

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

M. Elizabeth Melton  
District III

## Commissioners' Agenda September 30, 2020

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/85106670945?pwd=UXZZSGx1O01Mc0s2cklGVk13Qld5UT09>

Password: 522

Or Telephone:

Dial(for higher quality, dial a number based on your current location)

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 851 0667 0945

Password: 522

*The Routt County Board of County Commissioners or Board of Health may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to any of the below items.*

- 1. 10:00 A.M. WEEKLY BOARD OF HEALTH UPDATE**  
Presenters: Public Health Director Roberta Smith and County Medical Officer Dr. Harrington

### **Agenda:**

- COVID-19 Update:
  - Dashboard
  - In depth look at cases

- School Response
  - Medical Director perspective
  - Additional Public Health COVID-19 Messaging
  - Testing Updates
  - CDPHE Dial Progression Letter submission to CDPHE.
  - COVID-19 Mitigation plans
- Revised Public Health Order
- COVID-19 Specific Questions/ Discussion from the Commissioners
- Other Public Health Items:
    - Public Health Update (Immunizations, EPR, Local Public Health programs) (Roberta)
    - Environmental Health Update (Scott)
- Other Public Health Related Questions/ discussion from the Commissioners

**PUBLIC HEALTH ORDER 2020-03, REQUIRING MITIGATION PLAN OF ALL BUSINESSES**

Consideration of and adoption of amendments to and extension of Public Health Order 2020-03 concerning businesses.

**Documents:**

[AMEND PH ORDER 2020-03 COMMUNICATIONS FORM 9-14-2020 \(ACTION ITEM\).PDF](#)  
[PUBLIC HEALTH ORDER BUSINESSES 5TH AMENDED.PDF](#)

**2. 11:30 A.M. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

1. DUE TO THE CURRENT PANDEMIC, THE COUNTY COMMISSIONERS REQUEST CITIZENS ATTEND THE MEETINGS VIA PHONE. To make a public comment raise your hand on the zoom platform if online; if calling in press \*9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to [BCC@CO.ROUTT.CO.US](mailto:BCC@CO.ROUTT.CO.US). Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

**3. 11:30 A.M. DEPARTMENT OF HUMAN SERVICES BUILDING UPDATE**

Mountain Architecture Design Group Department of Human Services building update.

**Documents:**

4. **12:00 P.M. ELECTIONS UPDATE**  
Presenter: Kim Bonner, Routt County Clerk
5. **12:30 P.M. MEETING ADJOURNED**

Please click the link below to join the webinar:

[https://us02web.zoom.us/j/85106670945?  
pwd=UXZZSGx1Q01Mc0s2cklGVk13Qld5UT09](https://us02web.zoom.us/j/85106670945?pwd=UXZZSGx1Q01Mc0s2cklGVk13Qld5UT09)

Password: 522

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715  
8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 851 0667 0945

Password: 522

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# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

<b>ITEM DATE: September 30, 2020</b>		<b>ITEM TIME:</b>
<b>FROM:</b>	Erick Knaus/Lynaia South	
<b>TODAY'S DATE:</b>	September 14, 2020	
<b>AGENDA TITLE:</b>	Public Health Order 2020-03, Requiring Mitigation Plan of all Businesses	
<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>		
<input checked="" type="checkbox"/> <b>ACTION ITEM</b>		
<input type="checkbox"/> <b>DIRECTION</b>		
<input type="checkbox"/> <b>INFORMATION</b>		
<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>		
Consideration of and adoption of amendments to and extension of Public Health Order 2020-03 concerning businesses.		
<b>II. RECOMMENDED ACTION:</b>		
Adopt amendments to and extension of Public Health Order 2020-03 concerning businesses.		
<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>		
<b>PROPOSED REVENUE:</b>		
<b>PROPOSED EXPENDITURE:</b>		
<b>FUNDING SOURCE:</b>		
N/A		
<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>		
N/A		
<b>V. BACKGROUND INFORMATION:</b>		
<p>Routt County Public Health Order 2020-03 expires September 30, 2020, unless otherwise extended. Other amendments to the Order may also be made.</p> <p>In general, this Order requires:</p> <ol style="list-style-type: none"> <li>1) all businesses to implement a mitigation protocol;</li> <li>2) all businesses implement social distancing measures including the requirement that all employees and customers use a face covering;</li> <li>3) all businesses allowed to be open under a variance granted to the County by the State to comply with all terms of variance; and</li> <li>4) gatherings and events over 10 people to submit a self-certification form to Public Health.</li> </ol>		

**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

<b>VI. LEGAL ISSUES:</b>
N/A
<b>VII. CONFLICTS OR ENVIRONMENTAL ISSUES:</b>
N/A
<b>VIII. SUMMARY AND OTHER OPTIONS:</b>
Other options include not extending the order.

**FIFTH AMENDED STANDING PUBLIC HEALTH ORDER 2020-03  
REQUIRING MITIGATION PLAN OF ALL BUSINESSES  
ROUTT COUNTY BOARD OF HEALTH**

**Recitals**

A. Routt County Resolution 2009-018, established the Routt County Public Health Agency, pursuant to C.R.S. § 25-1-506, designating the Board of County Commissioners of Routt County as the Routt County Board of Health (“Board of Health”).

B. Public Health has the statutory authority to investigate and control the causes of epidemic or communicable diseases and conditions affecting public health, as well as to establish, maintain, and enforce isolation and quarantine, and to exercise physical control over persons within its jurisdiction as necessary for the protection of public health. C.R.S. § 25-1-506 (3)(b)(V) and (VI).

C. Public Health has the statutory authority to close schools and public places and to prohibit gatherings of people when necessary to protect public health. C.R.S. § 25-1-506.

D. Public Health has jurisdiction for both incorporated and unincorporated Routt County. C.R.S. § 25-1-506(2)(a).

E. The Director General of the World Health Organization has declared that COVID-19 constitutes a Public Health Emergency of International Concern and characterized it as a pandemic. The Secretary of the U.S. Department of Health and Human Services has declared COVID-19 constitutes a public health emergency and on March 13, 2020, the President of the United States declared a National Emergency. On March 10, 2020, Colorado Governor Jared Polis declared a State of Disaster Emergency and that declaration continues. The Colorado Department of Public Health and Environment has confirmed that COVID-19 continues to spread throughout the State of Colorado, and community transmission of the illness has been confirmed in Routt County. On March 13, 2020, Routt County declared a local disaster and that declaration continues.

F. In consultation with the Routt County Public Health Director and the Routt County Public Health Medical Officer, the Board of Health issues these orders to slow the spread of the COVID-19 virus.

G. These actions are some of the most available and effective tools to help slow the spread of the virus in our community – and, importantly, to reduce the number of potential deaths caused by COVID-19. By slowing the spread, we have a chance to protect our family, friends, and neighbors who are at risk of severe illness. In particular, this includes all adults over age 60 and anyone with an underlying health condition.

These actions will limit the cascading impacts on critical services due to high absenteeism if large numbers of workers become ill. This Order and actions will help hospitals, first responders, and other healthcare services continue to provide services for those who need

them (along with utilities, human services, and businesses) in the coming weeks and months. Collective action can save lives and is in support of the most vulnerable in our community. The more united we can be in preventing the spread the greater the benefit for the whole community.

NOW, THEREFORE, IT IS ORDERED:

1. This Order is effective within the entirety of Routt County, including all cities and towns within the County.

2. The issuance of this Order is deemed reasonable and necessary for the preservation of the public health, safety and welfare.

3. This Order applies to any individual, business or organization, including for profit or non-profit, regardless of its corporate structure, engaged in any commercial, manufacturing, or service activities (collectively “Business”). For the purposes of this Order, the term “employee” shall include owners, contractors, subcontractors, workers, and volunteers regardless of the absence of any employer-employee relationship.

4. **Face Covering Requirements.**

All employees and customers above the age of two years must cover their nose and mouth with a face-covering while indoors or when six foot social distancing cannot be maintained, unless the nature of the Business (such as dentistry or personal care) requires the removal of the face-covering.

5. **Mitigation Protocol.**

All Businesses at which there is more than one person present at any time (whether employees or members of the public) must prepare a “Mitigation Protocol” for each facility or operational location in Routt County. The Mitigation Protocol must be substantially in the form attached to this Order as Appendix A.

a. The Mitigation Protocol must be posted at or near the entrance of each facility that remains in use, and shall be easily viewable by the public and employees. A copy of the Mitigation Protocol must also be provided to each employee performing work at the facility.

b. All Businesses shall implement their Mitigation Protocol and provide evidence of its implementation to any authority enforcing this Order upon demand.

c. Any state approved variances to public health orders for Routt County are incorporated in this Order as if fully set forth herein and shall satisfy the Mitigation Protocol requirement herein. Upon expiration or rescission of a variance, such businesses shall be required to maintain a Mitigation Protocol substantially in the form attached to this Order as Appendix A.

d. For any gatherings or events at public and commercial spaces with ten or more attendees, the Mitigation Protocol required herein shall include a self-certification form as prescribed by the Routt County Public Health Department. The self-certification form shall be submitted to Routt County Public Health at least 15 days in advance of the gathering or event.

e. Failures to develop and post a Mitigation Protocol or self-certification form as well as the inability to meet the requirements of the Mitigation Protocol and this Order may be subject to penalty or enforcement, including closure of the business.

6. The responsibility for compliance with this order shall apply to the owner of the Business and owner of the property on which the facility is located. In addition, each employee or member of the public utilizing the facilities of the Business shall be personally responsible for their own compliance with this Order.

7. Any Business that provides more stringent mitigation and social distancing requirements shall be deemed to have met the intent of this Order.

8. **Most Restrictive Standard Controls.** To the extent any State of Colorado and/or Federal orders or laws are more restrictive than what is set forth herein, such orders control.

9. **Judicial Review.** Any person aggrieved and affected by this Order has the right to request judicial review by filing an action with the Routt County District Court within 90 days of the date of this Order, pursuant to C.R.S. § 25-1-515. However, you must continue to obey the terms of this Order while your request for review is pending.

10. **Penalties.** Failure to comply with this Order is subject to the penalties contained in C.R.S. §§ 25-1-516 and 18-1.3-501, including a fine of up to five thousand (\$5,000) dollars and imprisonment in the county jail for up to eighteen (18) months and may subject the person to a civil action for damages.

11. This Order is effective, as amended as of September 30, 2020 and is in effect through November 30, 2020, unless extended or earlier rescinded.

ORDERED THIS 30<sup>th</sup> day of September, 2020.

**BY THE BOARD OF HEALTH FOR ROUTT COUNTY, COLORADO.**

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Timothy V. Corrigan, Chair

ATTEST:

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Kim Bonner,  
Routt County Clerk and Recorder



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

ITEM DATE: 9-30-20	ITEM TIME: 11:30

<b>FROM:</b>	Mountain Architecture Design Group
<b>TODAY'S DATE:</b>	9/28/20
<b>AGENDA TITLE:</b>	Health and Human Services SD
<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input checked="" type="checkbox"/> <b>X ACTION ITEM</b>	
<input type="checkbox"/> <b>DIRECTION</b>	
<input checked="" type="checkbox"/> <b>INFORMATION</b>	
<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>	
Building design update	
<b>II. RECOMMENDED ACTION (<i>motion</i>):</b>	
informational	
<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>	
PROPOSED REVENUE ( <i>if applicable</i> ): n/a	
CURRENT BUDGETED AMOUNT: n/a	
PROPOSED EXPENDITURE: n/a	
FUNDING SOURCE: n/a	
<b>SUPPLEMENTAL BUDGET NEEDED: NO</b>	
.	
<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>	
n/a	



**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

**V. BACKGROUND INFORMATION:**

We are currently developing exterior massing models and refining floor plans per leadership directive.

**VI. LEGAL ISSUES:**

n/a

**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

n/a

**VIII. SUMMARY AND OTHER OPTIONS:**

n/a

**IX. LIST OF ATTACHMENTS: Supplemental Budget Request**

Plans will be provided during the BCC meeting



**MOUNTAIN ARCHITECTURE**  
DESIGN GROUP

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SCHEMATIC DESIGN  
for  
ROUTT COUNTY  
HEALTH & HUMAN SERVICES  
at  
135 6th St, 613 & 629 Oak St  
Steamboat Springs, CO 80487

LEGAL SUMMARY  
LOT 1,2,3,4 BLOCK 17  
ORIGINAL TOWN OF STEAMBOAT SPRINGS  
Zone: CK-2



**ROUTT**  
COUNTY  

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**PUBLIC HEALTH**



**ROUTT**  
COUNTY  

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**HUMAN SERVICES**

# EXISTING SITE OVERVIEW



Routt County Health & Human Services

EXISTING SITE OVERVIEW



# SITE PARAMETERS & DESIGN GUIDELINES:

ZONE CK-2

SETBACK - 10' FRONT SIDE AND REAR

SETBACK - 50' WATERBODY

As the transition street between the downtown and the adjacent residential neighborhood, Oak is a mixture of commercial, shopping, civic and residential uses.

12

## OAK STREET

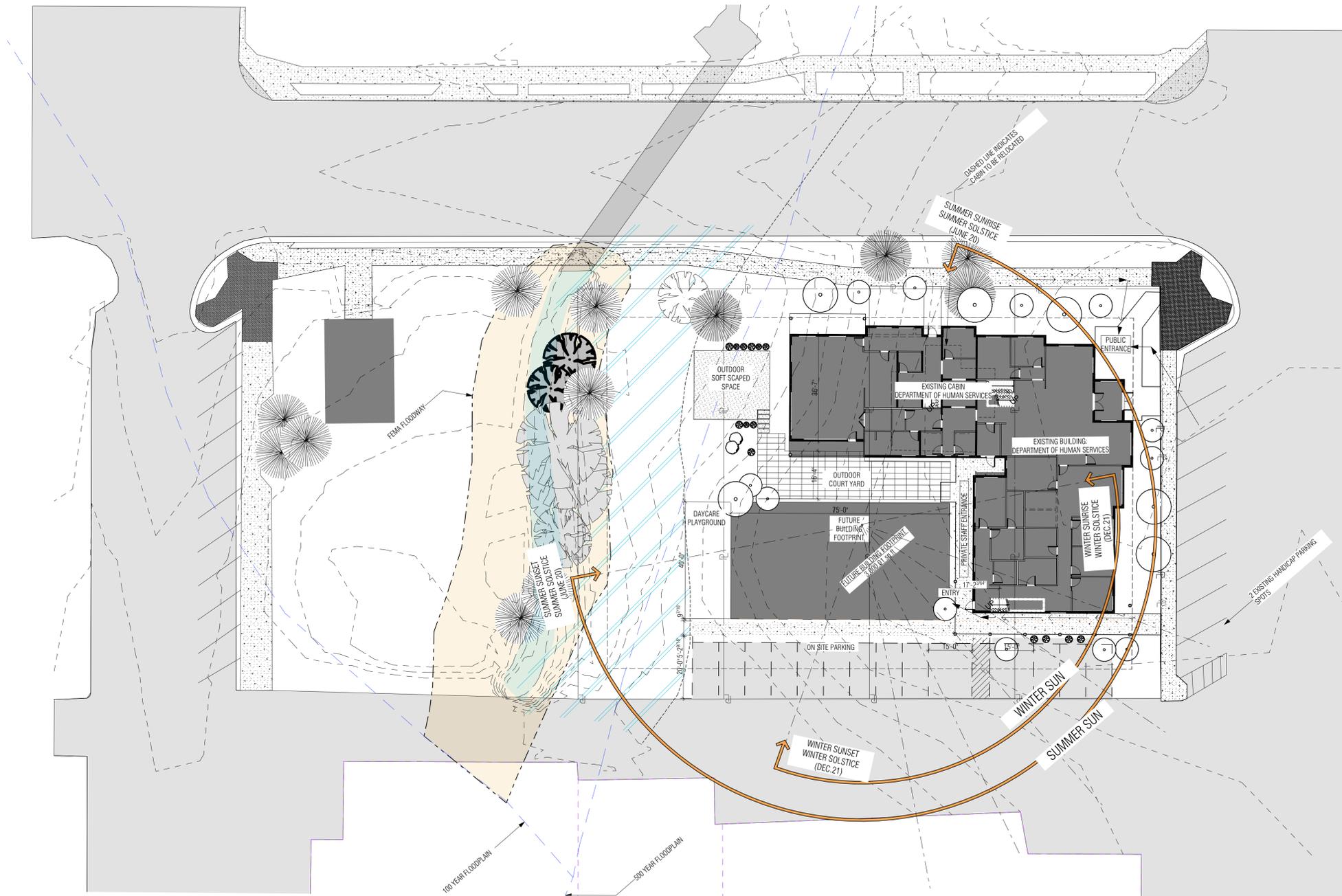
In order to create a more residential and 'local' feel along Oak, the streetscape design is very green with detached walks and tree lawns, extensive planting beds, and a meandering sidewalk alignment that preserves existing mature, healthy trees.

Overall, the design of Oak Street creates a distinct downtown experience that responds to the adjacent neighborhood. Oak Street is green, informal, relaxed and eclectic, while still acknowledging a need for commercial-type visibility and access for businesses, shops and restaurants.

**GENERAL NOTES:**

1. An automatic Irrigation System is required for all landscape areas and tree grades.
2. Electric service is required for all seat wall lights, tree wells, and pedestrian lights.
3. All features are to be placed a minimum of 2' (two feet) behind the back of curbs.
4. All street features shall be spaced a minimum of 6' (six feet) apart for ADA access.

- Oak - GREEN, NEIGHBORLY, LOCAL**
- Oak is a transition street, and the boundary between the downtown and its adjacent residential neighborhoods
  - Oak is a transition street with more grass landscaping
  - Oak reflects the 'local' neighborhood feel of Downtown Steamboat Springs



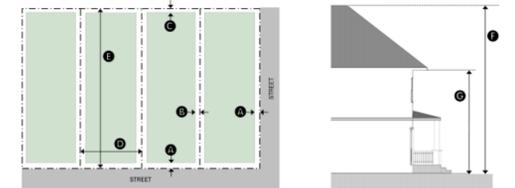
### CK-2 Commercial Oak - Two

§ 221

#### 221 ZONE DISTRICT: COMMERCIAL OAK - TWO

**221A Purpose**  
The Commercial Oak zone districts are intended to provide areas along Oak Street for low-intensity commercial uses, such as office and limited retail and service. These zone districts are also intended to provide for vertical and horizontal mixed-use development that incorporates residential densities and forms compatible with permitted commercial uses. Commercial Oak accommodates uses and development that are complementary to and compatible with the surrounding neighborhood in terms of scale and intensity, as well as provide a buffer or transition between the Commercial Old Town zone district and the Old Town residential neighborhood.

**221.B Dimensional Standards** (See below.)



Building Placement		Building Form	
<b>Lot Line Setbacks</b>		<b>Building Height</b> <sup>1</sup>	
Front		Principal Building	Overall Height 32' max. (A)
Principal Building	10' min. 30' max.	Accessory Building	Average Plate Height 20' max. (B)
Accessory Building	15' min.	Principal Building	Overall Height 32' max. (C)
Side		Accessory Building	Average Plate Height 20' max. (D)
Principal Building	10' min. 5' min.	<b>Other Standards</b>	
Accessory Building	5' min.	<b>Building Intensity</b>	
Rear		Lot Coverage	50% max.
Principal Building	10' min.	Floor Area Ratio	100% max.
Accessory Building	5' min.	<b>Density</b> <sup>2</sup>	
<b>Lot Size</b>		Dwelling Units per Lot	no max.
Width <sup>1</sup>	25' min. 100' max.	<sup>1</sup> The above graphics are not intended to illustrate how building height, lot width, or lot depth is measured. Refer to Section 801 for rules of measurement.	
Depth <sup>1</sup>	no min. (E)	<sup>2</sup> Manufactured homes are prohibited.	
Area	3,000 sf min. 14,000 sf max.		

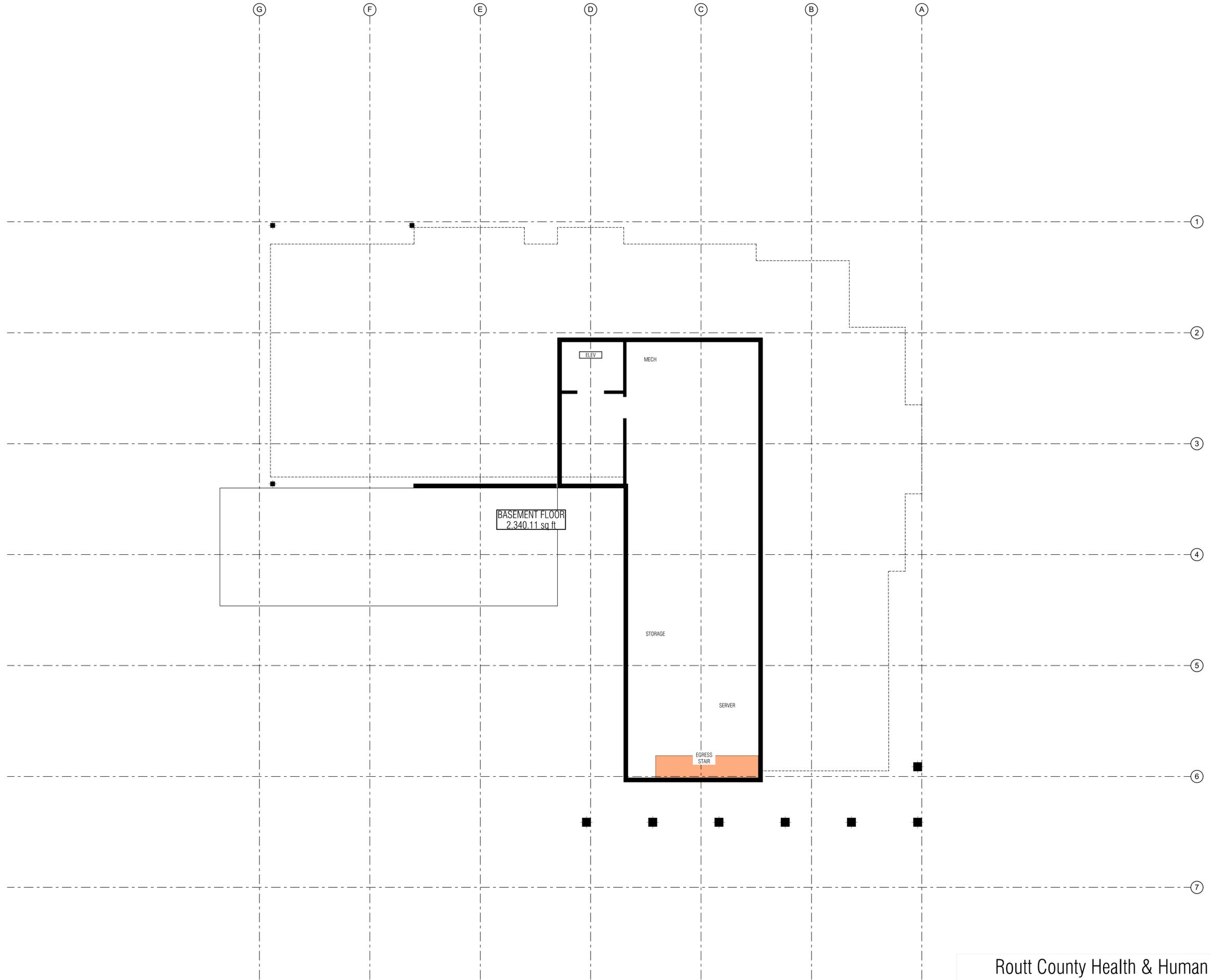


Routt County Health & Human Services

SITE PARAMETERS



Purpose & Administration	1
Zone Districts	2
Use Definitions & Standards	3
Development & Design Standards	4
Signs	5
Subdivision Standards	6
Development Process	7
Other	



① BASEMENT FLOOR PLAN  
SCALE: 1/8" = 1'-0"

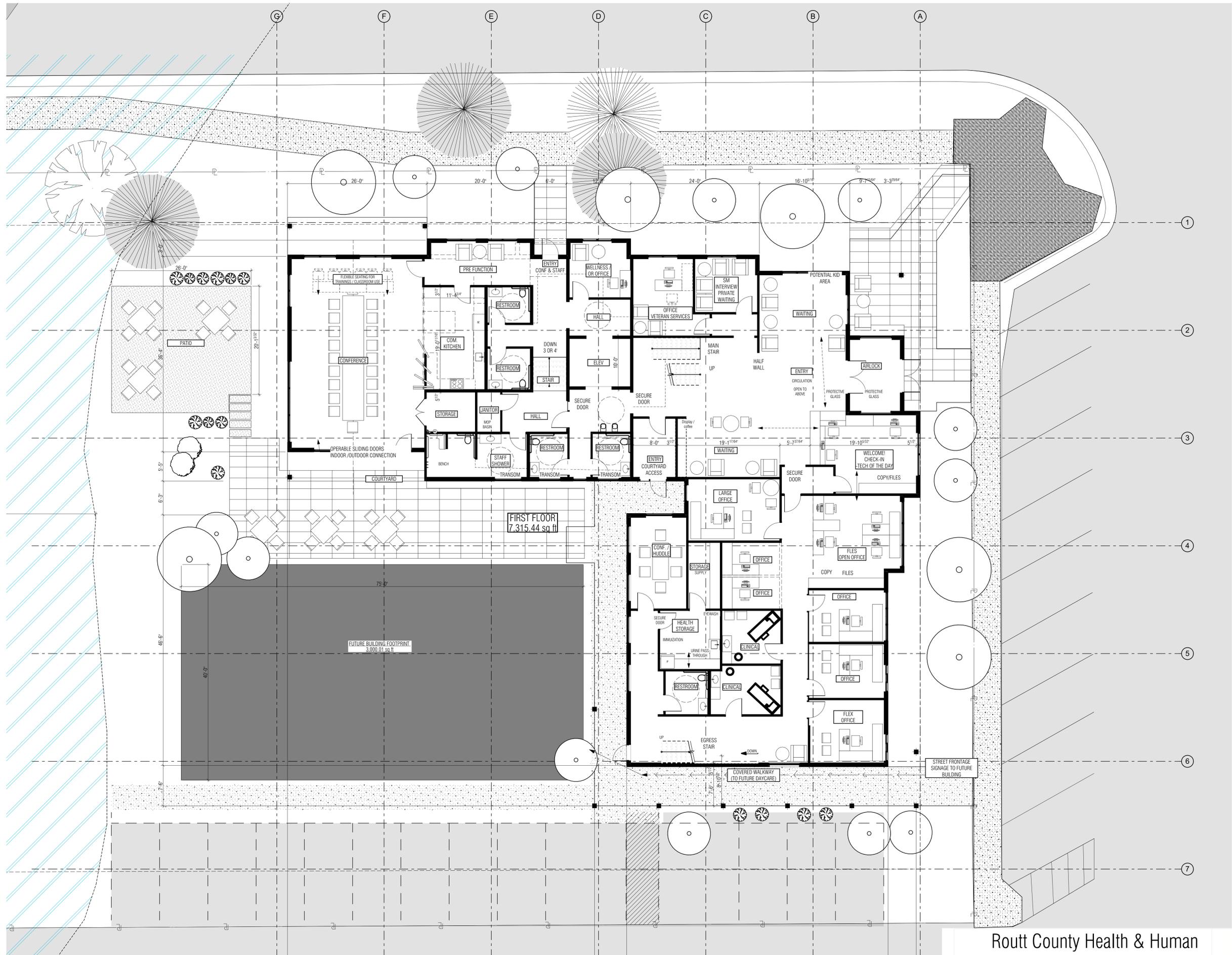
Routt County Health & Human  
Services

BASEMENT

SD14



- KEY
- VERTICAL CIRCULATION
  - CIRCULATION
  - AMENITIES
  - ARRIVAL / RECEPTION / WAITING
  - CONFERENCE / HUDDLE
  - INTERVIEW
  - DEPT: PUBLIC HEALTH
  - DEPT: FIRST IMPRESSIONS
  - DEPT: CHILD WELFARE
  - DEPT: ECONOMIC SECURITY
  - DEPT: CHILD SUPPORT
  - DEPT: CMP
  - DEPT: FATHERHOOD
  - DEPT: VETERAN SERVICES (MAIN LEVEL LEADERSHIP / DIRECTOR(S))



MAIN FLOOR PLAN

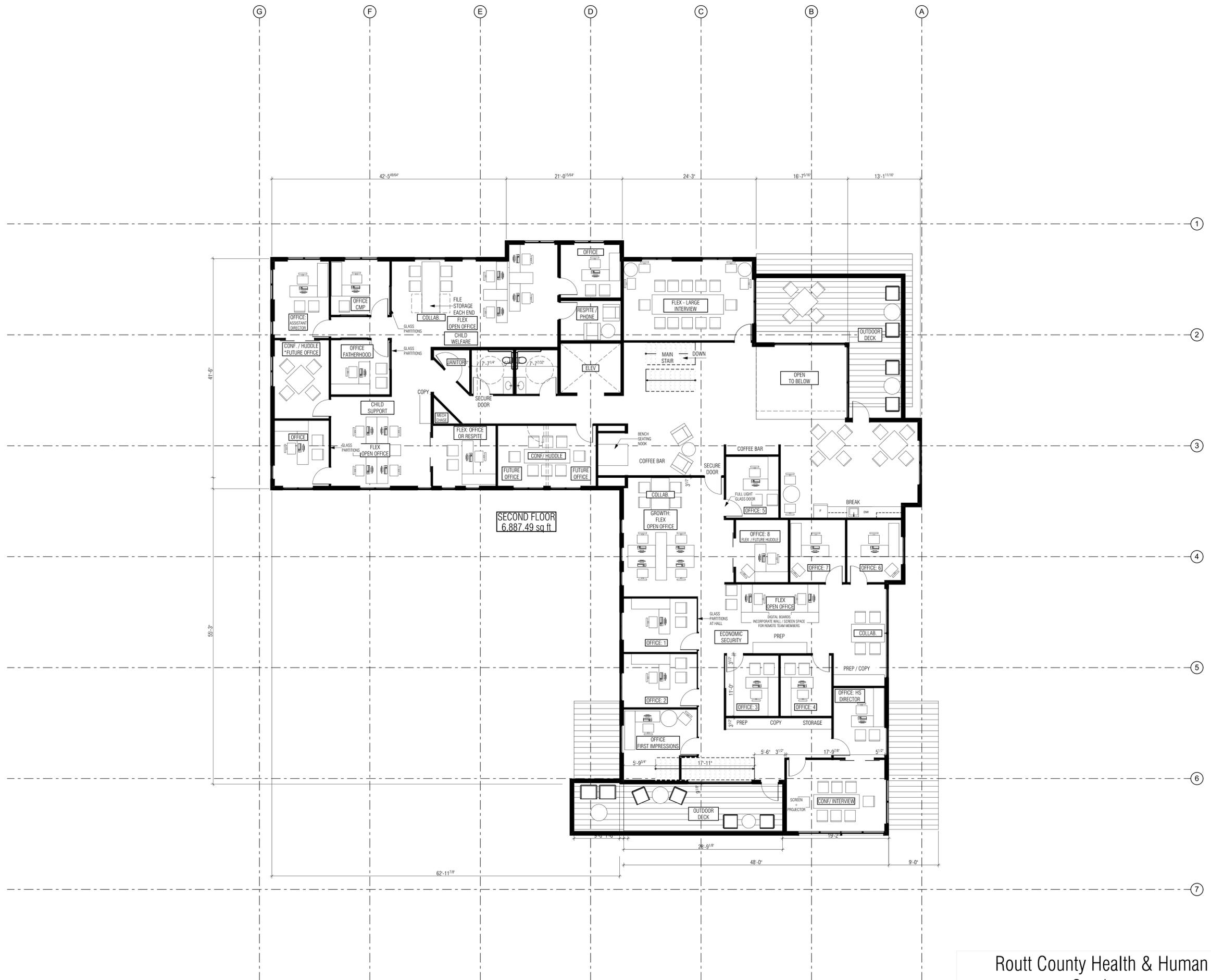
SCALE: 1/8" = 1'-0"

Routt County Health & Human Services

MAIN FLOOR PLAN

SD15

- KEY
- VERTICAL CIRCULATION
  - CIRCULATION
  - AMENITIES
  - ARRIVAL / RECEPTION / WAITING
  - CONFERENCE / HUDDLE
  - INTERVIEW
  - DEPT: PUBLIC HEALTH
  - DEPT: FIRST IMPRESSIONS
  - DEPT: CHILD WELFARE
  - DEPT: ECONOMIC SECURITY
  - DEPT: CHILD SUPPORT
  - DEPT: CMP
  - DEPT: FATHERHOOD
  - DEPT: VETERAN SERVICES (MAIN LEVEL)
  - LEADERSHIP / DIRECTOR(S)



SECOND FLOOR PLAN  
SCALE: 1/8" = 1'-0"

Routt County Health & Human  
Services

SECOND FLOOR PLAN

SD16





MATERIAL STUDY



METAL ACCENTS

BRICK ACCENTS  
RED VS TAN

BRICK ACCENTS  
RED VS TAN

PRIMARY STONE: LIGHT CONTEMPORARY STONE PATTERN  
TO COMPLEMENT SURROUNDING HISTORIC BUILDINGS

Routt County Health & Human  
Services

MATERIALS

SD19



① ELEVATION: 6TH STREET  
SCALE: 1/4" = 1'-0"



ELEVATION: OAK ST  
SCALE: 1/4" = 1'-0"

Routt County Health & Human  
Services

ELEVATIONS

SD20





ELEVATION: ALLEY  
 SCALE: 1/4" = 1'-0"



② ELEVATION: CREEK  
 SCALE: 1/4" = 1'-0"

Routt County Health & Human  
 Services

ELEVATIONS  
 SD21





Routt County Health & Human  
Services

3D VIEWS

SD22

