

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Timothy Redmond  
District II

M. Elizabeth Melton  
District III

## REGULAR MEETING

September 21, 2021

Times listed on the agenda are approximations and may be longer or shorter, or begin earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of them.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted. Please click the link below to join the webinar

via Zoom:

<https://us02web.zoom.us/j/85106670945?pwd=UXZZSGx1Q01Mc0s2ckIGVk13Qld5UT09>

Password: 522

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or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 851 0667 0945

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*The Routt County Board of Health or Board of Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to any of the below items.*

1. 9:30 A.M. CALL TO ORDER
2. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
3. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

**A. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE ALPINE MOUNTAIN RANCH LOT 33 FINAL PLAT**

Documents:

[PROPOSED PLAT V3.PDF](#)

**4. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**

**5. 9:40 A.M. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press \*9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to [bcc@co.routt.co.us](mailto:bcc@co.routt.co.us).

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

**6. 9:40 A.M. LEGAL**

Erick Knaus, County Attorney

**A. RESOLUTION CONTINUING DECLARATION OF LOCAL DISASTER (NINETEENTH)**

Consideration of and adoption of a Resolution Continuing Declaration of Local Disaster.

Documents:

[DISASTER DECLARATION COMMUNICATIONS FORM 9-13-2021.PDF](#)  
[DISASTER DECLARATION NINETEENTH CONTINUE RESOLUTION 9-13-2021.PDF](#)

**B. COUNTY ATTORNEY 2022 BUDGET PRESENTATION**

County Attorney 2022 Budget Presentation

Documents:

[BCC AGENDA COMMUNICATION FORM\\_9.21.21.PDF](#)  
[BCC COUNTY ATTORNEY 2022 BUDGET PRESENTATION\\_9.21.21.PDF](#)  
[BCC COUNTY ATTORNEY ROUNTT COUNTY 2022](#)

7. **9:55 A.M. PLANNING**  
Kristy Winsor, Planning Director

**A. PLANNING DEPARTMENT 2022 BUDGET PRESENTATION**

Documents:

BCC COMMUNICATION FORM - 9.21.21DOC.PDF  
PLANNING - BUDGET PRESENTATION 9.21.PDF  
2022 PLANNING BUDGET PDF.PDF  
2022 PLANNING FTE REQUESTS FORM.PDF  
2022 PLANNING CONTROLLABLE REQUEST FORM.PDF

8. **10:05 A.M. ACCOUNTING**  
Dan Strnad, Accounting Director

**A. ACCOUNTING 2022 BUDGET PRESENTATION**

Documents:

0 ACCOUNTING 2022 BUDGET PRESENTATION 9 21 2021 2 10  
PM.PDF

9. **10:15 A.M. ADMINISTRATIVE**  
Kendra Alfieri, County Commissioners' and Managers' Office Manager

**A. 2022 BCC/OTHERS/PIO/GRANTS BUDGET PRESENTATIONS**

2022 BUDGET PRESENTATIONS FOR BCC, AFFORDABLE HOUSING,  
COMMUNITY SERVICES, DEVELOPEMENTAL DISABILITIES, MUSEUMS,  
MUTI-MODAL TRANSPORTATION, PIO, PDR, TAYLOR GRAZING, AND  
GRANTS.

Documents:

BCC BUDGET PRESENTATION PDF.PDF  
OTHERS - BUDGET PRESENTATION PDF.PDF  
GRANT ADMIN 2022 BUDGET PRESENTATION PDF.PDF  
2022 AFFORDABLE HOUSING BUDGET PDF..PDF  
2022 BCC BUDGET PDF.PDF  
2022 COMMUNITY SERVICE BUDGET PDF.PDF  
2022 DEV DIS PDF.PDF  
2022 MULT-MODAL TRANSPORTATION BUDGET PDF.PDF  
2022 PDR BUDGET PRESENTATION PDF.PDF  
2022 PUBLIC INFO OFFICER BUDGET PDF.PDF  
MUSEUMS.PDF  
TAYLOR GRAZING.PDF  
2022 GRANT ADMINISTRATION BUDGET PDF.PDF

10. **11:15 A.M. CLERK AND RECORDER**  
Kim Bonner, County Clerk

**A. CLERK COMBINED BUDGET PRESENTATION**

Clerk, Motor Vehicle, and Elections 2022 budget presentation.

Documents:

11. **11:45 A.M. PURCHASING**  
Julie Kennedy, Purchasing Agent

**A. PURCHASING 2022 BUDGET PRESENTATION**

Discussion with the Board of County Commissioners regarding the Purchasing 2022 Budget.

Documents:

1. BCC AGENDA COMMUNICATION FORM \_9.21.21.PDF
2. BCC PURCHASING 2022 BUDGET PRESENTATION\_9.21.21.PDF
3. BCC PURCHASING ROUTT COUNTY 2022 BUDGET\_9.21.21.PDF

12. **11:55 A.M. ROUTT COUNTY COLORADO STATE UNIVERSITY EXTENSION OFFICE**

Todd Hagenbuch, Routt County CSU Extension Director

**A. CSU EXTENSION 2022 BUDGET PRESENTATION**

Documents:

1. BCC AGENDA COMMUNICATION FORM TEMPLATE\_9.21.21.PDF
3. BCC EXTENSION ROUTT COUNTY 2022 BUDGET\_9.21.21.PDF
4. BCC EXTENSION- 2022 BUDGET - (PRF) ALL FTE ADDITION REQUEST.PDF
2. BCC 2022 EXTENSION BUDGET PRESENTATION 9.21.2021 (003).PDF

13. **12:05 P.M. BUILDING DEPARTMENT**

Todd Carr, Building Official

**A. BUILDING DEPARTMENT 2022 BUDGET PRESENTATION**

Documents:

- BCC AGENDA COMMUNICATION FORM RC BUILDING DEPT BUDGET CY22.PDF  
BCC BUILDING DEPARTMENT CY2022 BUDGET PRESENTATION.PDF  
BUILDING ENTERPRISE BUDGET PACKAGE.PDF

14. **12:15 P.M. HUMAN RESOURCES**

Kathy Nelson, Director

**A. PUBLIC HEALTH LEAD CONTACT TRACER SALARY**

Consideration to approve temporary Lead Contract Tracer position and pay.

Documents:

- BCC AGENDA - PUBLIC HEALTH LEAD CONTACT TRACER.PDF  
LEAD CONTACT TRACER JOB DESCRIPTION.PDF  
SALARY DATA 7-2020.PDF

**15. 12:30 A.M. MEETING ADJOURNED**

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8592 or +1 312 626 6799 or +1 929 205 6099

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