



December 31, 2019

Routt County Board of County Commissioners and Tom Sullivan  
PO Box 773598  
Steamboat Springs, CO 80477

Dear Commissioners and Tom:

As you are aware, the City of Steamboat Springs has commissioned an update to the Greenhouse Gas Emissions (GHG) study previously done in 2005. Both entities received the report from the consultant in November 2019 which we believe was a thorough report with one exception. Subsequently, the city amended the scope of work to provide future GHG projections for the city specifically.

Since this is a regional issue and a significant part of the Climate Action Plan, City Council has requested Routt County participate in 50% of the cost for the GHG study. The details are as follows:

Total cost of the GHG study	\$32,211
City amended scope of work	<6,940>
Project cost to share	\$25,271
50% of project cost	\$12,635.50
Routt County paid	<5,000>
Remainder of 50% share	<u>\$7,635.50</u>

The City of Steamboat Springs respectfully requests an additional contribution and reimbursement to the city in the amount of \$7,635.50 for Routt County's contribution to this important effort. Your consideration is much appreciated.

Sincerely,  
**CITY OF STEAMBOAT SPRINGS**

Gary Suiter  
City Manager