

**STATE OF COLORADO  
COUNTY OF ROUTT**

**OFFICE OF THE CLERK  
February 27, 2018**

Commissioner Douglas B. Monger, Chair, called the regular meeting of the Routt County Board of County Commissioners to order. Commissioner Cari Hermacinski, Commissioner Timothy V. Corrigan, County Manager Tom Sullivan, and Deputy County Manager Dan Weinheimer were also present. Those present recited the Pledge of Allegiance. Tegan Anderson recorded the meeting and prepared the minutes.

**EN RE: WARRANTS**

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**MOTION**

Commissioner Corrigan moved to approve and authorize the Commissioners to sign the Warrants Sheets that included:

Accounts Payable Check- Cycle Date:	2/19-2/23	\$301,997.82
Accounts Payable Check: Manuals	2/19-2/23	\$0.00
Accounts Payable Wires:	2/19-2/23	\$0.00
Total:		\$301,997.82
Payroll Checks- Cycle Date:	2/19-2/23	\$0.00
Payroll Checks- Manuals	2/19-2/23	\$0.00
Payroll – IRS & State Income Tax	2/19-2/23	\$0.00
Total:		\$0.00
Total Disbursements Approved:	2/19-2/23	<u>\$301,997.82</u>

Commissioner Hermacinski seconded.

Mr. Sullivan advised of the accounts payable items of note.

Vendor	Amount	Department
Batch 1		
CO DIV OF FIRE PREVENTION	\$21,082.19	Emergency Management – Wildfire

EFF COMM WILDF FIRE FUND		Budget
TYLER TECHNOLOGIES INC	\$10,451.42	IT Budget – Treasurer Eagle Software Support
NW COLO Legal Services	\$1,500.00	Community Services Budget – HRC Allocation
QDS COMMUNICATIONS INC	\$14,464.00	Comm Center Completion of 2016 Microwave Equipment move from Emerald Mtn. to Mt. Werner
Batch 2		
BIG SKY COMMUNICATIONS	\$432.00	Comm Center – 4 Dispatcher Headsets
CHANDLER ASSET MANAGEMENT INC	\$1,424.29	ROUTT COUNTY TREASURER JAN 2018
TOWN OF HAYDEN	\$14,531.11	YVRA – Airport Security Jan 2018
TOWN OF HAYDEN	\$3,772.65	YVRA – WATER – JAN 2018 The Jan 2018 amount was \$1,684.43
TYLER TECHNOLOGIES INC	\$63,751.84	IT – Assessor Software Support

The motion carried 3-0.

**EN RE: ITEMS OF NOTE FROM THE PREVIOUS DAY’S WORK SESSIONS**

Commissioner Monger stated that the previous day the Board heard updates from the County Manager, County Attorney, Road and Bridge Director, and Yampa Valley Regional Airport Director.

**EN RE: CONSENT AGENDA**

The following items were presented for consideration, approval, and signing on the consent agenda:

- A. Approval of County Commissioners Minutes: Regular Meeting of January 16, 2018.
- B. Approval of and authorization to sign a Resolution appointing Candice Banister to the Historic Preservation Board with a term ending December 31, 2022.
- C. Approval of the State Human Services Electronic Benefit Transfer in the amount of \$177,653.59 through December 2017.
- D. Approval of and authorization to sign Lot 28 Alpine Mountain Ranch LPS building envelope adjustment; PL-18-102.

**MOTION**

Commissioner Hermacinski moved to approve items A, B, C, and D on the consent agenda and authorized the Chair to sign the related documents. Item B is Resolution 2018-002.

Commissioner Corrigan seconded; the motion carried 3-0.

**EN RE: PUBLIC COMMENT**

No members of the public were present for comment.

**EN RE: PURCHASING / DAN WEINHEIMER**

Greg Brown, Weed Manager, and Julie Kennedy, Purchasing Agent, were present.

**RFP 590 ROAD & BRIDGE 2018 HERBICIDES**

Ms. Kennedy stated that this item is the consideration to approve the purchase and authorize the signature of the County Manager on the purchase order for 2018 Herbicides for the Road and Bridge Department to Frontier Station, Inc. in the amount of \$29,616.02.

Commissioner Hermacinski asked where Frontier Station, Inc. is located. Mr. Brown responded that they are located in Craig. Typically the County purchases the herbicides from Snyder and Counts but this year Frontier came in with a lower cost.

**MOTION**

Commissioner Corrigan moved to approve and authorize the County Manager to sign the award of the purchase of 2018 Herbicides to Frontier Station, Inc., for \$29,616.02

Commissioner Hermacinski seconded; the motion carried 3-0.

**EN RE: PURCHASE OF DEVELOPMENT RIGHTS (PDR) ADVISORY BOARD**

Claire Sollars and John Ayer, PDR Board members, Lynaia South, Assistant County Attorney, and Helena Taylor, Staff Assistant, were present.

**PURCHASE OF DEVELOPMENT RIGHTS (PDR) ANNUAL REPORT**

Ms. Sollars stated that the annual report was compiled by Ms. Taylor. Three projects were completed in 2017 and they were the Craggs Ranch, Zars Project, and the Devil's Grave. They have been able to maintain the 50% in kind contribution for the projects completed in

2018. Ms. Sollars presented a map of all of the PDR projects as well as other conservation easements and indicated where wildlife corridors have been preserved.

Commissioner Hermacinski asked if the cash match typically increases in years when a lot of applications are submitted. Ms. Sollars responded that if there are a lot of applications then usually the sponsors identify which of their projects they are truly interested in pursuing. If there isn't a huge amount over the available funding then most of the projects increase their cash match slightly.

Ms. Sollars added that they are anticipating quite a few applications in 2018. Several of the sponsoring agencies have expressed their intent to submit applications this year.

Commissioner Corrigan asked if it is possible to get out of a conservation easement. Ms. Sollars responded that it would need to be established that the conservation easement was no longer able to maintain the value of the parcel such as a wildlife area being entirely cut off from corridors on all sides. It is extremely difficult and it would require funding to be paid back.

Commissioner Corrigan asked when this program sunsets. Mr. Ayer responded that the program sunsets in 2025. Further, Mary Alice Page Allen has stepped down for the 2018 grant cycle.

Commissioner Hermacinski added that AGNC is divided on the matter of the creation of a state record and monitoring system for conservation easements. Commissioner Monger discussed the desire to have privacy on the part of the property owner from having all of their information available to the public. Commissioner Hermacinski commented that she has not been able to determine what they are going to do with the data once it is collected. Ms. Sollars noted that it seems like a state solution is being proposed to address a local problem.

Commissioner Corrigan commented that he really appreciates the hard work of the PDR Board. Commissioner Monger agreed that the PDR Board has had great leadership and dedication.

#### **EN RE: ACCOUNTING / DAN STRNAD**

Mary Sue Sorenson, Accounting, was present.

#### **EQUITABLE SHARING AGREEMENT & CERTIFICATION FORM 2017**

Ms. Sorenson stated that we have been doing the Equitable Sharing Agreement and Certification Form since 2011 and it is through the Federal Government for forfeitures. If we do receive forfeitures then the County gets to keep 80%. The County did not received any forfeitures in 2017 so the form reflects that. If forfeitures are done on the state system then the County gets to keep 50%.

#### **MOTION**

Commissioner Hermacinski moved to approve and authorize the Chair to sign the annual Equitable Sharing Agreement and Certification Form for fiscal year ending 12/31/17.

Commissioner Corrigan seconded; the motion carried 3-0.

No further business coming before the Board, same adjourned sine die.

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Kim Bonner, Clerk and Recorder

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Douglas B. Monger, Chair

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Date