

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

M. Elizabeth Melton  
District III

## Commissioners' Daily COVID-19 Agenda June 26, 2020

Times listed on the agenda are approximations and may be longer or shorter with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/85106670945?pwd=UXZZSGx1Q01Mc0s2cklGVk13Qld5UT09>

Password: 522

Or Telephone:

Dial(for higher quality, dial a number based on your current location)

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 851 0667 0945

Password: 522

*The Routt County Board of County Commissioners or Board of Health may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to specific legal questions concerning Routt County's COVID-19 response.*

- 1. 10:30 A.M. CALL TO ORDER**
- 2. 10:30 A.M. WEEKLY UPDATE FROM EMERGENCY OPERATIONS DIRECTOR**  
David DeMorat, County Emergency Operations Director, will give a weekly update on the COVID-19 crisis to the Board of Commissioners.
- 3. 11:00 A.M. SHERIFF**  
Sheriff Garrett Wiggins

### **GRAY AND BLACK MARIJUANA GRANT FUNDS**

Approval of expenditure of funds from the Gray & Black marijuana grand for PAPR systems.

**Documents:**

[BCC AGENDA COMMUNICATION CARLSON.PDF](#)  
[ROUTT SO AVON PAPR 1.PDF](#)

**4. 11:20 A.M. ROUTT COUNTY BUILDING DEPARTMENT CONSTRUCTION UPDATE**

BCC requested a short brief 10-minute update on Construction activity and permitting levels within the Building Department. The discussion is requested or centered around the current extension of Plan Review time-frames for building permits.

**Documents:**

[BCC AGENDA COMMUNICATION FORM-CONSTRUCTION UPDATE FORM THE BUILDING DEPARTMENT.PDF](#)

**5. 11:30 A.M. COVID-19 WORK SESSION**

The Commissioners will address critical items for regular county and emergency operations related to the COVID-19 pandemic. Action may be taken and direction to staff may be given in relation to any of these items.

**6. 1:00 P.M. MEETING ADJOURNED**

Please click the link below to join the webinar:

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# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

ITEM DATE:	ITEM TIME:
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<b>FROM:</b>	Jacob Carlson
<b>TODAY'S DATE:</b>	06/18/2020
<b>AGENDA TITLE:</b>	Approval to spend Gray & Black Marijuana Grant Funds
<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input type="radio"/> <b>ACTION ITEM</b>	
<input checked="" type="checkbox"/> <b>DIRECTION</b>	
<input type="checkbox"/> <b>INFORMATION</b>	
<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>	
Purchase request of 4 new PAPR systems from AVON as part of the marijuana grant	
<b>II. RECOMMENDED ACTION (motion):</b>	
Approval of expenditure of funds from the Gray & Black marijuana grand for PAPR systems.	
<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>	
<b>PROPOSED REVENUE (if applicable):</b> N/A	
<b>CURRENT BUDGETED AMOUNT:</b> \$43,725.21	
<b>PROPOSED EXPENDITURE:</b> \$11,329	
<b>FUNDING SOURCE:</b> Gray and black marijuana grant	
<b>SUPPLEMENTAL BUDGET NEEDED:</b> YES <input type="checkbox"/> NO <input checked="" type="radio"/>	
<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>	
None	
<b>V. BACKGROUND INFORMATION:</b>	
<b>VI. LEGAL ISSUES:</b>	
None	
<b>VII. CONFLICTS OR ENVIRONMENTAL ISSUES:</b>	
None	
<b>VIII. SUMMARY AND OTHER OPTIONS:</b>	
<b>IX. LIST OF ATTACHMENTS:</b>	
Avon c50 product guide, Avon quote	



**Quotation**

DATE May 22, 2020	PAGE 1
ORDER NUMBER CO079383	

**3763 Imperial Street, Unit A  
Frederick, CO 80516  
PH: (877) 833-4699 FX: (303) 833-4762**

**Sold To**  
ROUTT COUNTY SHERIFF'S OFFICE  
P.O. BOX 773598  
ATTN JACOB CARLSON  
STEAMBOAT SPRINGS, CO 80477

**Ship To**  
ROUTT COUNTY SHERIFF'S OFFICE  
P.O. BOX 773598  
ATTN JACOB CARLSON  
STEAMBOAT SPRINGS, CO 80477

REFERENCE	PO NUMBER	CUSTOMER NO	SALESPERSON	ORDER DATE	SHIP VIA	TERMS
O.SPISAK	AVON PAPR	C0346	OCEAN	May 22, 2020	FED04	NETO30

QUANTITY			ITEM NUMBER	DESCRIPTION	UNIT PRICE	UNIT	AMOUNT
ORD	SHIP	B / O					
4	0	4	085/MPN.02.22.32.401	AVON MPPARR, NO MASK	1,790.25	EA	7,161.00
4	0	4	085/70501-556	C50 FIRST RESPONDER KIT, MEDIUM	342.00	EA	1,368.00
4	0	4	085/603110	BATT, REPLACEMENT, 2800 NIOSH CR123 BATTERY TRAY MUST SELECT EITHER THIS BATTERY TRAY FOR USING REPLACEABLE CR123 BATTERIES OR RECHARGEABLE BATTERY LISTED BELOW.	170.00	EA	680.00
4	0	4	085/603111	BATT, RECHARGE, 5200 NIOSH RECHARGEABLE BATTERY	365.00	EA	1,460.00
4	0	4	085/603112	AVON SINGLE BATTERY CHARGER	165.00	EA	660.00
<b>This quote is valid for 60 days</b>							

	<b>Subtotal</b>	<b>11,329.00</b>
	<b>Total Sales Tax</b>	<b>0.00</b>
	<b>Total Order</b>	<b>11,329.00</b>

Original



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

<b>ITEM DATE:</b> 06/26/2020	<b>ITEM TIME:</b> TBD: I only need 10-minute slot
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<b>FROM:</b>	Todd Carr, Building Department Manager: Routt County Building Department
<b>TODAY'S DATE:</b>	06/24/2020
<b>AGENDA TITLE:</b>	Discussion Item: BCC requested to discuss Building Department Workload

<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>
<input type="checkbox"/> <b>ACTION ITEM</b>
<input type="checkbox"/> <b>DIRECTION</b>
<input checked="" type="checkbox"/> <b>X INFORMATION</b>

**I. DESCRIBE THE REQUEST OR ISSUE:**

The BCC requested a short discussion on the current workload with Permit activity within the Building Department, to ensure that we are still able to meet all customer expectations and deliver quality and efficient service. Economic Recovery is a topic of importance, and BCC would like an update within the Construction sector of the Economy.

**II. RECOMMENDED ACTION (*motion*):**

The Building Department traditionally once a year will see a peak or large volume of permit submittals come into our office for review, historically for the past three years we have had to briefly extend our Plan Review Time-Frames due to this. Our extended Plan Review Time-Frames have never in the past or currently adversely affected Contractors by impeding on progress, or by holding them up from starting a project. Our Contractors in most cases submit well in advance of the project start date, as we advocate for this on a regular basis, in addition our extensions are minor and only add roughly 5-working days onto what is typical. In addition, the Building Department reaches out to our permit applicants at times when extensions are implemented, to find out who is not in desperate need of the permit versus those who are in disparate need of the permit. We then prioritize based on this outreach to avoid causing any delays in project start dates. The Building Department is not recommending we bring back in Overtime or Private Consultant money back into our Budget at this time to avoid any extensions. The Building Department is seeing a high number of small building permit projects that are centered around residential homes or units. Due to not seeing a large level of commercial activity or large new construction projects within the commercial sector, we are still projecting a shortfall of revenue from what was originally projected for CY2020. It is in our best interest to maintain our current budget cuts, as predicting the future of construction activity at this time is virtually impossible due to unknowns with CoVid19 Pandemic, and stay conservative with our budget. Many different Professionals and Contractors who work all over the State of Colorado, have repeatedly told us our Plan Review time-frames are some of the best in the State, and specifically much faster than any other resort community. Our Professionals and Contractors know if they are in a crunch, they can reach out to us and we are willing to work through reviews as needed to avoid any construction delays.



**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>
PROPOSED REVENUE: N/A
CURRENT BUDGETED AMOUNT: N/A
PROPOSED EXPENDITURE: N/A
FUNDING SOURCE: N/A
SUPPLEMENTAL BUDGET NEEDED: YES    NO
N/A
<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>
None
<b>V. BACKGROUND INFORMATION:</b>
N/A
<b>VI. LEGAL ISSUES:</b>
None
<b>VII. CONFLICTS OR ENVIRONMENTAL ISSUES:</b>
None
<b>VIII. SUMMARY AND OTHER OPTIONS:</b>
BCC can review and recommend a different approach if desired.