

## ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Timothy Redmond  
District II

M. Elizabeth Melton  
District III

### Regular Meeting September 13, 2022

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

1. **9:30 A.M. CALL TO ORDER**
2. **APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL**
3. **CONSENT AGENDA ITEMS**

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.
4. **CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**
5. **PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press \*9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to [bcc@co.routt.co.us](mailto:bcc@co.routt.co.us).

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

**6. 9:45 A.M. COMMUNICATIONS CENTER**

Jim Cullen, Communications Manager

**A. EQUATURE RECORDING SYSTEM MAINTENANCE AGREEMENT RENEWAL**

Consideration to renew the Equature Recording System Maintenance Agreement.

Documents:

[BCC ACF 2022 EQUATURE AGREEMENT.PDF](#)  
[ROUTT COUNTY, CO - EQUATURE MAINTENANCE RENEWAL 2022.PDF](#)

**7. 10:00 A.M. PURCHASING**

Julie Kennedy, Purchasing Agent

**A. MINOR BRIDGES INSPECTIONS PROJECT APPROVAL**

Request the Board of County Commissioners approve the award, the Chair sign the Professional Services Agreement and authorize the County Manager to electronically sign the Purchase Order to Engineering Operations LLC in the amount not to exceed \$37,126.21.

Documents:

[MINOR BRIDGES INSPECTION PSA APPROVAL BCC AGENDA COMMUNICATION FORM.PDF](#)  
[ENGINEERING OPERATIONS PSA EXHIBIT A 2022 ROUTT COUNTY MINORS INSPECTION SOW.PDF](#)  
[PSA EXHIBIT B ENGINEERING OPERATIONS MINOR BRIDGE INSPECTIONS COST ESTIMATE 2022 06 30.PDF](#)

**8. 10:10 A.M. LEGAL**

Erick Knaus, County Attorney

**A. AMENDED INSURANCE REQUIREMENTS**

Consideration to approve and authorize the Chair's signature on a resolution adopting amended insurance requirements.

Documents:

[BCC AGENDA COMMUNICATION FORM - INSURANCE REQUIREMENTS .PDF](#)  
[INSURANCE AND SURETY REQUIREMENTS POLICY.REVISED.FINAL.PDF](#)  
[INSURANCE AND SURETY REQUIREMENTS.RESOLUTION.PDF](#)

**9. 10:20 A.M. BREAK**

**10. 2:00 P.M. EMERGENCY MANAGEMENT 2023 BUDGET PRESENTATIONS**

Documents:

[OEM 2023 BUDGET PRESENTATION.PDF](#)  
[COMMUNICATIONS 2023 BUDGET PRESENTATION.PDF](#)  
[COMMUNICATIONS POOL FUND 2023 BUDGET PRESENTATION.PDF](#)

**11. 2:40 P.M. ENVIRONMENTAL HEALTH 2023 BUDGET PRESENTATIONS**

Documents:

[EH BUDGETPRESENTATION 20220812.PDF](#)  
[WASTEDIV BUDGETPRESENTATION 20220812.PDF](#)  
[MILNER BUDGETPRESENTATION 20220808.PDF](#)  
[PBURGBUDGETPRESENTATION 20220808.PDF](#)

**12. 3:20 P.M. TREASURER 2023 BUDGET PRESENTATIONS**

Documents:

[2023 BUDGET PRESENTATION TREASURER.PDF](#)  
[PUBLIC TRUSTEE 2023 BUDGET PRESENTATION.PDF](#)

**13. 3:40 P.M. FACILITIES MANAGEMENT 2023 BUDGET PRESENTATIONS**

Documents:

[1. 2023 FACILTIES MANAGEMENT BUDGET PRESENTATION.PDF](#)  
[1. 2023 FAIR AND FAIRGROUNDS BUDGET PRESENTATION.PDF](#)

**14. 4:20 P.M. MEETING ADJOURNED**

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.