



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 06/26/2020	ITEM TIME: TBD: I only need 10-minute slot
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FROM:	Todd Carr, Building Department Manager: Routt County Building Department
TODAY'S DATE:	06/24/2020
AGENDA TITLE:	Discussion Item: BCC requested to discuss Building Department Workload

CHECK ONE THAT APPLIES TO YOUR ITEM:
<input type="checkbox"/> ACTION ITEM
<input type="checkbox"/> DIRECTION
<input checked="" type="checkbox"/> X INFORMATION

I. DESCRIBE THE REQUEST OR ISSUE:
<p>The BCC requested a short discussion on the current workload with Permit activity within the Building Department, to ensure that we are still able to meet all customer expectations and deliver quality and efficient service. Economic Recovery is a topic of importance, and BCC would like an update within the Construction sector of the Economy.</p>
II. RECOMMENDED ACTION (<i>motion</i>):
<p>The Building Department traditionally once a year will see a peak or large volume of permit submittals come into our office for review, historically for the past three years we have had to briefly extend our Plan Review Time-Frames due to this. Our extended Plan Review Time-Frames have never in the past or currently adversely affected Contractors by impeding on progress, or by holding them up from starting a project. Our Contractors in most cases submit well in advance of the project start date, as we advocate for this on a regular basis, in addition our extensions are minor and only add roughly 5-working days onto what is typical. In addition, the Building Department reaches out to our permit applicants at times when extensions are implemented, to find out who is not in desperate need of the permit versus those who are in disparate need of the permit. We then prioritize based on this outreach to avoid causing any delays in project start dates. The Building Department is not recommending we bring back in Overtime or Private Consultant money back into our Budget at this time to avoid any extensions. The Building Department is seeing a high number of small building permit projects that are centered around residential homes or units. Due to not seeing a large level of commercial activity or large new construction projects within the commercial sector, we are still projecting a shortfall of revenue from what was originally projected for CY2020. It is in our best interest to maintain our current budget cuts, as predicting the future of construction activity at this time is virtually impossible due to unknowns with CoVid19 Pandemic, and stay conservative with our budget. Many different Professionals and Contractors who work all over the State of Colorado, have repeatedly told us our Plan Review time-frames are some of the best in the State, and specifically much faster than any other resort community. Our Professionals and Contractors know if they are in a crunch, they can reach out to us and we are willing to work through reviews as needed to avoid any construction delays.</p>



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III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
PROPOSED REVENUE: N/A
CURRENT BUDGETED AMOUNT: N/A
PROPOSED EXPENDITURE: N/A
FUNDING SOURCE: N/A
SUPPLEMENTAL BUDGET NEEDED: YES NO
N/A
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):
None
V. BACKGROUND INFORMATION:
N/A
VI. LEGAL ISSUES:
None
VII. CONFLICTS OR ENVIRONMENTAL ISSUES:
None
VIII. SUMMARY AND OTHER OPTIONS:
BCC can review and recommend a different approach if desired.