



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: October 7, 2019	ITEM TIME:

FROM:	Steve Faulkner
TODAY'S DATE:	October 3, 2019
AGENDA TITLE:	911 COMMUNICATIONS CENTER REMODEL RFP DISCUSSION
CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input type="checkbox"/> ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input checked="" type="checkbox"/> INFORMATION	
I. DESCRIBE THE REQUEST OR ISSUE:	
Discussion to develop an RFP on potential remodels of the vacated space in the previous 911 Communications Center and administrative offices in the Detention Center.	
II. RECOMMENDED ACTION (<i>motion</i>):	
Discussion only.	
III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):	
PROPOSED REVENUE (<i>if applicable</i>):	
CURRENT BUDGETED AMOUNT:	
PROPOSED EXPENDITURE: \$500,000	
FUNDING SOURCE: B&P Capital Pool 2020	
SUPPLEMENTAL BUDGET NEEDED: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):	



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

V. BACKGROUND INFORMATION:

With direction from the Board of County Commissioners in 2018 a space needs evaluation of the Detention Center was conducted this year. The purpose of the evaluation was to identify the best use of the extra space that became available with the relocation of the Communication Center to the CLEF as well as future needs of the RCSO Jail staff.

The following departments have been identified as the best potential occupants of the space.

- Administrative Offices for Emergency Management.
- A permanent Emergency Operations Command Center (EOC).
- Administrative Offices for the County Coroner
- Repurposed Video Advisement room to include a private office environment for Jail Booking Staff members.
- Repurposed Live Scan office into Jail Administrator office.
- Repurposed Records office into CLEF IT support staff.

On September 4, 2019 an RFP was issued soliciting design services from a qualified Architect to produce Construction Bid Documents for the proposed remodel of approximately 2,900 square feet of vacated space to be occupied by the above mentioned departments. The RFP deadline for responses is October 11, 2019. The County goal is to have Construction Bid Documents complete by mid-January 2020 with construction beginning mid-March to early April of 2020.

VI. LEGAL ISSUES:

None

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

IX. LIST OF ATTACHMENTS: