

**STATE OF COLORADO
COUNTY OF ROUTT**

**OFFICE OF THE CLERK
December 17, 2019**

Commissioner Beth Melton, Chair, called the regular meeting of the Routt County Board of County Commissioners to order. Commissioner Douglas B. Monger, Commissioner Tim V. Corrigan, Deputy County Manager Dan Weinheimer, and County Manager Tom Sullivan, were also present. Those present recited the Pledge of Allegiance. Deanna Sanchez recorded the meeting and prepared the minutes.

EN RE: WARRANTS

Commissioner Monger moved to approve and authorize the Commissioners to sign the Warrants Sheets that included:

Accounts Payable Check- Cycle Date:	12/9-12/13	\$1,297,394.89
Accounts Payable Check: Manuals	-	\$
Accounts Payable Wires:	-	\$
Total:		\$1,297,394.89
Payroll Checks- Cycle Date:	12/9-12/13	\$533,850.07
Payroll Checks- Manuals	-	\$
Payroll – IRS & State Income Tax	12/9-12/13	\$214,237.81
Total:		\$748,087.88
Total Disbursements Approved:	12/9/19-12/13/19	<u>\$2,045,482.77</u>

Commissioner Corrigan seconded.

Mr. Sullivan advised of the 2019 Accounts Payable items of note.

Vendor	Amount	Department
DUCKELS CONSTRUCTION INC	\$146,747.60	Road and Bridge: Green Truss Bridge Replacement Project- Pay Application 4
DOMINION VOTING	\$7,044.13	Clerk/Elections: Scanner

SYSTEMS INC		Purchase
TYLER TECH. INC	\$70,286.42	IT Budget: Tyler Eagle Software Support for Assessor and Treasurer
AP Run Date Dec. 12, 2019 Total:	\$1,031,567.41	

The motion carried 3-0.

EN RE: CONSENT AGENDA

The following items were presented for consideration, approval, and signing on the consent agenda:

- A. Approval of County Commissioners Minutes: Regular Meeting of October 22, 2019;
- B. Approval of and authorization for the Chair to sign a division order to Plains Marketing L.P. for the County’s Royalty Interest in the Routt 1-22 Well;
- C. Approval of and authorization for the Chair to sign resolution 2019-068, a resolution designating Holidays at Routt County for the Year 2020;
- D. Approval of and authorization for the Chair to sign a letter of support for the South Routt YVEA Luminare Broadband grant;
- E. Approval of and authorization for the Chair to sign the letter of support for the RMYC OBH grant.

MOTION

Commissioner Corrigan moved to approve items A, B, C, D, and E on the consent agenda and authorized the Chair to sign the related documents, noting item C will be resolution number 2019-068.

Commissioner Monger seconded; the motion carried 3-0.

EN RE: PUBLIC COMMENT

Michael Turner, citizen; Megan Moore-Kemp and Steven Johnson, YVEA; and Jack Taylor, CPW, were present.

Ms. Kemp and Mr. Johnson discussed YVEA’s work with the State broadband fund. They stated YVEA is applying to the State broadband fund for the second time to give broadband services to Southern Stagecoach neighborhoods running up Lynx pass. YVEA was recently awarded the same award to do this work in other areas of Routt County. The State had a map that shows areas that are priority for installing broadband.

Mr. Taylor introduced himself as the Colorado Parks and Wildlife Officer in North Routt. He updated the Commissioners on an elk herd management plan for the Bear's Ears elk herd. This herd is around 20-thousand elk.

Mr. Turner stated he wanted to make a comment about the parking at Yampa Valley Regional Airport. The new exit system is too low for taller vehicles.

EN RE: HORIZONS / SUSAN MIZEN, EXECUTIVE DIRECTOR

Tatum Heath, Lynn Cleveland-Swanson, Terry Jost, Madeline Landgren, Michael Turner, Matt Morrill, Lindsey Garey, Bob Grover, and Deadra Peppmen, Horizon's Specialized Services; were also present.

FINANCIAL REVIEW

The Horizon's staff and Board members presented information on the passage of the mill levy for Horizon's services, overview of State level work, current numbers served, the waiting list, an EI success story, improvements on quality of services, actuals from last fiscal year, and the current budget.

MOTION

Commissioner Monger moved to accept the financial report from Horizons Specialized Services for the property tax mill levy.

Commissioner Corrigan seconded; the motion carried 3-0.

EN RE: HUMAN RESOURCES / KATHY NELSON

PUBLIC HEALTH NURSE - PAY SCALE APPROVAL

Ms. Nelson stated Kari Ladrow, Director of Public Health, is requesting to add a Public Health Nurse position. This position reports directly to the Public Health Director and is responsible for performing, developing and coordinating health and medical-related educational services and communicable disease response and surveillance for individuals and community groups in a variety of public health settings. Investigation and follow-up for communicable disease surveillance will be required as well as Health Program measurable outcomes. Ms. Nelson reviewed the Employers Council 2019 Public Employers (EC) salary survey data and benchmarked this position against the EC Public Health Nurse II occupation. The education, years of experience and independence required closely matched the job description for this position. The attached pay scale was calculated using the mid-point of the average minimum and the average maximum of the "Resort Areas" data. The County Manager has reviewed this request and approved placing this request on the agenda for consideration and approval.

MOTION

Commissioner Corrigan moved to approve and authorized the Public Health Nurse pay scale as presented.

Commissioner Monger seconded; the motion carried 3-0.

EN RE: ROUTT COUNTY EMS ADVISORY COUNCIL / CHUCK CERASOLI

Lynaia South, Assistant County Attorney, and David DeMorat, Emergency Management Director, were also present.

APPROVAL AND ISSUANCE OF AMBULANCE LICENSES

Mr. DeMorat stated his request to obtain approval for renewal licenses for ambulances operating in Routt County. This includes North Routt Fire Protection District (FPD), Steamboat Springs Fire Rescue, Oak Creek FPD, West Routt FPD, Yampa FPD, Twentymile Coal Company, EMS Unlimited, and Memorial Regional Health EMS.

The Commissioners, Ms. South, Mr. DeMorat, and Mr. Cerasoli discussed the request.

MOTION

Commissioner Monger moved to approve and authorized the renewal of the ambulance service licenses and ambulance permits for North Routt Fire Protection District, permit numbers 54-20-1 and 54-20-2; Oak Creek Fire Protection District, permit numbers 54-20-3, 54-20-4, and 54-20-5; Steamboat Springs Fire Rescue, permit numbers 54-20-6, 54-20-7, 54-20-8, and 54-20-9; Twentymile Coal Company, permit numbers 54-29-10; West Routt Fire Protection District, permit numbers 54-20-11 and 54-20-12; Yampa Fire Protection District, permit number 54-20-13; EMS Unlimited, permit numbers 54-20-14 and 54-20-15; and Memorial Regional Health EMS, permit numbers 54-20-16, 54-20-17, and 54-20-18.

Commissioner Corrigan seconded; the motion carried 3-0.

EN RE: HUMAN RESOURCES COALITION (HRC) / KATE NOWAK

2020 GRANT RECCOMENDATIONS

Ms. Nowak and the Commissioners discussed the 2020 HRC grant recommendations.

MOTION

Commissioner Corrigan moved to approve the HRC 2020 funding recommendations as presented, noting that the County's portion will be \$228,850.

Commissioner Monger seconded; the motion carried 3-0.

EN RE: EMERGENCY MANAGEMENT / DAVID DEMORAT

Cheryl Dalton, Emergency Management, was also present.

ROUTT COUNTY NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)

Mr. DeMorat stated his request for approval and authorization for the Chair to sign the Routt County National Incident Management System (NIMS) Implementation Plan dated January 1, 2020, and related resolution. The County Attorney has reviewed and approved such.

The Commissioners and Mr. DeMorat discussed his request.

MOTION

Commissioner Monger moved to approve of and authorized the Chair to sign resolution 2019-069 for the Routt County National Incident Management System (NIMS) Implementation Plan.

Commissioner Corrigan seconded; the motion carried 3-0.

ROUTT COUNTY CONTINUITY OF OPERATIONS BASE PLAN (COOP)

Mr. DeMorat stated his request for approval and authorization for the Chair to sign the Routt County Continuity of Operations Base Plan (COOP) dated January 1, 2020. The County Attorney has reviewed and approved such.

The Commissioners and Mr. DeMorat discussed his request.

MOTION

Commissioner Corrigan moved to approve, adopt, and authorize the Chair's signature on the Routt County Continuity of Operations Base Plan.

Commissioner Monger seconded; the motion carried 3-0.

EN RE: PLANNING / CHAD PHILLIPS

Alan Goldich, Planning; David Zehner, Precision Excavating Inc.; and Ed Camilletti, landowner; were also present.

PRECISION EXCAVATING'S CAMILLETTI #2 GRAVEL PIT; PP2010-001

Mr. Goldich stated the current Special Use Permit for the Camilletti Milner Pit #2 was issued on February 9, 2010. The expiration date of this permit is December 22, 2019. The permittee, Precision Excavating, has applied to renew this permit. The application has been deemed complete and has been scheduled. However, the Board's decision date on this renewal application is not scheduled until after the current permit has expired. The renewal application is scheduled to be heard by Planning Commission on Thursday, January 16, 2020, and by the Board on Tuesday, January 28, 2020. Precision Excavating has requested to be able to continue operation while the renewal application is being processed. A full review of the application will be completed during the notice and review period and those findings will be presented in the report prepared by staff at that time.

Mr. Zehner discussed the current operations of his business.

Commissioner Monger asked the other Commissioners if they wanted to permit a 90-day continuation or set a date for 3.22.20.

Commissioner Melton asked why the wording in the request does not state the terms of the SUP pertain to the extension.

Mr. Goldich stated that was an oversight. The intention was for the SUP requirements to extend as well.

MOTION

Commissioner Monger moved to allow continued operation of the Camilletti Milner #2 gravel pit for a period up until March 22, 2020, from the expiration of the current Special Use Permit with an extension of the requirements of the SUP, and with the following **findings of fact**;

1. A renewal application has been submitted and is scheduled for review by the Planning Commission and the Board of County Commissioners.
2. The Planning Department has no complaints on file for this operation.

Commissioner Corrigan seconded; the motion carried 3-0.

No further business coming before the Board, same adjourned sine die.

Kim Bonner, Clerk and Recorder

Timothy V. Corrigan, Chair

Date