

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Timothy Redmond
District II

M. Elizabeth Melton
District III

Regular Meeting

June 7, 2022

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

1. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL

2. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

A. APPROVE CONTRACT AMENDMENT 23 QAAA 175659 FIRST IMPRESSIONS

BCC approval of a contract amendment between Colorado Department of Early Childhood and First Impressions of Routt County adding addition funding to Quality Improvement General Accounting Encumbrances.

Funding is earmarked for local childcare providers who submit a Quality Improvement plan.

Documents:

B. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A LIQUOR LICENSE RENEWAL FOR CATAMOUNT DEVELOPMENT LLC DBA CATAMOUNT RANCH & CLUB FOR A HOTEL & RESTAURANT LICENSE WITH 5 OPTIONAL PREMISES.

Documents:

[BCC AGENDA COMMUNICATION FORM - READ ONLY.PDF](#)

C. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN PL-21-148 WILLOW POINT SUBD PLAT, FILING 2

Documents:

[PL-21-149 WILLOW POINT SUBD F2 APPLICATION.PDF](#)
[RESOLUTION.PDF](#)
[PLAT PAGE 1.JPG](#)
[PLAT PAGE 2.JPG](#)

D. APPROVAL OF COUNTY COMMISSIONERS' MINUTES: MEETINGS OF APRIL 12, 19, & 26, MAY 3, & 10 2022

Documents:

[APRIL 12 2022.PDF](#)
[APRIL 19 2022 DRAFT.PDF](#)
[APRIL 26 2022.PDF](#)
[MAY 3 2022.PDF](#)
[MAY 10 2022.PDF](#)

3. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA

4. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press *9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to bcc@co.routt.co.us.

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

5. 9:35 A.M. ROUTT COUNTY SHERIFF'S OFFICE

Garrett Wiggins, Sheriff

A. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A CONTRACT BETWEEN THE SHERIFF'S OFFICE AND USFS

Consideration to approve and sign a contract between the Sheriff's Office and USFS.

Documents:

[APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A](#)

6. 9:45 A.M. PURCHASING

Julie Kennedy, Purchasing Agent

A. YVRA TERMINAL ROOFTOP HVAC REPLACEMENT APPROVAL

Request the Board of County Commissioners approve the award, the chair sign the contract and authorize the County Manager to electronically sign the Purchase Order for the Routt County YVRA Terminal Rooftop HVAC Replacement to Hannah Mechanical, Inc. d/b/a Peak Services for an amount not to exceed \$112,300.

Documents:

[YVRA TERMINAL ROOFTOP HVAC REPLACEMENT BCC AGENDA COMMUNICATION FORM.PDF](#)
[RFP 728 PEAK SERVICES NOTICE OF AWARD.PDF](#)
[RFP 728 YVRA TERMINAL ROOFTOP HVAC PEAK QUOTE 5.4.22.PDF](#)

B. RFP 761 HHS BUILDING AV PURCHASE APPROVAL

Request the Board of County Commissioners approve the award, the Chair sign the Notice of award and authorize the County Manager to electronically sign the Purchase Order to LINX Multimedia, LLLP in the amount not to exceed \$93,681.16 for the Routt County Health and Human Services Building AV equipment and installation.

Documents:

[RFP 761 HHS BUILDING AV PURCHASE APPROVAL BCC AGENDA COMMUNICATION.PDF](#)
[LINX AV PROPOSAL 22-03-M2057 FOR ROUTT COUNTY \(HEALTH HUMAN SERVICES BUILDING AV\) 05.04.22.PDF](#)

C. CO-OP PURCHASE APPROVAL FOR THE HHS BUILDING FURNITURE

Request the Routt County Board of County Commissioners approve the purchase and authorize the County Manager to electronically sign the purchase order for the new HHS Building Furniture from Workplace Resource for an amount not to exceed \$222,859.27.

Documents:

[BCC AGENDA COMMUNICATION FORM HHS FURNITURE CO-OP PURCHASE APPROVAL.PDF](#)
[52100.001 ROUTT COUNTY HHS BUILDING QUOTE 5.23.2022.PDF](#)
[52100.001 ROUTT COUNTY HHS BUILDING LAYOUTS R1 \(1\).PDF](#)

7. 10:15 A.M. PURCHASE OF DEVELOPMENT RIGHTS (PDR) ADVISORY BOARD

Claire Sollars, Chair

A. PDR BOARD INTERVIEWS

Interview candidates for PDR Board vacancy, and consideration to appoint a candidate to the remainder of a 3-year term.

Documents:

[PDR BOARD INTERVIEW BCC COMMUNICATION FORM.PDF](#)
[KIMBALLCRANGLE.PDF](#)
[PDR RESUME.KIMBALL CRANGLE \(2\).PDF](#)
[STEVE WILLIAMS.PDF](#)
[SJW PDR 2022.PDF](#)

8. 10:40 A.M. HUMAN RESOURCES

Kathy Nelson, Director

A. CONSIDERATION TO APPROVE THE PUBLIC HEALTH EMERG. PREPAREDNESS AND RESPONSE COORD PAY SCALE

Consideration to approve the Emergency Preparedness and Response Coordinator Pay Scale.

Documents:

[BCC AGENDA ITEM - PUBLIC HEALTH EMERG PREPAREDNESS AND RESPONSE COORD PAY SCALE.PDF](#)
[PUBLIC HEALTH EMERGENCY PREPAREDNESS AND RESPONSES COORDINATOR - REQUEST FOR APPROVAL.PDF](#)
[PUBLIC HEALTH EMERGENCY PREPAREDNESS AND RESPONSE - FINAL 5-6-2022.PDF](#)
[PAY SCALE TEMPLATE 2022.PDF](#)

9. 11:20 A.M. REGIONAL SOLAR PARTNERS

A. BILL CREDIT AGREEMENT AND REGIONAL PARTNER AGREEMENT

Consideration to approve and authorize the Chair to sign a Bill Credit Agreement and the Regional Partner Agreement.

Documents:

[YMEA - BILL CREDIT AGREEMENT - SIGNATURE PAGE.PDF](#)
[REGIONAL PARTNER AGREEMENT - EXECUTION VERSION.PDF](#)
[REGIONAL PARTNER AGREEMENT - SIGNATURE PAGE.PDF](#)

10. 11:30 A.M. LUNCH BREAK

11. 1:00 P.M. EMERGENCY MANAGEMENT

David DeMorat, Emergency Operations Director

A. LEASE AGREEMENT -L3HARRIS-OAK CREEK TOWER SITE

Documents:

[BCC ACF 2022 LEASE AGREE - L3HARRIS-OAK CREEK TOWER SITE.PDF](#)
[SV383-04 L3HARRIS OAK CREEK ROUTH COUNTY FINAL \[L3](#)

SIGNED}.PDF
BCC ACF 2022 PITMAN SCH CHG.PDF
PITMAN SCHEDULE PROPOSAL FINAL 2 BCC.PDF

12. 1:15 P.M. COUNTY MANAGER
Jay Harrington, County Manager

A. STRATEGIC PLAN DISCUSSION

Mark Collins, Strategic Plan Consultant

Documents:

[ROUTT COUNTY STRATEGIC PLAN_VS4.PDF](#)

13. 4:00 P.M. MEETING ADJOURNED

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.