



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

<b>ITEM DATE: 1/28/2020</b>	<b>ITEM TIME:</b>

<b>FROM:</b>	J. Kennedy
<b>TODAY'S DATE:</b>	1/15/2020
<b>AGENDA TITLE:</b>	Consent to Donate Old Lockers from the Sheriff's Department scheduled for Disposal

<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input checked="" type="checkbox"/> <b>★ ACTION ITEM</b>	
<input type="checkbox"/> <b>DIRECTION</b>	
<input type="checkbox"/> <b>INFORMATION</b>	

<b>I. DESCRIBE THE REQUEST OR ISSUE:</b>
Request the Consent of Board of County Commissioners for the donation of the old, unused Sheriff's Department lockers slated for disposal to the Steamboat Springs High School Theater Program.

<b>II. RECOMMENDED ACTION (<i>motion</i>):</b>
Consent of Board of County Commissioners for the donation of the old, unused Sheriff's Department lockers slated for disposal to the Steamboat Springs High School Theater Program.

<b>III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):</b>
<b>PROPOSED REVENUE (<i>if applicable</i>):</b>
<b>CURRENT BUDGETED AMOUNT: N/A</b>
<b>PROPOSED EXPENDITURE: N/A</b>
<b>FUNDING SOURCE:</b>
<b>SUPPLEMENTAL BUDGET NEEDED: YES <input type="checkbox"/> NO <input type="checkbox"/></b>

<b>IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):</b>
None



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### V. BACKGROUND INFORMATION:

The RC Facilities Department received a request from RC Deputy Paul Yonekawa for donation of the old, unused Sheriff's lockers that are slated for disposal to the Steamboat Springs High School Theater Program. These lockers are of no further use to Routt County due to the building of the new Law Enforcement Facility. The lockers were to be recycled at Axis Steel in Craig at no cost or revenue to the County. The RC Facilities Department supports the donation to the school theater program.

This request is in compliance with the Routt County Purchasing Manual 6<sup>th</sup> Edition section 8.03 Disposal Methods, "Donation: Can be to non-profit entities, schools, other governmental agencies, etc. with BCC approval. All donations require approval of the BCC".

### VI. LEGAL ISSUES:

None

### VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

### VIII. SUMMARY AND OTHER OPTIONS:

Recommend the Consent of Board of County Commissioners for the donation of old, unused Sheriff's Department lockers that are slated for disposal to the Steamboat Springs High School Theater Program.

### IX. LIST OF ATTACHMENTS:

Email request for donation from Sheriff's office to Facilities.