

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Douglas B. Monger
District II

M. Elizabeth Melton
District III

Work Session

October 5, 2020

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85106670945?pwd=UXZZSGx1Q01Mc0s2ckIGVk13Qld5UT09>

Password: 522

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or +1 312 626 6799 or +1 929 205 6099
Webinar ID: 851 0667 0945
Password: 522

The Routt County Board of Health or Board of Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to any of the below items.

- 1. 9:30 A.M. COUNTY MANAGER UPDATE**
Mark Collins, Interim County Manager

The Routt County Board of County Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to specific legal questions concerning Routt County's COVID-19 response.

- 2. 10:15 A.M. LEGAL**
Erick Knaus, County Attorney

The Routt County Board of County Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to specific legal questions concerning Routt County's COVID-19 response.

- 3. 11:00 A.M. PURCHASING**

Julie Kennedy, Purchasing Agent

A. RFP 696 10% SALT SAND

Consideration to approve the award and authorize the County Manager to electronically sign the purchase order for RFP 696 10% Salt Sand 2020 to Precision Excavating, Inc. in the amount not to exceed of \$30,000 for the Routt County Road & Bridge Department.

Documents:

[RFP 696 SALT SAND 10 PERCENT 2020 BCC AGENDA COMMUNICATION FORM.PDF](#)
[RFP 696 - 2020 SALT SAND PRECISION BID.PDF](#)

4. 11:10 A.M. COMMISSIONERS' WORK SESSION

The following items will be discussed, and the Commissioners may provide staff direction or take action regarding these items.

5. 12:00 P.M. LUNCH BREAK

6. 2:00 P.M. 2021 BUDGET REVIEW

Budget Topics: Department of Human Services/Veterans' Office, Public Health, Clerk and Recorder's Office, Full Time Employees/Step Increases/CPI, Sheriff/ Detention Center, and Human Resources

Join Zoom Meeting

[HTTPS://US02WEB.ZOOM.US/J/84775014764?
PWD=BXFTZLDZYJJDNUJRAHPXL3HTWERTUT09](https://us02web.zoom.us/j/84775014764?pwd=BXFTZLDZYJJDNUJRAHPXL3HTWERTUT09)

Meeting ID: 847 7501 4764

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Meeting ID: 847 7501 4764

Passcode: 522

7. 4:30 P.M. MEETING ADJOURNED

Please click the link below to join the webinar:

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pwd=UXZZSGx1Q01Mc0s2cklGVk13Qld5UT09](https://us02web.zoom.us/j/85106670945?pwd=UXZZSGx1Q01Mc0s2cklGVk13Qld5UT09)

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ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

ITEM DATE: October 5, 2020	ITEM TIME:

FROM:	J. Kennedy/G. Romero/Ray DuBois
TODAY’S DATE:	September 15, 2020
AGENDA TITLE:	RFP 696 10 % Salt Sand 10% 2020

CHECK ONE THAT APPLIES TO YOUR ITEM:
<input type="checkbox"/> ACTION ITEM
<input type="checkbox"/> DIRECTION
<input type="checkbox"/> INFORMATION

I. DESCRIBE THE REQUEST OR ISSUE:
 Request the Board of County Commissioners approve the award and authorize the County Manager to electronically sign the purchase order for RFP 696 10% Salt Sand 2020 to Precision Excavating, Inc. in the amount not to exceed of \$30,000 for the Routt County Road & Bridge Department.

II. RECOMMENDED ACTION:
 Motion by the Board of County Commissioners approve the award and authorize the County Manager to electronically sign the purchase order for RFP 696 10% Salt Sand 2020 to Precision Excavating, Inc. in the amount not to exceed of \$30,000 for the Routt County Road & Bridge Department.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
CURRENT BUDGET: \$29,000 **
PROPOSED EXPENDITURE: \$30,000
FUNDING SOURCE: PW Roads 25420709 743600

*** The remaining budget for the 2019-2020 is \$7,000. The 2020-2021 budget is \$22,000. We do not believe we will need a supplemental budget request at this time.*

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):
 None.



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V. BACKGROUND INFORMATION:

The Routt County Purchasing Agent sent out RFP 696 10% Salt Sand 2020 for proposals to six (6) suppliers and three (3) submitted proposals. While Precision Excavating, Inc. did not provide the lowest price per ton, the project manager has recommended award due to the proximity to the County Shops for access to the product.

Supplier	Estimated Tons to Purchase from December 2020 through May 2021	Price per Ton	Total Price Road Salt Sand 10%	Lead Time
Elam	1,200	\$22.50	\$27,000	Dec 1 as needed
Precision Excavating	1,200	\$25.00	\$30,000	2 weeks
3B Enterprises	1,200	\$26.50	\$31,920	2 weeks

2019 Pricing:

Supplier	Year	Price per Ton	Purchase Order Amount
Elam	2019	\$22.16	\$26,592
3B Enterprises	2019	\$26.45	\$31,740
Precision Excavating	2019	\$26.60	\$31,920

VI. LEGAL ISSUES:

None anticipated.

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None anticipated.

VIII. SUMMARY AND OTHER OPTIONS:

Recommend the Board of County Commissioners approve the award and authorize the County Manager to electronically sign the purchase order for RFP 696 10% Salt Sand 2020 to Precision Excavating, Inc. in the amount not to exceed of \$30,000 for the Routt County Road & Bridge Department.



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

**SALT SAND 2020
ROUTT COUNTY, COLORADO
PROPOSAL RESPONSE SHEET**

Salt Sand Specifications

SIEVE SIZE	% PASSING	LA ABRASION <40 (AASHTO T 96)
3/8"	100	
#4	60-100	
#8	40-90	
#16	20-60	
#200	0-5	

<u>Estimated Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
1200 Tons	10% Road Salt Sand	\$ <u>25⁰⁰ /ton</u>	\$ <u>30,000⁰⁰</u>

Receipt of Addendum Numbers 0 is hereby acknowledged. It is the Offeror's responsibility to make inquiry as to the addenda issued. All addenda will be located on the Routt County website <http://www.co.routt.co.us>.

Grand Total: \$ 30,000⁰⁰

Grand Total Cost (written out): Thirty Thousand and ⁰⁰/₁₀₀ Dollars

Lead Time: 2 weeks

Date: 9/9/2020

Company Name: Precision Excavating, Inc.

Authorized Signature: David S. Zehner

Printed Name: David S. Zehner

Address: P.O. Box 790, Hayden CO 81639

Phone: 970-276-3359

Email: DZehner@PrecisionExcavatingInc.com