

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Timothy Redmond  
District II

M. Elizabeth Melton  
District III

## REGULAR MEETING

September 28, 2021

Times listed on the agenda are approximations and may be longer or shorter, or begin earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of them.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted. Please click the link below to join the webinar

via Zoom:

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*The Routt County Board of Health or Board of Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to any of the below items.*

1. 9:30 A.M. CALL TO ORDER
2. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
3. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

**A. APPROVAL OF COUNTY COMMISSIONERS' MINUTES: MEETINGS OF JULY 14, 20, 21, 27, AND 28, 2021;**

Documents:

[JULY 14 2021 CBOE MINUTES.PDF](#)  
[JULY 20 2021 MINUTES.PDF](#)  
[JULY 21 2021 CBOE MINUTES.PDF](#)  
[JULY 27 2021 MINUTES.PDF](#)  
[JULY 28 2021 CBOE MINUTES.PDF](#)

**B. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE REPRESENTATION LETTER PROVIDED TO THE COUNTY'S AUDITORS MCMAHAN & ASSOCIATES, LLC IN CONNECTION WITH THE AUDIT OF THE DECEMBER 31, 2020 FINANCIAL STATEMENTS;**

Documents:

[BCC AGENDA COMMUNICATION FORM.PDF](#)  
[2020 ROUTT COUNTY MANAGEMENT REPRESENTATION LETTER.PDF](#)

**C. APPROVAL OF AND AUTHORIZATION FOR THE BOARD TO SIGN A LETTER OF SUPPORT FOR THE COLORADO PARKS AND WILDLIFE OFFICE SPACE EXPANSION;**

Documents:

[CONCURRENCE LETTER, CPW OFFICE EXPANSION.PDF](#)

**D. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A LIQUOR LICENSE RENEWAL FOR STEAMBOAT SKI AND RESORT CORP DBA HAYMAKER PATIO GRILL FOR A HOTEL AND RESTAURANT LIQUOR LICENSE WITH OPTIONAL PREMISE;**

Documents:

[BCC AGENDA COMMUNICATION FORM NEW.PDF](#)

**E. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN CCCAP FISCAL AGREEMENT;**

APPROVAL OF AND AUTHORIZATION OF CHAIR TO SIGN CCCAP FISCAL AGREEMENT

Documents:

[BCC AGENDA COMMUNICATION FORM SEPT 28 2021.PDF](#)  
[HAYDEN SCHOOL DIST STAMPED.PDF](#)

**F. APPROVAL OF PL-21-148 WILLOW POINT SUBDIVISION FILING 2: 1) CONSOLIDATION OF TWO LOTS INTO ONE PARCEL 2) VACATION OF UTILITY EASEMENTS AS PER PLANNING COMMISSION'S RECOMMENDATION.**

Documents:

[9-28-21 PL-21-148 WILLOW POINT FILING 2 BCC AGENDA FORM.PDF](#)  
[PC-DRAFT MINUTES.PDF](#)

**4. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**

**5. 9:40 A.M. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press \*9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to [bcc@co.routt.co.us](mailto:bcc@co.routt.co.us).

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

**6. 9:40 A.M. ABATEMENTS**

Consideration to approve or deny the following Petition(s) for Abatement to lower the property value for previous tax years:

**A. 9:40 A.M. R4342891 STINSON**

Documents:

[R4342891\\_STINSON\\_ASSESSOR REPORT.PDF](#)  
[R4342891 STINSON PETITIONER DOCUMENTS.PDF](#)

**B. 10:40 A.M. P7714771 RCD CONSTRUCTION**

Documents:

[P7714771\\_RCD CONSTRUCTION\\_ASSESSOR REPORT\\_REDACTED FOR PUBLIC AGENDA.PDF](#)

**7. 11:00 A.M. HUMAN RESOURCES**

Kathy Nelson, Director

**A. CONSIDERATION TO HIRE THE DISTRICT 2 ROAD AND BRIDGE MECHANIC ABOVE STEP 1**

Consideration to approve hiring Paul Jazwick at Step 5 of the Road & Bridge Heavy Equipment Mechanic pay scale.

Documents:

[AGENDA ITEM HIRE RANDB H.E. MECHANIC STEP 5.PDF](#)  
[PAUL JAZWICK REQUEST TO HIRE ABOVE STEP 1 SIGNED.PDF](#)  
[REQUEST TO HIRE AT STEP 5 R AND B HE MECHANIC PAUL JAZWICK SIDE BY SIDE COMPARISON.PDF](#)

**8. 11:15 A.M. YAMPA VALLEY REGIONAL AIRPORT**

Kevin Booth, Director

**A. AMEMDMENT 9 TO PROFESSIONAL SERVICES AGREEMENT BETWEEN  
ROUTT COUNTY AND MEAD & HUNT FOR FY 2021 AND 2022**

Consideration for approval and authorization for the Chair to sign the attached Amemd,emt #9 to the Professional Services Agreement between Routt County and Mead & Hunt for the FY 2021 West Commercial Parking Lot Paving.

Documents:

BCC AGENDA FORM AMENDMENT 9 TO MEAD HUNT  
PROFESSIONAL SERVICES AGREEMENT 17 SEP 21\_.PDF  
HDN\_AMENDMENT 9\_WEST COMM P-LOT PAVING.PDF  
RFP 727 YVRA PARKING LOT UNITED FULLY EXECUTED CONTRACT  
17 SEP 21.PDF

**9. 11:30 A.M. PLANNING**

Kristy Winser, Planning Director

**A. PRESENTATION ON THE MASTER PLAN COMMUNITY OUTREACH AND  
ENGAGEMENT PROCESS**

Inform the County Commissioners about the outreach and engagement process.

Documents:

BCC COMMUNICATION FORM, MP.PDF  
ROUTT COMMUNITY OUTREACH PURPOSE\_2021-9-21\_FINAL  
(003).PDF  
2021-09-23 OPEN HOUSE ACTIVATION FORM\_ROUTT AREA  
MEETINGS 1\_SHORT FORM.PDF

**10. 12:30 P.M. LUNCH BREAK**

**11. 1:25 P.M. LEGAL**

Erick Knaus, County Attorney

**A. AUTHORIZATION TO SIGN AMICUS BRIEF IN MLS PROPERTIES V.  
WELD COUNTY COURT OF APPEALS CASE**

County Board of Equalization and Assessor approval for the County Attorney's signature on Amicus Brief concerning unusual conditions and property reassessments.

Documents:

AMICUS BRIEF.MLS PROPERTIES V. WELD COUNTY.PDF  
AMICUS BRIEF.MLS PROPERTY V WELD COUNTY.9.27.21.PDF

**12. 1:30 P.M. COMMUNITY SERVICES**

**A. ACET 2022 BUDGET PRESENTATION**

Documents:

[ACET MOU.PDF](#)  
[ACET BUDGET 2021.PDF](#)

**13. 1:50 P.M. ASSESSOR**

Gary Peterson, Assessor

**A. ASSESSOR'S 2022 BUDGET PRESENTATION**

Documents:

[BCC AGENDA COMMUNICATION FORM-ASSR BUDGET.PDF](#)  
[2022 ASSESSORS BUDGET PRESENTATION\\_FINAL.PDF](#)  
[2022 ASSESSOR BUDGET DETAIL.PDF](#)

**14. 2:10 P.M. PUBLIC HEALTH**

Roberta Smith, Public Health Director

**A. PUBLIC HEALTH 2022 BUDGET PRESENTATION**

2022 annual budget presentation for public health.

Documents:

[PUB\\_HLTH.PDF](#)  
[PUBLIC HEALTH BUDGET PRESENTATION 2022.PDF](#)

**15. 2:40 P.M. INFORMATION SYSTEMS**

Robert Felinczak, Director

**A. INFORMATION TECHNOLOGY 2022 BUDGETS**

Discussion with the Board of County Commissioners regarding the Information Technology, Geographical Information Systems and Information Technology Pool 2022 Budgets.

Documents:

[BCC AGENDA COMMUNICATION FORM \\_ INFO TECH.9.28.21.PDF](#)  
[2022INFORMATION TECHNOLOGY BUDGET PRESENTATION FINAL.PDF](#)  
[4. BCC IT POOL 2022 BUDGET - \(CTI\) CAPITAL ASSET TIME INTENSIVE REQUEST FORM\\_V2.PDF](#)  
[3. BCC IT POOL ROUNT COUNTY 2022 BUDGET\\_9.28.21.PDF](#)

**16. 3:10 P.M. ROUNT COUNTY SHERIFF'S OFFICE**

Garrett Wiggins, Sheriff

**A. SHERIFF'S 2022 BUDGET PRESENTATION**

Sheriff's 2022 detention, JC and Sheriff budgets.

Documents:

SHERIFF - DETENTION POWERPOINT 2022.PDF  
FTE REQUEST.PDF  
DETENTION.PDF  
SHERIFF.PDF

**17. 3:40 P.M. PUBLIC WORKS DEPARTMENT**

Mike Mordi, Assistant Director

**A. ROAD AND BRIDGE 2022 BUDGET PRESENTATION**

Review of the 2022 Road and Bridge, Motor Pool, Heavy Equipment,  
and Weed Program Budgets.

Documents:

BCCCF - 20210921 - 2022 BUDGET PRESENTATION.PDF  
2022 PUBLIC WORKS BUDGET PRESENTATION - FINAL.PDF  
PW-2022 BUDGET - (CTI) CAPITAL ASSET TIME INTENSIVE  
REQUEST FORM.PDF  
2022 HEAVY EQUIPMENT BUDGET PDF..PDF  
2022 MOTOR POOL BUDGET PDF.PDF  
2022 PUBLIC WORKS BUDGET PDF.PDF  
2022 WEED BUDGET PDF.PDF

**18. 5:00 P.M. MEETING ADJOURNED**

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8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 851 0667 0945

Password: 522

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