

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Douglas B. Monger
District II

M. Elizabeth Melton
District III

Work Session

September 21, 2020

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85106670945?pwd=UXZZSGx1Q01Mc0s2ckIGVk13Qld5UT09>

Password: 522

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

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or +1 312 626 6799 or +1 929 205 6099
Webinar ID: 851 0667 0945
Password: 522

The Routt County Board of Health or Board of Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to specific legal questions concerning Routt County's COVID-19 response.

- 1. 9:30 A.M. COUNTY MANAGER UPDATE**
Mark Collins, Interim County Manager

The Routt County Board of County Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to specific legal questions concerning Routt County's COVID-19 response.

- 2. 10:15 A.M. LEGAL**
Erick Knaus, County Attorney

The Routt County Board of County Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to specific legal questions concerning Routt County's COVID-19 response.

- 3. 11:00 A.M. PLANNING**

Kristy Winser, Interim Planning Director

A. INTERVIEWS FOR OPENINGS ON PLANNING COMMISSION & BOARD OF ADJUSTMENT AND APPOINTMENTS

Interviews for openings on the Planning Commission and Board of Adjustment.

Appointments of new members

Documents:

[202009161532.PDF](#)

4. 11:40 A.M. COMMISSIONERS' WORK SESSION

The Commissioners will address critical items for regular county and emergency operations. Action may be taken and direction to staff may be given in relation to any of these items.

The Routt County Board of County Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to specific legal questions concerning Routt County's COVID-19 response.

5. 12:00 P.M. LUNCH BREAK

6. 2:00 P.M. 2021 BUDGET REVIEW

Presenters: Extension, Purchasing, Coroner, Assessor, Accounting, Attorney, & IT/GIS

Join Zoom Meeting

[HTTPS://US02WEB.ZOOM.US/J/84775014764?
PWD=BXFTZLDZYJJDNUJRAHPXL3HTWERTUT09](https://us02web.zoom.us/j/84775014764?pwd=BXFTZLDZYJJDNUJRAHPXL3HTWERTUT09)

Meeting ID: 847 7501 4764

Passcode: 522

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+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

Meeting ID: 847 7501 4764

Passcode: 522

7. 5:00 P.M. MEETING ADJOURNED

Please click the link below to join the webinar:

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pwd=UXZZSGx1Q01Mc0s2cklGVk13Qld5UT09](https://us02web.zoom.us/j/85106670945?pwd=UXZZSGx1Q01Mc0s2cklGVk13Qld5UT09)

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Webinar ID: 851 0667 0945

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ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: Sept 21, 2020	ITEM TIME: 11:00 – 11:40 a.m.
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FROM:	Kristy Winser, Planning Director
TODAY'S DATE:	Sept. 14, 2020
AGENDA TITLE:	Planning Commission/Board of Adjustment Interviews

CHECK ONE THAT APPLIES TO YOUR ITEM:
<input checked="" type="checkbox"/> X ACTION ITEM
<input type="checkbox"/> DIRECTION
<input checked="" type="checkbox"/> X INFORMATION

I. DESCRIBE THE REQUEST OR ISSUE:

We desperately need to fill vacancies on BOA. When we filled positions back in February for BOA, we had two vacancies but only one applicant was considered. However, there was a potential conflict of interest with this applicant concerns and the vacancies were not filled. Then the pandemic hit and we did not have public hearings until June. During this time an existing member has not been responsive to calls, emails and no communication or interest to continue as a member of BOA. Also during this time, John Merrill PC member representing District III resigned.

We have advertised three separate times for the openings on these Boards and finally have applicants to interview. The PC should have 11 members (includes 2 alternates) and the BOA 7 members (includes 2 alternates). There is one PC opening for the West Routt Seat, and three BOA openings. We have four applicants to be interviewed on 9/15 & 9/21. Ren Martin is requesting PC, While the other three applicants request either PC or BOA. Appointments are scheduled after the last interviews on 9/21.

- | | |
|--------------------|-------------------------------------|
| 11:00 Linda Miller | Requests a seat on either PC or BOA |
| 11:15 Joella West | Requests a seat on BOA |
| 11:30 Appointments | Please see next page |

Letter of interest for: Linda Miller

Interview Date: Sept. 21 @ 11:00

Resume: Attached

Dear Ms. Blake and Members of the Routt County Planning Department;

I am expressing my interest in serving on the Routt County Planning Commission or Board of Adjustment. Finalizing the Routt County Master Plan is an important goal for our County, and service on either the Commission or the Board affords the opportunity to work with the Master Plan, thus I am interested in either position.

As a Colorado native, I am acutely aware of the importance of strategic planning to protect agriculture, recreation and sustainable growth while respecting property and water rights. I grew up in Fort Collins, was active in 4H, and graduated from CSU. My career for thirty five years was the practice of law, having graduated from the University of Wyoming College of Law. We raised our family in Fort Collins, where, in addition to having our law office, we owned and managed a small acreage and raised Quarter Horses. My law practice included Colorado and Wyoming, dealing primarily with trial work. In 2015 my husband and I were able to retire and move to Steamboat Springs. We live in unincorporated Routt County – Tree Haus – which gives me an interesting perspective on town and county issues. Although I love retirement and the opportunities to enjoy all Steamboat has to offer, I have time, skills and insight that I would like to use to serve Routt County and help us prepare for the future.

Please feel free to contact me if you and the Planning Department wish to have additional information. Thank you for your consideration.

Linda S. Miller
970-879-9310

LINDA S. MILLER

Resume

PO Box 882679
Steamboat Springs, CO 80488
(970) 879-9310

Professional Experience

Linda S. Miller P.C., 1998 to 2015, Fort Collins, Colorado
March & Myatt, P.C., 1988 to 1998, Fort Collins, Colorado
Miller & Blau, P.C., 1985 to 1989, Casper, Wyoming
Linda S. Miller, sole practitioner, 1982 to 1985, Casper, Wyoming
Assistant Public Defender, State of Wyoming, 1981-1982, Casper, Wyoming
Staff Attorney, Casper Legal Service, 1980-1981, Casper, Wyoming
Student Director, University of Wyoming Legal Services, 1978-1979, Laramie, WY
High School Teacher, Loveland and Ault Colorado, 1975-1977

As a practicing attorney for thirty-five years, I had the opportunity to work in state agencies, to work as a partner in a general practice law firm and to work as a partner in my own two person firm. My practice areas involved litigation, including plaintiff's personal injury, general civil litigation, domestic, dependency and neglect, criminal defense and juvenile matters.

Education

University of Wyoming, 1980, Juris Doctorate, Graduation Rank, 16 out of 60
Colorado State University, 1975, B.S.

Professional Activities

Appointments:

Eighth Judicial District Commission on Judicial Performance (2 terms)
Eighth Judicial District Judicial Nominating Commission (2 terms)

Instructor:

Western Trial Advocacy Institute, Laramie, Wyoming.
National Criminal Defense College, Macon, Georgia.
Presented numerous Continuing Legal Education programs in several states.

Board Member:

Larimer County Bar Association, Past President, 2004-2005
National Association of Criminal Defense Lawyers, 1988-1994
Wyoming Trial Lawyers Association, (Civil litigation) 1986-1989

Member:

Colorado Bar Association
Larimer County Bar Association
Larimer County Bar Professionalism Committee
National Association of Criminal Defense Lawyers
Colorado Criminal Defense Bar Association
Larimer County Criminal Defense Bar Association
Wyoming State Bar

Community and Avocational Activities

Member:

Poudre High School IB Parent Representative Class 2010
Poudre High School Hockey Club Manager 2006-2008
Volunteer and fundraiser for American Diabetes Association and Juvenile Diabetes
Research Foundation
Chapter G, PEO
Foothills Unitarian Church

Participant:

Hockey mom; equestrian; downhill and cross country skiing; swimming; scuba
diving; kayaking; tandem kayaking; sailing; canoeing; hiking; back packing;
camping; biking; theater; and music.

Honors:

One of three nominees for the October 2001 8th Judicial District Judgeship
1987 Rotary Group Study Exchange Businesswoman Member to Australia
National Client Counseling Competition winner, 1979
(Law School, Regional, and National Client Counseling Competition winner)
Land and Water Law Review; 1979-1980
F.E. Warren Law Scholarship recipient, 1979
Union Pacific Scholarship recipient, 1971

Family:

Married to Dr. George L. Blau, Professor Emeritus of Psychology and Adjunct
Professor of Criminal Justice, University of Wyoming.
Sons Aaron and Nathan Blau

Letter of interest for: Joella West

Interview Date: Sept. 21 @ 11:15

Resume: Requested, but she did not have one

BOARD OF ADJUSTMENT LETTER OF INTEREST

It seems to me that if we are interested in how our community develops (and who isn't?), the Board of Adjustment is an unrecognized key player. Informed and engaged participation on this board can both backstop the Planning Commission, and act as an early warning system where current regulations may be hindering desirable development.

I am a proud alumna of City 101 Class of 2016. I have participated in City committees over the past few years: Affordable Housing subcommittee, Accommodations Tax Reserve Committee, and Fire/EMS Funding Committee. I am currently an Election Judge.

I presently serve on the boards of three local non-profits: Seminars at Steamboat (Chair), Community Agricultural Alliance (Executive Committee), and Har Mishpacha, The Jewish Congregation of Steamboat Springs (President). While this combination of obligations often fills up my days, the schedule for the Board of Adjustment appears to be limited enough to fit in, and the work is important enough to be something that I would like to do.

My husband and I have been full-time residents of Routt County since 2015, and part-time residents since 2002. We own residential and commercial property in the City of Steamboat Springs, and a 36-acre ranch in North Routt.

I am a lawyer by profession, now happily retired from that. I worked for almost 40 years in the entertainment industry in Los Angeles and New York. My c.v. is available on request.

Thank you for your consideration. If you have questions or would like to discuss this, I can be reached at this email or by phone at 323-761-0661.

Joella West

Letter of interest for: Ren Martyn

Interview Date: Sept. 15 @ 10:40

Resume: Attached

Letter of Interest for Routt County Planning Commission seat

Ren Martyn has been a 20+ year resident of Routt County. Been involved in numerous real estate developments over the years including Red Hawk Village pud, Blacktail Meadows, single family residences and principal of Finger Rock Preserve- Army Corps approved wetland mitigation bank serving Routt and Eagle Counties. In the past have been board members of the following organizations with specific interest in water education and supply and demand: Community Ag Alliance and Yampa Green White Roundtable. Since 2010 have been a board member of the Steamboat Springs Pro Rodeo Series. Have a good understanding of P&Z regulations, current Routt County Master Plan and the coming growth demands and forthcoming Master Plan update process. Long overdue to volunteer and become more involved in Routt County planning processes.

Sept 15
10:40

First Name	ren
Last Name	martyn
Physical Address:	610 Marketplace Plaza
Mailing Address:	suite 100
City	steamboat springs
State	CO
Zip	80487
Home or Cell Phone Number:	9708798100
Business Phone Number:	<i>Field not completed.</i>
Business Address	610 Marketplace Plaza
Occupation:	real estate
Email Address:	renmartyn@gmail.com
Residency Information	
Length of Residency in Routt County:	25 yrs.
Are you a registered voter:	Yes
Education and Hobbies	
High School:	Northfield Mount Hermon
College:	Univ Denver/Huxley College
Trade or Business School:	<i>Field not completed.</i>
Hobbies:	outdoor activites
Organization Membership Information	
Are you currently serving on other Boards, Commissions, or Committees?	Yes
If yes, which:	SSPR Rodeo board

Please list organization memberships and positions held: Community Ag Alliance, Yampa White Green Roundtable

Please List Areas of Special Interest rural growth, urban/rural conflict, updated master plan implementation, water issues

Upload Resume or Letter of Interest [Planning Commission ltr. .pdf](#)

Email not displaying correctly? [View it in your browser.](#)

Letter of interest for: Rebecca Lewis

Interview Date: Sept. 15 @ 10:55

Resume: Attached

I am interested in a position on either the Planning Commission or the Board of Adjustment. Attached is my resume.

Becky Lewis

Sept 15
10:55

REBECCA A. LEWIS

Home Address: Rebecca A. Lewis
1818 Hunters Court
Steamboat Springs, CO 80487
Phone: 307-760-5391
e-mail: beckyalewis@aol.com

Education: Stanford University, 1976, B.A., Political Science, Honors Program
Duke University Law School, 1979, J.D.

Martindale-Hubbell rating: AV

Bar admissions: California--1979 (withdrew in 2016)
Wyoming--1983
Colorado--1991

Court admissions: All state courts of Wyoming, Colorado and California
Shoshone and Arapahoe Tribal Court
U.S. Federal District Court, District of Wyoming
U.S. Federal District Court, District of Colorado
Tenth Circuit, Federal Court
U.S. Supreme Court

Professional Positions:

6/06-present Pence and MacMillan, LLC member.
12/01-6/06 Lewis Law Office, sole owner.
9/01-1/11 Chief Bar Counsel for Wyoming State Bar Association.
8/99-6/06 University of Wyoming School of Law, Adjunct Professor.
1/97-1/02 Wyoming Jury Verdict Reports, partner.
2/01-11/01 Rothgerber Johnson & Lyons, Special Counsel
4/98-2/01 Lewis & Hunt, LLC, Laramie, WY; member.
1/94-4/98 Lewis & Associates, P.C., Laramie, WY; sole shareholder.
12/83-12/93 Hirst & Applegate, Cheyenne, WY; associate, then partner.
3/83-11/83 Kirkwood, Copenhaver & Lewis, Laramie, WY; partner.
6/79-9/82 Thelen, Marrin, Johnson & Bridges, Los Angeles, CA; associate.

Professional Affiliations:

- Board of Law Examiners, Character and Fitness Committee, 2000-2002.
- Wyoming Bar Foundation, 1996-2001.
- Defense Lawyers of Wyoming, 1993-present.
- International Association of Defense Counsel, 1997-98.
- Board of Professional Responsibility, 1991-1997.
- Medical-Legal Liaison Committee, 1990.

Additional Legal Experiences and Awards:

- Gerald Mason Professionalism Award, Wyo State Bar, 2018
- Nominee for Wyoming Supreme Court, 2001.
- Special Assistant Attorney General for criminal appellate cases.
- Hearing officer for Albany County School District student discipline hearings.
- Arbitrator for employee union disputes with Laramie County School District #1.
- Mediator for civil suits.
- Taught numerous continuing education seminars for attorneys.
- Qualified as an expert witness in the areas of ethics, legal malpractice, insurance law, and civil litigation.
- Judge for Law School competitions at University of Wyoming.
- Guest speaker for University of Wyoming business law classes.
- Guest speaker for University of Wyoming Law School ethics, trial practice and alternative dispute resolution classes.

Civic Activities:

- Lift up Volunteer, 2018-present.
- Routt to Work coach, 2018-2019
- Steamboat Adaptive Recreational Sport Volunteer, 2018.
 - Board of Directors, 2019.
- Board of Directors, East Routt Library District, 2017- present.
- Hospice Volunteer, Northwest Colorado Health, 2017-present.
- Friend of the Wilderness Volunteer, 2017-present.
- Board of Directors, National Marrow Donor Program, 2001-present.
 - Emeritus member, 2012-present.
 - Chair of the Board, 2011-2012.
 - Chair-elect of the Board, 2010.
 - Vice-chair of the Board, 2009.
 - Secretary, 2005-2007.
- Patient Services Committee, National Marrow Donor Program, 1999-2007.
 - Vice-chair, 2000.
 - Chair, 2001-2002.
- Iverson Memorial Hospital Foundation, 1999-2001.
- Civil Service Commission, Albany County & City of Laramie, 1996-2000.
- United Way Fund Allocation Committee, 1999.

ROUTT COUNTY BOARD OF ADJUSTMENT

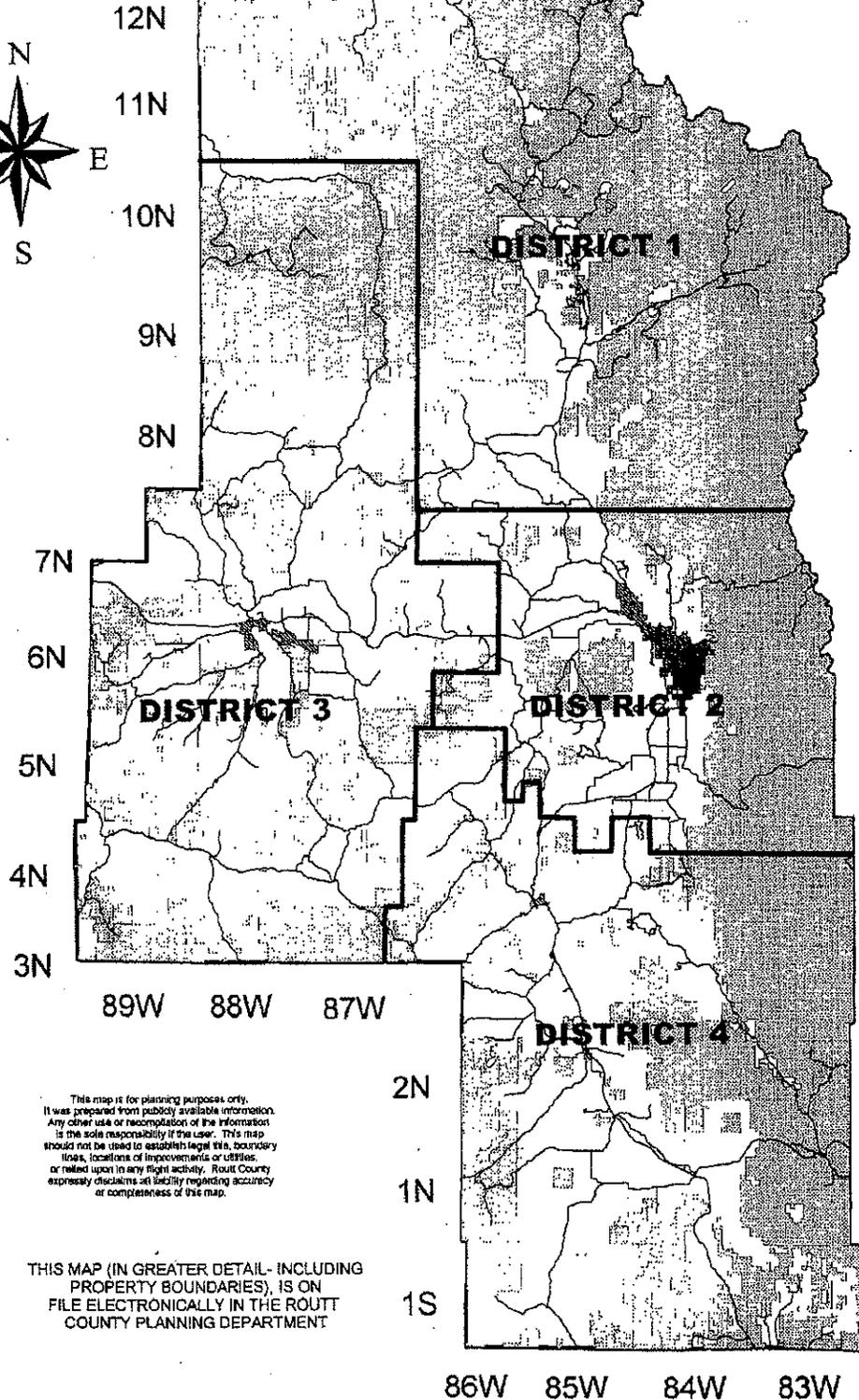
MEMBERS	EXPIRATION DATE	ORIGINALLY APPOINTED
Member #1 Don Prowant	March 31, 2021	March 2017
Member #2 Brian Fitzgerald	March 31, 2023	March 2014
Member #3 Jeff Gustafson	March 31, 2021	March 2015
Member #4 Thome-Clark Replace with Gerald Albers from Alternate Two	March 31, 2022	March 2016
Member #5 <ul style="list-style-type: none"> • Vacant • Need to fill 	March 31, 2023	

ALTERNATE MEMBERS	EXPIRATION DATE	ORIGINALLY APPOINTED
Alternate One <ul style="list-style-type: none"> • Vacant • Need to fill 	March 31, 2023	
Alternate Two Gerard Albers <ul style="list-style-type: none"> • Move to Member #4 • Need to fill 	March 31, 2022 New appt. expires	March 2019

ROUTT COUNTY PLANNING COMMISSION

MEMBER	DISTRICT	TERM EXPIRATION DATE	ORIGINAL APPOINTMENT DATE
Steve Warnke	District 1	March 31, 2021	2012
Troy Brookshire	District II	March 31, 2021	2015
John Merrill Resigned <ul style="list-style-type: none"> Vacant-need to fill. Recommend moving Brian Kelly 	District III	March 31, 2021 If Brian Kelly is moved to this seat, his term will end March 31, 2021 to complete John Merrill's term.	2012
Bill Norris	District IV South Routt	March 31, 2023	2014
Greg Jaeger	Steamboat Springs	March 31, 2023	2023
Brian Kelly <ul style="list-style-type: none"> Recommend to move BK and fill the At Large with new member 	At Large	March 31, 2022 New applicant's term will complete Brian's term and end on March 31, 2022	2019
Billy Mitzelfeld	Town of Hayden	March 31, 2021	2019
Andrew Benjamin	Town of Oak Creek	March 31, 2023	2010
Peter Flint	Town of Yampa	March 31, 2022	2016
Roberta Marshall	Alternate 1	March 31, 2023	2017
Rohail Abid	Alternate 2	March 31, 2023	2020

Current Planning members 2020



This map is for planning purposes only. It was prepared from publicly available information. Any other use or recombination of the information is the sole responsibility of the user. This map should not be used to establish legal title, boundary lines, locations of improvements or utilities, or relied upon in any right activity. Routt County expressly disclaims all liability regarding accuracy or completeness of this map.

THIS MAP (IN GREATER DETAIL- INCLUDING PROPERTY BOUNDARIES), IS ON FILE ELECTRONICALLY IN THE ROUTT COUNTY PLANNING DEPARTMENT

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PLANNING COMMISSION DISTRICTS

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