

## ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Timothy Redmond  
District II

M. Elizabeth Melton  
District III

### Regular Meeting September 20, 2022

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

1. 9:30 A.M. CALL TO ORDER
2. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
3. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

#### A. APPROVAL OF COUNTY COMMISSIONERS' MINUTES: MEETING OF AUGUST 9, 2022

Documents:

[AUGUST 9 2022 DRAFT.PDF](#)

#### B. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A LIQUOR LICENSE RENEWAL FOR STEAMBOAT SKI AND RESORT CORP DBA HAYMAKER PATIO GRILL FOR A HOTEL AND RESTAURANT LICENSE WITH OPTIONAL PREMISE

Documents:

[BCC AGENDA COMMUNICATION FORM NEW.PDF](#)

**C. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN AN EXTENSION OF TIME TO FILE THE 2021 AUDIT**

Consideration and approval of an extension of time to file Routt County's audit for the year ended December 31, 2021.

Documents:

[BCC AGENDA COMMUNICATION FORM AUDIT EXTENSION.PDF](#)  
[AUDIT EXTENSION\\_12\\_31\\_2021\\_STATE FORM TO SIGN.PDF](#)

**D. APPROVAL OF AND AUTHORIZATION FOR CHAIR TO SIGN THE FINAL PLAT OF HENDERSON PARK SUBDIVISION; PL20220041**

Documents:

[HENDERSON PARK SUBD 1 - BCC COMMUNICATION FORM.PDF](#)  
[HENDERSON PARK SUBD 2 - PLAT DRAFT.PDF](#)  
[HENDERSON PARK SUBD 3 - ADMINISTRATIVE STAFF REPORT.PDF](#)

**E. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE GREEN BIRD REPLAT**

Documents:

[GREEN BIRD REPLAT 1 - BCC COMMUNICATION FORM.PDF](#)  
[GREEN BIRD REPLAT 2 - DRAFT PLAT.PDF](#)

**F. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A RESOLUTION ADOPTING THE ROUTT COUNTY STRATEGIC PLAN**

Documents:

[RESOLUTION ADOPTING STRATEGIC PLAN.PDF](#)  
[STRATEGIC PLAN 2022-2026.PDF](#)

**4. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**

**5. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press \*9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to [bcc@co.routt.co.us](mailto:bcc@co.routt.co.us).

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

**6. 9:35 A.M. PLANNING**

Kristy Winsor, Planning Director

**A. LANDAULET SUBDIVISION; PL20220050**

Consideration of the Sketch Subdivision application for the Landaulet subdivision.

Documents:

[BCC COMM FORM 9.20.22.PDF](#)  
[STAFF REPORT\\_LANDAULET.PDF](#)

**7. 10:35 A.M. TREASURER**

Lane Iacovetto, Treasurer and Public Trustee

**A. RESOLUTION ADOPTING AMENDED AND RESTATED ROUTT COUNTY, COLORADO INVESTMENT POLICY**

Consideration for approval and authorization for the Chair to sign a resolution adopting amended and restated Routt county, Colorado investment policy.

Documents:

[BCC AGENDA COMMUNICATION INVESTMENT POLICY.PDF](#)  
[RESOLUTION TO ADOPT INVESTMENT POLICY 2022.PDF](#)  
[20220906150140042.PDF](#)

**8. 10:45 A.M. YAMPA VALLEY REGIONAL AIRPORT**

Kevin Booth, Director

**A. AMENDMENT #17 TO PROFESSIONAL SERVICES AGREEMENT BETWEEN ROUTT COUNTY AND MEAD & HUNT FOR FY 2022 FOR THE GENERAL AVIATION RENT STUDY**

Consideration for approval and authorization for the Chair to sign the attached Amendment #17 to the Professional Services Agreement between Routt County and Mead & Hunt for the FY 2022 General Aviation Rent Study in support of the ongoing Primary Management Compliance Documents project.

Documents:

[BCC AGENDA FORM - MEAD AND HUNT AMENDMENT 17 FOR GA RENT STUDY.PDF](#)  
[MEAD AND HUNT AMENDMENT 17 GA RENT STUDY .PDF](#)

**B. YVRA DISCRETIONARY AVIATION GRANT RESOLUTION FOR CDOT AERONAUTICS**

Consideration for approval and authorization for the Chair to sign the Colorado Division of Aeronautics Discretionary Aviation Grant Resolution for CDOT Grant 22-HDN-01.

Documents:

[BCC AGENDA ITEM - 2022 CDOT AERONAUTICS GRANT RESOLUTION 20 SEP 22.PDF](#)

**9. 11:00 A.M. COUNTY MANAGER**  
Jay Harrington, County Manager

**A. ROUTT COUNTY STRATEGIC PLAN ROLLOUT**

Documents:

[2022 STRATEGIC PLAN.PDF](#)

**10. 12:00 P.M. LUNCH BREAK**

**11. 1:20 P.M. PURCHASING**

Julie Kennedy, Purchasing Agent

**A. RFP 772 YVRA BOILERS REPLACEMENT APPROVAL**

Request the Board of County Commissioners approve the award, the Chair sign the Notice of Award, the Construction Contract, the Notice to Proceed and authorize the County Manager to electronically approve the Purchase Order to FCI Constructors, Inc. for the amount not to exceed \$342,891.

Documents:

[RFP 772 YVRA BOILERS REPLACEMENT APPROVAL BCC AGENDA COMMUNICATION FORM.PDF](#)  
[YVRA BOILER REPLACEMENT RFP 772 - FCI CONSTRUCTORS BID PACKAGE 072922.PDF](#)

**B. HHS BUILDING CALCON CHANGE ORDER 004 APPROVAL**

Consideration for the Board of County Commissioners to approve Change Order 004, the Chair's signature on the Change Order, and authorize the County Manager to electronically approve the Change Order to Calcon Constructors, Inc. in the amount not to exceed \$42,800.

Documents:

[CALCON CHANGE ORDER 004 APPROVAL BCC AGENDA COMMUNICATION.PDF](#)  
[RCHHS CALCON CHANGE ORDER 4.PDF](#)

**12. 1:40 P.M. BUILDING DEPARTMENT**

Todd Carr, Building Official

**A. CHANGES TO ELECTRICAL CONTRACTOR SERVICE AGREEMENTS**

Consideration to approve the hourly rate increase to \$95 per hour from \$65 per hour for compensation to our Electrical Contractors who perform inspections for Routt County in the absence of our Electrical Inspector.

Documents:

[BCC COMM FORM ELECTRICAL CONTRACTOR SERVICE](#)

**13. 1:50 P.M. ACCOUNTING 2023 BUDGET PRESENTATION**

Documents:

[ACCOUNTING 2023 BUDGET PRESENTATION.PDF](#)

**14. 2:00 P.M. ASSESSOR 2023 BUDGET PRESENTATION**

Documents:

[0. 2023 ASSESSOR BUDGET PRESENTATION\\_FINAL.PDF](#)

**15. 2:10 P.M. CORONER 2023 BUDGET PRESENTATION**

Documents:

[1. CORONER 2023 BUDGET PRESENTATION.PDF](#)

**16. 2:30 P.M. HUMAN SERVICES 2023 BUDGET PRESENTATION**

Documents:

[1. BUDGET PRESENTATION 2023 DHS.PDF](#)

**17. 3:10 P.M. YAMPA VALLEY REGIONAL AIRPORT 2023 BUDGET PRESENTATION**

Documents:

[2023 YVRA BCC BUDGET PRESENTATION 20 SEPT 22 UPDATED 13 SEPT 22.PDF](#)

[2023 YVRA BUDGET PRESENTATION BCC VERSION UPDATED 13 SEPT 22.PDF](#)

[YVRA 2023 FINANCIAL REPORT BCC.PDF](#)

**18. 4:10 P.M. EMERGENCY MANAGEMENT**

David DeMorat, Emergency Operations Director

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.