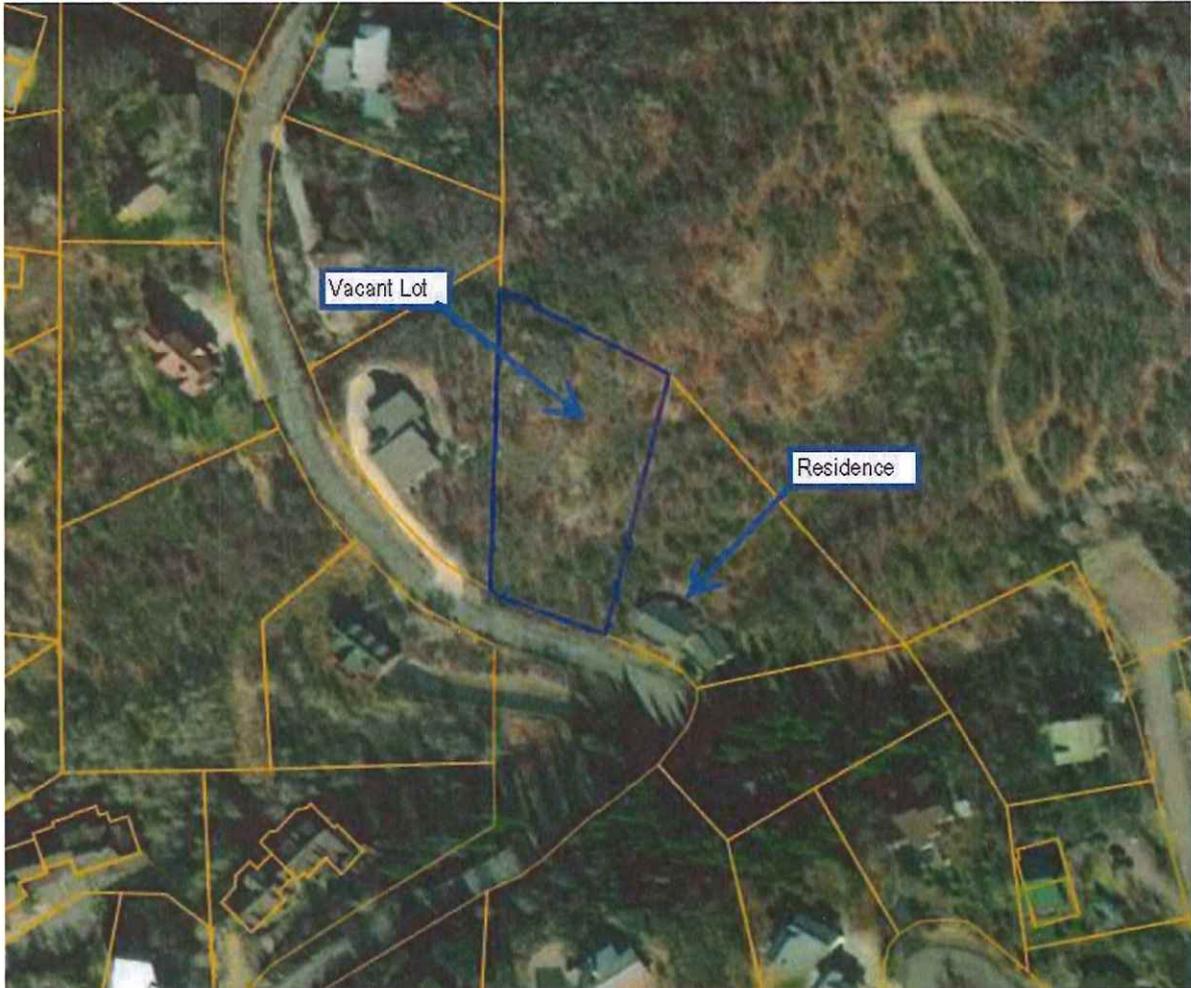
- a) **Contiguous** - the boundary line of the subject vacant parcel is physically touching the improved residential parcel's boundary line.
- b) **Use** - the subject vacant parcel is '*used as a unit in conjunction with the improved parcel*' as established by the Colorado Supreme Court's decision in the *Summit County v. Hogan* case.
- c) **Common Ownership** – the same owner of record between the vacant parcel (subject) and improved parcel containing a residence.

The Colorado Supreme Court ruled on the statutory definition of Residential Land that reads as follows:

Section 39-1-102(14.4)(a) defines residential land as "a parcel or contiguous parcels of land under common ownership upon which residential improvements are located and that is used as a unit in conjunction with the residential improvements located thereon."

This means that for vacant land to qualify as residential land, it must be:
(1) *contiguous* with residential land;

- (2) *used as a unit* with residential land; and
- (3) *under common ownership* with residential land.



Recommendation:

**Retain actual value of \$552,500 for Tax Year 2018
and \$520,000 for Tax Year 2019**

Change classification to residential for both years.

**Decrease assessed value from \$160,230 to \$39,780 for Tax
Year 2018 and from \$150,800 to \$37,180 for Tax Year 2019**

**Refund \$6,010.92 in taxes for Tax Year 2018
and \$6,010,24 in taxes for Tax Year 2019.**

Appraiser:

**Susan Siggson
Certified Residential Appraiser
CR40032892
Routt County Assessor's Office**

PETITION FOR ABATEMENT OR REFUND OF TAXES

County: ROUTT

Date Received MAR 12 2020
(Use Assessor's or Commissioners' Date Stamp)



Section I: Petitioner, please complete Section I only.

Date: 03/12/2020
Month Day Year



Petitioner's Name: Mary Lang Sollinger, Trustee of the Sollinger Revocable Living Trust

Petitioner's Mailing Address: c/o Mark Freirich, Attorney, PO Box 774056

Steamboat Springs CO 80477
City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
<u>R2580120</u>	<u>Lot 12 Ski Ranches Subdv, Filing 4, Routt County, CO</u>

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the above property for property tax year(s) 2018 and 2019 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error or overvaluation. Attach additional sheets if necessary.)

This property should have been classified as residential instead of vacant land. The adjacent property (Lot 13) is owned by Petitioner and contains Petitioner's home. Both properties are used as one unit. Specifically this property has been partially cleared so that it is a buffer and utilized to mitigate any fire danger. In addition, this property is used to watch wildlife which is visible from the residence located on Lot 13.

Petitioner's estimate of value: \$ _____ (2018) and \$ _____ (2019)
(optional entry - can be left blank by Petitioner) Value Year Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompanying exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information and belief, is true, correct, and complete.

Petitioner's Signature Daytime Phone Number () _____

By Mark Freirich
Mark Freirich Agent's Signature* Daytime Phone Number (970) 879-2277
970-846-1170

*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

Section II: Assessor's Recommendation
(For Assessor's Use Only)

	Tax Year <u>2018</u>			Tax Year <u>2019</u>		
	Actual	Assessed	Tax	Actual	Assessed	Tax
Original	<u>552,500</u>	<u>160,230</u>	<u>7,996.12</u>	<u>520,000</u>	<u>150,800</u>	<u>7,977.00</u>
Corrected	<u>552,500</u>	<u>39,780</u>	<u>1,985.20</u>	<u>520,000</u>	<u>37,180</u>	<u>1,966.76</u>
Abate/Refund	<u>0</u>	<u>120,450</u>	<u>6,010.92</u>	<u>0</u>	<u>113,620</u>	<u>6,010.24</u>

Assessor recommends approval as outlined above.

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(I)(D), C.R.S.

Tax year: 2018 Protest? No Yes (If a protest was filed, please attach a copy of the NOD.)

Tax year: 2019 Protest? No Yes (If a protest was filed, please attach a copy of the NOD.)

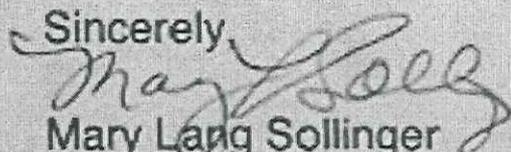
Assessor recommends denial for the following reason(s):

[Signature]
Assessor's or Deputy Assessor's Signature

Letter for Steamboat Property:

I, Mary Lang Sollinger a trustee of the Sollinger Revocable Living Trust,
appoint Mark Freirich as the agent for
#R-2580120, Lot 12 Ski Ranches Sub-Division for the return of taxes from the
2018 and 2019 tax years.

Sincerely,



Mary Lang Sollinger

608-212-6889



2018 Notice of Correction

Routt County Assessor

As Of: 04/13/2020

Account: R2580120 **Parcel:** 155300012
 SOLLINGER REV LIVING TRUST
 1206 SHERMAN AVE
 MADISON, WI 53703-1722

Routt County Assessor
 Gary Peterson
 522 Lincoln Ave., Suite 10
 Steamboat Springs, CO 80487
 (970) 870-5544

Legal Summary

LOT 12 SKI RANCHES SUBD FILING 4

Petition Date

03/12/2020

Reason For Correction

Abatement

Operator

Susan Siggson (SSIGGSON)

Additional Explanation

LOT MEETS RESIDENTIAL CLASSIFICATION CRITERIA
 BASED ON RECENT CO SUPREMECOURT CASE
 DECISIONS ON SIMILAR LOTS.

Tax Roll

2018.TRC.774S5

Value Corrections

Tax Area	Property Code	Actual Value		Taxable Value	
		Original	Corrected	Original	Corrected
25	0100 - VACANT LAND-RESID	552,500	0	160,230	0
	1111 - VACANT LAND ASSOCIATED WITH RESIDENTIAL		552,500		39,780
Total		552,500	552,500	160,230	39,780

Tax Corrections

Tax Area	Tax Type	Original	Corrected	Difference
25	TAXCHG	7,996.12	1,985.20	-6,010.92
Total		7,996.12	1,985.20	-6,010.92



2019 Notice of Correction

Routt County Assessor

As Of: 04/13/2020

Account: R2580120 **Parcel:** 155300012
 SOLLINGER REV LIVING TRUST
 1206 SHERMAN AVE
 MADISON, WI 53703-1722

Routt County Assessor
 Gary Peterson
 522 Lincoln Ave., Suite 10
 Steamboat Springs, CO 80487
 (970) 870-5544

Legal Summary

LOT 12 SKI RANCHES SUBD FILING 4

Petition Date

03/12/2020

Reason For Correction

Abatement

Operator

Susan Siggson (SSIGGSON)

Additional Explanation

LOT MEETS RESIDENTIAL CLASSIFICATION BASED
 ON RECENT COLORADO SUPREME COURT CASE
 DECISIONS ON SIMILAR LOTS. SS

Tax Roll

2019.TRC.774S5

Value Corrections

Tax Area	Property Code	Actual Value		Taxable Value	
		Original	Corrected	Original	Corrected
25	0100 - VACANT LAND-RESID	520,000	0	150,800	0
	1111 - VACANT LAND ASSOCIATED WITH RESIDENTIAL		520,000		37,180
Total		520,000	520,000	150,800	37,180

Tax Corrections

Tax Area	Tax Type	Original	Corrected	Difference
25	TAXCHG	7,977.00	1,966.76	-6,010.24
Total		7,977.00	1,966.76	-6,010.24



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 5/26/2020	ITEM TIME: 10:40 a.m.

FROM:	Routt County Assessor
TODAY'S DATE:	5/14/2020
AGENDA TITLE:	Abatement Hearings: JDA Properties, LLC – R8169061 Sollinger – R2580120 Eck – R8180306

CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

I. DESCRIBE THE REQUEST OR ISSUE:
Abatement Hearing

II. RECOMMENDED ACTION (motion):
Hear discussion from petitioner and assessor regarding abatement or refund of taxes.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
PROPOSED REVENUE (if applicable):
CURRENT BUDGETED AMOUNT: \$0.00
PROPOSED EXPENDITURE:
FUNDING SOURCE:

SUPPLEMENTAL BUDGET NEEDED: YES NO
NO

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

V. BACKGROUND INFORMATION:

Please review the submitted reports from Office of the Assessor and submission from petitioner.

VI. LEGAL ISSUES:

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

VIII. SUMMARY AND OTHER OPTIONS:

IX. LIST OF ATTACHMENTS: Supplemental Budget Request

**Routt County Board Hearing
Petition for Abatement**

Petitioner: Eck, George & Beth
Account #: R8180306
PIN #: 311700002
**Tax Year(s)
Under Petition:** 2019
Legal: Lot 19B Ski Trail Subd F3 Lot 19, Bk 1 Replat

Appraisal Date: 6/30/2018 for Tax Year 2019

Summary: The subject parcel is a .78-acre vacant lot, adjacent to the Petitioner's improved parcel. Petitioners submitted abatement for Tax Year 2019 requesting the vacant lot be classified as residential as the vacant lot is "used as a unit with adjoining Lot 19A". Based on Colorado Supreme Court decisions, the account meets the three criteria for residential assessment rate as follows:

- a) **Contiguous** - the boundary line of the subject vacant parcel is physically touching the improved residential parcel's boundary line.
- b) **Use** - the subject vacant parcel is '*used as a unit in conjunction with the improved parcel*' as established by the Colorado Supreme Court's decision in the *Summit County v. Hogan* case.
- c) **Common Ownership** – the same owner of record between the vacant parcel (subject) and improved parcel containing a residence.

The Colorado Supreme Court ruled on the statutory definition of Residential Land that reads as follows:

Section 39-1-102(14.4)(a) defines residential land as "a parcel or contiguous parcels of land under common ownership upon which residential improvements are located and that is used as a unit in conjunction with the residential improvements located thereon."

This means that for vacant land to qualify as residential land, it must be:

- (1) *contiguous* with residential land;
- (2) *used as a unit* with residential land; and
- (3) *under common ownership* with residential land.

PETITION FOR ABATEMENT OR REFUND OF TAXES

County: Routt

Date Received _____
(Use Assessor's or Commissioners' Date Stamp)

Section I: Petitioner, please complete Section I only.

Date: April 8, 2020

 Month Day Year

Petitioner's Name: George M Eck Jr. & Beth K. Eck

 Petitioner's Mailing Address: 2675 Ski Trail Lane
Steamboat Springs, CO 80487

 City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
<u>311700002</u>	<u>LOT 19B SKI TRAIL SUBD F3 LOT 19, BLK 1 REPLAT</u>

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the above property for the property tax year 2019 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)

Lot meets criteria for residential classification. Used as a unit with adjoining Lot19A, which is also owned by Petitioner.

Petitioner's estimate of value: \$ 2,272.33 (2019)
 (optional entry - can be left blank by Petitioner) Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompanying exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information, and belief, is true, correct and complete.

Daytime Phone Number (708) 927-2191

 Petitioner's Signature
 By Daytime Phone Number (708) 921-4504

 Agent's Signature*

*Letter of agency must be attached when petition is submitted by an agent.
 If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

Section II: Assessor's Recommendation (For Assessor's Use Only)			
Tax Year <u>2019</u>			
	Actual	Assessed	Tax
Original	<u>800,000</u>	<u>232,000</u>	<u>12,272.32</u>
Corrected	<u>800,000</u>	<u>57,200</u>	<u>3,025.76</u>
Abate/Refund	<u>0</u>	<u>174,800</u>	<u>9,246.56</u>

Assessor recommends approval as outlined above.

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(I)(D), C.R.S.

Tax year: 2019 Protest? No Yes (If a protest was filed, please attach a copy of the NOD.)

Assessor recommends denial for the following reason(s):

Assessor's or Deputy Assessor's Signature

FOR ASSESSORS AND COUNTY COMMISSIONERS USE ONLY

(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114, C.R.S. shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, § 39-1-113(1.7), C.R.S.

Section III: Written Mutual Agreement of Assessor and Petitioner
 [Only for abatements up to \$5,000 (per schedule, per year)]

The Commissioners of Routt County authorize the Assessor by Resolution No. 2020-002 to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of \$5,000 or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with § 39-1-113(1.5), C.R.S.

The Assessor and Petitioner mutually agree to the values and tax abatement/refund of:

Tax Year 2019

	Actual	Assessed	Tax
Original	<u>800,000</u>	<u>232,000</u>	<u>12,272.32</u>
Corrected	<u>800,000</u>	<u>57,200</u>	<u>3,025.76</u>
Abate/Refund	<u>Ø</u>	<u>174,800</u>	<u>9,246.56</u>

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the County Treasurer for full payment information.

 Petitioner's Signature Date

 Assessor's or Deputy Assessor's Signature Date

Section IV: Decision of the County Commissioners
 (Must be completed if Section III does not apply)

WHEREAS, the County Commissioners of Routt County, State of Colorado, at a duly and lawfully called regular meeting held on ____/____/____, at which meeting there were present the following members:

Month Day Year
Douglas B. Monger, Timothy V. Corrigan (Chair) and Beth Melton

with notice of such meeting and an opportunity to be present having been given to the Petitioner and the Assessor of said County and Assessor Gary J. Peterson (being present--not present) and Name

Petitioner _____ (being present--not present), and WHEREAS, the said Name

County Commissioners have carefully considered the within petition, and are fully advised in relation thereto, NOW BE IT RESOLVED that the Board (agrees--does not agree) with the recommendation of the Assessor, and that the petition be (approved--approved in part--denied) with an abatement/refund as follows:

Year	Assessed Value	Taxes Abate/Refund
<u>2019</u>	_____	_____

 Chairperson of the Board of County Commissioners' Signature

I, _____ County Clerk and Ex-Officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, _____.

Month Year

 County Clerk's or Deputy County Clerk's Signature

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

Section V: Action of the Property Tax Administrator
 (For all abatements greater than \$10,000)

The action of the Board of County Commissioners, relative to this petition, is hereby

Approved Approved in part \$ _____ Denied for the following reason(s):

 Secretary's Signature Property Tax Administrator's Signature Date



2019 Notice of Correction

Routt County Assessor

As Of: 04/13/2020

Account: R8180306 **Parcel:** 311700002
 ECK, GEORGE M., JR. & BETH K. (JT)
 11923 S 89TH CT
 PALOS PARK, IL 60464

Routt County Assessor
 Gary Peterson
 522 Lincoln Ave., Suite 10
 Steamboat Springs, CO 80487
 (970) 870-5544

Legal Summary

LOT 19B SKI TRAIL SUBD F3 LOT 19, BLK 1 REPLAT. .783 AC

Petition Date

04/10/2020

Reason For Correction

Abatement

Operator

Susan Siggson (SSIGGSON)

Additional Explanation

LOT MEETS RESIDENTIAL CLASSIFICATION BASED ON
 RECENT CO SUPREME COURT CASE DECISIONS ON
 SIMILAR LOTS.

Tax Roll

2019.TRC.774S4

Value Corrections

Tax Area	Property Code	Actual Value		Taxable Value	
		Original	Corrected	Original	Corrected
25	0100 - VACANT LAND-RESID	800,000	0	232,000	0
	1111 - VACANT LAND ASSOCIATED WITH RESIDENTIAL		800,000		57,200
Total		800,000	800,000	232,000	57,200

Tax Corrections

Tax Area	Tax Type	Original	Corrected	Difference
25	TAXCHG	12,272.32	3,025.76	-9,246.56
Total		12,272.32	3,025.76	-9,246.56



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 5/26/2020	ITEM TIME: 10:40 a.m.

FROM:	Routt County Assessor
TODAY'S DATE:	5/14/2020
AGENDA TITLE:	Abatement Hearings: JDA Properties, LLC – R8169061 Sollinger – R2580120 Eck – R8180306

CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> X ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

I. DESCRIBE THE REQUEST OR ISSUE:
Abatement Hearing

II. RECOMMENDED ACTION (motion):
Hear discussion from petitioner and assessor regarding abatement or refund of taxes.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
PROPOSED REVENUE (if applicable):
CURRENT BUDGETED AMOUNT: \$0.00
PROPOSED EXPENDITURE:
FUNDING SOURCE:

SUPPLEMENTAL BUDGET NEEDED: YES NO
NO

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

V. BACKGROUND INFORMATION:

Please review the submitted reports from Office of the Assessor and submission from petitioner.

VI. LEGAL ISSUES:

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

VIII. SUMMARY AND OTHER OPTIONS:

IX. LIST OF ATTACHMENTS: Supplemental Budget Request

**2020
ROUTT COUNTY BOARD HEARING
ABATEMENT RESPONSE**

Petitioner: JDA PROPERTIES, LLC (Elsie Jean Antrim)
Tax Agent: N/A
Account#: R6169061
PIN: 185000005
LEGAL: PARCEL 5 PRESERVE AT PEARL LAKE SUBD TOTAL: 35.02 AC

Tax Years Under Petition: 2019

Appraisal Date: June 30, 2018 for Tax Years 2019

2019 Value: \$374,400

2019 Classification: Vacant

Appeal History: No appeals in 2019

Description of Parcel

Parcel 5 is a vacant 35.02 acre irregular shaped lot within the Preserve at Pearl Lake Subdivision. The vegetation is comprised of mostly native grasses interspersed with some sage, shrub and willow. A small portion of the property contains some aspen trees. The property is adjacent to Parcel 4, a 35.17 acre lot which contains a residence where the petitioner resides.

The parcel is located in the vicinity where the Chew Livestock lets their cattle free-range graze.

The petitioner purchased the vacant lot in 2006 for \$377,800.

Abatement Discussion

This Abatement submitted by Elsie Jean Antrim, registered agent for JDA Properties, LLC, for Tax Year 2019 is to reinstate Agricultural classification on this otherwise vacant lot. The petitioner submitted the abatement on February 9, 2020. An identical abatement was also submitted on that date for Parcel 4 and subsequently approved by mutual agreement on the same basis outlined herein (note: refund amount was under the \$5,000 threshold).

Petitioner is requesting agricultural classification be reinstated on the vacant lot described above. Valuation is not contested, only classification.

The Assessor's office sent reminder postcards on three occasions (2013, 2016 & 2018) to remind petitioner to submit the necessary agricultural proof. Petitioner reports she had not received them. A notice of Value was sent in May of 2019 reflecting the change of classification. No appeal or inquiry was received by the Assessor's office. After petitioner received her tax bill which reflected the change in classification she called the Assessor's office to inquire.

Agricultural classification was removed for the 2019 tax year by the former agricultural appraiser due to "*No proof submitted. No sign of use.*" according to account notes.

Relevant requirements for agricultural classification under this specific scenario:

1. If no contractual agreement exists but actual use (free range grazing)

occurs. "Trespass grazing, livestock grazing without the approval of the land owner or livestock wandering onto neighboring land without approval, does not meet the statutory requirement for the land being grazed for the primary purpose of obtaining a monetary profit because no contractual agreement can be demonstrated." See Nicholas J. Besch, et al., v. Jefferson BOCC & BAA, 20 P.3d 1195 (Colo. App. 2000). Assessors' Reference Library, Chapter V, at 5.30.

a. Petitioner promptly provided a valid grazing lease after her inquiry/out initial conversation. See Exhibit B.

2. If no actual use occurs.

When determining whether or not a parcel qualifies as agricultural land subject to favorable ad valorem tax treatment, the court concluded the following: "The plain meaning of the statute requires the taxpayer to prove that the land was actually grazed unless (1) the reason land was not grazed related to a conservation practice; or (2) the land is part of a larger functional agricultural unit on which grazing or conservation practices have been occurring,..." See Douglas County Board of Equalization v. Edith Clarke and Douglas County Board of Commissioners v. Mission Viejo and Board of Assessment Appeals, 921 P.2d 717 (Colo. 1996) and Assessors' Reference Library, Chapter V, at 5.9.

a. It common knowledge that Chew Livestock uses the entire vicinity of Pearl Lake and Steamboat Lake (excluding properties that are fenced out). Parcel 5 is within Chew's free-range grazing area that constitutes a larger functional agricultural unit on which grazing or practices have been occurring.

Abatement Response

Review of the Grazing Lease that accompanied this abatement suggests that a contractual agreement was in place on August 17, 2018, prior to the assessment date of 1/1/2019 for the 2019 tax year. Therefore, use of the property, if any, by Chew Livestock's cattle was not merely "trespass Grazing". In addition, actual use of Parcel 5 does not need to occur every year to meet

the necessary requirements as Parcel 5 is part of a larger functional agricultural unit in which Cher Livestock's cattle graze on an annual basis.

Please also refer to exhibits as follows:

Exhibit A: Property Aerial View

Exhibit B: Grazing Lease

Conclusion

For Tax Year 2019, Parcel 5 was part of a larger functional agricultural grazing unit and a valid contractual arrangement for grazing the parcel existed at the time; therefore, the subject parcel meets the criteria for agricultural classification. The Assessor's Office recommends approving a change from vacant to agricultural classification.

Assessor's Recommendation:

Approve abatement petition.

Reduce actual value from \$374,400 to \$1,470 and refund \$6,667 in taxes.

Reinstate agricultural classification for Tax Year 2019.

Ryan Gelling
Agricultural Appraiser
Routt County Assessor's Office

EXHIBIT A
AERIAL

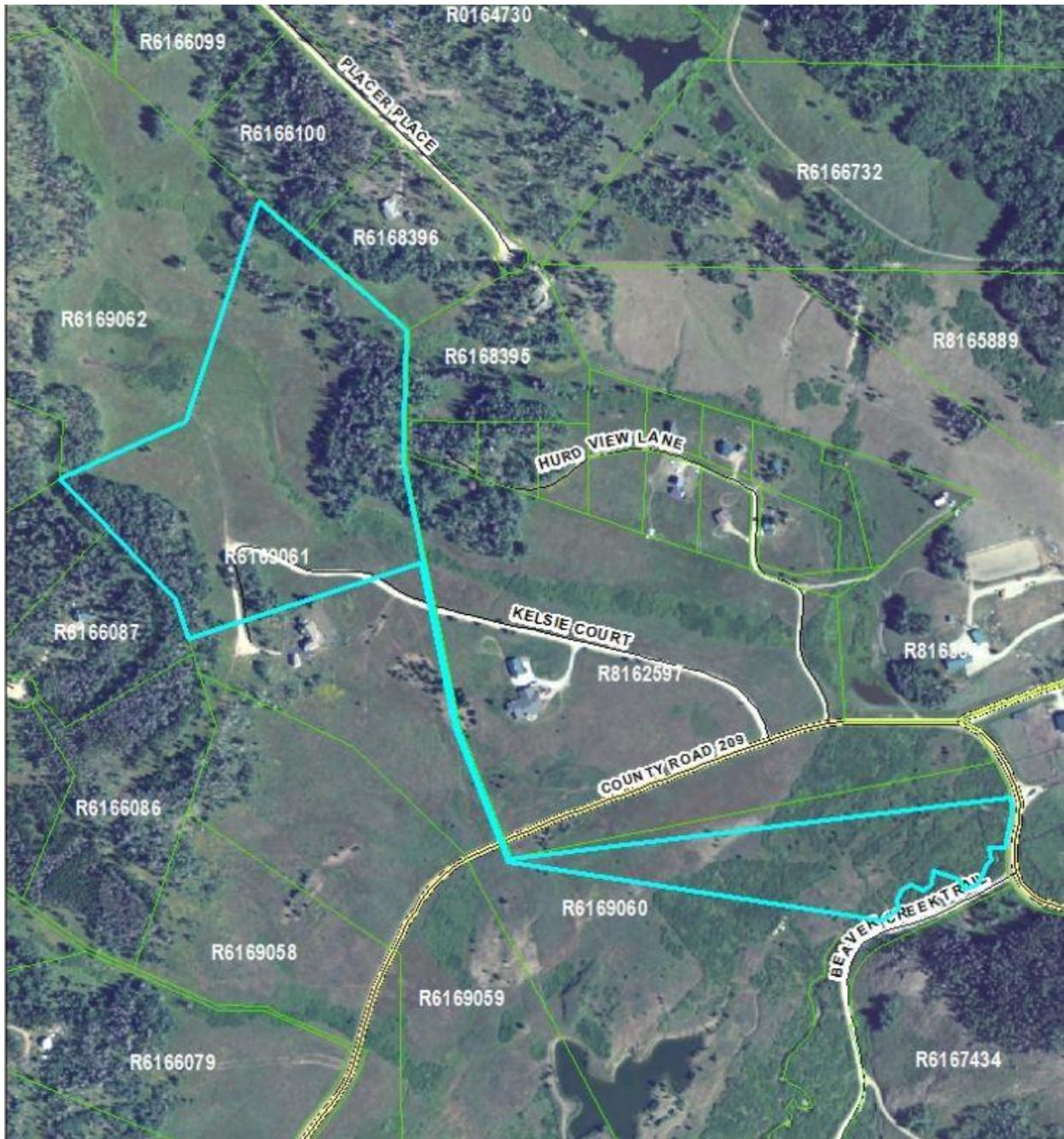


EXHIBIT B
Grazing Lease

R6169060
R6169061

FEB 18 REC

GRAZING LEASE

THIS LEASE, dated Aug 17, 2018, is between Elsie Jean Antrim,
the lessor, and Chew Livestock, the lessee.

In consideration of the payment of the rent herein reserved and the keeping and performance of the
covenants and agreements by the lessee as set forth herein, the lessor hereby leases unto the lessee for
grazing purposes, the following described property situated in the County of Routt
and State of Colorado:

Lot 4, Preserve at Pearl Lake 32 acres
Lot 5, Preserve at Pearl Lake 35 acres
67 acres

Said premises, with all the appurtenances, are leased to the lessee from the date of
Aug 17, 2018, until the date of Aug 17, 2023, at and for the rental
for the full term \$ 134 annually, the said rent to be paid as follows:

Aug 2018 Aug 2021
Aug 2019 Aug 2022
Aug 2020

THE LESSEE IN CONSIDERATION OF THE LEASING OF SAID PROPERTY, HEREBY
COVENANTS AND AGREES:

To pay the rent for said premises as hereinabove provided;

To use said premises for grazing and for no other purpose and will not use or permit the same to be
used for any unlawful purpose whatsoever;

To not sublet said premises or any part thereof or assign this lease without the prior written consent of
the lessor;

To keep said property, fences and appurtenances in as good condition and repair as the same now are
or may be at any time during said term and to not remove or allow any other person to remove from said
premises any of the fences or appurtenances thereon and at the expiration of this lease to surrender and
deliver up said premises in like good order and condition, loss by fire, inevitable accident, act of God and
ordinary wear and tear excepted;

To not commit or cause to be committed any waste in, to or upon said premises or any part thereof;

To not cut or damage or allow to be cut or damaged any timber or standing trees that may be upon
said premises;

IT IS ESPECIALLY AGREED BY AND BETWEEN THE PARTIES hereto that in case the property
described herein be sold, this lease may be terminated by the lessor, giving to the lessee _____
months written notice of said sale and of the time when such termination is to become effective and if any
rent has been paid in advance of the date of such termination, the same is to be refunded;

IT IS EXPRESSLY UNDERSTOOD AND AGREED by and between the parties aforesaid, that if the
rent reserved, or any part thereof, shall be unpaid on the day the same is due, or if the lessee shall default
in any of the covenants or agreements contained herein, it shall and may be lawful for the lessor, at the

EXHIBIT B
(Continued)
Grazing Lease

lessor's election, to declare the term ended and to reenter said premises. If at any time said term shall be ended as aforesaid or in any other way, the lessee covenants and agrees to peaceably surrender and deliver up said premises immediately upon the termination of said term, and if lessee shall remain in possession of the premises after the termination thereof, lessee shall be deemed guilty of forcible detainer of said premises under the statute, and shall be subject to eviction and removal.

SHOULD ANY PROVISION of this lease violate any federal, state or local law or ordinance, that provision shall be deemed amended to so comply with such law or ordinance, and shall be construed in a manner so as to comply.

This lease shall be binding on the parties, their personal representatives, successors and assigns.

When used herein, the singular shall include the plural, and the use of any gender shall apply to both genders.

Elsie Jean Antrim

Elsie Jean Antrim
Lessor(s)

Chew Livestock

Doak N Chew - SECRETARY
Lessee(s)

PETITION FOR ABATEMENT OR REFUND OF TAXES

County: ROUTT

Date Received _____
(Use Assessor's or Commissioners' Date Stamp)

RECEIVED
FEB 19 2020
R.G.

Section I: Petitioner, please complete Section I only.

Date: 02 19 2020
Month Day Year

Petitioner's Name: Elsie Jean Antrim

Petitioner's Mailing Address: PO Box 1020

Clark CO 80428
City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
R6169061	27325 Kelsie Ct. Clark, CO

RECEIVED
2/21/2020
Deanna Long

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the above property for the property tax year 2019 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)

Properties still used for grazing cattle so classification should be Agricultural. See attached lease.

Petitioner's estimate of value: \$ _____ (2019)
(optional entry - can be left blank by Petitioner) Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompanying exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information, and belief, is true, correct, and complete.

Elsie Jean Antrim Daytime Phone Number (614) 619-2924
Petitioner's Signature

By _____ Daytime Phone Number (_____)
Agent's Signature*

*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

Section II: Assessor's Recommendation
(For Assessor's Use Only)

Tax Year 2019

	Actual	Assessed	Tax
Original	\$374,400	\$108,580	\$6,693.52
Corrected	\$1,470	\$430	\$26.52
Abate/Refund	\$372,930	\$108,150	\$6,667.00

Assessor recommends approval as outlined above.

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(i)(D), C.R.S.

Tax year: 2019 Protest? No Yes (If a protest was filed, please attach a copy of the NOD.)

Assessor recommends denial for the following reason(s):

Amy Peterson
Assessor's or Deputy Assessor's Signature



2019 Notice of Correction

Routt County Assessor

As Of: 02/19/2020

Account: R6169061 **Parcel:** 185000005
 JDA PROPERTIES, LLC
 P O BOX 1020
 CLARK, CO 80428-1020

Routt County Assessor
 Gary Peterson
 522 Lincoln Ave., Suite 10
 Steamboat Springs, CO 80487
 (970) 870-5544

Legal Summary

PARCEL 5 PRESERVE AT PEARL LAKE SUBD TOTAL: 35.02 AC

Petition Date

02/19/2020

Reason For Correction

Abatement

Operator

Davana Robson (DAVANA)

Additional Explanation

CHANGED BACK TO AG--OWNER HAD QUALIFYING LEASE IN HAND FOR SOME TIME BUT, FOR SOME REASON, IGNORED SEVERAL REMINDER POST CARDS AND THE 2019 NOV SHOWING AG WAS REMOVED. TAX BILL FINALLY MOTIVATED OWNER TO CALL AND PRESENT THE QUALIFYING LEASE.

Tax Roll

2019.TRC.764S2

Value Corrections

Tax Area	Property Code	Actual Value		Taxable Value	
		Original	Corrected	Original	Corrected
16	0100 - VACANT LAND-RESID	374,400	0	108,580	0
	4147 - GRAZING LAND-AGRIC		1,470		430
Total		374,400	1,470	108,580	430

Tax Corrections

Tax Area	Tax Type	Original	Corrected	Difference
16	TAXCHG	6,693.52	26.52	-6,667.00
Total		6,693.52	26.52	-6,667.00



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 5/26/2020	ITEM TIME: 11:40 AM

FROM:	Dan Strnad
TODAY'S DATE:	5/21/20
AGENDA TITLE:	Consideration to Approve and Sign 2019 Supplemental Budget Resolutions and a 2020 Supplemental Budget to adjust the 2020 Budget due to COVID-19.

CHECK ONE THAT APPLIES TO YOUR ITEM:
<input checked="" type="checkbox"/> ★ ACTION ITEM
<input type="checkbox"/> DIRECTION
<input type="checkbox"/> INFORMATION

I. DESCRIBE THE REQUEST OR ISSUE:

Consideration to Approve and Sign 2019 Supplemental Budget Resolutions and a 2020 Supplemental Budget to adjust the 2020 Budget due to COVID-19.

II. RECOMMENDED ACTION (*motion*):

Approval of 2019 Supplemental Budget Resolutions and a 2020 Supplemental Budget to reduce the 2020 Budget due to COVID-19.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):

PROPOSED REVENUE (*if applicable*): See attached supplemental budgets.

CURRENT BUDGETED AMOUNT: See attached supplemental budgets.

PROPOSED EXPENDITURE: See attached supplemental budgets.

FUNDING SOURCE: See attached supplemental budgets.

SUPPLEMENTAL BUDGET NEEDED: YES NO

See attached supplemental budgets.

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):

NA



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

V. BACKGROUND INFORMATION:

See attached supplemental budgets.

VI. LEGAL ISSUES:

NA

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

NA

VIII. SUMMARY AND OTHER OPTIONS:

See the following summary.

IX. LIST OF ATTACHMENTS:

2019 Supplemental Budgets
2020 COVID-19 Supplemental Budget adjustment.



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

Department	Amount	Funding	Comments
2019 Supplemental Budget Resolutions			
GF - Public Health - Personnel	\$ 1,100	Unanticipated Sales Tax	To fund increased personnel costs for the Public Health Director for Routt County for 2019. The budget is built based on a 60/40 split between Routt and Moffat County and reimbursement is based on actual time and costs.
GF - Transfers	\$ 607,250	Favorable Budget Variances	To fund a transfer from the General Fund to the Facilities Management pool in order to partially fund the future construction of a new Department of Human Services building.
Road and Bridge - Infrastructure	\$ 430,000	Operations	The Roper Bridge replacement on County Road 44 was anticipated to be an operations expense based on the County's Capitalization Policy, were bridges less than 20 feet are operating items. The actual length of the bridge was greater than 20 feet changing the bridge's classification from an operating item to a capital item.
Regional Building Department	\$ 35,600	Reserves	To fund additional operational expenses due to the early implementation of the land management software.
	1,073,950		
2020 COVID-19 Supplemental Budget Resolution			
Routt County	\$ (885,185)	Personnel	To adjust the 2020 adopted budget for the decrease in revenues due to the COVID-19 virus.
Routt County	\$ (1,881,360)	Operations	To adjust the 2020 adopted budget for the decrease in revenues due to the COVID-19 virus.
Routt County	\$ (1,598,120)	Capital/Infrastructure	To adjust the 2020 adopted budget for the decrease in revenues due to the COVID-19 virus.
Routt County	\$ 963,295	Debt	To adjust the 2020 adopted budget for the decrease in revenues due to the COVID-19 virus.
Subtotal	\$ (3,401,370)		

Please call Dan Strnad at 870-5313 for more explanations. Thank you.

COUNTY OF ROUTT)
)ss
 STATE OF COLORADO)

RESOLUTION #2020 -
GENERAL FUND – PUBLIC HEALTH
DEPARTMENT – PERSONNEL
2019 SUPPLEMENTAL BUDGET
PAGE 1 OF 1

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENDITURES IN EXCESS OF AMOUNTS BUDGETED IN THE GENERAL FUND – PUBLIC HEALTH DEPARTMENT PERSONNEL BUDGET

WHEREAS, Routt County is authorized by C.R.S., 29-1-109 to expend unanticipated and not assured funds by enacting a supplemental budget and appropriation, and;

WHEREAS, the General fund – Public Health Department’s personnel expenses increased \$1,100 due to more time being required by the Public Health Director for Routt County than was anticipated versus Moffat County, and;

WHEREAS, funding is available from General Fund unanticipated sales tax, and;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ROUTT, COLORADO:

Section 1: That the 2019 budget and appropriation for the General Fund – Public Health Department personnel budget shall be increased \$1,100 from \$92,010 to \$93,110 to fund the increased allocation of costs for 2019 to Routt County versus Moffat County. Routt County entered into an agreement to share the cost of the Public Health Department with Moffat County. The budget was built based on a 60/40 split between Routt and Moffat County and reimbursement is based on actual time and costs. Funding is available from unanticipated sales tax.

	Present Budget	Supplemental Budget	Amended Budget
<u>Funding Source</u>			
General Fund unanticipated sales tax revenue	\$ (4,853,735)	\$ (1,100)	\$ (4,854,835)
Total	\$ (4,853,735)	\$ (1,100)	\$ (4,854,835)
<u>Expenditures</u>			
Personnel	\$ 92,010	\$ 1,100	\$ 93,110
Total	\$ 92,010	\$ 1,100	\$ 93,110

ADOPTED THIS 26th DAY OF MAY, 2020 A.D. BY THE BOARD OF COUNTY COMMISSIONERS FOR ROUTT COUNTY, COLORADO

Vote:	Timothy V. Corrigan	Aye	Nay	Absent	
	Douglas B. Monger	Aye	Nay	Absent	
	M. Elizabeth Melton	Aye	Nay	Absent	Timothy V. Corrigan, Chair

ATTEST:

 Kim Bonner, County Clerk and Recorder

COUNTY OF ROUTT)
)ss
STATE OF COLORADO)

RESOLUTION #2020
GENERAL FUND – TRANSFERS
2019 SUPPLEMENTAL BUDGET
PAGE 1 OF 2

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENDITURES IN EXCESS OF AMOUNTS BUDGETED IN THE GENERAL FUND – TRANSFERS BUDGET

WHEREAS, Routt County is authorized by C.R.S., 29-1-109 to expend unanticipated and not assured funds by enacting a supplemental budget and appropriation, and;

WHEREAS, the December 31, 2019 General Fund Committed fund balance is \$2,107,830 and represents 10% of General Fund expenditures for the prior year ended December 31, 2018, excluding expenditures from transfers and from voter approved mill levies such as the purchase of development rights, developmental disabilities and the museum and heritage fund, and;

WHEREAS, after funding the December 31, 2019 General Fund Committed fund balance of \$2,107,830, the County is able to transfer \$1,273,395 from the General Fund to the Facilities Management pool in order to help fund the future construction of a new Department of Human Services building. The transfer from the General Fund to the Facilities Management pool causes the 2019 General Fund transfer expenditures to be in excess of budget by \$607,250, and;

WHEREAS, funding for the transfer is available from various favorable budget to actual variances that eventually accumulate in the General Fund fund balance;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ROUTT, COLORADO:

Section 1: That the 2019 budget and appropriation for the General Fund transfer expenditure budget shall be increased \$607,250 from \$1,839,290 to \$2,446,540 to fund a transfer from the General Fund to the Facilities Management pool in order to help fund the future construction of a new Department of Human Services building. Funding is available from various favorable budget to actual variances that eventually accumulate in the General Fund fund balance.

	Present Budget	Supplemental Budget	Amended Budget
General Fund			
<u>Funding Source</u>			
Fund balance	\$ (2,105,122)	\$ 607,250	\$ (1,497,872)
Total	<u>\$ (2,105,122)</u>	<u>\$ 607,250</u>	<u>\$ (1,497,872)</u>
<u>Expenditures</u>			
Transfers - Facilities Management pool	871,765	607,250	1,479,015
Total	<u>\$ 871,765</u>	<u>\$ 607,250</u>	<u>\$ 1,479,015</u>

COUNTY OF ROUTT)
)ss
STATE OF COLORADO)

RESOLUTION #2020
GENERAL FUND – TRANSFERS
2019 SUPPLEMENTAL BUDGET
PAGE 2 OF 2

ADOPTED THIS 26TH DAY OF MAY, 2020 A.D. BY THE BOARD OF COUNTY COMMISSIONERS FOR ROUTT COUNTY, COLORADO

Vote:	Timothy V. Corrigan	Aye	Nay	Absent
	Douglas B. Monger	Aye	Nay	Absent
	M. Elizabeth Melton	Aye	Nay	Absent

Timothy V. Corrigan, Chair

ATTEST:

Kim Bonner, County Clerk and Recorder

COUNTY OF ROUTT)
)ss
STATE OF COLORADO)

RESOLUTION #2020 -
PUBLIC WORKS – INFRASTRUCTURE
2019 SUPPLEMENTAL BUDGET
PAGE 1 OF 1

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENDITURES IN EXCESS OF AMOUNTS BUDGETED IN THE PUBLIC WORKS - INFRASTRUCTURE BUDGET

WHEREAS, Routt County is authorized by C.R.S., 29-1-109 to expend unanticipated and not assured funds by enacting a supplemental budget and appropriation, and;

WHEREAS, during the budget process, it was anticipated that the repairs to the Roper Bridge located on County Road 44 would be an operations expense. After completion of the repairs, the length of the Roper Bridge measures greater than 20 feet long. The new length moves the bridge’s classification from a minor bridge to a major bridge. The bridges repair costs must move from operations to infrastructure, and;

WHEREAS, funding is available from the unused bridge repair funds for the Racetrack Culverts on County Road 53 and the Cow Creek Culverts on County Road 33. The repairs for these two locations were postponed to the 2020 budget, and;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ROUTT, COLORADO:

Section 1: That the 2019 budget and appropriation for the Public Works – Infrastructure budget shall be increased \$430,000 from \$2,151,350 to \$2,581,350 to fund the reclassification of the Roper Bridge repair costs from operations to infrastructure. Funding is available from decreased bridge repair costs in operations due to bridge repairs being moved to a future year. The 2019 budget and appropriation for Public Works – Operations budget shall be decreased \$430,000 from \$5,536,420 to \$5,106,420.

	Present Budget	Supplemental Budget	Amended Budget
Public Works			
<u>Funding Source</u>			
Racetrack Culverts CR 53	\$ 250,000	\$ (215,000)	\$ 35,000
Cow Creek Culverts CR 33	250,000	(215,000)	35,000
Total	<u>\$ 500,000</u>	<u>\$ (430,000)</u>	<u>\$ 70,000</u>
<u>Expenditures</u>			
Roper Bridge CR 44	\$ -	\$ 430,000	\$ 430,000
Total	<u>\$ -</u>	<u>\$ 430,000</u>	<u>\$ 430,000</u>

ADOPTED THIS 26th DAY OF MAY, 2020 A.D. BY THE BOARD OF COUNTY COMMISSIONERS FOR ROUTT COUNTY, COLORADO

Vote:	Timothy V. Corrigan	Aye	Nay	Absent	
	M. Elizabeth Melton	Aye	Nay	Absent	
	Douglas B. Monger	Aye	Nay	Absent	_____
					Timothy V. Corrigan, Chair

ATTEST:

Kim Bonner, County Clerk and Recorder

COUNTY OF ROUTT)
)ss
STATE OF COLORADO)

RESOLUTION #2020 -
REGIONAL BUILDING
DEPARTMENT – OPERATIONS
2019 SUPPLEMENTAL BUDGET
PAGE 1 OF 1

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENDITURES IN EXCESS OF AMOUNTS BUDGETED IN THE BUILDING OPERATIONS BUDGET

WHEREAS, Routt County is authorized by C.R.S., 29-1-109 to expend unanticipated and not assured funds by enacting a supplemental budget and appropriation, and;

WHEREAS, the Regional Building Department’s operational expenses increased \$35,600 due to early implementation of the land management software, and;

WHEREAS, funding is available from Regional Building Department reserves, and;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ROUTT, COLORADO:

Section 1: That the 2019 budget and appropriation for the Regional Building Department operations budget shall be increased \$35,600 from \$393,400 to \$429,000 to fund software implementation costs for 2019 as the implementation started a head of schedule by the City of Steamboat Springs. Funding is available from the Regional Building Department’s reserves.

Fund	Present Budget	Supplemental Budget	Amended Budget
<u>Funding Source</u>			
Regional Building Department	\$ 3,078,992	\$ (35,600)	\$ 3,043,392
Total	<u>\$ 3,078,992</u>	<u>\$ (35,600)</u>	<u>\$ 3,043,392</u>
<u>Expenditures</u>			
Land management software SS	\$ -	\$ 35,600	\$ 35,600
Total	<u>\$ -</u>	<u>\$ 35,600</u>	<u>\$ 35,600</u>

ADOPTED THIS 26th DAY OF MAY, 2020 A.D. BY THE BOARD OF COUNTY COMMISSIONERS FOR ROUTT COUNTY, COLORADO

Vote:	Timothy V. Corrigan	Aye	Nay	Absent	
	Douglas B. Monger	Aye	Nay	Absent	
	M. Elizabeth Melton	Aye	Nay	Absent	_____ Timothy V. Corrigan, Chair

ATTEST:

Kim Bonner, County Clerk and Recorder

COUNTY OF ROUTT)
) ss.
 STATE OF COLORADO)

RESOLUTION #2020-_____
 ROUTT COUNTY COVID 19
 2020 SUPPLEMENTAL BUDGET PAGE 1 of 5

A RESOLUTION ADJUSTING APPROPRIATIONS FROM SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, AND ADJUSTING THE BUDGET AS A RESULT OF COVID 19.

WHEREAS, Routt County is authorized by C.R.S., 29-1-109 to enact a supplemental budget and appropriation, and;

WHEREAS, Routt County has been faced with the extreme financial ramifications related to COVID 19, and;

WHEREAS, the following provisions have been made to adjust the 2020 budget and appropriations as a result of reduced revenues from the negative impacts of COVID 19, and;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ROUTT, COLORADO:

Section 1. That the following adjustments for personnel are hereby budgeted and appropriated from the revenue of each fund and/or department, to each fund and/or department, for the purposes stated:

Fund / Department	Personnel Budgets and Appropriations	Vote		
		Timothy V. Corrigan	Douglas B. Monger	M. Elizabeth Melton
<u>General Fund</u>				
Accounting	\$ (82,900)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Commissioners	(157,010)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Detention Center	(90,000)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Extension	(4,270)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Facilities Management	(16,105)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Fair	(7,340)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Human Resources	(21,575)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Information Technologies	(3,935)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Planning	(102,660)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Sheriff	(87,500)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Weed	<u>(60,845)</u>	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Total General Fund	(634,140)			
<u>Special Revenue Fund</u>				
Road and Bridge	(63,275)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Human Services	(137,770)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
<u>Enterprise Fund</u>				
Building	<u>(50,000)</u>	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Total All Funds and Departments	<u>\$ (885,185)</u>			

COUNTY OF ROUTT)
) ss.
 STATE OF COLORADO)

RESOLUTION #2020-
ROUTT COUNTY COVID 19
2020 SUPPLMENTAL BUDGET PAGE 2 of 5

Section 2. That the following adjustments for operations are hereby budgeted and appropriated from the revenue of each fund and/or department, to each fund and/or department, for the purposes stated:

Fund / Department	Operations Budgets and Appropriations	Vote		
		Timothy V. Corrigan	Douglas B. Monger	M. Elizabeth Melton
<u>General Fund</u>				
Accounting	\$ (54,280)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Assessor	(13,800)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Clerk	(750)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Commissioners	(50,245)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
County Attorney	(3,250)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Detention Center	(47,000)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Elections	(1,350)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Environmental Health	(9,950)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Extension	(12,360)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Facilities Management	(107,695)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Fair	(73,115)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Geographical Information Systems	(5,880)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Human Resources	(31,035)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Information Technologies	(43,940)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Motor Vehicle	(1,700)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Planning	(214,500)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Purchasing	(6,800)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Sheriff	(56,335)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Treasurer	(4,420)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Weed	(9,515)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
COVID	<u>250,000</u>	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Total General Fund	(497,920)			
<u>Special Revenue Funds</u>				
Road and Bridge	(1,143,870)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Human Services	(31,850)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Communications	(67,230)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
<u>Enterprise Funds</u>				
Yampa Valley Regional Airport Building	(59,900)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
	(79,840)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
<u>Internal Service Funds</u>				
Heavy Equipment Pool	<u>(750)</u>	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Total All Funds and Departments	<u>\$ (1,881,360)</u>			

COUNTY OF ROUTT)
) ss.
STATE OF COLORADO)

RESOLUTION #2020 - _____
ROUTT COUNTY COVID 19
2020 SUPPLEMENTAL BUDGET PAGE 3 of 5

Section 3. That the following adjustments for capital are hereby budgeted and appropriated from the revenue of each fund and/or department, to each fund and/or department, for the purposes stated:

Fund / Department	Capital Budgets and Appropriations	Vote		
		M. Elizabeth Melton	Douglas B. Monger	Timothy V. Corrigan
<u>Special Revenue Funds</u>				
Road and Bridge	\$ (1,203,605)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
<u>Enterprise Funds</u>				
Yampa Valley Regional Airport	953,285	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
<u>Internal Service Funds</u>				
Information Technologies Pool	(218,000)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Heavy Equipment Pool	(486,300)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Building & Plant Pool	<u>(643,500)</u>	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Total All Funds and Departments	<u>\$ (1,598,120)</u>			

Section 4. That the following sums for debt service are hereby budgeted and appropriated from the revenue of each fund and/or department, to each fund and/or department, for the purposes stated:

Fund / Department	Debt Service Budgets and Appropriations	Vote		
		M. Elizabeth Melton	Douglas B. Monger	Timothy V. Corrigan
<u>Enterprise Funds</u>				
Yampa Valley Regional Airport	\$ <u>963,295</u>	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Total All Funds and Departments	<u>\$ 963,295</u>			

COUNTY OF ROUTT)
) ss.
STATE OF COLORADO)

RESOLUTION #2020-
ROUTT COUNTY COVID 19
2020 SUPPLEMENTAL BUDGET PAGE 4 of 5

Section 5. That the following are the total budget adjustments for each department and fund of the County for “information purposes only”.

<u>Fund / Department</u>	<u>Total</u>
<u>General Fund</u>	
Accounting	\$ (137,180)
Assessor	(13,800)
Clerk	(750)
Commissioners	(207,255)
County Attorney	(3,250)
Detention Center	(137,000)
Elections	(1,350)
Environmental Health	(9,950)
Extension	(16,630)
Facilities Management	(123,800)
Fair	(80,455)
Geographical Information Systems	(5,880)
Human Resources	(52,610)
Information Technologies	(47,875)
Motor Vehicle	(1,700)
Planning	(317,160)
Purchasing	(6,800)
Sheriff	(143,835)
Treasurer	(4,420)
Weed	(70,360)
COVID	250,000
Total General Fund	\$ (1,132,060)
<u>Special Revenue Funds</u>	
Road and Bridge	\$ (2,410,750)
Human Services	(169,620)
Communications	(67,230)
<u>Enterprise Funds</u>	
Yampa Valley Regional Airport	1,856,680
Building	(129,840)
<u>Internal Service Funds</u>	
Information Technologies Pool	(218,000)
Heavy Equipment Pool	(487,050)
Facilities Management Pool	(643,500)
Total All Funds	<u>\$ (3,401,370)</u>

COUNTY OF ROUTT)
) ss.
STATE OF COLORADO)

RESOLUTION #2020-_____
ROUTT COUNTY COVID 19
2020 SUPPLEMENTAL BUDGET PAGE 5 of 5

ADOPTED THIS 26th Day of May, A.D., 2020

BY THE BOARD OF COUNTY COMMISSIONERS FOR ROUTT COUNTY, COLORADO

Timothy V. Corrigan, Chair

ATTEST:

Kim Bonner, County Clerk and Recorder

2020 COVID Governmental Activities Supplemental Budget

Sum of Dollar Changes Department	Function Capital	Operations	Personnel	Revenue	Grand Total
Accounting		\$ (54,280)	\$ (82,900)		\$ (137,180)
Assessor		-13,800			-13,800
Attorney		-3,250			-3,250
Clerk		-750			-750
Commissioners		-50,245	-157,010	15,000	-192,255
Communications		-67,230			-67,230
COVID		250,000		-187,500	62,500
Department of Human Services		-31,850	-137,770	71,960	-97,660
Elections		-1,350			-1,350
Environmental Health		-9,950			-9,950
Extension		-12,360	-4,270		-16,630
Facilities Mgmt		-107,695	-16,105		-123,800
Facilities Mgt Pool	-643,500				-643,500
Fair		-73,115	-7,340	62,000	-18,455
GIS		-5,880		100	-5,780
Heavy Equipment Pool	-486,300	-750		95,750	-391,300
Human Resources		-31,035	-21,575		-52,610
IT	-218,000	-43,940	-3,935		-265,875
Jail		-47,000	-90,000	14,500	-122,500
Motor Vehicle		-1,700			-1,700
Planning		-214,500	-102,660	100,000	-217,160
Purchasing		-6,800			-6,800
Road & Bridge	-1,203,605	-1,143,870	-63,275	-963,295	-3,374,045
Sheriff		-56,335	-87,500	38,000	-105,835
Treasurer		-4,420			-4,420
Weed Control		-9,515	-60,845	0	-70,360
Grand Total	\$ (2,551,405)	\$ (1,741,620)	\$ (835,185)	\$ (753,485)	-5,881,695

Governmental Activities Major Revenue Sales Tax, HUTF, etc impact

3,779,614

Net short term impact

\$ (2,102,081)

2020 Budget
Changes from 4.17.2020 to 5.26.2020

Department	Functional Area	Line Item	2020 Budget as of 4.17.2020	Increase (Decrease) Adjustment	2020 Budget as of 5.26.2020
Road & Bridge	Operations	Guard rail	10,000	12,000	22,000
Road & Bridge	Operations	Striping	89,325	5,210	94,535
Road & Bridge	Operations	Bear River Bridge	333,300	(30,140)	303,160
Road & Bridge	Operations	Stokes Gulch Culvert	294,800	(26,675)	268,125
Road & Bridge	Operations	Patching Material	292,200	(89,800)	202,400
Road & Bridge	Capital	Overlay	500,000	(19,845)	480,155
Road & Bridge	Revenue	YVRA Prinicipal interfund loan	(93,500)	(978,320)	(1,071,820)
Road & Bridge	Revenue	YVRA Interest interfund loan	(32,160)	15,025	(17,135)
Facilities Mgt Pool	Capital	DHS Building	5,000	40,000	45,000
Facilities Mgt Pool	Capital	Downtown Campus Security	-	95,000	95,000
Total			<u>\$ 1,398,965</u>	(977,545)	<u>\$ 421,420</u>
Balance as of 4.17.2020				(4,904,150)	
Balance as of 5.26.2020				<u>\$ (5,881,695)</u>	

**Governmental Activities
Department Changes
2020 Budget**

Department	Functional Area	Line Item	2020 Budget	Dollar Change Increase (Decrease)	2020 Adjusted Budget	Comments
Accounting	Personnel	Temporary Staff	105,260	(82,900)	22,360	Temporary ERP staff position not filled. Incremental Change From Round 1 to Round 2 \$2,900
Accounting	Operations	Continuing Professional Education Staff	12,170	(9,000)	3,170	Confrences have been cancelled or anticipated to be cancelled
Accounting	Operations	Travel - Lodging	4,800	(4,800)	-	Confrences have been cancelled or anticipated to be cancelled
Accounting	Operations	Travel - Meals	3,120	(3,120)	-	Confrences have been cancelled or anticipated to be cancelled
Accounting	Operations	Travel - Motor Pool	1,360	(1,360)	-	Confrences have been cancelled or anticipated to be cancelled
Accounting	Operations	Travel - Transportation	7,640	(6,000)	1,640	Confrences have been cancelled or anticipated to be cancelled
Accounting	Operations	GFOA Bi Week payroll	10,000	(10,000)	-	Not a good year to complete Bi weekly payroll conversion
Accounting	Operations	GFOA - PRO/GRT/CAPAST/ASMGT	10,000	(10,000)	-	Do not believe this will be needed in 2020
Accounting	Operations	GFOA - AP/Purch/Eprocure/pcards	10,000	(10,000)	-	Do not believe this will be needed in 2020
Attorney	Operations	Advertising	200	-	200	Received after cut off.
Attorney	Operations	Continuing Education	1,800	(800)	1,000	Received after cut off. CCAA Summer Conference cancelled.
Attorney	Operations	Dues/Memberships	2,500	(500)	2,000	Received after cut off. Most Dues/Memberships have already been processed
Attorney	Operations	Postage	125	50	175	Received after cut off. Due to BAA Rule 11 mailings.
Attorney	Operations	Professional Services	4,000	(1,000)	3,000	Received after cut off. This line item is always an unknown. Most professional services are transferred to applicable department.
Attorney	Operations	Supplies	500	-	500	
Attorney	Operations	Telephone	400	-	400	
Attorney	Operations	Lodging	2,000	(500)	1,500	Received after cut off. CCAA Summer Conference cancelled.
Attorney	Operations	Meals	600	-	600	?
Attorney	Operations	Motor Pool	450	-	450	
Attorney	Operations	Transportation	1,000	-	1,000	?
Attorney	Operations	Electronic Filing/Searches	50	-	50	
Attorney	Operations	Library	2,500	(1,000)	1,500	Received after cut off. Make use of online resources.
Attorney	Operations	Litigation	250	-	250	
Attorney	Operations	Internet (Verizon Modem/Service)	-	500	500	Received after cut off. This is a new line item added to facility Erick working from home.
Attorney	Operations	PCARD	-	-	-	This is new line item. Budget impact unknown.
Attorney	Operations	COVID-19	-	-	-	This is new line item. Budget impact unknown.
Assessor	Operations	CONTINUING EDUCATION	3,500	(1,000)	2,500	-30% Adj; Must maintain DORA licensing, but can reduce # of classes.
Assessor	Operations	PRINTING	2,500	(600)	1,900	~25% reduction - NOV's have been brought in-hse for 2020 (1,200 notices)
Assessor	Operations	PROFESSIONAL SERVICES	5,000	(3,000)	2,000	
Assessor	Operations	SUPPLIES	2,000	(400)	1,600	20% reduction
Assessor	Operations	TRAVEL-LODGING	7,000	(4,200)	2,800	60% reduction
Assessor	Operations	TRAVEL-MEALS	2,800	(1,800)	1,000	35% reduction
Assessor	Operations	TRAVEL-MOTOR POOL	8,000	(2,400)	5,600	30% reduction
Assessor	Operations	TRAVEL-TRANSPORTATION	1,000	(400)	600	40% reduction
Commissioners	Revenue	DOLA Priority Based Budgeting Grant	(15,000)	15,000	-	
Commissioners	Personnel	Assistant County Manager	191,515	(169,775)	21,740	Deputy County Manager not rehired
Commissioners	Personnel	Interim County Manager/County Manager	-	150,750	150,750	9 months @ \$16,750 per month
Commissioners	Personnel	County Manager	223,020	(137,985)	85,035	Vacancy Savings
Commissioners	Operations	Search Firm	-	26,500	26,500	
Commissioners	Operations	PBB GFOA	(30,000)	(30,000)	-	
Commissioners	Operations	Discretionary	10,000	-	10,000	Reinstated \$10,000 decrease per direction from the Board
Commissioners	Operations	Meals	-	(3,120)	(3,120)	
Commissioners	Operations	Slate Communication Consultant	40,000	(20,000)	20,000	
Commissioners	Operations	Continuing Education, Meals, Lodging, Transportation	26,820	(23,625)	3,195	
Communications	Operations	Admin R&M - SITES	60,000	(40,000)	20,000	Some maintenance planned at sites can be postponed until 2021
Communications	Operations	Admin SUP - DISPATCH	8,000	(3,000)	5,000	
Communications	Operations	Admin SUP - OFFICE	2,100	(500)	1,600	
Communications	Operations	Admin TRAVEL - LODGING	9,500	(2,000)	7,500	
Communications	Operations	Admin TRAVEL - MEALS	3,600	(800)	2,800	
Communications	Operations	Admin TRAVEL - TRANSPORTATION	5,000	(800)	4,200	
Communications	Operations	Admin SATELLITE TV SERVICE - MCCU	600	(600)	-	This item can be removed - Budgeted under E911 OPS
Communications	Operations	Admin 911 PUBLIC EDUCATION	1,000	(500)	500	
Communications	Operations	Radio Tech Ops CONTINUING EDUCATION	10,000	(5,000)	5,000	
Communications	Operations	Radio Tech Ops CALLIBRATION	3,500	(2,500)	1,000	
Communications	Operations	Radio Tech Ops SUPPLIES	3,500	(1,750)	1,750	
Communications	Operations	Radio Tech Ops TRAVEL - LODGING	2,500	(500)	2,000	
Communications	Operations	Radio Tech Ops TRAVEL - MEALS	1,000	(200)	800	
Communications	Operations	Radio Tech Ops TRAVEL - TRANSPORTATION	2,500	(750)	1,750	
Communications	Operations	E911 Ops PROFESSIONAL SERVICES	1,000	(500)	500	
Communications	Operations	E911 Ops REPAIRS & MAINTENANCE	2,000	(1,000)	1,000	
Communications	Operations	E911 Ops SATELLITE TV SERVICE - MCCU	2,940	(2,040)	900	
Communications	Operations	EMG Business Meals	1,700	(850)	850	
Communications	Operations	EMG Clothing & Uniforms	600	(300)	300	
Communications	Operations	EMG Continued Education	1,000	(500)	500	
Communications	Operations	EMG Dues & Memberships	425	(425)	-	
Communications	Operations	EMG Supplies	5,500	(1,815)	3,685	

**Governmental Activities
Department Changes
2020 Budget**

Department	Functional Area	Line Item	2020 Budget	Dollar Change Increase (Decrease)	2020 Adjusted Budget	Comments
Communications	Operations	EMG Minor Equipment	1,000	(300)	700	
Communications	Operations	EMG Exercises	1,200	(600)	600	
COVID	Revenue	75% Match	-	(187,500)	(187,500)	Increased estimated grant total revenues of COVID \$75,000
COVID	Operations	Estimated grant costs	-	250,000	250,000	Increased estimated grant total costs of COVID \$100,000
Extension	Personnel	Part-Time Temporary Staff	4,270	(4,270)	-	Temporary Part-Time 4-H position not filled.
Extension	Operations	Continuing Education	2,000	(400)	1,600	Conferences have been cancelled or anticipated to be cancelled; major CSU fall meeting still anticipated.
Extension	Operations	Travel - Lodging	3,950	(1,500)	2,450	Conferences have been cancelled or anticipated to be cancelled
Extension	Operations	Travel - Meals	2,900	(1,160)	1,740	Conferences have been cancelled or anticipated to be cancelled
Extension	Operations	Travel - Motor Pool	9,830	(5,900)	3,930	Conferences have been cancelled or anticipated to be cancelled; 4-H Judging season cut short
Extension	Operations	Travel - Transportation	1,980	(400)	1,580	Reduced early-season site-visits and programs being conducted online
Extension	Operations	Supplies	4,500	(2,500)	2,000	Decrease in in-person programming due to COVID and Libby's maternity leave. If the Fair is not held in-person, this will be cut by another 40%
Extension	Operations	Posting and shipping	900	(500)	400	We can easily cut here and don't typically take full amount anyway
Environmental Health	Operations	Annual Clean-up Day	300	(300)	-	Annual Clean-up Day canceled
Environmental Health	Operations	Continuing Education	1,500	(500)	1,000	Some certification classes already paid for (pool cert. for R. Meizer)
Environmental Health	Operations	Professional Services	2,500	(2,500)	-	Delay scanning of OWTs paper permits for CityView
Environmental Health	Operations	Repair and Maintenance	500	(500)	-	No anticipated expenses
Environmental Health	Operations	SUPPLIES	2,500	(1,500)	1,000	No logo-wear just office supplies
Environmental Health	Operations	Travel - Lodging	3,000	(2,000)	1,000	Some expenditures already in 2020
Environmental Health	Operations	Travel - Meals	1,500	(1,000)	500	Some expenditures already in 2020
Environmental Health	Operations	Travel - Motor Pool	3,150	(1,150)	2,000	Based on 2019 total and anticipated reduction
Environmental Health	Operations	Travel - Transportation	1,000	(500)	500	Based on 2019 total and anticipated reduction
GIS	Revenue	FEE - MAP & ATLAS SALES	(500)	100	(400)	Decrease in custom map work and sales as this tends to be more discretionary spending
GIS	Operations	Continuing Professional Education Staff	5,225	(1,025)	4,200	Travelling for education has been suspended for remainder 2020. The adjusted budget allows for education already attended or an online continuing education registration.
GIS	Operations	Travel - Lodging	3,610	(2,845)	765	Travelling for education has been suspended for the remainder of 2020.
GIS	Operations	Travel - Meals	990	(750)	240	Travelling for education has been suspended for the remainder of 2020.
GIS	Operations	Travel - Motor Pool	910	(500)	410	Travelling for education has been suspended for the remainder of 2020. Remainder allows for in-county travel as needed
GIS	Operations	Travel - Transportation	1,000	(560)	440	Travelling for education has been suspended for the remainder of 2020.
GIS	Operations	Dues & Memberships	800	(200)	600	Unused portion of line item can be reduced.
IT	Personnel	Overtime	7,870	(3,935)	3,935	Reduce overtime by 50%-Some OT has been incurred in response to COVID-19 and with On-Call employees there is a need to have some OT available. Will continue to actively monitor OT usage.
IT	Operations	Continuing Education	17,030	(13,500)	3,530	Limit training essential/technical only. Round 2 incremental change (\$4,985)
IT	Operations	Travel - Lodging	13,070	(10,000)	3,070	Conferences and in person training have been cancelled. Round 2 incremental change (\$3,070)
IT	Operations	End User Training	11,775	(3,200)	8,575	Remaining is committed to a 3 year contract for end user security training
IT	Operations	Travel - Meals	4,380	(4,380)	-	Conferences and in person training have been cancelled.
IT	Operations	Travel - Motor Pool	8,860	(8,860)	-	Conferences and in person training have been cancelled.
IT	Operations	Professional Services	10,000	(4,000)	6,000	Remaining is tied to firewall replacement.
IT	Capital	Replacement Polycom HDX 6000\Video Conf	12,500	(12,500)	-	This is still under support and could extend life 2021
IT	Capital	Replacement Designjet T7200\Plotter\GIS	13,000	(13,000)	-	Usage has decreases\Looking into combining with Clerks large format scanner see below
IT	Capital	Replacement Savin-3406WD Wide Format Scanner\Clerk	23,000	(23,000)	-	Can be rolled to 2021\Advanced Copier Support
IT	Capital	Replacement StorageWorks 1/8 G2 LTO6	10,000	(10,000)	-	Will not be replaced
IT	Capital	Replacement Networ Attached Storage\RCSO	22,500	(22,500)	-	We can postpone replacement to 2021
IT	Capital	Replacement 2 units - Polycom HDX 7000 make up one system	37,500	(37,500)	-	This is still under support and could extend life
IT	Capital	Replacement StarDot Technologies DVR\Elections	5,000	(5,000)	-	This can be deferred to 2021
IT	Capital	Replacement SAVIN - 9050 COPIERS	10,000	(10,000)	-	Was a holdover from B&P and will not be replaced
IT	Capital	Replacement SAVIN - 9050 COPIERS	10,000	(10,000)	-	Was a holdover from B&P and will not be replaced
IT	Capital	Replacement Savin MP3053\Sheriff Booking	10,500	(10,500)	-	Can be rolled to 2021\Advanced Copier Support
IT	Capital	Replacement Savin MP3053\Treasurer	10,500	(10,500)	-	Can be rolled to 2021\Advanced Copier Support
IT	Capital	Replacement CMP-SVR-TY5\HOST\Lincoln	23,500	(23,500)	-	HP Carepack can be extended to 2021
IT	Capital	Addition Wireless Solution for Downtown Campus	15,000	(15,000)	-	Could be delayed to 2021 but with increased mobile devices there is a need
IT	Capital	Addition RCSO-Mobile data terminal, GPS and docking station - 2 new FTE	15,000	(15,000)	-	We intend to roll these to sync with exiting MDT replacement -2021
Clerk	Operations	Continuing Professional Education Staff	800	(200)	600	Conferences have been cancelled or anticipated to be cancelled
Clerk	Operations	Travel - Dues & Memberships	500	(100)	400	Conferences have been cancelled or anticipated to be cancelled
Clerk	Operations	Travel - Lodging	1,000	(300)	700	Conferences have been cancelled or anticipated to be cancelled
Clerk	Operations	Travel - Meals	300	(100)	200	Conferences have been cancelled or anticipated to be cancelled
Clerk	Operations	Travel - Transportation	500	(50)	450	Conferences have been cancelled or anticipated to be cancelled
Motor Vehicle	Operations	Continuing Professional Education Staff	1,000	(500)	500	Conferences have been cancelled or anticipated to be cancelled
Motor Vehicle	Operations	Travel - Lodging	1,500	(500)	1,000	Conferences have been cancelled or anticipated to be cancelled
Motor Vehicle	Operations	Travel - Meals	1,200	(300)	900	Conferences have been cancelled or anticipated to be cancelled
Motor Vehicle	Operations	Travel - Transportation	1,500	(400)	1,100	Conferences have been cancelled or anticipated to be cancelled
Elections	Operations	Continuing Professional Education Staff	2,500	(100)	2,400	Conferences have been cancelled or anticipated to be cancelled
Elections	Operations	Travel - Lodging	1,400	(600)	800	Conferences have been cancelled or anticipated to be cancelled
Elections	Operations	Travel - Meals	800	(150)	650	Conferences have been cancelled or anticipated to be cancelled
Elections	Operations	Travel - Transportation	2,000	(500)	1,500	Conferences have been cancelled or anticipated to be cancelled

**Governmental Activities
Department Changes
2020 Budget**

Department	Functional Area	Line Item	2020 Budget	Dollar Change		2020 Adjusted Budget	Comments
				Increase	(Decrease)		
Planning	Revenue	Grant for the Master Plan	(100,000)	100,000	-	-	defer the awarded grant to 2021
Planning	Personnel	Vacancy with the resignation of Chad Phillips	182,872	(117,410)	65,462	-	Unanticipated lower staff salaries due to Chad's resignation.
Planning	Personnel	Chad Phillips Termination Pay	-	13,400	13,400	-	pay out
Planning	Personnel	Kristy Winsor Assistant Director	152,111	(126,720)	25,391	-	unanticipated staff change in pay
Planning	Personnel	Kristy Winsor appointed Interim Director	-	130,380	130,380	-	appointed at a step 5 Director pay scale approximately 5% increase
Planning	Personnel	Overtime for work on land management software	2,310	(2,310)	-	-	Do not believe this will be needed
Planning	Operations	Continuing Professional Education Staff	5,000	(5,000)	-	-	Conferences have been cancelled or anticipated to be cancelled
Planning	Operations	Travel - Lodging	2,000	(2,000)	-	-	Conferences have been cancelled or anticipated to be cancelled
Planning	Operations	Travel - Meals	1,500	(1,500)	-	-	Conferences have been cancelled or anticipated to be cancelled
Planning	Operations	Professional services	1,000	(1,000)	-	-	No professional services are anticipated
Planning	Operations	Travel - Transportation	1,500	(1,500)	-	-	Conferences have been cancelled or anticipated to be cancelled
Planning	Operations	Planning Commission	8,000	(4,000)	4,000	-	Public hearings have been cancelled. Food cost and travel will be down.
Planning	Operations	Advertising	8,000	(6,000)	2,000	-	Public hearings have been cancelled. Do not believe this will be needed.
Planning	Operations	Cell Phone	500	(500)	-	-	No longer needed. It was for Chad
Planning	Operations	Master Plan	200,000	(193,000)	7,000	-	Defer Master Plan to 2021. Incremental change is \$3,000 decrease in expense.
Jail	Revenue	Bond Fees	(5,500)	1,500	(4,000)	-	Reduced fees due to COVID site and release in lieu of arrest
Jail	Revenue	Booking fee	(17,000)	5,000	(12,000)	-	Reduced fees due to COVID site and release in lieu of arrest
Jail	Revenue	Cost of care	(27,000)	8,000	(19,000)	-	Reduced due to fewer people being arrested and sentenced to jail time
Jail	Personnel	Vacancy savings	240,000	(90,000)	150,000	-	4 FTE deputy vacancies for 5 months as base pay
Jail	Operations	Continuing education	4,620	(2,500)	2,120	-	Some away trainings have been canceled, moving to online. Round 2 Change \$(1,500)
Jail	Operations	Travel - Lodging	3,500	(1,500)	2,000	-	Some away trainings have been canceled, moving to online
Jail	Operations	Travel - Meals	2,500	(1,000)	1,500	-	Some away trainings have been canceled, moving to online
Jail	Operations	bi-lingual testing	500	(500)	-	-	Cancel testing
Jail	Operations	Food for inmates	59,570	(25,000)	34,570	-	Inmate population has been reduced as much as possible. This depends on how long COVID will last.
Jail	Operations	POST training	7,250	(2,250)	5,000	-	We will hold off on sending the second deputy to training in 2020
Jail	Operations	Armory	9,240	(4,500)	4,740	-	Will cut back to bi-monthly firearms training for jail deputies
Jail	Operations	Uniforms	17,250	(3,500)	13,750	-	Reduce to only necessary. Round @ Change \$(3,500)
Jail	Operations	Repairs and maint	500	(250)	250	-	Reduce to only necessary. Round @ Change \$(250)
Jail	Operations	Uniforms	15,750	(2,500)	13,250	-	Reduce to only necessary. Round @ Change \$(2,500)
Jail	Operations	Inmate supplies	4,000	(1,500)	2,500	-	Reduce to only necessary. Round @ Change \$(1,500)
Jail	Operations	Kitchen supplies	6,000	(2,000)	4,000	-	Reduce to only necessary. Round @ Change \$(2,000)
Road & Bridge	Personnel	Temporary Staff - Road Sign Technician	20,264	(20,265)	-	-	Position not filled; fill w/ R&B staff or other county employee.
Road & Bridge	Personnel	Temporary Staff - Traffic Flagger	23,204	(23,205)	-	-	Position not filled; fill w/ R&B staff or other county employee.
Road & Bridge	Personnel	Temporary Staff - Traffic Flagger	19,804	(19,805)	-	-	Position not filled; fill w/ R&B staff or other county employee.
Road & Bridge	Operations	Admin Continuing Education Staff	5,400	(4,000)	1,400	-	Attendance to conferences cancelled; keep required cert training.
Road & Bridge	Operations	Admin Meetings - Business	2,000	(2,000)	-	-	Cancel or attend virtually.
Road & Bridge	Operations	Admin Multi-Modal Road Use Advisory Board	500	(500)	-	-	Defer to 2021.
Road & Bridge	Operations	Admin Travel - Lodging	2,100	(1,800)	300	-	Undetermined misc. travel possibly associated with equipment purchases.
Road & Bridge	Operations	Admin Travel - Meals	1,400	(1,200)	200	-	Undetermined misc. travel possibly associated with equipment purchases.
Road & Bridge	Operations	Admin Travel - Motor Pool	-	-	-	-	
Road & Bridge	Operations	Admin Travel - Transportation	1,700	(1,500)	200	-	Undetermined misc. travel possibly associated with equipment purchases.
Road & Bridge	Operations	Bridge Repairs - Minor Structures	10,000	(5,000)	5,000	-	Shot-term repairs as necessary to remain safe.
Road & Bridge	Operations	Road Maint. - Crack Seal	13,000	(13,000)	-	-	Defer to 2021.
Road & Bridge	Operations	Road Maint. - Guard Rail/Posts	90,000	(68,000)	22,000	-	Limit to most damaged areas and do the work in-house. Per Ray D. added \$12,000 5.19.2020 to match bid.
Road & Bridge	Operations	Road Maint. - Pavement Mark (center lines)	178,650	(84,115)	94,535	-	Limit striping to CR 14, 27, 33, 129. Per Ray D. added \$5,210 on 5.19.2020 to match bid.
Road & Bridge	Operations	Bridge Repairs - Major Structures	150,000	(90,000)	60,000	-	Defer deck replacement on Clark Bridge; \$60k for Trout Ck. Bridge design.
Road & Bridge	Operations	Replacement Minor Bridge - Bear River (CR 7)	385,000	(81,840)	303,160	-	Bid below budget (added 10%); tabled by BCC. Per Ray D. subtracted \$30,140 to match bid, 5.19.2020.
Road & Bridge	Operations	Replacement Minor Bridge - Cow Creek (CR 33)	300,000	(250,000)	50,000	-	New CDOT design criteria needs to be performed before construction.
Road & Bridge	Operations	Replacement Minor Bridge - Stokes Gulch (CR 53)	345,000	(76,875)	268,125	-	Bid below budget (added 10%); tabled by BCC. Per Ray D. subtracted \$26,675 to match bid, 5.19.2020.
Road & Bridge	Operations	Replacement Chip Seal	374,240	(374,240)	-	-	Defer to 2021.
Road & Bridge	Operations	Road Maint. - Patch	292,200	(89,800)	202,400	-	Higher price per ton offset by lower quantity
Road & Bridge	Capital	Replacement Overlay (Asphalt Paving)	1,683,760	(1,203,605)	480,155	-	Limit overlay to CR 18, cost increased because loss of economies of scale.
Road & Bridge	Revenue	PRINCIPAL - INTERFUND LOAN	(93,500)	(978,320)	(1,071,820)	-	YVRA payoff Road and Bridge Interfund loan principal balance
Road & Bridge	Revenue	INTEREST EXPENSE - INTERFUND L	(32,160)	15,025	(17,135)	-	Loan payoff date is 5.31.2020 as compared to the normal payment date of 11.2020
Heavy Equipment Pool	Revenue	Revenue - Sale of Assets	(191,500)	95,750	(95,750)	-	Unknown - 50% reduction due to COVID-19 social distancing.
Heavy Equipment Pool	Operations	Admin Continuing Education Staff	750	(750)	-	-	Training cancelled.
Heavy Equipment Pool	Capital	Replacement Water Pump - District 2	30,000	(30,000)	-	-	Defer to 2021.
Heavy Equipment Pool	Capital	Replacement Loader (Front-End Wheel Loader)	560,000	(322,000)	238,000	-	PO issued for \$238k for D-2; defer loader for D-3 to 2021.
Heavy Equipment Pool	Capital	Replacement Plow Truck - District 1	235,000	(10,000)	225,000	-	PO issued, under budget.
Heavy Equipment Pool	Capital	Replacement Plow/Dump Truck - District 2	250,000	9,000	259,000	-	PO issued, over budget.
Heavy Equipment Pool	Capital	Replacement Tractor/Truck - District 2	140,000	(3,500)	136,500	-	PO issued, under budget.
Heavy Equipment Pool	Capital	Replacement Service Truck - District 3	100,000	13,000	113,000	-	PO issued, over budget.
Heavy Equipment Pool	Capital	Replacement Snow Blower (for F-E Wheel Loader)	100,000	(100,000)	-	-	Defer to 2021.
Heavy Equipment Pool	Capital	Replacement Trailer (Lowboy) - District 1	80,000	(12,000)	68,000	-	PO issued, under budget.
Heavy Equipment Pool	Capital	Replacement Pressure Washer - District 2	15,000	(8,800)	6,200	-	PO issued, under budget.
Heavy Equipment Pool	Capital	Replacement Water tank Trailer (used in all R&B districts)	120,000	(10,000)	110,000	-	Equipment bid, low bidder notified, PO on hold.
Heavy Equipment Pool	Capital	Replacement Water Truck - District 2	195,000	(12,000)	183,000	-	PO issued, under budget.

**Governmental Activities
Department Changes
2020 Budget**

Department	Functional Area	Line Item	2020 Budget	Dollar Change Increase (Decrease)	2020 Adjusted Budget	Comments
Facilities Mgmt	Personnel	Temporary Staff - Groundskeeper	16,105	(16,105)	-	Do not hire seasonal employee, use Facilities Maintenance staff.
Facilities Mgmt	Operations	Admin Continuing Professional Education Staff	1,000	(1,000)	-	Conference attendance has been cancelled.
Facilities Mgmt	Operations	Admin Travel - Lodging	750	(750)	-	Conference attendance has been cancelled.
Facilities Mgmt	Operations	Admin Travel - Meals	500	(500)	-	Conference attendance has been cancelled.
Facilities Mgmt	Operations	Admin Travel - Motor Pool	-	-	-	
Facilities Mgmt	Operations	Admin Travel - Transportation	500	(500)	-	Conference attendance has been cancelled.
Facilities Mgmt	Operations	Copier paper	4,800	(2,300)	2,500	Draw down inventory, less use due to Alternate Work Locations.
Facilities Mgmt	Operations	Courthouse - R&M Carpet	2,000	(2,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Courthouse - R&M Grounds & Equip	3,500	(1,500)	2,000	Minimize expenses; defer minor maintenance issues.
Facilities Mgmt	Operations	Courthouse - R&M Mats	5,000	(3,350)	1,650	Discontinue use while public is not accessing buildings.
Facilities Mgmt	Operations	Courthouse - R&M Painting	5,000	(5,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Courthouse - R&M Security System	2,800	(2,800)	-	Delete if install larger system with Campus Security system.
Facilities Mgmt	Operations	Courthouse - R&M Small Tools	1,800	(900)	900	Defer purchases.
Facilities Mgmt	Operations	Detention Center/Evidence - R&M Building	15,150	(2,270)	12,880	15% reduction; this reduction is strictly a target. Detention Center/Evidence - R&M Building: \$2,273 (Round 2 cut) minus \$909 (Round 1 cut) = \$1,364 (Net change from Round 1 to Round 2). Incremental change is a \$1,365 decrease in expense.
Facilities Mgmt	Operations	Detention Ctr - R&M Carpet	1,000	(1,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Detention Ctr - R&M Grounds & Equip	2,000	(800)	1,200	Minimize expenses; defer minor maintenance issues.
Facilities Mgmt	Operations	Detention Ctr - R&M Mats	1,400	(900)	500	Discontinue use while public is not accessing buildings.
Facilities Mgmt	Operations	Detention Ctr - R&M Painting	1,000	(1,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Detention Ctr - R&M Project, Inmate Shower Flrs	10,000	(10,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Detention Ctr - R&M Project, Inmate Property Rm	3,300	(3,300)	-	Defer to 2021.
Facilities Mgmt	Operations	Detention Ctr - R&M Project, Remodel	10,000	(10,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Detention Ctr - R&M Small Tools	600	(300)	300	Defer purchases.
Facilities Mgmt	Operations	CLEF - R&M Building	126,000	(31,500)	94,500	25% reduction based on 2019 billings from City of Steamboat. R&M Building: \$31,500 (Round 2 cut) minus \$7,560 (Round 1 cut) = \$23,940 (Net change from Round 1 to Round 2). Incremental Change is a \$23,940 decrease in expense.
Facilities Mgmt	Operations	DHS - R&M Carpets	500	(500)	-	Defer to 2021.
Facilities Mgmt	Operations	DHS - R&M Grounds	250	(125)	125	Minimize expenses; defer minor maintenance issues.
Facilities Mgmt	Operations	DHS Oak St - R&M Grounds Equip	200	(100)	100	Minimize expenses; defer minor maintenance issues.
Facilities Mgmt	Operations	DHS Oak St - R&M Painting	2,500	(2,500)	-	Defer to 2021.
Facilities Mgmt	Operations	Justice Ctr - R&M Carpet	2,500	(2,500)	-	Defer to 2021.
Facilities Mgmt	Operations	Justice Ctr - R&M Grounds & Equip	2,000	(1,000)	1,000	Minimize expenses; defer minor maintenance issues.
Facilities Mgmt	Operations	Justice Ctr - R&M Mats	750	(500)	250	Discontinue use while public is not accessing buildings.
Facilities Mgmt	Operations	Justice Ctr - Painting	1,000	(1,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Justice Ctr - R&M Project, Probation Security	5,500	(3,000)	2,500	Materials were purchased and installation completed in-house. R&M Project, Probation Security: \$3,000 (Round 2 cut) minus \$5,500 (Round 1 cut) = (\$2,500) (Net change from Round 1 to Round 2). Incremental change is a \$2,500 increase in expense.
Facilities Mgmt	Operations	Justice Ctr - R&M Small Tools	500	(250)	250	Defer purchases.
Facilities Mgmt	Operations	Minor Equip - Chairs/Stools	3,000	(3,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Minor Equip - Conf Rm/Other Tables	9,200	(9,200)	-	Defer to 2021.
Facilities Mgmt	Operations	Minor Equip - Desks/Credenzas	2,000	(2,000)	-	Defer to 2021.
Facilities Mgmt	Operations	Minor Equip - Keyboard Trays	100	(100)	-	Defer to 2021.
Facilities Mgmt	Operations	Minor Equip - Shelving	250	(250)	-	Defer to 2021.
Facilities Mgt Pool	Capital	Replacement Courthouse chiller (garden level)	26,000	(26,000)	-	Defer to 2021, one of two compressors still working.
Facilities Mgt Pool	Capital	Replacement Building & Plant - Toro Riding Mower	40,000	(40,000)	-	Defer to 2021.
Facilities Mgt Pool	Capital	Addition Detention Ctr Energy Audit	3,000	(3,000)	-	Defer to 2021.
Facilities Mgt Pool	Capital	Addition Downtown Campus Security Additions	170,000	(75,000)	95,000	BCC tabled item for later consideration; PW recommdes not deferring. Downtown Campus Security Additions: \$170,000 (Round 2 cut) minus \$40,250 (Round 1 cut) = \$129,750 (Net change from Round 1 to Round 2). Per Ray D, added 95,000 5.19.2020
Facilities Mgt Pool	Capital	Addition Detention Ctr Remodel for new offices	500,000	(430,000)	70,000	\$70k currently encumbered; defer remainder to 2021.
Facilities Mgt Pool	Capital	Addition OEM Storage Bldg - Improvements	12,000	(12,000)	-	Defer to 2021, non-critical items.
Facilities Mgt Pool	Capital	Addition DHS New Building Assessment/Design	75,000	(30,000)	45,000	BCC has indicated the project should move forward, but County could defer. Incremental change a \$70,000 decrease in expense. Per Ray D, on 5.19.2020 amount should be \$45,000. Change \$45,000.
Facilities Mgt Pool	Capital	Addition Detention Ctr - Material for inmate padded cell	7,500	(7,500)	-	Defer to 2021.
Facilities Mgt Pool	Capital	Addition Detention Ctr - Remodel of Inmate Restroom	20,000	(20,000)	-	Defer to 2021.
Fair	Revenue	All revenues	(62,000)	62,000	-	Potential Cancellation of 2020 Fair
Fair	Personnel	Temporary Staff	7,340	(7,340)	-	Potential Cancellation of 2020 Fair: temp staff not hired
Fair	Operations	ADVERTISING - LEGAL	250	(250)	-	Potential Cancellation of 2020 Fair
Fair	Operations	ADVERTISING - MARKETING	5,500	(5,165)	335	Potential Cancellation of 2020 Fair
Fair	Operations	CONTINUING EDUCATION	1,000	(500)	500	Potential Cancellation of 2020 Fair
Fair	Operations	DUES & MEMBERSHIPS	700	-	700	Potential Cancellation of 2020 Fair
Fair	Operations	FINANCE CHARGES	0	-	-	Potential Cancellation of 2020 Fair
Fair	Operations	MEETINGS - BUSINESS MEALS	500	-	500	Potential Cancellation of 2020 Fair

**Governmental Activities
Department Changes
2020 Budget**

Department	Functional Area	Line Item	Dollar Change			Comments
			2020 Budget	Increase (Decrease)	2020 Adjusted Budget	
Fair	Operations	POSTAGE & SHIPPING	150	(150)	-	Potential Cancellation of 2020 Fair
Fair	Operations	PRINTING	3,500	(3,500)	-	Potential Cancellation of 2020 Fair
Fair	Operations	PROFESSIONAL SERVICES	6,000	(5,500)	500	Potential Cancellation of 2020 Fair
Fair	Operations	REPAIRS & MAINTENANCE	1,800	(1,800)	-	Potential Cancellation of 2020 Fair
Fair	Operations	SUPPLIES - FAIR	4,500	(4,500)	-	Potential Cancellation of 2020 Fair
Fair	Operations	SUPPLIES - JANITORIAL & CLEAN	850	(850)	-	Potential Cancellation of 2020 Fair
Fair	Operations	SUPPLIES - MINOR EQUIPMENT	0	-	-	Potential Cancellation of 2020 Fair
Fair	Operations	SUPPLIES - OFFICE	500	(300)	200	Potential Cancellation of 2020 Fair
Fair	Operations	PCARD DEFAULT	0	-	-	Potential Cancellation of 2020 Fair
Fair	Operations	PHONE-BASIC	525	-	525	Potential Cancellation of 2020 Fair
Fair	Operations	TRAVEL - LODGING	650	-	650	Potential Cancellation of 2020 Fair
Fair	Operations	TRAVEL - MEALS	300	(150)	150	Potential Cancellation of 2020 Fair
Fair	Operations	TRAVEL - MOTOR POOL	300	(150)	150	Potential Cancellation of 2020 Fair
Fair	Operations	TRAVEL - TRANSPORTATION	1,000	(550)	450	Potential Cancellation of 2020 Fair
Fair	Operations	TRASH	1,500	(1,500)	-	Potential Cancellation of 2020 Fair
Fair	Operations	WATER & SEWER	2,400	(2,400)	-	Potential Cancellation of 2020 Fair
Fair	Operations	ANNUAL TRINKET	550	(550)	-	Potential Cancellation of 2020 Fair
Fair	Operations	ARENA EVENTS	10,000	(10,000)	-	Potential Cancellation of 2020 Fair
Fair	Operations	AWARDS	3,000	(3,000)	-	Potential Cancellation of 2020 Fair
Fair	Operations	CASH BOX	0	-	-	Potential Cancellation of 2020 Fair
Fair	Operations	ENTERTAINMENT	22,500	(22,500)	-	Potential Cancellation of 2020 Fair
Fair	Operations	FAIR MVB - CLEARING ACCT	0	-	-	Potential Cancellation of 2020 Fair
Fair	Operations	HOME ARTS PROGRAMS	100	(100)	-	Potential Cancellation of 2020 Fair
Fair	Operations	ICE CREAM SOCIAL	0	-	-	Potential Cancellation of 2020 Fair
Fair	Operations	JUDGES	3,500	(3,500)	-	Potential Cancellation of 2020 Fair
Fair	Operations	LOTTERY	0	-	-	Potential Cancellation of 2020 Fair
Fair	Operations	MISC CONTESTS	200	(200)	-	Potential Cancellation of 2020 Fair
Fair	Operations	OPEN HORSE SHOW	5,400	(5,400)	-	Potential Cancellation of 2020 Fair
Fair	Operations	ROYALTY EXPENSE	600	(600)	-	Potential Cancellation of 2020 Fair
Weed Control	Revenue	Revenue Federal	(6,500)	-	(6,500)	Unknown if change is appropriate at this time 09-April-2020.
Weed Control	Revenue	Revenue	-	-	-	
Weed Control	Personnel	Temporary Staff - Weed Sprayers (2 positions)	51,030	(51,030)	-	Positions not filled from the outside; fill with county personnel.
Weed Control	Personnel	Temporary Staff - Enforcement	9,815	(9,815)	-	Fill the required with existing County employees.
Weed Control	Operations	Professional Services	8,700	(1,200)	7,500	The Adjusted Budget reflects amount spent for Leafy Spruge Project.
Weed Control	Operations	Supplies - Chemicals	43,125	(4,315)	38,810	The Adjusted Budget reflects amount spent for purchased chemicals.
Weed Control	Operations	Travel - Motor Pool	18,000	(4,000)	14,000	One less Weed Sprayer; therefore, fewer total miles/less fuel use.
Sheriff	Revenue	Animal control	(1,100)	500	(600)	Revenue is likely less due to less proactive patrols. Included in Sheriff Round 1, Data input error
Sheriff	Revenue	Civil	(22,500)	10,000	(12,500)	We have suspended all non required civil services due to COVID, included in Round 1 Data input error
Sheriff	Revenue	Patrol	(61,915)	25,000	(36,915)	Much less proactive traffic citations- issuing visual warning "flash overhead lights" in lieu of actually stopping the vehicle
Sheriff	Revenue	Extra Duty	(5,000)	2,500	(2,500)	Less summer activity if COVID continues to cause shut down
Sheriff	Personnel	2 new deputy vacant for 6 months X 2	135,000	(67,500)	67,500	2 FTE deputies positions not filled for first 6 months
Sheriff	Personnel	OT cost reduction	29,500	(20,000)	9,500	Anticipated reduction in OT due to shut down if COVID goes through mid year. Original (\$16,750), Round 2 (\$20,000). Incremental \$ Change \$3,250
Sheriff	Operations	Admin Motor pool	403,865	(40,385)	363,480	Fewer miles due to reduced patrols for 1.5 months or 10% reduction
Sheriff	Operations	Admin Office Supplies	3,000	(750)	2,250	Make hard effort to make due with what we have in stock
Sheriff	Operations	Admin Minor Equipment	3,000	(2,000)	1,000	Push to next year
Sheriff	Operations	Admin Operating supplies	4,000	(1,000)	3,000	Reduced supplies due to working at home employees -COVID. Original Change(\$500), Round 2 Change (\$1,000), Incremental Budget Change (\$500)
Sheriff	Operations	Admin Lodging	3,300	(500)	2,800	Summer conference canceled
Sheriff	Operations	Admin Meals	2,300	(500)	1,800	Summer conference canceled
Sheriff	Operations	Patrol Lodging	2,500	(750)	1,750	many training canceled due to COVID now online
Sheriff	Operations	Patrol Meals	2,700	(700)	2,000	Canceled trainings away
Sheriff	Operations	Patrol tactical unit	4,200	(1,500)	2,700	committed reduction due to COVID. Original Change(\$1,000), Round 2 Change (\$1,500), Incremental Budget Change (\$500)
Sheriff	Operations	Patrol Continuing education	7,500	2,500	10,000	Canceled trainings away
Sheriff	Operations	ACO Uniforms	700	(250)	450	Make due with older but still usable. Incremental Change \$250
Sheriff	Operations	ACO Cont Ed.	750	(200)	550	reduce to only necessary trainings. Incremental Change \$200
Sheriff	Operations	ACO Vet services	350	(150)	200	reduce to only necessary. Incremental Change \$150
Sheriff	Operations	ACO Lodging	800	(400)	400	reduce to only necessary. Incremental Change \$400
Sheriff	Operations	ACO Meals	600	(300)	300	reduce to only necessary. Incremental Change \$300
Sheriff	Operations	Inv Uniforms	1,500	(500)	1,000	reduce to only necessary. Incremental Change \$500
Sheriff	Operations	Inv Cont. Ed	1,000	(250)	750	reduce to only necessary. Incremental Change \$250
Sheriff	Operations	Inv Minor equipment	300	(150)	150	reduce to only necessary. Incremental Change \$150
Sheriff	Operations	Inv Armory	1,160	(500)	660	reduce to only necessary. Incremental Change \$500
Sheriff	Operations	Inv Lodging	1,000	(500)	500	reduce to only necessary. Incremental Change \$500
Sheriff	Operations	Inv Meals	650	(300)	350	reduce to only necessary. Incremental Change \$300

**Governmental Activities
Department Changes
2020 Budget**

Department	Functional Area	Line Item	2020 Budget	Dollar Change Increase (Decrease)	2020 Adjusted Budget	Comments
Sheriff	Operations	Patrol Advertising	500	(500)	-	reduce to only necessary. Incremental Change \$500
Sheriff	Operations	Patrol Postage	200	(100)	100	reduce to only necessary. Incremental Change \$100
Sheriff	Operations	Patrol Pre employment	1,200	(400)	800	reduce to only necessary. Incremental Change \$400
Sheriff	Operations	Patrol Professional serv	1,000	(500)	500	reduce to only necessary. Incremental Change \$500
Sheriff	Operations	Patrol Repairs & maint	500	(250)	250	reduce to only necessary. Incremental Change \$250
Sheriff	Operations	Patrol Minor Equipment	3,500	(1,500)	2,000	reduce to only necessary. Incremental Change \$1,500
Sheriff	Operations	Patrol Armory	9,860	(2,500)	7,360	reduce to only necessary. Incremental Change \$2,500
Sheriff	Operations	Patrol DUI supplies	1,100	(500)	600	reduce to only necessary. Incremental Change \$600
Sheriff	Operations	Patrol Meals	2,700	(1,000)	1,700	reduce to only necessary. Incremental Change \$1,000
Treasurer	Operations	Continuing Professional Education Staff	1,500	(1,500)	-	Conferences have been cancelled or anticipated to be cancelled
Treasurer	Operations	Travel - Lodging	1,500	(1,200)	300	Conferences have been cancelled or anticipated to be cancelled
Treasurer	Operations	Travel - Meals	150	(120)	30	Conferences have been cancelled or anticipated to be cancelled
Treasurer	Operations	Travel - Motor Pool	500	(500)	-	Conferences have been cancelled or anticipated to be cancelled
Treasurer	Operations	Travel - Transportation	1,300	(1,100)	200	Conferences have been cancelled or anticipated to be cancelled
Purchasing	Operations	CONTINUING EDUCATION	4,000	(4,000)	-	Received after cut off.
Purchasing	Operations	DUES & MEMBERSHIPS	400	-	400	Received after cut off. Should maintain for connections to other Colorado agencies, but could rejoin in 2021.
Purchasing	Operations	FINANCE CHARGES	-	-	-	Received after cut off.
Purchasing	Operations	POSTAGE/SHIPPING	100	(100)	-	Received after cut off.
Purchasing	Operations	COMPUTER EQUIP/SOFTWARE	5,000	-	5,000	Received after cut off. This bill has been paid for 2020. Represents license renewal for GovSpnd.
Purchasing	Operations	SUPPLIES	1,000	(1,000)	-	Received after cut off.
Purchasing	Operations	TELEPHONE- BASIC	-	-	-	Received after cut off.
Purchasing	Operations	TRAVEL- LODGING	800	(800)	-	Received after cut off.
Purchasing	Operations	TRAVEL- MEALS	400	(400)	-	Received after cut off.
Purchasing	Operations	TRAVEL- MOTOR POOL	100	(100)	-	Received after cut off.
Purchasing	Operations	TRAVEL- TRANSPORT	400	(400)	-	Received after cut off.
Human Resources	Personnel	Staff	185,190	(21,575)	163,615	Received after cut off. Original staff budget was 183,310 due to prior staff earning higher wages
Human Resources	Operations	HR IN HOUSE TRAINING	10,000	(7,600)	2,400	Received after cut off. Can Cancel Discrimination Training for the year; prepaid for April 2020; haven't paid for December YVRA ; can request a \$2400 refund or apply it elsewhere.
Human Resources	Operations	HR PUBLICATIONS & SUBSCRIPTIONS	240	(240)	-	Received after cut off. MBTI MEMBERSHIP - CAN FORGO FOR 2020
Human Resources	Operations	HR EQUIPMENT	3,650	(1,130)	2,520	Received after cut off. \$2521 was for two file cabinets; I don't know if they were ordered already.
Human Resources	Operations	HR CONTINUING EDUCATION	2,500	(1,365)	1,135	Received after cut off. Will cancel any additional HR staff continuing education
Human Resources	Operations	HR SUPPLIES	1,300	(700)	600	Received after cut off. Reducing supplies
Human Resources	Operations	Travel - Lodging	4,800	(4,660)	140	Received after cut off. Conferences have been cancelled or anticipated to be cancelled
Human Resources	Operations	Travel - Meals	3,120	(2,790)	330	Received after cut off. Conferences have been cancelled or anticipated to be cancelled
Human Resources	Operations	Travel - Motor Pool	1,360	(1,060)	300	Received after cut off. Conferences have been cancelled or anticipated to be cancelled
Human Resources	Operations	Travel - Transportation	7,640	(7,290)	350	Received after cut off. Conferences have been cancelled or anticipated to be cancelled
Human Resources	Operations	HR Compensation study	27,000	(27,000)	-	Received after cut off. Defer - Not a good year to carry out comp survey; numbers will unlikely be accurate due to COVID; internal equity should be first thing to carry out.
Human Resources	Operations	HR Employee Tuition Reimbursement Program	4,000	(4,000)	-	Received after cut off. Temporarily cancel program; currently no one has applied or is enrolled for 2020
Human Resources	Operations	Teladoc	3,200	(3,200)	-	Received after cut off. This can be paid for by the 10K wellness dollars from UMR provided it is still being offered by UMR. Addtl costs for COVID testing can also use this money if available.
Human Resources	Operations	Unemployment	15,000	30,000	45,000	Received after cut off. This number will likely be significantly higher; we paid 32.5K in 2019 and CDLE notifications have already started to increase
Department of Human Services	Revenue	Child Support staff L.K. 66% State Federal Funding	-	23,100	23,100	
Department of Human Services	Revenue	Child Support staff above to First Impression at 100% coverage	-	(35,000)	(35,000)	
Department of Human Services	Revenue	Child Welfare open position 80 % State Federal Funding	-	62,750	62,750	
Department of Human Services	Revenue	Child Welfare Legal Assistance last day 4/17/2020 80% Federal State Funding	-	19,460	19,460	
Department of Human Services	Revenue	Director salary allotted from Admin to First Impressions 55% coverage	-	22,000	22,000	
Department of Human Services	Revenue	First Impressions coverage of Director Expense 100% coverage	-	(40,000)	(40,000)	
Department of Human Services	Revenue	Child support operating costs impact on revenues at 66% Fed/State	-	2,870	2,870	
Department of Human Services	Revenue	Child Welfare operating costs impact on revenues at 88% Fed State	-	8,080	8,080	
Department of Human Services	Revenue	Economic Security operating costs impact on revenues at 55% Fed State	-	8,700	8,700	
Department of Human Services	Personnel	Child Support staff L.K 66%	73,660	(35,000)	38,660	LK is scheduled to move July 2020, moving some of her hours to Fj grant funds annual salary 73,662
Department of Human Services	Personnel	Child Welfare Open position 80%	78,440	(78,440)	-	Vacant position, postpone rehire
Department of Human Services	Personnel	Child Welfare Legal Assistance last day 4/17/2020 80	32,330	(24,330)	8,000	Child Welfare Legal Assistant last day 4/17/2020
Department of Human Services	Operations	Child Support Continuing Professional Education Staff	600	(600)	-	Professional development reduced
Department of Human Services	Operations	Child Support Travel - Lodging	1,500	(1,200)	300	All travel reduced
Department of Human Services	Operations	Child Support Travel - Meals	750	(650)	100	All travel reduced
Department of Human Services	Operations	Child Support Travel - Motor Pool	455	(350)	105	All travel reduced
Department of Human Services	Operations	Child Support Travel - Transportation	1,000	(750)	250	All travel reduced
Department of Human Services	Operations	Child Support Supplies	1,000	(800)	200	save costs
Department of Human Services	Operations	Child/Adult Welfare Continuing Professional Education	1,000	(800)	200	Professional development reduced
Department of Human Services	Operations	Child/Adult Welfare TRAVEL- LODGING	2,000	(1,500)	500	All travel reduced
Department of Human Services	Operations	Child/Adult Welfare TRAVEL- MEALS	1,150	(800)	350	All travel reduced
Department of Human Services	Operations	Child/Adult Welfare TRAVEL- MOTOR POOL	3,150	(2,000)	1,150	All travel reduced
Department of Human Services	Operations	Child/Adult Welfare TRAVEL- TRANSPORT.	4,590	(3,000)	1,590	All travel reduced

Governmental Activities
 Department Changes
 2020 Budget

Department	Functional Area	Line Item	2020 Budget	Dollar Change		2020 Adjusted Budget	Comments
				Increase	(Decrease)		
Department of Human Services	Operations	Child/Adult Welfare SUPERVISED VISITATION	1,000	(1,000)	-	Cover with internal staff	
Department of Human Services	Operations	Child/Adult Welfare INTERPRETOR	1,000	(1,000)	-	Cover with internal staff	
Department of Human Services	Operations	Economic Security Continuing Professional Education Staff	2,210	(1,800)	410	Professional development reduced	
Department of Human Services	Operations	Economic Security Travel - Lodging	3,100	(2,800)	300	All travel reduced	
Department of Human Services	Operations	Economic Security Travel - Meals	1,450	(1,200)	250	All travel reduced	
Department of Human Services	Operations	Economic Security Travel - Motor Pool	2,450	(2,100)	350	All travel reduced	
Department of Human Services	Operations	Economic Security Travel - Transportation	1,900	(1,600)	300	All travel reduced	
Department of Human Services	Operations	Economic Security Professional services	8,100	(7,900)	200	Professional development reduced	
			<u>9,700,075</u>	<u>(5,881,695)</u>	<u>3,818,383</u>		

COUNTY OF ROUTT)
)ss
 STATE OF COLORADO)

RESOLUTION #2020 -
GENERAL FUND – PUBLIC HEALTH
DEPARTMENT – PERSONNEL
2019 SUPPLEMENTAL BUDGET
PAGE 1 OF 1

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENDITURES IN EXCESS OF AMOUNTS BUDGETED IN THE GENERAL FUND – PUBLIC HEALTH DEPARTMENT PERSONNEL BUDGET

WHEREAS, Routt County is authorized by C.R.S., 29-1-109 to expend unanticipated and not assured funds by enacting a supplemental budget and appropriation, and;

WHEREAS, the General fund – Public Health Department’s personnel expenses increased \$1,100 due to more time being required by the Public Health Director for Routt County than was anticipated versus Moffat County, and;

WHEREAS, funding is available from General Fund unanticipated sales tax, and;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ROUTT, COLORADO:

Section 1: That the 2019 budget and appropriation for the General Fund – Public Health Department personnel budget shall be increased \$1,100 from \$92,010 to \$93,110 to fund the increased allocation of costs for 2019 to Routt County versus Moffat County. Routt County entered into an agreement to share the cost of the Public Health Department with Moffat County. The budget was built based on a 60/40 split between Routt and Moffat County and reimbursement is based on actual time and costs. Funding is available from unanticipated sales tax.

	Present Budget	Supplemental Budget	Amended Budget
<u>Funding Source</u>			
General Fund unanticipated sales tax revenue	\$ (4,853,735)	\$ (1,100)	\$ (4,854,835)
Total	\$ (4,853,735)	\$ (1,100)	\$ (4,854,835)
<u>Expenditures</u>			
Personnel	\$ 92,010	\$ 1,100	\$ 93,110
Total	\$ 92,010	\$ 1,100	\$ 93,110

ADOPTED THIS 26th DAY OF MAY, 2020 A.D. BY THE BOARD OF COUNTY COMMISSIONERS FOR ROUTT COUNTY, COLORADO

Vote:	Timothy V. Corrigan	Aye	Nay	Absent	
	Douglas B. Monger	Aye	Nay	Absent	
	M. Elizabeth Melton	Aye	Nay	Absent	Timothy V. Corrigan, Chair

ATTEST:

 Kim Bonner, County Clerk and Recorder

COUNTY OF ROUTT)
)ss
STATE OF COLORADO)

RESOLUTION #2020
GENERAL FUND – TRANSFERS
2019 SUPPLEMENTAL BUDGET
PAGE 1 OF 2

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENDITURES IN EXCESS OF AMOUNTS BUDGETED IN THE GENERAL FUND – TRANSFERS BUDGET

WHEREAS, Routt County is authorized by C.R.S., 29-1-109 to expend unanticipated and not assured funds by enacting a supplemental budget and appropriation, and;

WHEREAS, the December 31, 2019 General Fund Committed fund balance is \$2,107,830 and represents 10% of General Fund expenditures for the prior year ended December 31, 2018, excluding expenditures from transfers and from voter approved mill levies such as the purchase of development rights, developmental disabilities and the museum and heritage fund, and;

WHEREAS, after funding the December 31, 2019 General Fund Committed fund balance of \$2,107,830, the County is able to transfer \$1,273,395 from the General Fund to the Facilities Management pool in order to help fund the future construction of a new Department of Human Services building. The transfer from the General Fund to the Facilities Management pool causes the 2019 General Fund transfer expenditures to be in excess of budget by \$607,250, and;

WHEREAS, funding for the transfer is available from various favorable budget to actual variances that eventually accumulate in the General Fund fund balance;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ROUTT, COLORADO:

Section 1: That the 2019 budget and appropriation for the General Fund transfer expenditure budget shall be increased \$607,250 from \$1,839,290 to \$2,446,540 to fund a transfer from the General Fund to the Facilities Management pool in order to help fund the future construction of a new Department of Human Services building. Funding is available from various favorable budget to actual variances that eventually accumulate in the General Fund fund balance.

	Present Budget	Supplemental Budget	Amended Budget
General Fund			
<u>Funding Source</u>			
Fund balance	\$ (2,105,122)	\$ 607,250	\$ (1,497,872)
Total	<u>\$ (2,105,122)</u>	<u>\$ 607,250</u>	<u>\$ (1,497,872)</u>
<u>Expenditures</u>			
Transfers - Facilities Management pool	871,765	607,250	1,479,015
Total	<u>\$ 871,765</u>	<u>\$ 607,250</u>	<u>\$ 1,479,015</u>

COUNTY OF ROUTT)
)ss
STATE OF COLORADO)

RESOLUTION #2020
GENERAL FUND – TRANSFERS
2019 SUPPLEMENTAL BUDGET
PAGE 2 OF 2

ADOPTED THIS 26TH DAY OF MAY, 2020 A.D. BY THE BOARD OF COUNTY COMMISSIONERS FOR ROUTT COUNTY, COLORADO

Vote:	Timothy V. Corrigan	Aye	Nay	Absent
	Douglas B. Monger	Aye	Nay	Absent
	M. Elizabeth Melton	Aye	Nay	Absent

Timothy V. Corrigan, Chair

ATTEST:

Kim Bonner, County Clerk and Recorder

COUNTY OF ROUTT)
)ss
STATE OF COLORADO)

RESOLUTION #2020 -
PUBLIC WORKS – INFRASTRUCTURE
2019 SUPPLEMENTAL BUDGET
PAGE 1 OF 1

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENDITURES IN EXCESS OF AMOUNTS BUDGETED IN THE PUBLIC WORKS - INFRASTRUCTURE BUDGET

WHEREAS, Routt County is authorized by C.R.S., 29-1-109 to expend unanticipated and not assured funds by enacting a supplemental budget and appropriation, and;

WHEREAS, during the budget process, it was anticipated that the repairs to the Roper Bridge located on County Road 44 would be an operations expense. After completion of the repairs, the length of the Roper Bridge measures greater than 20 feet long. The new length moves the bridge’s classification from a minor bridge to a major bridge. The bridges repair costs must move from operations to infrastructure, and;

WHEREAS, funding is available from the unused bridge repair funds for the Racetrack Culverts on County Road 53 and the Cow Creek Culverts on County Road 33. The repairs for these two locations were postponed to the 2020 budget, and;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ROUTT, COLORADO:

Section 1: That the 2019 budget and appropriation for the Public Works – Infrastructure budget shall be increased \$430,000 from \$2,151,350 to \$2,581,350 to fund the reclassification of the Roper Bridge repair costs from operations to infrastructure. Funding is available from decreased bridge repair costs in operations due to bridge repairs being moved to a future year. The 2019 budget and appropriation for Public Works – Operations budget shall be decreased \$430,000 from \$5,536,420 to \$5,106,420.

	Present Budget	Supplemental Budget	Amended Budget
Public Works			
<u>Funding Source</u>			
Racetrack Culverts CR 53	\$ 250,000	\$ (215,000)	\$ 35,000
Cow Creek Culverts CR 33	250,000	(215,000)	35,000
Total	<u>\$ 500,000</u>	<u>\$ (430,000)</u>	<u>\$ 70,000</u>
<u>Expenditures</u>			
Roper Bridge CR 44	\$ -	\$ 430,000	\$ 430,000
Total	<u>\$ -</u>	<u>\$ 430,000</u>	<u>\$ 430,000</u>

ADOPTED THIS 26th DAY OF MAY, 2020 A.D. BY THE BOARD OF COUNTY COMMISSIONERS FOR ROUTT COUNTY, COLORADO

Vote:	Timothy V. Corrigan	Aye	Nay	Absent	
	M. Elizabeth Melton	Aye	Nay	Absent	
	Douglas B. Monger	Aye	Nay	Absent	_____
					Timothy V. Corrigan, Chair

ATTEST:

Kim Bonner, County Clerk and Recorder

COUNTY OF ROUTT)
)ss
STATE OF COLORADO)

RESOLUTION #2020 -
REGIONAL BUILDING
DEPARTMENT – OPERATIONS
2019 SUPPLEMENTAL BUDGET
PAGE 1 OF 1

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENDITURES IN EXCESS OF AMOUNTS BUDGETED IN THE BUILDING OPERATIONS BUDGET

WHEREAS, Routt County is authorized by C.R.S., 29-1-109 to expend unanticipated and not assured funds by enacting a supplemental budget and appropriation, and;

WHEREAS, the Regional Building Department’s operational expenses increased \$35,600 due to early implementation of the land management software, and;

WHEREAS, funding is available from Regional Building Department reserves, and;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ROUTT, COLORADO:

Section 1: That the 2019 budget and appropriation for the Regional Building Department operations budget shall be increased \$35,600 from \$393,400 to \$429,000 to fund software implementation costs for 2019 as the implementation started a head of schedule by the City of Steamboat Springs. Funding is available from the Regional Building Department’s reserves.

Fund	Present Budget	Supplemental Budget	Amended Budget
<u>Funding Source</u>			
Regional Building Department	\$ 3,078,992	\$ (35,600)	\$ 3,043,392
Total	<u>\$ 3,078,992</u>	<u>\$ (35,600)</u>	<u>\$ 3,043,392</u>
<u>Expenditures</u>			
Land management software SS	\$ -	\$ 35,600	\$ 35,600
Total	<u>\$ -</u>	<u>\$ 35,600</u>	<u>\$ 35,600</u>

ADOPTED THIS 26th DAY OF MAY, 2020 A.D. BY THE BOARD OF COUNTY COMMISSIONERS FOR ROUTT COUNTY, COLORADO

Vote:	Timothy V. Corrigan	Aye	Nay	Absent	
	Douglas B. Monger	Aye	Nay	Absent	
	M. Elizabeth Melton	Aye	Nay	Absent	_____
					Timothy V. Corrigan, Chair

ATTEST:

Kim Bonner, County Clerk and Recorder

COUNTY OF ROUTT)
) ss.
 STATE OF COLORADO)

RESOLUTION #2020-
 ROUTT COUNTY COVID 19
 2020 SUPPLEMENTAL BUDGET PAGE 1 of 5

A RESOLUTION ADJUSTING APPROPRIATIONS FROM SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, AND ADJUSTING THE BUDGET AS A RESULT OF COVID 19.

WHEREAS, Routt County is authorized by C.R.S., 29-1-109 to enact a supplemental budget and appropriation, and;

WHEREAS, Routt County has been faced with the extreme financial ramifications related to COVID 19, and;

WHEREAS, the following provisions have been made to adjust the 2020 budget and appropriations as a result of reduced revenues from the negative impacts of COVID 19, and;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ROUTT, COLORADO:

Section 1. That the following adjustments for personnel are hereby budgeted and appropriated from the revenue of each fund and/or department, to each fund and/or department, for the purposes stated:

Fund / Department	Personnel Budgets and Appropriations	Vote		
		Timothy V. Corrigan	Douglas B. Monger	M. Elizabeth Melton
<u>General Fund</u>				
Accounting	\$ (82,900)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Commissioners	(157,010)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Detention Center	(90,000)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Extension	(4,270)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Facilities Management	(16,105)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Fair	(7,340)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Human Resources	(21,575)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Information Technologies	(3,935)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Planning	(102,660)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Sheriff	(87,500)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Weed	<u>(60,845)</u>	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Total General Fund	(634,140)			
<u>Special Revenue Fund</u>				
Road and Bridge	(63,275)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Human Services	(137,770)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
<u>Enterprise Fund</u>				
Building	<u>(50,000)</u>	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Total All Funds and Departments	<u>\$ (885,185)</u>			

COUNTY OF ROUTT)
) ss.
 STATE OF COLORADO)

RESOLUTION #2020-
ROUTT COUNTY COVID 19
2020 SUPPLMENTAL BUDGET PAGE 2 of 5

Section 2. That the following adjustments for operations are hereby budgeted and appropriated from the revenue of each fund and/or department, to each fund and/or department, for the purposes stated:

Fund / Department	Operations Budgets and Appropriations	Vote		
		Timothy V. Corrigan	Douglas B. Monger	M. Elizabeth Melton
<u>General Fund</u>				
Accounting	\$ (54,280)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Assessor	(13,800)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Clerk	(750)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Commissioners	(50,245)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
County Attorney	(3,250)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Detention Center	(47,000)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Elections	(1,350)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Environmental Health	(9,950)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Extension	(12,360)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Facilities Management	(107,695)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Fair	(73,115)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Geographical Information Systems	(5,880)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Human Resources	(31,035)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Information Technologies	(43,940)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Motor Vehicle	(1,700)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Planning	(214,500)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Purchasing	(6,800)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Sheriff	(56,335)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Treasurer	(4,420)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Weed	(9,515)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
COVID	<u>250,000</u>	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Total General Fund	(497,920)			
<u>Special Revenue Funds</u>				
Road and Bridge	(1,143,870)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Human Services	(31,850)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Communications	(67,230)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
<u>Enterprise Funds</u>				
Yampa Valley Regional Airport Building	(59,900) (79,840)	Aye / Nay / Absent Aye / Nay / Absent	Aye / Nay / Absent Aye / Nay / Absent	Aye / Nay / Absent Aye / Nay / Absent
<u>Internal Service Funds</u>				
Heavy Equipment Pool	<u>(750)</u>	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Total All Funds and Departments	<u>\$ (1,881,360)</u>			

COUNTY OF ROUTT)
) ss.
STATE OF COLORADO)

RESOLUTION #2020 - _____
ROUTT COUNTY COVID 19
2020 SUPPLEMENTAL BUDGET PAGE 3 of 5

Section 3. That the following adjustments for capital are hereby budgeted and appropriated from the revenue of each fund and/or department, to each fund and/or department, for the purposes stated:

Fund / Department	Capital Budgets and Appropriations	Vote		
		M. Elizabeth Melton	Douglas B. Monger	Timothy V. Corrigan
<u>Special Revenue Funds</u>				
Road and Bridge	\$ (1,203,605)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
<u>Enterprise Funds</u>				
Yampa Valley Regional Airport	953,285	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
<u>Internal Service Funds</u>				
Information Technologies Pool	(218,000)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Heavy Equipment Pool	(486,300)	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Building & Plant Pool	<u>(643,500)</u>	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Total All Funds and Departments	<u>\$ (1,598,120)</u>			

Section 4. That the following sums for debt service are hereby budgeted and appropriated from the revenue of each fund and/or department, to each fund and/or department, for the purposes stated:

Fund / Department	Debt Service Budgets and Appropriations	Vote		
		M. Elizabeth Melton	Douglas B. Monger	Timothy V. Corrigan
<u>Enterprise Funds</u>				
Yampa Valley Regional Airport	\$ <u>963,295</u>	Aye / Nay / Absent	Aye / Nay / Absent	Aye / Nay / Absent
Total All Funds and Departments	<u>\$ 963,295</u>			

COUNTY OF ROUTT)
) ss.
STATE OF COLORADO)

RESOLUTION #2020-
ROUTT COUNTY COVID 19
2020 SUPPLEMENTAL BUDGET PAGE 4 of 5

Section 5. That the following are the total budget adjustments for each department and fund of the County for “information purposes only”.

<u>Fund / Department</u>	<u>Total</u>
<u>General Fund</u>	
Accounting	\$ (137,180)
Assessor	(13,800)
Clerk	(750)
Commissioners	(207,255)
County Attorney	(3,250)
Detention Center	(137,000)
Elections	(1,350)
Environmental Health	(9,950)
Extension	(16,630)
Facilities Management	(123,800)
Fair	(80,455)
Geographical Information Systems	(5,880)
Human Resources	(52,610)
Information Technologies	(47,875)
Motor Vehicle	(1,700)
Planning	(317,160)
Purchasing	(6,800)
Sheriff	(143,835)
Treasurer	(4,420)
Weed	(70,360)
COVID	250,000
Total General Fund	\$ (1,132,060)
<u>Special Revenue Funds</u>	
Road and Bridge	\$ (2,410,750)
Human Services	(169,620)
Communications	(67,230)
<u>Enterprise Funds</u>	
Yampa Valley Regional Airport	1,856,680
Building	(129,840)
<u>Internal Service Funds</u>	
Information Technologies Pool	(218,000)
Heavy Equipment Pool	(487,050)
Facilities Management Pool	(643,500)
Total All Funds	<u>\$ (3,401,370)</u>

COUNTY OF ROUTT)
) ss.
STATE OF COLORADO)

RESOLUTION #2020-_____
ROUTT COUNTY COVID 19
2020 SUPPLEMENTAL BUDGET PAGE 5 of 5

ADOPTED THIS 26th Day of May, A.D., 2020

BY THE BOARD OF COUNTY COMMISSIONERS FOR ROUTT COUNTY, COLORADO

Timothy V. Corrigan, Chair

ATTEST:

Kim Bonner, County Clerk and Recorder

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: May 26, 2020	ITEM TIME:
FROM:	Erick Knaus/Lynaia South
TODAY'S DATE:	May 21, 2020
AGENDA TITLE:	Discussion of Amendments to Public Health Order 2020-01
CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input type="checkbox"/> ACTION ITEM	
<input checked="" type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	
I. DESCRIBE THE REQUEST OR ISSUE:	
Discussion regarding amendments to Public Health Order 2020-01 concerning lodging, including consideration of allowing order to expire in whole or adopt amendments as to certain lodging types.	
II. RECOMMENDED ACTION:	
III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):	
PROPOSED REVENUE:	
PROPOSED EXPENDITURE:	
FUNDING SOURCE:	
N/A	
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):	
N/A	
V. BACKGROUND INFORMATION:	

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

VI. LEGAL ISSUES:

N/A

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

N/A

VIII. SUMMARY AND OTHER OPTIONS:

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**THIRD AMENDED STANDING PUBLIC HEALTH ORDER 2020-01
PROHIBITING SHORT TERM LODGING
ROUTT COUNTY BOARD OF HEALTH**

Recitals

A. Routt County Resolution 2009-018, established the Routt County Public Health Agency, pursuant to C.R.S. § 25-1-506, designating the Board of County Commissioners of Routt County as the Routt County Board of Health (“Board of Health”).

B. Public Health has the statutory authority to investigate and control the causes of epidemic or communicable diseases and conditions affecting public health, as well as to establish, maintain, and enforce isolation and quarantine, and to exercise physical control over persons within its jurisdiction as necessary for the protection of public health. C.R.S. § 25-1-506 (3)(b)(V) and (VI).

C. Public Health has the statutory authority to close schools and public places and to prohibit gatherings of people when necessary to protect public health. C.R.S. § 25-1-506.

D. Public Health has jurisdiction for both incorporated and unincorporated Routt County. C.R.S. § 25-1-506(2)(a).

E. The Director General of the World Health Organization has declared that COVID-19 constitutes a Public Health Emergency of International Concern and characterized it as a pandemic. The Secretary of the U.S. Department of Health and Human Services has declared COVID-19 constitutes a public health emergency and on March 13, 2020, the President of the United States declared a National Emergency. On March 10, 2020, Colorado Governor Jared Polis declared a State of Disaster Emergency and he extended that Declaration on April 8, 2020. The Colorado Department of Public Health and Environment has confirmed that COVID-19 continues to spread throughout the State of Colorado, and community transmission of the illness has been confirmed in Routt County. On March 13, 2020, Routt County declared a local disaster.

F. In consultation with the Routt County Public Health Director and the Routt County Public Health Medical Officer, the Board of Health issues these orders in order to slow the spread of the COVID-19 virus.

G. These actions are some of the most available and effective tools to help slow the spread of the virus in our community – and, importantly, to reduce the number of potential deaths caused by COVID-19. By slowing the spread, we have a chance to protect our family, friends, and neighbors who are at risk for severe illness. In particular, this includes all adults over age 60 and anyone with an underlying health condition.

These actions will limit the cascading impacts on critical services due to high absenteeism if large numbers of workers become ill. This Order and actions will help hospitals, first responders, and other healthcare services continue to provide services for those who need them (along with utilities, human services, and businesses) in the coming weeks and months. Collective action can save lives and is in support of the most vulnerable in our community. The more united we can be in preventing the spread the greater the benefit for the whole community.

NOW, THEREFORE, IT IS ORDERED:

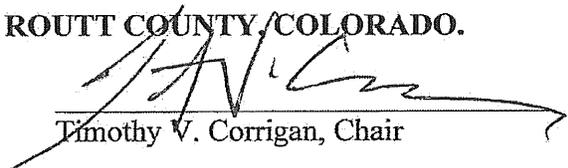
1. This Order is effective within the entirety of Routt County, including all cities and towns within the County.
2. The issuance of this Order is deemed reasonable and necessary for the preservation of the public health, safety and welfare.
3. All short term lodging (30 days or less), including but not limited to hotels, motels, timeshares, short term rentals (including but not limited to rentals done through direct owner to renter contact, a management company, VRBO, AirBNB, or other similar service), bed and breakfasts, lodges, retreats, RV parks, and camping is prohibited. There shall be no new bookings or reservations for stays occurring during the time period in which this Order is in effect. Reservations beginning on or after 08:00 a.m. on March 27, 2020, shall be cancelled, however, businesses are encouraged to cancel earlier reservations if reasonably practicable without stranding travelers.
4. For purposes of this Order, the following are excepted:
 - a. Lodging necessary for emergency or quarantine purposes;
 - b. Lodging necessary to provide lodging for essential federal, state, county or local personnel, including, but not limited to, essential personnel for the County's Emergency Operations Center and Public Health Department;
 - c. Advocates of Routt County's domestic violence shelter;
 - d. Lodging necessary because it is not safe or possible for a guest to depart from the County; and
 - e. Lodging that is occupied by a local worker.
 - f. Camping on properties managed by the State of Colorado.
5. **Most Restrictive Standard Controls.** To the extent any State and/or Federal orders or laws are more restrictive than what is set forth herein, such orders control.
6. **Judicial Review.** Any person aggrieved and affected by this Order has the right to request judicial review by filing an action with the Routt County District Court within 90 days of the date of this Order, pursuant to C.R.S. § 25-1-515. However, you must continue to obey the terms of this Order while your request for review is pending.

7. **Penalties.** Failure to comply with this Order is subject to the penalties contained in C.R.S. §§ 25-1-516 and 18-1.3-501, including a fine of up to five thousand (\$5,000) dollars and imprisonment in the county jail for up to eighteen (18) months and may subject the person to a civil action for damages.

8. This Order continues to be in effect as of 5:00 p.m. March 24, 2020, and continues to be in effect through May 31, 2020, unless extended or earlier rescinded.

ORDERED THIS 15th day of May, 2020.

BY THE BOARD OF HEALTH FOR ROUTT COUNTY, COLORADO.


Timothy V. Corrigan, Chair

ATTEST:


Kim Bonner,
Routt County Clerk and Recorder


Jenny Thomas
Chief Deputy

