

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Timothy Redmond
District II

M. Elizabeth Melton
District III

Regular Meeting

November 9, 2021

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 0667 0945 Password: 522

1. 9:30 A.M. CALL TO ORDER
2. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
3. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

A. APPROVAL OF COUNTY COMMISSIONERS' MINUTES: MEETINGS OF AUGUST 17, 24, 31 AND SEPTEMBER 7, 2021 2021;

Documents:

[AUGUST 17, 2021.PDF](#)
[AUGUST 24, 2021.PDF](#)
[AUGUST 31, 2021.PDF](#)
[SEPTEMBER 7, 2021.PDF](#)

B. APPROVAL OF THE APPOINTMENTS OF COMMISSIONER BETH MELTON AND SCOTT COWMAN AS ROUTT COUNTY REPRESENTATIVES

ON THE CLIMATE COLLABORATIVE BOARD;

Documents:

[APPOINTMENTS 2021.PDF](#)

C. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A RESOLUTION APPOINTING TRUSTEES TO THE EAST ROUTT LIBRARY DISTRICT BOARD;

Documents:

[RESOLUTION TO APPOINT EAST ROUTT LIBRARY DISTRICT TRUSTEES 2022.PDF](#)

[EAST ROUTT LIBRARY TRUSTEES LIST 2022.PDF](#)

D. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN REGIONAL CORE CONTRACTS FOR MENTAL HEALTH AND SUBSTANCE ABUSE TREATMENT FOR THE 2021-2022 FISCAL YEAR.

Documents:

[BCC AGENDA REGIONAL CORE CONTRACTS.PDF](#)

[CORE SERVICES 5 COUNTY MH STAMPED.PDF](#)

[CORE SERVICES 5 COUNTY SUD STAMPED.PDF](#)

[CORE SERVICES 5 COUNTY WEST SLOPE CASA EX A 2021 7-26-2021.PDF](#)

[CORE SERVICES 5 COUNTY MH EX A 2021 7-26-2021.PDF](#)

4. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA

5. 9:40 A.M. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press *9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to bcc@co.routt.co.us.

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

A. JIM HICKS- TRAPPERS LAKE CHAPTER OF THE SIERRA CLUB

Documents:

[JIM HICKS PUBLIC COMMENT.PDF](#)

6. 9:40 A.M. TREASURER

Lane Iacovetto, Treasurer and Public Trustee

A. CHANDLER ASSET MANAGEMENT AGREEMENT

Consideration for approval and authorization for the Chair to sign

agreement with Chandler Asset Management.

Documents:

[BCC AGENDA COMMUNICATION FORM TEMPLATE - CHANDLER.PDF](#)
[CHANDLER STAMPED 10-26-2021.PDF](#)

B. INVOICE CLOUD AGREEMENT

Consideration for approval and authorization for the Chair to sign Invoice Cloud payment processing agreement.

Documents:

[BCC COMMUNICATION FORM INVOICE CLOUD.PDF](#)
[PPIG 3-20-2020.PDF](#)
[INVOICE CLOUD CONV FEE AMEND SEPTEMBER 2017.PDF](#)

7. 9:55 A.M. PURCHASING

Julie Kennedy, Purchasing Agent

A. RFP 735 CUTTING EDGES 2021 PURCHASE APPROVAL

Request the Board of County Commissioners approve the purchase and authorize the County Manager to electronically sign the Purchase Order to Wagner Equipment Company in the amount not to exceed of \$38,167.65 for Cutting Edges 2021 for the Public Works Department.

Documents:

[RFP 735 CUTTING EDGES 2021 BCC AGENDA COMMUNICATION FORM.PDF](#)
[RFP 735 CUTTING EDGES 2021 BID TABULATION .PDF](#)

B. MOTOR POOL RCSO VEHICLE DONATION TO COSTILLA COUNTY SHERIFF APPROVAL

Request the Board of County Commissioners approve the donation of one (1) Routt County Inventory number 894 Ford Inceptor, gold, model year 2014, with 135,000 miles, retired from the Routt County motor pool in 2018, "as is" with no warranty, to the Costilla County, Colorado Sheriff.

Documents:

[RCSO VEHICLE DONATION TO COSTILLA COUNTY BCC AGENDA COMMUNICATION FORM.PDF](#)
[RCSO VEHICLE DONATION BILL OF SALE.PDF](#)

8. 10:10 A.M. ROUTT COUNTY SHERIFF'S OFFICE

Garrett Wiggins, Sheriff

A. SCHOOL RESOURCE DEPUTY DISCUSSION

Meeting to discuss school resource deputy.

Documents:

[BCC AGENDA SCHOOL RES DEP 11-9-21.PDF](#)

9. 10:40 A.M. ROUTT COUNTY MUSEUMS AND HERITAGE FUND ADVISORY BOARD

Peter Wither, Chair

A. 2021 FALL CYCLE - CAPACITY BUILDING GRANT APPLICATIONS

The Museum & Heritage Advisory Board (MAHFAB) met on October 26, 2021 to review and recommend funding of 2 new Capacity Building grant: Hayden Heritage Center-Depot Restoration & Tread of Pioneers-Community House Restoration. The Board recommends the grants.

Documents:

[BCC AGENDA COMMUNICATION FORM MAHFAB FALL 2021 GRANT CYCLE REQUEST.PDF](#)
[MAHFAB-10.26.21 MINUTES- DRAFT.PDF](#)
[HHC_MAHFAB_GRANT _FALL_2021.PDF](#)
[COMMUNITY HOUSE PHASE I RESTORATION - MAHFAB GRANT - TOP MUSEUM 2021.PDF](#)

10. 11:10 A.M. HUMAN RESOURCES

Kathy Nelson, Director

A. HIRING A COMBINATION INSPECTOR ABOVE STEP 1

Consideration to approve hiring a Combination Inspector at Step 1.

Documents:

[BCC AGENDA ITEM - BUILDING AND PLANS COMBINATION INSPECTOR.PDF](#)
[COMBINATION INSPECTOR - CONSIDERATION TO APPROVE TO HIRE ABOVE STEP 1 - 11-9-2021.PDF](#)

B. HIRING A PERSONAL PROPERTY APPRAISER AT STEP 3 WITH THE OPPORTUNITY TO ADVANCE TO STEP 4

Consideration to Approve Hiring a Personal Property Appraiser At Step 3 of the Pay Scale with the Opportunity to Advance to Step 4.

Documents:

[BCC AGENDA ITEM - PERSONAL PROPERTY APPRAISER .PDF](#)
[CONSIDERATION TO HIRE THE PERSONAL PROPERTY APPRAISER AT STEP 1.PDF](#)

11. 11:25 A.M. BUILDING DEPARTMENT

Todd Carr, Building Official

A. CY2022 BUILDING DEPARTMENT BUDGET CHANGES THROUGH RECOMMENDATION OF BUILDING OVERSIGHT COMMITTEE

Routt County Building Department proposed CY2022 Budget changes to provide the County Commissioners an update and information in advance before approving the CY2022 Budget. The changes being presented were reviewed and approved by the Building Oversight Committee during our October meeting, and have been provided to the Routt County Accounting Department to incorporate these changes into the Building Department CY2022 Budget in advance of the final budget approval process in December.

Documents:

[BCC COMM FORM BLD DEPT CY2022 BUDGET PROPOSED CHANGES.PDF](#)
[EXHIBIT A ATTACHEMENT.PDF](#)

12. 11:30 A.M. HUMAN RESOURCES

Kathy Nelson, Director

A. COMPENSATION SURVEY UPDATE AND DISCUSSION

Compensation study update and discussion.

Documents:

[AGENDA ITEM - COMPENSATION STUDY UPATE 11-9-2021.PDF](#)

13. 12:30 P.M. LEGAL

Erick Knaus, County Attorney

A. SETTLEMENT AGREEMENT IN CBOE ARBITRATION MATTER

Approval of and authorization of signature on Settlement Agreements in two Board of Equalization appeals, Alpine Mountain Ranch at Steamboat Springs LLP and Eden Park Associates Limited Partnership.

Documents:

[AGENDA COMMUNICATION FORM APPEAL SETTLEMENT.PDF](#)
[STIPULATION 11-5-2021.PDF](#)
[EX A AMR STIPULATED 2021RA VALUES.PDF](#)
[STIPULATION EDEN PARK 11-5-2021.PDF](#)
[EX A EDEN PARK STIPULATED 2021RA VALUES.PDF](#)

14. 12:40 P.M. MEETING ADJOURNED

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.