

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Timothy Redmond
District II

M. Elizabeth Melton
District III

Regular Meeting

October 26, 2021

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted. Please [CLICK HERE](#) to join the webinar via Zoom.

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715 8592 or +1 312 626 6799 or +1 929 205 6099
Webinar ID: 851 0667 0945 Password: 522**

1. 9:30 A.M. CALL TO ORDER
2. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
3. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

- A. APPROVAL OF AND RATIFICATION OF THE CHAIR'S SIGNATURE ON A LETTER OF SUPPORT FOR THE TOWN OF HAYDEN'S BUILD BACK BETTER PROJECT APPLICATION;

Documents:

[HAYDEN LOS EDA BBB APPLICATION.PDF](#)

B. APPROVAL OF APPOINTMENT OF COMMISSIONER TIM REDMOND TO REPRESENT ROUTT COUNTY ON THE PRE-TRIAL SERVICES COMMITTEE.

Documents:

[APPOINTMENTS 2021.PDF](#)

4. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA

5. 9:40 A.M. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press *9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to bcc@co.routt.co.us.

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

6. 9:40 A.M. PLANNING

Kristy Winser, Planning Director

A. PL-21-155 THUNDERSTRUCK ADVENTURES - SUP FOR SNOWMOBILE TOURS

Documents:

[PL-21-155 THUNDERSTRUCK BCC AGENDA COMMUNICATION FORM.PDF](#)

[PL-21-155 THUNDERSTRUCK ADVENTURES 10-7-21 PLANNING COMMISSION STAFF REPORT.PDF](#)

[10-4-21 PC MMO UPDATE PL-21-155 THUNDERSTRUCK.PDF](#)

[10-07-21-PLANNING COMMISSION DRAFT MINUTES.PDF](#)

7. 10:10 A.M. PURCHASE OF DEVELOPMENT RIGHTS (PDR) ADVISORY BOARD

Claire Sollars, Chair

A. PDR PROJECT 200 FUNDING APPROVAL

Consideration to: approve the funding of PDR project 200, in the amount of \$450,000 towards the purchase of the conservation easement and up to \$30,000 for reimbursement of transaction costs; and authorization to sign the Agreement Concerning Conservation Easement between Routt County and Colorado Cattlemen's Ag Land Trust (CCALT).

Documents:

[AGENDA COMMUNICATION FORM FOR PDR 10.26.21.PDF](#)

8. 10:40 A.M. LEGAL

Erick Knaus, County Attorney

A. ADOPTION OF ADMINISTRATIVE POLICIES CONCERNING POLICY ADMINISTRATION AND PURCHASING

Consideration for Signing of Resolutions Adopting Administrative Policies for Routt County Concerning Policy Administration and Purchasing.

Documents:

[BCC AGENDA COMMUNICATIONS FORM.PDF](#)
[POLICY ADMINISTRATION ADOPTION RESOLUTION.PDF](#)
[POLICY ADMINISTRATION.FINAL.PDF](#)
[PURCHASING POLICY ADOPTION RESOLUTION.PDF](#)
[PURCHASING POLICY.FINAL.PDF](#)

9. 10:50 A.M. ENVIRONMENTAL HEALTH

Scott Cowman, Director

A. CLIMATE ACTION PLAN COLLABORATIVE INTERGOVERNMENTAL AGREEMENT

Consideration for a resolution adopting an intergovernmental agreement (IGA) to create the Routt County Climate Action Collaborative executed by the Board of County Commissioners (BCC), Routt County, Colorado; City Council of Steamboat Springs, Colorado; The Board of Trustees, Hayden, Colorado; the Board of Trustees, Oak Creek Colorado; and the Board of Trustees, Yampa, Colorado.

Documents:

[BCC AGENDA COMMUNICATION FORM CAP IGA 20211026.PDF](#)
[EXHIBIT 1 CAP COLLABORATIVE IGA FINAL 10.14.2021 FOR EXECUTION.PDF](#)

10. 11:20 A.M. PURCHASING

Julie Kennedy, Purchasing Agent

A. ASSESSOR'S OFFICE SPATIALIST SOFTWARE PURCHASE APPROVAL

Request the Board of County Commissioners approve the purchase, the Chair to sign the Spatialist Master Software and Maintenance Services Agreement and authorize the County Manager to electronically sign the purchase order to Spatialist Inc. in the amount of \$42,000 in 2021, and \$36,000 per years 2 and 3 for a total of \$116,000..

Documents:

[ASSESSORS OFFICE SOFTWARE PURCHASE BCC AGENDA](#)

11. 11:30 A.M. LEGAL

Erick Knaus, County Attorney

A. OPIOID LITIGATION SETTLEMENT DOCUMENTS

Consideration for approval of settlement documents in the national Opioid Litigation

Documents:

OPIOID SETTLEMENT DOCUMENTS.FINAL.PDF
1 COLORADO OPIOID MOU.PDF
2 COLORADO OPIOID MOU SUMMARY.PDF
3 COLORADO OPIOID MOU FAQ.PDF
4 JOHNSON JOHNSON - JANSSEN OPIOID SETTLEMENT PARTICIPATION FORM.PDF
5 DISTRIBUTOR OPIOID SETTLEMENT PARTICIPATION FORM.PDF
6 LOCAL GOVERNMENT OPIOID ESCROW AGREEMENT.PDF

12. 12:00 P.M. LUNCH BREAK

13. 1:00 P.M. TOWN OF HAYDEN

Mathew Mendisco, Town Manager

A. BUILD BACK BETTER CHALLENGE PRESENTATION

Documents:

2021 - 10 HAYDEN BUILD BACK BETTER CHALLENGE PRESENTATION RC.PDF

14. 1:30 P.M. GRANT ADMINISTRATION

Caroline McClenahan, Grant Administrator

A. MOON HILL BRIDGE GRANT APPLICATION TO SPECIAL HIGHWAY COMMITTEE VIA CCI

Consideration for approval of Chair's signature on a grant application to the Special Highways Committee via Colorado Counties Inc. for the replacement of the Moon Hill Bridge. Approval of overmatch of \$167,500.

Documents:

20211026 - BCC COMMUNICATION FORM MOON HILL BRIDGE GRANT APP.PDF
2021 LOS FOR SHC CCI APP - NEEDS SIGNATURE.PDF
GRANT REVIEW COMMITTEE APPROVAL MOON HILL BRIDGE 10.18.2021.PDF
2021.10.18 MOON HILL OFF HIGHWAT BRIDGE GRANT DRAFT BCC.PDF

15. 1:50 P.M. HISTORIC PRESERVATION BOARD

Jennifer Parent, Staff Assistant

A. ELKHEAD COMMUNITY CENTER HISTORIC DESIGNATION

Consideration for approval of and authorization for the Chair to sign a resolution placing the Elkhead Community Center on the Routt County Historic Designation register, based on the recommendation by the Routt County Historic Preservation Board.

Documents:

[BCC AGENDA COMMUNICATIONS FORM_ELKHEAD COMMUNITY CENTER.PDF](#)
[10.7.21 MINUTES.PDF](#)
[RESOLUTION DESIGNATING ELKHEAD COMMUNITY CENTER.PDF](#)
[ELKHEAD COMMUNITY CENTER APPLICATION_REVISD 10.19.21.PDF](#)

16. 2:00 P.M. HUMAN RESOURCES

Kathy Nelson, Director

A. CONSIDERATION TO APPROVE THE 2022 MEDICAL STOP LOSS CARRIER AND PREMIUM

Consideration to approve the 2022 medical stop loss provider and premium.

Documents:

[AGENDA ITEM - CONSIDERATION TO APPROVE THE 2022 STOP LOSS CARRIER AND PREMIUM.PDF](#)

B. CONSIDERATION TO APPROVE THE 2022 DENTAL PLAN PROVIDER, COVERAGE, AND PREMIUM

Consideration to approve the 2022 Dental Plan Provider, Coverage, and Premium

Documents:

[AGENDA ITEM - CONSIDERATION TO APPROVE THE 2022 DENTAL PLAN PROVIDER AND PREMIUM.PDF](#)

C. CONSIDERATION TO APPROVE THE ROUTT COUNTY 2022 LIFE, ADD, STD, AND LTD INSURANCE PROVIDER AND PREMIUM

Consideration to approve the Routt County 2022 Life, ADD, STD, and LTD Insurance Provider and Premium.

Documents:

[ACTION ITEM - CONSIDERATION TO APPROVE THE LTD, STD, BASIC LIFE AND ADD INSURANCE CARRIER AND PREMIUM.PDF](#)
[1. REQUEST FOR SICK LEAVE DONATIONS FORM.PDF](#)
[2.1 TRANSFER FORM.PDF](#)
[EXAMPLE REQUEST FOR DONATIONS.PDF](#)

D. CONSIDERATION TO APPROVE THE PROPOSED 2022 MEDICAL BENEFIT PLAN

Consideration to approve the proposed 2022 medical benefit plan.

Documents:

[AGENDA ITEM - CONSIDERATION TO APPROVE THE PROPOSED 2022 MEDICAL BENEFIT PLAN 10-26-2021.PDF](#)

**E. CONSIDERATION TO APPROVE AN AMENDMENT TO THE 401(A) PLAN
CONSIDERATION TO APPROVE AN AMENDMENT TO THE 401(A) PLAN**

Documents:

[AGENDA ITEM - CONSIDERATION TO APPROVE AN AMENDMENT TO THE 401\(A\) PLAN 10-26-2021.PDF](#)

17. 3:00 P.M. MEETING ADJOURNED

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