

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

M. Elizabeth Melton  
District III

## REGULAR MEETING

November 5, 2019

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY CALLING (970) 870-5499  
EXCLUDES WORK SESSIONS

1. 10:30 A.M. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
4. ITEMS OF NOTE FROM THE PREVIOUS DAY'S WORK SESSION

5. 10:35 A.M. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

A. APPROVAL OF COUNTY COMMISSIONERS MINUTES: REGULAR MEETING OF AUGUST 27, 2019 AND SEPTEMBER 3, 2019;

Documents:

[8.27.19.PDF](#)  
[9.3.19.PDF](#)

B. APPROVAL AND AUTHORIZATION FOR THE CHAIR TO SIGN A RESOLUTION TO CLOSE THE CLERK & RECORDER'S RECORDING DEPARTMENT TO THE PUBLIC ON ELECTION DAY.

Documents:

[BCC FORM.PDF](#)  
[2019 RESOLUTION TO CLOSE ELECTION DAY.PDF](#)

6. 10:40 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA
7. 10:45 A.M. PUBLIC COMMENT  
Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.
8. 10:55 A.M. PURCHASING  
Julie Kennedy, Purchasing Agent
  - A. RFP 654 SOLAR INVERTERS UPGRADE AT RC JUSTICE CENTER  
Consideration for approval of the award of RFP 654 Solar Inverters Upgrade and authorize the County Manager to electronically sign the Purchase order to Sunwise Solar, LLC in the amount of \$20,423.65.

Documents:

[RFP 654 SOLAR INVERTERS BCC AGENDA COMMUNICATION FORM.PDF](#)  
[INVERTER REPLACEMENT PROPOSAL - SOLAREEDGE 33.3KW 480V INVERTER \(003\).PDF](#)

**9. 11:05 A.M. PURCHASE OF DEVELOPMENT RIGHTS (PDR) ADVISORY BOARD**

Claire Sollars, Chair

**A. PURCHASE OF DEVELOPMENT RIGHTS CITIZENS ADVISORY BOARD MEMBERSHIP REQUIREMENTS**

Consideration of approval and authorization for the Chair to sign a Resolution amending the requirements for membership to the Purchase of Development Rights Citizens Advisory Board.

Documents:

[PDR RESOLUTION.PDF](#)  
[PDR RESOLUTION AMENDING MEMBERSHIP.PDF](#)

**B. PDR 195**

Consideration to approve and authorize PDR Board's recommendation to approve Tier II documents related to PDR project 195, and staff to place the project on the Commissioners' agenda for funding approval, noting that all Tier II criteria has been met.

*Executive Session may be required under C.R.S. 24-6-402 (4)(a) to discuss the purchase, acquisition, lease transfer, or sale of any real, personal, or other property.*

Documents:

[AGENDA COMMUNICATION FORM- EXECUTIVE SESSION- 195.PDF](#)

**10. 12:00 P.M. LUNCH BREAK**

**11. 1:00 P.M. MUSEUM AND HERITAGE FUND ADVISORY BOARD**

Pete Wither, Chair

**A. MAHFAB GRANT REVIEW**

Consideration for approval and authorization for the Chair to sign the MAHFAB HRC grant request.

Documents:

[BCC AGENDA COMMUNICATION FORM- HRC HISTORIC DESIGNATION PROGRAM GRANT.PDF](#)  
[HRC MAHFAB GRANT APP OCTOBER 2019.PDF](#)  
[MAHFAB-10.22.19- DRAFT.PDF](#)

**12. 1:30 P.M. HUMAN RESOURCES**

Kathy Nelson, Director

**A. CHANGES TO THE TIME OFF BENEFIT POLICIES**

Consideration to Approve Changes to Routt County Personnel Handbook Section Two, Definitions, 2.1 Accrual Period, Section Eight, Holidays and Leave, and Section Nine, Hours of Work, Shifts, Schedules, Overtime and Breaks.

Documents:

[BCC AGENDA FORM - PAID TIME OFF BENEFIT POLICY CHANGES.PDF](#)  
[BENEFITS UPDATED 10-29-19.PDF](#)

**13. 2:00 P.M. COMMISSIONERS' WORK SESSION**

The following items will be discussed, and the Commissioners may provide staff direction or take action regarding these items.

**A. DEBRIEF 2020 BUDGET PROCESS**

Debrief 2020 budget process and looking forward to 2020 budget process with priority based budgeting.

**14. 3:00 P.M. MEETING ADJOURNED**

LIVE AUDIO WILL BE AVAILABLE FOR MONDAY AND TUESDAY MEETINGS BY CALLING (970) 870-5499

EXCLUDES WORK SESSIONS

All regular meetings are open to the public unless otherwise noted.

All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.