

**STATE OF COLORADO
COUNTY OF ROUTT**

**OFFICE OF THE CLERK
December 30, 2019**

Commissioner Beth Melton, Chair, called the regular meeting of the Routt County Board of County Commissioners to order. Commissioner Douglas B. Monger, Commissioner Tim V. Corrigan, Deputy County Manager Dan Weinheimer, and County Manager Tom Sullivan, were also present. Those present recited the Pledge of Allegiance. Deanna Sanchez recorded the meeting and prepared the minutes.

EN RE: WARRANTS

Commissioner Monger moved to approve and authorize the Commissioners to sign the Warrants Sheets that included:

Accounts Payable Check- Cycle Date:	12/23-12/27	\$269,242.10
Accounts Payable Check: Manuals	-	\$
Accounts Payable Wires:	-	\$
Total:		\$269,242.10
Payroll Checks- Cycle Date:	12/23-12/27	\$
Payroll Checks- Manuals	12/23-12/27	\$834.14
Payroll – IRS & State Income Tax	12/23-12/27	\$306.94
Total:		\$1,141.08
Total Disbursements Approved:	12/23/19-12/27/19	<u>\$270,383.18</u>

Commissioner Corrigan seconded.

Mr. Sullivan advised of the 2019 Accounts Payable items of note for run date December 23, 2019.

Vendor	Amount	Department
BASELINE ENGINEERING CORP	11,075.80	Road & Bridge: Engineering Cow Creek Culvert Project
CML SECURITY LLC	3,607.23	Facilities Management: Security

		System Replacement at Jail
HORIZONS SPECIALIZED SERVICES INC	12,985.31	Developmental Disabilities: Nov 19 Tax Distribution
Museum and Heritage Tax Fund Distributions		
MOTOROLA SOLUTIONS	10,000.00	Comm Center: additional licensing for remote dispatch system
CREDITRON CORPORATION	4,142.00	Treasurer's Office: Deposit Check Scanning System
2019 Run Date Dec 23, 2019 Total	\$1,031,567.41	
2020 Run Date Dec 23, 2019 Total	\$18,513.58	

The motion carried 3-0.

EN RE: CONSENT AGENDA

The following items were presented for consideration, approval, and signing on the consent agenda:

- A. Approval of County Commissioners Minutes: Regular Meeting of November 12, 2019;
- B. Approval of and authorization for the Chair to sign a liquor license renewal for CJJ Family Holdings INC DBA Vista Verde Guest Ranch for a hotel and restaurant liquor license;
- C. Approval of and authorization for the Chair to sign the Museum and Heritage Fund Board (MAHFB) 2020 appointment resolution.

MOTION

Commissioner Corrigan moved to approve items B and C on the consent agenda and authorized the Chair to sign the related documents. 2019-090

Commissioner Monger seconded; the motion carried 3-0.

ITEM C

Commissioner Melton requested to table item C to edit the minutes.

MOTION

Commissioner Monger moved to tabled item C until January 7th, 2020.

Commissioner Corrigan seconded; the motion carried 3-0.

EN RE: PUBLIC COMMENT

No members of the public were present for comment.

EN RE: COMMUNICATIONS CENTER / JASON NETTLES

David DeMorat, Emergency Management Director, was also present.

EMERALD MTN TOWER SITE- BILL OF SALE

Mr. Nettles stated he is asking for consideration to accept the Bill of Sale for the Emerald Mountain Communications Site located at 38400 Blackmer Drive, Steamboat Springs from the City of Steamboat Springs.

In May 2017, Routt County entered into a Memorandum of Understanding with the Governor's Office of Information Technology (OIT), Communication Services. That MOU has provisions where the State of Colorado will install, maintain, and operate the public safety statewide digital trunked radio system equipment and microwave radio equipment at the then proposed Emerald Mountain Communications Site.

In May 2018, Routt County entered into a Memorandum of Understanding with the City of Steamboat Springs and YVEA concerning the construction of a telecommunications tower and related facilities at the Emerald Mountain communications site. That MOU has provisions where the City would obtain access and finance construction, the County would oversee construction and undertake ongoing maintenance, and YVEA will lease the Site for use as a public safety communications facility. The City's payment for the project amounts to \$455,000. Other provisions of the MOU outline that the City would transfer ownership of all Communications Facilities to the County after construction for future operation and maintenance.

In September 2019, Routt County entered into a Communications Site Use Agreement and Ground Lease agreement. That agreement includes provisions where the Property is to be used as a non-commercial communications site. The agreement also states that the site is to be used for the County's emergency services communications equipment, the State of Colorado communications equipment, YVEA equipment, as well as the Federal Aviation Administration (FAA) Wide-Area Multilateration (WAM) system. The Communications Site Use Agreement and Ground Lease agreement will be in place until May 21, 2058, unless terminated before then. The construction project has been completed and closed out according to the City of Steamboat Springs construction agreement and internal policies and procedures. The City has provided an executed Bill of Sale to Routt County. The acceptance of that Bill of Sale is Mr. Nettles' reason for this agenda item.

Mr. Nettles and the Commissioners discussed his request.

MOTION

Commissioner Corrigan moved to approve and authorized the Chair to sign the Bill of Sale from the City of Steamboat Springs for the Emerald Mountain Communications Site located at 38400 Blackmer Drive, Steamboat Springs.

Commissioner Monger seconded; the motion carried 3-0.

EN RE: PURCHASE OF DEVELOPMENT RIGHTS CITIZENS ADVISORY BOARD (PDR) / KENDRA ALFIERI

PDR 2020 BOARD APPOINTMENTS

Commissioner Melton stated the Board is considering to approve the reappointments of Dean Rossi, Tarn Dickerson, Claire Sollars, and Carl Vail to serve on the Routt County Purchase of Development Rights Citizens' Advisory Board for 3-year terms.

Per the communication form, after advertising in the Steamboat Pilot, and on Facebook, there was no new letter of interest to serve on the Routt County Purchase of Development Rights Citizens' Advisory Board. Current board members Dean Rossi, Tarn Dickerson, Claire Sollars, and Carl Vail would like to be re-appointed for another 3-year term.

MOTION

Commissioner Monger moved to approve the reappointments of Dean Rossi, Tarn Dickerson, Claire Sollars, and Carl Vail to serve on the Routt County Purchase of Development Rights Citizens' Advisory Board for 3-year terms to expire 12/31/2022.

Commissioner Corrigan seconded; the motion carried 3-0.

EN RE: YAMPA VALLEY REGIONAL AIRPORT (YVRA) / KEVIN BOOTH

YVRA CAPITAL IMPROVEMENT PROGRAM (CIP) PROPOSALS

Mr. Booth stated the \$1,500,000 discretionary grant for 2020 (AIP-48) has allowed YVRA to consider using newly unencumbered entitlement funds to accelerate the purchase of a critical piece of SRE. YVRA is also negotiating with the FAA and CDOT to make some scope and design changes to the existing CIP projects in 2022 and 2024.

ROUNDTABLE

Mr. Booth and the Commissioners discussed the CIP proposal review.

No further business coming before the Board, same adjourned sine die.

Kim Bonner, Clerk and Recorder

Timothy V. Corrigan, Chair

Date