

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

M. Elizabeth Melton  
District III

## REGULAR MEETING

September 17, 2019

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY CALLING (970) 870-5499  
EXCLUDES WORK SESSIONS

1. 10:30 A.M. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
4. ITEMS OF NOTE FROM THE PREVIOUS DAY'S WORK SESSION

5. 10:35 A.M. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

A. APPROVAL OF COUNTY COMMISSIONERS MINUTES: REGULAR MEETING OF JULY 22, 2019;

Documents:

[7.22.19.DOC](#)

B. APPOINTMENTS TO THE YAMPA VALLEY AIRPORT COMMISSION: APPROVAL TO APPOINT DAVE FRANZEL TO SEAT #6, TERM TO EXPIRE 6/30/2023; APPOINT LES LIMAN TO SEAT #8, TERM TO EXPIRE 6/30/2023; AND APPOINT LARRY MASHAW TO SEAT #9, TERM TO EXPIRE 6/30/2023.

Documents:

[BCC AGENDA COMMUNICATIONS FORM AIRPORT COMMISSION APPOINTMENT.PDF](#)

6. 10:40 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA
7. 10:45 A.M. PUBLIC COMMENT  
Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.
8. 10:55 A.M. ENVIRONMENTAL HEALTH  
Scott Cowman, Director  
A. CLIMATE ACTION AND RESILIENCY PLANNING  
Review future climate action and resiliency planning efforts.

Documents:

BCC AGENDACOMMUNICATIONCLIMATEACTION20190911.PDF  
CLIMATEACTIONRESILIENCYPLANNINGDRAFT20190829.PDF  
COLORADO ENERGY OFFICE - 2019 LEGISLATIVE SESSION  
SNAPSHOT - MAY 2019.PDF  
CLIMATE ACTION TEAM MEETING\_AGENCY PRESENTATIONS  
081519.PDF  
INFOMEETINGJPUTNAM 20190909.PDF  
SUMMIT COUNTY UTAH CLIMATE ACTION PLAN ES.PDF  
CLIMATE - ACTION - PLAN - FOR - THE - EAGLE - COUNTY -  
COMMUNITY\_FINAL\_DECEMBER-V2-2016\_WEB.PDF  
ASPEN CAP FINAL 12-13-17.PDF

**9. 11:25 A.M. PUBLIC WORKS DEPARTMENT**  
Ray DuBois, Public Works Director

**A. ADDITIONAL AGRICULTURAL ACCESSES TO LOTS ON CR 18**

Consideration for authorization and approval of an additional agricultural access to two lots off of CR 18.

Documents:

ADDITIONAL ACCESS TO CR 18 COMMUNICATION FORM.PDF  
PLEASANT VALLEY MANAGEMENT LETTER.PDF

**10. 11:35 A.M. PURCHASING**  
Julie Kennedy, Purchasing Agent

**A. IFB 652 YVRA HVAC REPLACEMENT**

Consideration for approval and authorization of the award for the Yampa Valley Regional Airport HVAC replacement to J.D.W., Inc. and authorize the County Manager to electronically sign the Purchase Order in the amount of \$21,675.

Documents:

IFB 652 YVRA HVAC REPLACEMENT BCC AGENDA  
COMMUNICATION FORM.PDF  
IFB 652 YVRA HVAC JDW BID.PDF

**B. RFQ YVRA 3 BOBCAT PURCHASES WITH TRADE-IN OF CURRENT EQUIPMENT**

Consideration for approval and authorization to waive the formal purchasing process and allow the County Manager to sign a purchase order for one (1) new 2019 S770 T4 Bobcat Skid-Steer Loader and two (2) Bobcat 5600's with the trade- in of one (1) 2018 Bobcat S770, one (1) 2017 Toolcat, and one (1) 2018 Toolcat for YVRA utilizing Bobcat's municipal rollover program to Severson Supply Co., Inc. in the amount of \$23,858.

Documents:

RFQ YVRA BOBCAT TRADE-IN 2019 BCC AGENDA FORM.PDF  
SEVERSON QUOTE 1.PDF  
SEVERSON QUOTE 2.PDF

11. **11:45 A.M. ROUTT COUNTY SHERIFF'S OFFICE**  
Garrett Wiggins, Sheriff
- A. APPROVAL OF SUPPLEMENTAL BUDGET TO SPEND ON CAPITAL ITEMS**  
Consideration for approval and authorization to spend current budget amounts on armory items over \$1000.00.  
Documents:  
[BCC AGENDA COMMUNICATIONS FORM \(002\).PDF](#)  
[2019\\_09\\_05\\_15\\_46\\_45.PDF](#)
- B. MOLLY LOTZ ADVISOR SERVICES**  
Consideration for approval of a contract between the County and Molly Lotz for clinical advisor services for the peer support program.
12. **12:00 P.M. LUNCH BREAK**
13. **1:00 P.M. HUMAN RESOURCES**  
Kathy Nelson, Director
- A. REQUEST TO HIRE THE HR COORDINATOR ABOVE STEP 1**  
Consideration to hiring the Human Resources (HR) Coordinator/AA IV at Step 5 of the pay scale with the opportunity to advance to Step 6 upon successful completion of a six month performance evaluation.  
Documents:  
[HR GENERALIST COORDINATOR AGENDA FORM 9-2019.PDF](#)  
[HR COORDINATOR - REQUEST TO HIRE ABOVE STEP 1.PDF](#)
- B. REQUEST TO HIRE THE CHIEF DEPUTY CLERK/AA VII AT STEP 5**  
Consideration to hire the Chief Deputy Clerk/AA VII at Step 5 of the Pay Scale.  
Documents:  
[REQUEST TO HIRE THE CHEIF DEPUTY CLERK AT STEP 5 COMMUNICATION FORM.PDF](#)  
[CHIEF DEPUTY CLERK - REQUEST TO HIRE AT STEP 5.PDF](#)
14. **1:15 P.M. YAMPA VALLEY REGIONAL AIRPORT**  
Kevin Booth, Director
- A. COMMISSIONERS' WORK SESSION**  
2020 Yampa Valley Regional Airport Budget
15. **2:15 P.M. COMMUNICATIONS CENTER**  
Jason Nettles, Manager
- A. COMMISSIONERS' WORK SESSION**  
2020 Communications Budget
16. **3:15 P.M. COMMUNICATIONS CENTER**  
Jason Nettles, Manager
- A. 2019 RCSO APX8500 DUAL BANK MOBILE RADIO- DETENTION VEHICLE SUPPLEMENTAL BUDGET**  
Consideration for approval of and authorization for the State Bid Purchase, the County Manager to electronically sign the Purchase Order to Motorola Solutions, Inc. for the purchase of one APX8500

Mobile Dual Band Radio in the amount of \$5499.99, which will be installed in the Routt County Sheriff's Department transport vehicle, and the Chair to sign the supplemental budget.

Documents:

[BCC ACF 2019 RCSO APX8500 RADIO PURCHASE.PDF](#)  
[SUPPLEMENTAL BUDGET RCSO APX8500 RADIO.PDF](#)  
[APX8500 QUOTE.PDF](#)

**17. 3:25 P.M. LEGAL**

Erick Knaus, County Attorney

**A. RCR 59 EXECUTIVE SESSION**

Discussion regarding Johnson Ranch and Routt County Road 59.

*(Executive session to be requested under C.R.S. Section 24-6-402(4)*

*(b) - conference with County Attorney for the purpose of receiving legal advice on specific legal questions.)*

Documents:

[JOHNSON RANCH.RCR 59.EXECUTIVE SESSION.PDF](#)

**18. 3:40 P.M. MEETING ADJOURNED**

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY CALLING (970) 870-5499  
EXCLUDES WORK SESSIONS

All regular meetings are open to the public unless otherwise noted.

All meetings will be held in the Routt County Historic Courthouse -  
522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.