



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 12/10/19	ITEM TIME:

FROM:	J. Kennedy/M. Mordi
TODAY'S DATE:	12/5/19
AGENDA TITLE:	RFQ Hydro Seeding Change Order Approval Request

CHECK ONE THAT APPLIES TO YOUR ITEM:
<input checked="" type="checkbox"/> ACTION ITEM
<input type="checkbox"/> DIRECTION
<input type="checkbox"/> INFORMATION

I. DESCRIBE THE REQUEST OR ISSUE:
Request the Board of County Commissioners approve the Change Order Request of \$9,880 from X Field Services from the original quoted amount of \$11,400 to \$21,280 for additional acreage of hydro seeding with wood mulch along CR 80 and authorize the County Manager to electronically sign the Purchase Order.

II. RECOMMENDED ACTION (motion):
Motion by the Board of County Commissioners to approve the Change Order Request of \$9,800 from X Field Services from the original quoted amount of \$11,400 to \$21,280.00 for additional acreage of hydro seeding with wood mulch along CR 80 and authorize the County Manager to electronically sign the Purchase Order.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
PROPOSED REVENUE (if applicable):
CURRENT BUDGETED AMOUNT:
PROPOSED EXPENDITURE: \$21,280.00
FUNDING SOURCE: 25420709 732050 \$3,000.00 25420709 733900 \$18,400.00

SUPPLEMENTAL BUDGET NEEDED: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

V. BACKGROUND INFORMATION:

The Routt County Purchasing agent sent out RFQ Hydro Seeding and Mulch to 3 vendors and received three quotes. X Field Services was selected as the lowest quote. The detail is below.

Company	Quote
X Field Services	\$11,400
Native Excavating	\$27,600
I-Design	\$65,340

X Field Services submitted a quote for RFQ Hydro Seeding with Mulch for 3 acres. The actual acreage exceeded that amount by 2.6 for a total of 5.6 acres @ \$3,800/acre. Even with the additional amount, X Field Services remains the lowest quote for this completed project.

VI. LEGAL ISSUES:

None

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

Recommendation to the Board of County Commissioners to approve the Change Order Request of \$9,800 from X Field Services from the original quoted amount of \$11,400 to \$21,280.00 for additional acreage of hydro seeding with wood mulch along CR 80 and authorize the County Manager to electronically sign the Purchase Order.

IX. LIST OF ATTACHMENTS:

X Field Services Quote 9050 Dated 9/24/19

X Field Services Invoice Dated 12/4/19



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM