

**STATE OF COLORADO
COUNTY OF ROUTT**

**OFFICE OF THE CLERK
February 7, 2017**

County Commissioner Timothy V. Corrigan, Chair called the regular meeting of the Routt County Board of County Commissioners to order. Commissioner Douglas B. Monger, Commissioner Cari Hermacinski, County Manager Tom Sullivan, and Deputy County Manager Dan Weinheimer were also present. Those present recited the Pledge of Allegiance. Tegan Anderson recorded the meeting and prepared the minutes.

EN RE: WARRANTS

MOTION

Commissioner Monger moved to approve and authorize the Commissioners to sign the Warrants Sheets that included:

Accounts Payable Check- Cycle Date:	1/30-2/3	\$319,876.65
Accounts Payable Check: Manuals	1/30-2/3	\$0.00
Accounts Payable Wires:	1/30-2/3	\$0.00
Total:		\$319,876.65
Payroll Checks- Cycle Date:	1/30-2/3	\$0.00
Payroll Checks- Manuals	1/30-2/3	\$0.00
Total:		\$0.00
Total Disbursements Approved:	1/30-2/3	\$319,876.65

Commissioner Corrigan seconded.

Mr. Sullivan advised of the following Accounts Payable items:

Alpine Electrical Services	\$4,521.22	Road and Bridge – Dist. 1 shop electrical wiring removal and replacement
Connell Resources	\$11,115.88	Building and Plant – Sheriff’s Office parking lot expansion – paid retained earnings
Groupware Technology, Inc	\$38,822.29	Information Systems – Virtual

		SAN environment licenses and service support
Nachar's Alpine Solutions Corp	\$17,215.00	YVRA – Airside Deicer
Northwest Consultants, Inc	\$38,884.80	Road and Bridge – Oak Creek Shop remodel – retained earnings paid
Riverbend Machinery, Inc	\$3,549.37	Road and Bridge – Excavator rental
City of Steamboat Springs	\$21,540.00	Joint Law Enforcement Facility – 40% engineering / architectural design
Videotronix, Inc	\$25,849.75	YVRA – Security System Upgrade

The motion carried 3-0.

EN RE: ITEMS OF NOTE FROM THE PREVIOUS DAY'S WORK SESSIONS

Commissioner Corrigan stated that the Board met with the County Manager, County Attorney, the Clerk, and the Sheriff for updates and met with the Road and Bridge Director to discuss the plowing regime. A public work session has been scheduled for the community to further discuss snow plowing.

EN RE: CONSENT AGENDA

The following items were presented for consideration, approval, and signing on the consent agenda:

- A. Approval of County Commissioners Minutes: Regular Meeting of January 3, 2017;
- B. Approval of the State Human Services Electronic Benefit Transfer in the amounts of \$192,251.34; \$173,727.81; \$221,399.88; \$191,585.92; \$192,197.31; and \$223,302.73 for the months of July through December 2016.

MOTION

Commissioner Hermacinski moved to approve items A and B on the consent agenda and authorize the Chair to sign the related documents.

Commissioner Monger seconded; the motion carried 3-0.

EN RE: PUBLIC COMMENT

No members of the public were present for comment.

EN RE: EMERGENCY MANAGEMENT / CHERYL DALTON

Chuck Vale, Colorado Office of Emergency Management, was also present.

ANNUAL EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG)

Ms. Dalton stated that she is requesting approval of and authorization for the Chair to sign the Emergency Management Performance Grant (EMPG) – Local Emergency Manager Support (LEMS) Program Funding Grant for calendar year 2017. The application is before the Board and the work plan was developed for 2017 which is pretty aggressive because the work that was agreed to last year was not completed. The funding comes from the state and includes three parts and one of the parts only includes Ms. Dalton as staff. This is also past due but it will be revised once the new Emergency Manager starts but at this point his salary will not be considered.

Commissioner Hermacinski asked if this can be delayed by a few weeks for the new Emergency Manager to start. Ms. Dalton responded no, it is already past due. Mr. Vale added that the agreement is two weeks behind now which is fine because the funding has not been received from FEMA yet but it needs to be submitted soon.

Ms. Dalton added that Mr. Weinheimer has already signed the work plan. Because the agreed upon work load was not completed for 2016 there will be a reduction of \$9,500 in the fourth quarter payment. Commissioner Corrigan asked what specifically was not completed. Ms. Dalton responded that most of what was agreed to wasn't completed including the Threat Hazard Identification Risk Assessment (THIRA) and the Emergency Operations Plan.

Mr. Vale stated that three years ago the state tried to find a way to define performance. 50% of the eligible grant application is composed of typical work load items and the other 50% is work identified by the Emergency Manager and the state. This is the first year this has been assessed and equated into a dollar amount. Mr. Vale added that he sat down with Ms. Dalton and Mr. Weinheimer and it was agreed to deduct 25% off of the funding because some work was not complete.

Commissioner Corrigan asked if the work plan was too aggressive and therefore not plausible to complete. Mr. Vale responded that he doesn't know if that's how he would categorize it. A planning cycle process involves the whole community in a 365 day vision. It keeps the county current and meets the statutes. Some movement working in that direction needs to be shown.

Commissioner Hermacinski asked why the Emergency Management Functions (EMF) only add up to 70% and why some are not assigned a percentage. Ms. Dalton responded that the EMF's that are assigned a percentage are mandatory by the state. Those mandatory EMF's

should add up to 50% but because some things were not competed in 2016 those mandatory components total 70%.

Commissioner Hermacinski questioned what will happen if the new Emergency Manager will want to change this list of tasks. Mr. Vale responded that he is willing to be flexible and work with that new person. The mandatory things that need to be done are to keep the Emergency Operations Plan (EOP) current, training for that EOP and the development of an exercise program.

Commissioner Monger asked if there will be money available when Routt County has their new Emergency Operations Director in place and they attempt to change the agreement. Mr. Vale responded that he has that funding plugged in and it will be available.

MOTION

Commissioner Monger moved to approve and authorize the Chair to sign the Emergency Management Performance Grant (EMPG) – Local Emergency Manager Support (LEMS) Program Funding Grant for calendar year 2017.

Commissioner Hermacinski seconded; the motion carried 3-0.

EN RE: ABATEMENTS / GARY PETERSON

Kathy Hutchinson, appraiser, was also present.

P7714575 BLUESTONE

Ms. Hutchinson stated this account was created using a code in error which resulted in an inflated percentage of taxation. The code 7110 was utilized which is for oil and gas production instead of code 7410 which is for personal property. Oil and gas production has a rate of 87.5% instead of 29%. Ms. Hutchinson stated that she is requesting a reduction in the assessed value from \$156,910 to \$52,010 resulting in a tax refund of \$5978.76.

MOTION

Commissioner Monger moved to approve a reduction in the assessed value from \$156,910 to \$52,010 resulting in a tax refund of \$5,978.76 for account P7714575.

Commissioner Hermacinski seconded; the motion carried 3-0.

EN RE: CONSERVATION EASEMENTS – MONITORING REPORTS

Claire Sollars, PDR Board Chair; Helena Taylor, PDR Board staff assistant; Brad Setter, City of Steamboat Springs Open Space and Recreational Services; Megan Knott, Colorado

Cattlemen's Ag Land Trust (CCALT); Geoff Blakeslee, The Nature Conservancy (TNC); and Susan Dorsey, Yampa Valley Land Trust (YVLT); were also present.

CITY OF STEAMBOAT SPRINGS

Mr. Setter stated that the city monitored the Lafarge / Chuck Lewis area that consists of 102.8 acres. On their visit in late August the only issues that were noted were the presence of mostly fishing related trash and some noxious weeds but in general everything was in pretty good shape. The city owns this property and Colorado Parks and Wildlife manages it. Mr. Sitter has been monitoring the property for five years.

COLORADO CATTLEMEN'S AG LAND TRUST

Ms. Knott stated CCALT monitored 22 conservation easements that are included in the 2016 report. Last year four more conservation easements were closed on. The only issue that came up was there was a road built on one of the conservation easements. It was determined that the road was in accordance with the conservation easement but the owner did not communicate with CCALT or ask for approval so that was addressed and taken seriously. CCALT is continuing to address the Town of Yampa and G5 Home Ranch agreement issue. In 2016 one of the CCALT property owners passed away and the conservation easement changed hands. Also, the Coberly Creek correction was recorded and there have been discussions of CCALT doing an assessment of all of the water rights on their PDR conservation easements. There are two water right amendments that are necessary that have already been identified.

Commissioner Corrigan asked if money is generally allocated towards monitoring in each conservation easement. Ms. Knott responded that an endowment contribution is collected then invested and part is put into a general programmatic monitoring budget of all of their conservation easements.

ROCKY MOUNTAIN ELK FOUNDATION

No representative from the Rocky Mountain Elk Foundation was present, but a written report was submitted. Rocky Mountain Elk Foundation monitored the Wolf Mountain Conservation Easement and the Thorpe Mountain Conservation Easement. Ms. Taylor stated that if the Board had any questions then she can relay them to Stephanie Strickland, Conservation Easement Program Manager. The Board responded that they have no questions.

THE NATURE CONSERVANCY

Mr. Blakeslee stated that their monitoring went smoothly. They have ten landowners and seven different easements. Three of the properties are up for sale this year and so due diligence will be exercised to make sure any potential buyers are aware of the conservation easements. The Robinson property map is way off and they are working with the landowners to take care of the discrepancies.

Commissioner Corrigan asked about the state of the stewardship endowment to ensure monitoring in perpetuity. Mr. Blakeslee stated that it is in good shape and the Nature Conservancy is committed to monitoring.

YAMPA VALLEY LAND TRUST

Ms. Dorsey stated that the most interesting thing that came up during the monitoring process was the discovery of a leafy spurge satellite population on the Iron Springs Ranch. Mr. Stetson was very responsive to address the leafy spurge by aerial spraying, spot spraying and mowing. The leafy spurge removal project may take another three years. They particularly did not want to see the invasive weed traveling downstream and precautions were taken by notifying all of the neighbors.

Commissioner Monger asked about discrepancies on boundary lines. Ms. Dorsey responded that areas have been excluded from the conservation easements funding calculation due to significant boundary discrepancies.

Commissioner Corrigan asked how YVLT maintains their monitoring fees. Ms. Dorsey responded that they collect a stewardship fee that is put into an account specifically for that stewardship fee. YVLT met with another statewide organization to run some stewardship fee calculations to determine the cost to monitor in perpetuity.

No further business coming before the Board, same adjourned sine die.

Kim Bonner, Clerk and Recorder

Timothy V. Corrigan, Chair

Date