

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Douglas B. Monger
District II

M. Elizabeth Melton
District III

Commissioners' & BOH Meeting Agenda November 13, 2020

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85106670945?pwd=UXZZSGx1O01Mc0s2cklGVk13Qld5UT09>

Password: 522

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US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 851 0667 0945

Password: 522

The Routt County Board of County Commissioners or Board of Health may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to any of the below items.

1. 10:00 A.M. BOARD OF HEALTH MEETING

Presenters: Public Health Director Roberta Smith and County Medical Officer Dr. Harrington

Consideration to adopt a new Public Health Order 2020-04 concerning COVID-19 and rescinding Public Health Order 2020-03.

Documents:

[PHO -04 APPENDIX A MITIGATION PROTOCOL.PDF](#)
[PHO -04 APPENDIX B MITIGATION PROTOCOL.EVENTS.PDF](#)
[PUBLIC HEALTH ORDER 2020-04.DIAL COMPLIANCE.PDF](#)

2. 11:00 A.M. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

1. DUE TO THE CURRENT PANDEMIC, THE COUNTY COMMISSIONERS REQUEST CITIZENS ATTEND THE MEETINGS VIA PHONE. To make a public comment raise your hand on the zoom platform if online; if calling in press *9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to BCC@CO.ROUTT.CO.US. Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

Documents:

[MARY KORCH PUBLIC COMMENT.PDF](#)

3. 11:10 A.M. EMERGENCY MANAGEMENT

David DeMorat, Emergency Operations Director

EMERGENCY ACTIVATION OF INCIDENT MANAGEMENT TEAM AND DELEGATION OF AUTHORITY

Consideration for authorize of the activation of the Routt County IMT and approve the delegation of authority to the Incident Commander.

Documents:

[BOH DISCUSSION TO ACTIVATE IMT.PDF](#)
[DELEGATION OF AUTHORITY FOR ROUTT COUNTY TYPE 4 IC 11_12_20.PDF](#)
[ROUTT COUNTY IMT FOR COVID19 SURGE ORGANIZATIONAL STRUCTURE.PDF](#)
[ROUTT COUNTY TYPE 4 IMT FOR COVID-19 SURGE.PDF](#)

4. 11:25 A.M. MEETING ADJOURNED

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85106670945?pwd=UXZZSGx1Q01Mc0s2cklGVk13Qld5UT09>

Password: 522

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8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 851 0667 0945

Password: 522

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APPENDIX A
MITIGATION PROTOCOL TEMPLATE NON-EVENT
(updated 11/10/2020)

***BUSINESS MAY FILL OUT THIS FORM OR DEVELOP THEIR OWN MITIGATION
PLAN USING THIS FORM AS A TEMPLATE***

BUSINESS NAME, PHYSICAL ADDRESS & PHONE NUMBER: _____

PRIMARY CONTACT NAME, PHONE NUMBER AND EMAIL: _____

SECTOR (CIRCLE ONE): Campgrounds, Child Care, Children's Camps & Sports, Education K-12, Grocery Stores, Higher Education, Residential Care Facility, Limited Health Care Setting, Nursing Home, Manufacturing, Nursing Homes & Congregate-Care Facility, Office-Based Business, Outdoor Recreation, Personal Services, Real Estate & Field Services, Residential Camps, Restaurants & Food Services, Retail, Place Of Worship, Short-Term Rentals, Other (please specify):

WORK ENVIRONMENT (CHOOSE APPROPRIATE): *Capacity will depend on work environment; office settings dependent on number of employees and retail dependent on square footage. Some work environments may include both office and retail space. Use the [Social Distancing calculator](#) to determine capacity for retail space.*

Approximate gross square footage of space open to the public: _____

Approximate gross square footage of space total: _____

Total Office Capacity (number of work stations): _____

Capacity at 50% and 25%: _____

Businesses must implement all applicable measures listed below OR indicate why any measure that is not implemented is inapplicable to the business.

SIGNAGE:

____ Signage has been posted at each entrance of the facility or location to inform all employees and customers that they must:

- avoid entering the facility or location if they have a cough or fever (or any other symptoms);
- maintain a minimum six-foot distance from one another;
- sneeze and cough into a cloth or tissue or, if not available, into one's elbow;
- not shake hands or engage in any unnecessary physical contact;
- frequently wash their hands; and
- cover their nose and mouth with a non-medical, cloth face-covering.

____ Signage has been posted with a copy of the Mitigation Protocol at each entrance to the facility or at a visible location for both employees and guests/patrons.

If not applicable:

MEASURES TO PROTECT EMPLOYEE HEALTH:

____ Everyone who can carry out their work duties from home has been directed to do so (**even if business is deemed critical/essential**).

____ All employees have been told not to come to work if sick (including any of the following- headache, sore throat, fever, dry cough, recent inability to taste and smell, shortness of breath, ear aches, body aches, diarrhea, fatigue, vomiting and abdominal pain).

____ Employee(s) shall self-screen for COVID-19 symptoms each day, including measuring the employee's temperature. The employee is asked to sign a record that the symptom check was completed. Any employee that exhibits COVID-19 symptoms must be excluded from work.

____ All desks, individual work stations or work areas are separated by at least six feet.

____ Break rooms, bathrooms, and other common areas, and other high-touch surfaces are being disinfected frequently, on the following schedule:

Break rooms: _____

Bathrooms: _____

Other: _____

____ Disinfectant and related supplies are available to all employees at their workstations and the following location(s):

____ Hand sanitizer effective against COVID-19 is available to all employees at workstations and the following location(s):

____ There are no employees that travel in and out of Routt County to perform work.

OR

____ If there are employees that travel in and out of Routt County to perform work, the following measures have been implemented in order to reduce that travel and therefore reduce the potential spread of COVID-19:

____ Copies of this Protocol have been distributed to all employees.

Please List Any Additional Measures: _____

If not applicable: _____

MEASURES TO PREVENT CROWDS FROM GATHERING:

____ Limit the number of customers in the facility at any one time to ____ which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.

____ Post an employee at the door to ensure that the maximum number of customers in the facility set forth above is not exceeded.

____ Placing per-person limits on goods that are selling out quickly to reduce crowds and lines.

Explain: _____

Please List Any Additional Measures:

If not applicable: _____

MEASURES TO KEEP PEOPLE AT LEAST SIX FEET APART:

____ Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks to public entrances with signs directing customers to use the markings to maintain distance.

____ Separate order areas from delivery areas to prevent customers from gathering.

____ All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.

Please List Any Additional Measures:

If not applicable: _____

MEASURES TO PREVENT UNNECESSARY CONTACT:

- ___ Preventing people from self-serving any items that are food-related.
- ___ Lids for cups and food-bar type items are provided by staff; not for customers to grab.
- ___ Bulk-item food bins are not available for customer self-service use.
- ___ Contactless payment systems have been provided or, if not feasible, sanitizing payment systems regularly. Describe:
- ___ Providing curb-side drop-off/pick-up of products.

If not applicable: _____

MEASURES TO INCREASE SANITIZATION:

- ___ Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
- ___ Employee(s) assigned to disinfect carts and baskets regularly.
- ___ Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else inside the facility or immediately outside where people have direct interactions.
- ___ Disinfecting all payment portals, pens, and styluses after each use. Disinfecting all high-contact surfaces frequently.

Please List Any Additional Measures:

If not applicable: _____

MEASURES TO REDUCE EXPOSURES IN EMPLOYEE SHARED TRANSPORTATION:

- ___ Employee(s) self screen for COVID-19 symptoms each day and excluded if symptomatic.
- ___ Hand sanitizer is used by each employee prior to entering the vehicle.

____ The number of passengers has been reduced by 50% of the vehicle's occupancy and passengers sit in locations to maximize the distance between one another.

____ Employees wear a non-medical, cloth face-covering when in vehicle containing more than one person.

____ Windows will remain open or ventilation is increased.

____ Disinfecting all high-contact surfaces of the vehicle will be done at the end of each day.

Please List Any Additional Measures:

If not applicable: _____

____ **PROTOCOLS IN PLACE IF AN EMPLOYEE TESTS POSITIVE FOR COVID-19 OR A GUEST/PATRON HAS VISITED THE ESTABLISHMENT WHILE POSITIVE (REFER TO GUIDANCE FOUND ON <https://www.covid19routhcounty.com/>):**

Please List Any Additional Details:

APPENDIX B
MITIGATION PROTOCOL TEMPLATE EVENT
(updated 11/10/2020)

**EVENT COORDINATOR MAY FILL OUT THIS FORM OR DEVELOP THEIR OWN
MITIGATION PLAN USING THIS FORM AS A TEMPLATE**

**Please submit this form to
<https://www.dropbox.com/request/QaKH4w1CNQqoWHFOwAn4> no less than
15 days prior to the event.**

EVENT NAME & PHYSICAL ADDRESS: _____

PRIMARY CONTACT NAME, PHONE NUMBER AND EMAIL: _____

EVENT TYPE: _____

EVENT SETTING (CHOOSE APPROPRIATE): _____ INSIDE _____ OUTSIDE

Please Provide Any Other Details (Please Note that Three-Walled Tents Are Considered Inside):

STATE GUIDANCE:

INDOOR EVENTS: <https://covid19.colorado.gov/safer-at-home/indoor-events>

OUTDOOR EVENTS: <https://covid19.colorado.gov/safer-at-home/outdoor-events>

CAPACITY (REFER TO SOCIAL DISTANCING SPACE CALCULATOR AT <https://covid19.colorado.gov/safer-at-home/social-distancing-calculator-for-indoor-and-outdoor-events>)

Approximate gross square footage of space total: _____

Seated Capacity at 50% and 25%: _____

Standing/Moving Capacity at 50% and 25%: _____

Expected Number of Participants: _____

**EVENT COORDINATORS MUST IMPLEMENT ALL APPLICABLE MEASURES LISTED BELOW OR INDICATE
WHY ANY MEASURE THAT IS NOT IMPLEMENTED IS NOT APPLICABLE TO THE EVENT.**

MEASURES TO PREVENT OVER-CAPACITY:

____ Post an employee at the door to ensure that the maximum number of participants set forth above is not exceeded.

Please List Any Additional Measures:

SIGNAGE:

____ Signage has been posted and is visible at each entrance of the event location to inform all employees and guests/participants that they must:

- avoid entering the facility or location if they have a cough or fever (or any other symptoms);
- maintain a minimum six-foot distance from one another;
- sneeze and cough into a cloth or tissue or, if not available, into one's elbow;
- not shake hands or engage in any unnecessary physical contact;
- frequently wash their hands; and
- cover their nose and mouth with a non-medical, cloth face-covering.

____ Signage has been posted with a copy of the Mitigation Protocol at each entrance to the event location or at a visible location for both employees and guests/participants.

MEASURES TO PROTECT EMPLOYEE & PARTICIPANT HEALTH:

____ All employees and participants have been told not to attend if sick (including any of the following- headache, sore throat, fever, dry cough, recent inability to taste and smell, shortness of breath, ear aches, body aches, diarrhea, fatigue, vomiting and abdominal pain).

____ Employees and participants shall self-screen for COVID-19 symptoms each day, including measuring temperature. The employee or participant is asked to sign a record that the symptom check was completed. Any employee that exhibits COVID-19 symptoms must be excluded from work.

____ All tables and individual chairs not at a table are separated by at least six feet.

____ Bathrooms, and other common areas, and other high-touch surfaces are being disinfected frequently, on the following schedule:

Bathrooms: _____

Other: _____

____ Hand sanitizer effective against COVID-19 is available to all employees at workstations and the following location(s):

____ Copies of this Protocol have been distributed to all employees.

Please List Any Additional Measures:

MEASURES TO MAINTAIN APPROPRIATE DISTANCING:

___ Placing tape or other markings at least six feet apart with signs directing customers to use the markings to maintain distance.

___ All employees have been instructed to maintain at least six feet distance from participants and from each other, except employees may momentarily come closer when necessary to accept payment, deliver food, or as otherwise necessary.

___ Performers are separated by at least 25 feet from event participants.

Please List Any Additional Measures:

MEASURES TO PREVENT UNNECESSARY CONTACT:

___ Preventing people from self-serving any items that are food-related.

___ Lids for cups and food-bar type items are provided by staff; not for customers to grab.

___ Bulk-item food bins are not available for customer self-service use.

___ Contactless payment systems have been provided or, if not feasible, sanitizing payment systems regularly. Describe: _____

___ Providing curb-side drop-off/pick-up of products.

MEASURES TO INCREASE SANITIZATION:

___ Disinfecting wipes that are effective against COVID-19 are made available

___ Employee(s) assigned to disinfect high-touch areas regularly.

___ Hand sanitizer, soap and water, or effective disinfectant is available at or near the entrance and anywhere else inside or immediately outside where people have direct interactions.

Please List Any Additional Measures:

MEASURES TO REDUCE EXPOSURE IN SHARED TRANSPORTATION:

____ Self screen for COVID-19 symptoms each day and excluded if symptomatic.

____ Hand sanitizer is used prior to entering the vehicle.

____ The number of passengers has been reduced by 50% of the vehicle's occupancy and passengers sit in locations to maximize the distance between one another.

____ Drivers and passengers wear a non-medical, cloth face-covering when in vehicle containing more than one person.

____ Windows will remain open or ventilation is increased.

____ Disinfecting all high-contact surfaces of the vehicle will be done at the end of each day.

Please List Any Additional Measures:

____ PROTOCOLS IN PLACE IF AN EMPLOYEE TESTS POSITIVE FOR COVID-19 OR A GUEST/PARTICIPANT HAS VISITED THE FACILITY/EVENT LOCATION WHILE POSITIVE (REFER TO GUIDANCE FOUND ON <https://www.covid19routtcounty.com/>):

Please List Any Additional Details:

I certify that I understand and will comply with all guidelines in place at time of event.

Host (Sign & date)

Venue Owner (Sign & date)

**STANDING PUBLIC HEALTH ORDER 2020-04
LOCAL ADOPTION OF THE STATE OF COLORADO COVID-19 DIAL AND
ADDITIONAL SAFETY REQUIREMENTS TO CURTAIL THE SPREAD OF COVID-19**

ROUTT COUNTY BOARD OF HEALTH

Recitals

A. Routt County Resolution 2009-018, established the Routt County Public Health Agency, pursuant to C.R.S. § 25-1-506, designating the Board of County Commissioners of Routt County as the Routt County Board of Health (“Board of Health”).

B. Public Health has the statutory authority to investigate and control the causes of epidemic or communicable diseases and conditions affecting public health, as well as to establish, maintain, and enforce isolation and quarantine, and to exercise physical control over persons within its jurisdiction as necessary for the protection of public health. C.R.S. § 25-1-506 (3)(b)(V) and (VI).

C. Public Health has the statutory authority to close schools and public places and to prohibit gatherings of people when necessary to protect public health. C.R.S. § 25-1-506.

D. Public Health has jurisdiction for both incorporated and unincorporated Routt County. C.R.S. § 25-1-506(2)(a).

E. The Director General of the World Health Organization has declared that COVID-19 constitutes a Public Health Emergency of International Concern and characterized it as a pandemic. The Secretary of the U.S. Department of Health and Human Services has declared COVID-19 constitutes a public health emergency and on March 13, 2020, the President of the United States declared a National Emergency. On March 10, 2020, Colorado Governor Jared Polis declared a State of Disaster Emergency and that declaration continues. The Colorado Department of Public Health and Environment has confirmed that COVID-19 continues to spread throughout the State of Colorado, and community transmission of the illness has been confirmed in Routt County. On March 13, 2020, Routt County declared a local disaster and that declaration continues.

F. As of November 10, 2020, there are 134,537 cases of COVID-19 in Colorado; 10,050 Coloradans have been hospitalized and 2,179 Coloradans have died from COVID-19.

G. For the two-week period October 26 through November 8, 2020, Routt County Public Health reported 90 COVID-19 cases which is the equivalent of 350.8 cases per 100,000. New COVID-19 cases at an incidence of greater than 350 per 100,000 falls within the Red, Stay at Home category under the Colorado Department of Public Health and Environment (CDPHE) Public Health Order 20-36 COVID-19 Dial (CDPHE Order 20-36). The Routt County testing positivity rate continues to climb despite an increase in overall testing. These numbers continue to rise despite extra mitigation measures previously put in place.

H. Routt County continues to see a growing trend in outbreaks associated with gatherings, activities at restaurants and office-based business operations, among other places. The intent of this Order is to minimize contact among individuals and reduce the public's exposure to COVID-19 in an effort to prevent further restrictions and closures being imposed upon the county by the State. The State notified all local public health agencies on October 23, 2020, that they may move counties more quickly to other CDPHE Order 20-36 dial levels and that they move a county more than one level at a time. The State also recommended that counties like Routt rapidly implement the strongest mitigation plan possible.

I. These actions are some of the most available and effective tools to help slow the spread of the virus in our community, and, importantly, to reduce the number of potential deaths caused by COVID-19. By slowing the spread, we have a chance to protect our family, friends, and neighbors who are at risk of severe illness. In particular, this includes all adults over age 60 and anyone with an underlying health condition.

J. These actions will limit the cascading impacts on critical services due to high absenteeism if large numbers of workers become ill. This Order and actions will help hospitals, first responders, and other healthcare services continue to provide services for those who need them (along with utilities, human services, and businesses) in the coming weeks and months. Collective action can save lives and is in support of the most vulnerable in our community. The more united we can be in preventing the spread the greater the benefit for the whole community.

K. On November 2, 2020, Jill Hunsaker Ryan, MPH, the Executive Director of the Colorado Department of Public Health and Environment (CDPHE) entered Public Health Order 20-36 implementing levels of restrictions for individuals, businesses, and activities to prevent the spread of COVID-19 (the "COVID-19 Dial").

L. On November 10, 2020, the Board of Health received information from the Public Health Department and Medical Officer that supports the measures contained herein. Based on the evidence and testimony presented, the Board of Health elected to move Routt County to Level Orange, Safer at Home High Risk of the CDPHE Order 20-36.

M. On November 10, 2020, the Routt County Public Health Agency received communication from CDPHE stating: "Given the increase in incidence rates in Routt County and across the State, we have decided that the implementation of COVID-19 Dial Level Orange restrictions is suitable at this time.... This process will require the county to implement restrictions across all sectors as described in Section II.E of Public Health Order 20-36 , as amended."

N. Given that Routt County will be subject to the State's COVID-19 Dial in the foreseeable future, the Board of Health desires to establish a single Order that will effectuate subsequent movement along the Dial.

NOW, THEREFORE, IT IS ORDERED:

1. This Order is effective within the entirety of Routt County, including all cities and towns within the County.

2. The issuance of this Order is deemed reasonable and necessary for the preservation of the public health, safety and welfare.

3. All requirements of CDPHE Order 20-36, Safer at Home COVID-19 Dial, as may be amended or restated from time to time, are incorporated in this Order as if fully set forth herein, and shall also be the order of the Routt County Board of Health.

4. **Incorporation of State Orders.** All Executive Orders issued by the Governor and all CDPHE Public Health Orders are hereby adopted and deemed incorporated herein.

5. **Compliance with State Orders.** In order to safely open and operate, businesses and other entities allowed to operate must comply with all Executive Orders issued by the Governor, all CDPHE Public Health Orders and all State Guidance applicable to such operations.

6. **Face Covering Requirements.** All individuals above the age of two years must cover their nose and mouth with a face-covering in public indoor spaces or when six foot social distancing cannot be maintained, unless the nature of the Business (such as dentistry or personal care) requires the removal of the face-covering.

7. **Cooperation with Contact Tracing, Quarantine Orders, and Isolation Orders.** All individuals shall cooperate with contact tracing efforts conducted by Routt County Public Health as well as any quarantine or isolation orders issued by Public Health and the Routt County Medical Officer.

8. **Mitigation Protocol.**

a. This Section 7 applies to any individual, business or organization, including for profit or non-profit, regardless of its corporate structure, engaged in any commercial, manufacturing, or service activities (collectively “Business”). For the purposes of this Order, the term “employee” shall include owners, contractors, subcontractors, workers, and volunteers regardless of the absence of any employer-employee relationship.

b. All Businesses at which there is more than one person present at any time (whether employees or members of the public) must prepare a “Mitigation Protocol” for each facility or operational location in Routt County. The Mitigation Protocol must be substantially in the form attached to this Order as Appendix A.

c. If the Business is conducting an indoor or outdoor event at a public or commercial space with 25 or more attendees, the Business must prepare an Event Mitigation Protocol for each event. The Event Mitigation Protocol must be substantially in the form attached to this

Order as Appendix B. This was formerly known as a Self-Certification Form. The Event Mitigation Protocol shall be submitted to Routt County Public Health at least 15 days in advance of the event.

d. The Mitigation Protocol must be posted at or near the entrance of each facility and shall be easily viewable by the public and employees. A copy of the Mitigation Protocol must also be provided to each employee performing work at the facility.

e. All Businesses shall implement their Mitigation Protocol and provide evidence of its implementation to any authority enforcing this Order upon demand.

f. Failure to develop and post a Mitigation Protocol, the inability to meet the requirements of the Mitigation Protocol and/or this Order may result in a penalty or enforcement, including closure of the business and/or criminal prosecution, as allowed by law.

g. The responsibility for compliance with this order shall apply to the owner of the Business and owner of the property on which the facility or event is located. In addition, each employee or member of the public utilizing the facilities of the Business shall be personally responsible for their own compliance with this Order.

h. Any Business that provides more stringent mitigation and social distancing requirements shall be deemed to have met the intent of this Order.

9. **Most Restrictive Standard Controls.** To the extent any State and/or Federal orders or laws are more restrictive than what is set forth herein, such orders control. Individuals should be aware that new orders from the Governor and CDPHE are being issued on a regular basis, and all members of the public are responsible for following the Governor's orders, CDPHE orders, and local orders. Any more restrictive Routt County provisions shall control.

10. **Judicial Review.** Any person aggrieved and affected by this Order has the right to request judicial review by filing an action with the Routt County District Court within 90 days of the date of this Order, pursuant to C.R.S. § 25-1-515. However, you must continue to obey the terms of this Order while your request for review is pending.

11. **Penalties.** This Order is enforceable Failure to comply with this Order may subject the person to the penalties contained in C.R.S. §§ 25-1-516 and 18-1.3-501, including a fine of up to five thousand (\$5,000) dollars and imprisonment in the county jail for up to eighteen (18) months and may subject the person to a civil action for damages.

12. The Fifth Amended Public Health Order 2020-03 is rescinded in its entirety.

13. This Order is effective as of November 10, 2020 at 1:00 p.m. and is in effect through December 31, 2020, unless extended or earlier rescinded.

ORDERED THIS 13th day of November, 2020.

BY THE BOARD OF HEALTH FOR ROUTT COUNTY, COLORADO.

Timothy V. Corrigan, Chair

ATTEST:

Kim Bonner,
Routt County Clerk and Recorder

Answer to any question is appreciated. When or If the ski season opens :

1. What are the contingency plans of resort managers if one or more covid cases occur within several units of a property? How would you protect your other guests.....make them aware?
2. Can resort managers enforce the guidelines of masking, social distancing, crowd control on their properties?
2. What are the city's contingency plans if a serious surge happens. Move the city to total lockdown? Stop taking reservations?
3. Are the hospitals prepared for an influx of injuries, illnesses other than covid and lots of covid patients. When is " at capacity "?

Thanks for all your hard work!

Mary Korch



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: Nov 13, 2020	ITEM TIME: 10:30
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FROM:	Routt County Emergency Operations Director
TODAY'S DATE:	Nov 12, 2020
AGENDA TITLE:	Activation of Incident Management Team and Delegation of Authority
CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> ACTION ITEM	
<input checked="" type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	
I. DESCRIBE THE REQUEST OR ISSUE:	
The significant increase in COVID-19 cases and subsequent impact on the community warrants the activation of the Routt County Incident Management Team (IMT) in order to effectively manage the response and recovery efforts.	
II. RECOMMENDED ACTION (<i>motion</i>):	
Authorize the activation of the Routt County IMT and approve the delegation of authority to the Incident Commander	
III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):	
PROPOSED REVENUE (<i>if applicable</i>):	
CURRENT BUDGETED AMOUNT:	
PROPOSED EXPENDITURE: N/A	
FUNDING SOURCE:	
SUPPLEMENTAL BUDGET NEEDED: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):	
None	



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

V. BACKGROUND INFORMATION:

COVID-19 cases continue to increase in Routt County, requiring the County to move into Safer At Home Level 3 (Orange) for high risk. As a result, numerous mitigation activities are required in order to stem the spread of the virus and effectively respond to the consequences of this spread, including implementation and enforcement if necessary of mitigation protocols, development and execution of medical surge plan and patient transfer, and ensuring the sustainability of our first responders and healthcare providers. The Routt County IMT will provide this capability for the County and ease the strain on Public Health to effectively management this emergency. Upon approval, the Emergency Operations Director will activate the IMT via RouttCountyAlerts and reach out directly to County departments and other jurisdictions for staff support to fill the necessary positions.

VI. LEGAL ISSUES:

None

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

IX. LIST OF ATTACHMENTS:



Date: November 13, 2020

Subject: Delegation of Authority for Routt County COVID-19 Response and Recovery Incident Management Team

To: Routt County Type 4 Incident Commander, David DeMorat

You are accountable to the Routt County Board of Health (BOH) and Routt County Board of County Commissioners (BCC) during your assignment to the Incident Commander (IC) position on the Routt County Type 4 Incident Management Team (IMT).

You are hereby delegated the authority to manage the Routt County COVID-19 response and recovery efforts following the recent and significant increase in COVID-19 cases in Routt County. This delegation is effective at 12:00 on Friday, November 13th, 2020, until the County returns to Safer at Home Level 1 or until otherwise rescinded by the BOH/BCC. In this capacity you are responsible and authorized to manage and coordinate all response and recovery activities required to mitigate the spread and impact of the COVID-19 virus within Routt County, as guided and directed from the BOH/BCC.

The COVID-19 outbreak began in Routt County in March, 2020, requiring the activation of the Emergency Operations Center (EOC) to coordinate the support required of County departments and municipalities' staff and the necessary resources to stem the rise in cases and provide the necessary services to the resident and guest populations. The County was able to resume most governmental services by May 2020, and COVID-19 response functions to be effectively managed through normal County departmental functions and the EOC transitioned to a Recovery Team to continue to monitor the COVID-19 response and recovery activities. However, the recent surge in COVID-19 cases and the resultant move by the County to Safer At Home Level 3, which is a high risk category, requires an increased and dedicated approach to managing the COVID-19 mitigation activities.

As Emergency Operations Director for Routt County you will adhere to the authorities specified in the Routt County Emergency Operations Plan (EOP). Additionally, you are authorized to obtain the necessary support from other Routt County departments and municipal government staff if authorized by mutual aid agreements with said municipalities. Should this support be unattainable within the timeframe required then the County Manager, in consultation with the relevant and affected department, will modify departmental requirements to make resources available or otherwise find a suitable alternative within a reasonable time period.

The initial objectives for the Routt County IMT are:

1. Provide enduring organizational structure with by-name assignments to dedicate sufficient effort to managing and coordinating all activities required to mitigate the spread of the COVID-19 virus and provide assistance to those impacted by the virus
2. Monitor and provide the necessary actions to sustain the first responder work force
3. Monitor and provide the necessary actions to protect the vulnerable population within Routt County

4. Coordinate and enforce (as necessary) the implementation of Public Health Orders and the necessary mitigation protocols in consultation with the County Attorney's Office and Public Health
5. Coordinate the delivery and conduct of COVID-19 testing
6. Ensure timely contact tracing, notification of positive testing results, and issuance of isolation/quarantine orders
7. Manage public messaging to the meet County's public messaging strategy
8. Monitor medical surge capacity in Routt County and coordinate response actions should local surge capacity be exceeded
9. Develop and execute immunization plan

Other areas of emphasis include:

1. Ensure employee safety at all times for all participants in the IMT or EOC
2. Minimize, to the extent feasible, COVID-19 exposure and transmission, to include virtual operation of the IMT and EOC
3. Monitor and implement state and local COVID-19 orders and/or guidance
4. Identification of critical information requirements, performance measures, and goals to support decision-making
5. Ensure Routt County Accounting has record of all purchases and other costs incurred by the IMT for overall cost accounting for this incident
6. Additional support requirements will be solicited from all departments and municipal government staff, as well as state and federal partners
7. Ensure work/rest guidelines are provided and understood by all IMT and EOC participants
8. Overtime requests will be routed through the County Manager and must be must be coordinated with IMT or EOC participant's supervisor

You are required to provide regular updates to the BOH/BCC and the Policy Group on the status of the incident and incident objectives.

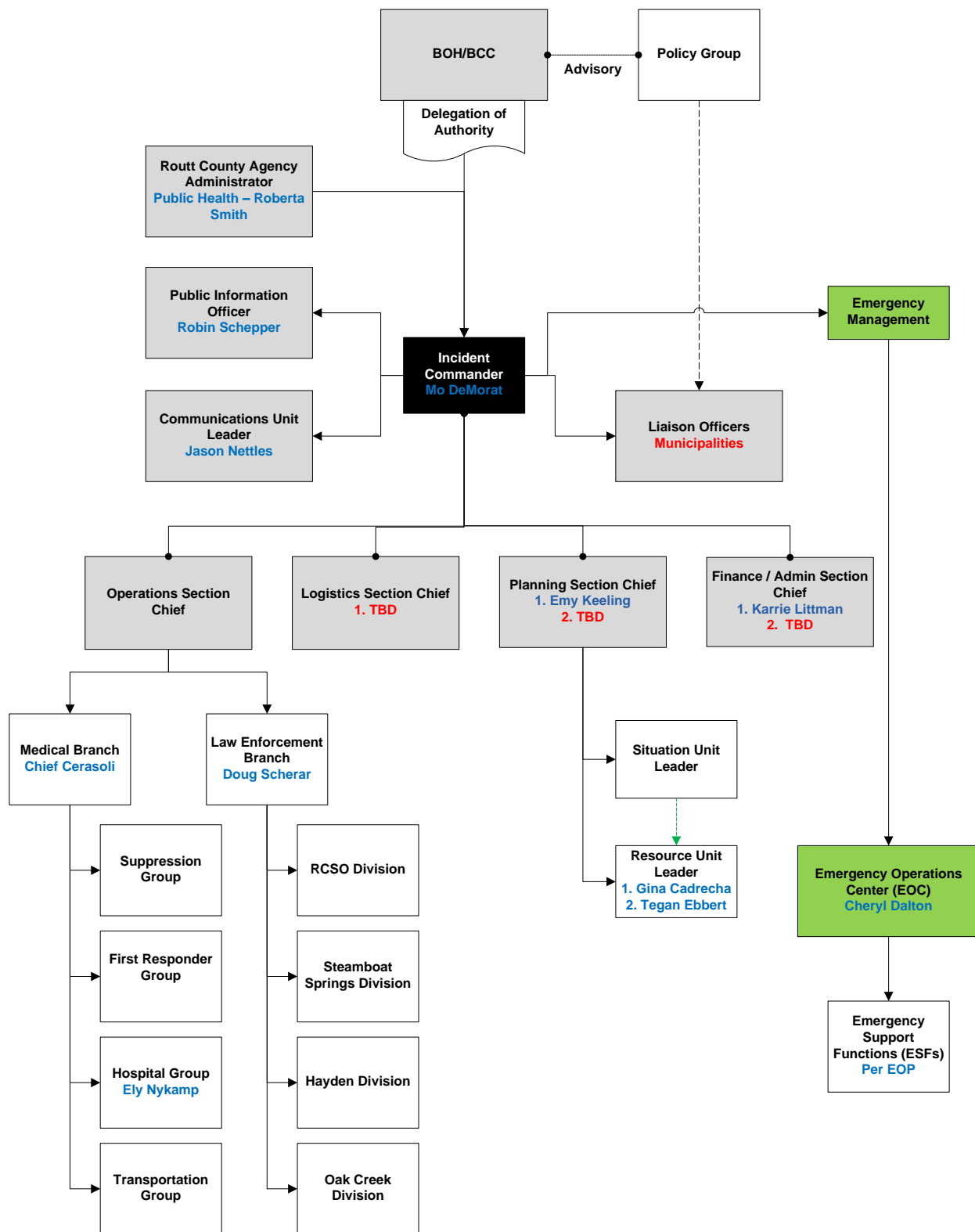
AUTHORITY DELEGATED BY:

Mark Collins
Routt County Manager

ACCEPTED BY:

David A. DeMorat
Routt County Emergency Operations Director
Incident Commander

**Routt County Type 4 Incident Management Team (IMT)
COVID-19 Surge**



Routt County Type 4 IMT

COVID-19 Surge

Purpose: To manage the County's efforts at responding to an increase in COVID-19 virus within Routt County and the required activities to reduce the spread of the virus, and coordinating the necessary assistance for those impacted by the virus either directly or indirectly

Overall Objectives:

- Provide enduring organizational structure with by-name assignments to dedicate sufficient effort to managing and coordinating all activities required to mitigate the spread of the COVID-19 virus and provide assistance to those impacted by the virus
- Monitor and provide the necessary actions to sustain the first responder work force
- Monitor and provide the necessary actions to protect the vulnerable population within Routt County
- Coordinate and enforce (as necessary) the implementation of Public Health Orders and the necessary mitigation protocols
- Coordinate the delivery and conduct of COVID-19 testing
- Ensure timely contact tracing, notification of positive testing results, and issuance of isolation/quarantine orders
- Manage public messaging to meet County's public messaging strategy
- Monitor medical surge capacity in Routt County and coordinate response actions should local surge capacity be exceeded, to include a comprehensive transportation plan for moving patients within Routt County, the region, or outside of the Northwest region
- Develop and execute immunization plan

Key Activities/Tasks:

BOH/BCC

- Convene Policy Group and discuss impact of COVID-19 on health, safety, and local economy, in order to develop county-wide strategy and priorities
- Develop and provide to IMT and/or EOC the COVID-19 response guidance, direction, and priorities to Incident Command
- Provide delegation of authority to IC to include priorities, objectives, and any limits on authorities

Policy Group

- Provide agency assessments and recommendations to BOH/BCC on COVID-19 response and recovery priorities and efforts
- Make agency resources available to the IMT and/or EOC as required by the IMT and/or EOC to conduct effective response and recovery operations

Incident Commander and Planning Section

- Formulate and execute Incident Action Plan (IAP) for two consecutive operational periods that incorporates BCC/BOH direction and priorities

Public Information Officer:

- Provide necessary public messaging via most appropriate means to meet the County's public messaging strategy

Logistics Section:

- Ensure adequate PPE supplies are available for first responders and healthcare providers
- Ensure adequate testing kits are available
- Identify/schedule locations for testing

Medical Branch, Suppression Group:

- Coordinate COVID-19 testing
- Determine and implement appropriate mitigation protocols
- Develop and execute Routt County immunization plan
- Identify/activate immunization clinics

Medical Branch, First Responder Group:

- Develop and execute plan to minimize as much as possible the exposure of first responders to COVID-19 virus and ensure availability of first responders to provide for public safety of residents and guests throughout the County

Medical Branch, Hospital Group:

- Monitor and report hospital capacity
- Prepare hospital surge plan using local, regional, and state resources

Medical Branch, Transportation Group:

- Develop and execute transportation plan to transfer patients as required between local and regional hospitals, or to state Alternate Care Facilities

Law Enforcement Branch

- Enforce mitigation protocols as required
- Assist in issuance of isolation/quarantine orders as necessary

Emergency Operations Director

- Activate the EOC and appropriate ESFs as required