

**STATE OF COLORADO
COUNTY OF ROUTT**

**OFFICE OF THE CLERK
April 2, 2019**

Commissioner M. Elizabeth Melton, Chair, called the regular meeting of the Routt County Board of County Commissioners to order. Commissioner Timothy V. Corrigan, Commissioner Douglas B. Monger, County Manager Tom Sullivan and Deputy County Manager Dan Weinheimer were also present. Those present recited the Pledge of Allegiance. Sarah Janopoulo recorded the meeting and prepared the minutes.

EN RE: WARRANTS

Commissioner Monger moved to approve and authorize the Commissioners to sign the Warrants Sheets that included:

| | | |
|--|-------------|---------------------|
| Accounts Payable Check- Cycle Date: | 3/25 – 3/29 | \$743,416.83 |
| Accounts Payable Check: Manuals | 3/25 – 3/29 | \$ |
| Accounts Payable Wires: | 3/25 – 3/29 | \$ |
| Total: | | \$743,416.83 |
| Payroll Checks- Cycle Date: | 3/25 – 3/29 | \$ |
| Payroll Checks- Manuals | 3/25 – 3/29 | \$ |
| Payroll – IRS & State Income Tax | 3/25 – 3/29 | \$ |
| Total: | | \$ - |
| Total Disbursements Approved: | 3/25 – 3/29 | <u>\$743,416.83</u> |

Commissioner Corrigan seconded.

Mr. Sullivan advised of the 2019 Accounts Payable items of note for run dates March 25, 2019 and March 28, 2019.

| Vendor | Amount | Department |
|---------------------------|-----------|--|
| BRATTON ENTERPRISES, INC. | 7,456.46 | Public Works - Scoria |
| TOWN OF HAYDEN | 11,530.85 | YVRA - Law Enforcement February 2019 |
| THE HAYS GROUP | 10,000 | Health insurance pool - Quarterly Payment Q2 |

| | | |
|---|------------|--|
| T-M SERVICE COMPANY, INC. | 53,772 | Building and Plant - Boiler at Justice Center |
| 3B ENTERPRISES, LLC | 3,179.21 | Public Works - Salt and Sand |
| YAMPA VALLEY SUSTAINABILITY COUNCIL | 22,000 | Recycling - 2019 Waste Diversion Funding |
| 2019 AP Run March 25, 2019 | 107,938.52 | |
| | | |
| HORIZONS SPECIALIZED SERVICES INC | 225,851.26 | Developmental Disabilities Program – 2019 Dedicated Mill Levy Distribution |
| HISTORIC ROUTT COUNTY! | 6,775.54 | Museum & Heritage Program – 2019 Dedicated Mill Levy Distribution |
| HAHN'S PEAK AREA HISTORICAL SOCIETY | 1,815.69 | Museum & Heritage Program – 2019 Dedicated Mill Levy Distribution |
| HISTORICAL SOCIETY OAK CREEK & PHIPPSBURG | 3,233.63 | Museum & Heritage Program – 2019 Dedicated Mill Levy Distribution |
| TREAD OF PIONEERS HISTORICAL COMMISSION | 40,136.92 | Museum & Heritage Program – 2019 Dedicated Mill Levy Distribution |
| YAMPA-EGERIA HISTORICAL SOCIETY | 1,167.46 | Museum & Heritage Program – 2019 Dedicated Mill Levy Distribution |
| 2019 AP Run March 28, 2019 | 516,294.55 | |

The motion carried 3-0.

EN RE: ITEMS OF NOTE FROM PREVIOUS DAY'S WORK SESSION

Commissioner Melton stated updates were received from the legal department, Human Resources, Emergency Management and Communications and the Sheriff's Office. There was also a work session regarding subdivision regulations and guidelines.

EN RE: CONSENT AGENDA

The following items were presented for consideration, approval, and signing on the consent agenda:

- A. Approval of County Commissioners Minutes: Regular Meeting of March 5, 2019;

- B. Approval and authorization for the Chair to sign the 2019 United Way Member Agency Agreement for the Routt County Childhood Council;
- C. Approval and authorization for the Board to Re-appoint CSU Extension Advisory Committee members;
- D. Approval and authorization for the Chair to sign the Cooper Lot Line Adjustment Plat.

MOTION

Commissioner Corrigan moved to approve items A, B, C and D on the consent agenda and authorized the Chair to sign the related document.

Commissioner Monger seconded; the motion carried 3-0.

EN RE: PUBLIC COMMENT

No members of the public were present for comment.

EN RE: COMMUNICATIONS CENTER / JASON NETTLES

MAMMOTH NETWORKS SERVICE AGREEMENT

Mr. Nettles stated that this item is for consideration to waive the formal bid process and authorize the Chair to sign the Mammoth Networks Service Agreement related to the network connection between Routt County and Grand County to establish a redundant path and create a geo-diverse environment for the 911 phone system.

Mr. Nettles noted that the Communications Center received three quotes from vendors, which included Century Link, AT&T and Mammoth Networks. He added that they chose to go with Mammoth because their quote was lower than the other vendors, Routt County has an existing business relationship with Mammoth and it satisfies the needs of the County and the Motorola Systems team. In addition, Mr. Nettles stated that Grand County is on board with using Mammoth Networks as well. He noted there is a non-recurring cost of \$750 for setup and a network cost of \$1,050 per month. Mr. Nettles stated that the proposal is to have Grand County pay for half of the network cost, keeping the agreement under Routt County and receiving reimbursement from Grand County at the end of the year.

Commissioner Corrigan asked if the need for this service will be for more than just in case of emergency and if there will be an ongoing use of this system. Mr. Nettles stated that this system will give the ability for both Grand County and Routt County to house the other county's data for backup, which is also part of the next agreement being presented. He added that this will be a dedicated 50 Mbps network between the two counties and the two 911 systems will stay connected and will be constantly communicating with each other. He added that the system

can be setup to do automatic rollovers to Grand County if the 911 phone is unable to be answered. He also described the switch that will automatically direct the calls over to Grand County should the need arise, and the ability through the 911 phone system to connect via remote telephone computer in either Routt County or Grand County based upon the need or emergency.

Commissioner Melton asked why the Communications department is requesting a waiver of the process when they received quotes from vendors for services. Mr. Nettles stated that he is not sure why the item was presented as a request to waive the process but noted that they didn't go through a formal bid process and just asked for quotes. There was further discussion regarding concerns for waiving the formal process, however it was decided that since Mr. Nettles asked for and received quotes, there was no reason to include "waive the formal process" in the motion.

Commissioner Monger expressed his gratitude toward Mr. Nettles for working hard on getting this system set up and stated that this is a great step for the Routt County communication system. Commissioner Corrigan noted that it is nice to collaborate with a neighboring county for something that is a win, win for both counties. Mr. Nettles discussed the long term costs and noted that it would cost more for Routt County to have its own backup and there would still have to be a network between both counties.

MOTION

Commissioner Monger moved to approve the contract with Mammoth Networks and authorized the Chair to sign the Mammoth Networks Service Agreement related to the network connection between Routt County and Grand County to establish a redundant path and create a geo-diverse environment for the 911 phone system.

Commissioner Corrigan seconded; the motion carried 3-0.

IGA BETWEEN GRAND AND ROUTT COUNTIES FOR SHARING OF THE E911 PHONE SYSTEM INFRASTRUCTURE

Mr. Nettles stated this item is for consideration of approval and authorization for the Chair to sign the Intergovernmental Agreement for the Sharing of the E911 Phone System Infrastructure between Grand County and Routt County to establish a redundant path and create a geo-diverse environment for the 911 phone system. He noted that the Assistant County Attorney worked with the Grand County attorney to complete this agreement.

Mr. Nettles stated that this agreement highlights what Routt County's responsibilities are in the case that either county needs to use the other's infrastructure or communication center due to fire or other disasters. He added that the agreement provides access to the Routt County Communication Center in order for Grand County to take calls. He noted that Routt County would have the same ability to take calls in the Grand County Communication Center should the need arise.

Commissioner Melton asked if the agreement also identifies the cost to Grand County. Mr. Nettles stated that the agreement doesn't mention a specific cost, however it states that Grand County is responsible for 50% of all costs. Commissioner Melton asked if this is an agreement that will be signed annually. Mr. Nettles stated that the contract automatically renews unless either county terminates the agreement.

MOTION

Commissioner Corrigan moved to approve and authorize the Chair to sign the Intergovernmental Agreement for the Sharing of the E911 Phone System Infrastructure between Grand County and Routt County to establish a redundant path and create a geo-diverse environment for the 911 phone system.

Commissioner Monger seconded; the motion carried 3-0.

EN RE: ADVOCATES OF ROUTT COUNTY / LISEL PETIS

RESOLUTION PROCLAIMING APRIL 2019 AS SEXUAL ASSAULT AWARENESS MONTH IN ROUTT COUNTY

Ms. Petis stated that April is Sexual Assault Awareness month and noted that Routt County supports Domestic Violence Awareness in October. She added that Advocates of Routt County comes before the Commissioners to give an update on what is going on in the community.

Ms. Petis discussed the new social change advocacy program which is a way to get into the community and stop violence before it starts. She added that Advocates has been highly involved at the Steamboat High School for several years, and now they are going to be involved on a regular basis with both Hayden and Oak Creek high schools, noting that it is important to not be Steamboat centric, but county centric as well. Ms. Petis stated that they are now conducting presentations on consent for every Steamboat Springs high school student that is involved with sports or the drama club with the hopes of offering the same presentation in Hayden and Oak Creek.

Ms. Petis stated that the Drivers of Change are starting a new campaign called the Good Night Out campaign with the idea that everyone has the right to a good night out. She added that nationwide the number one way sexual assault is occurring is through either drug or alcohol facilitation. She noted that the Drivers of Change is providing training and information to the different bars and restaurants in Routt County and once the establishment completes the training they will be designated as a good night out. Ms. Petis stated that the owners of Old Town Pub and Barley are helping Advocates develop the plan for Good Night Out. She expressed her gratitude towards the Commissioners for approving the Resolution.

Commissioner Melton asked if working on sexual assault has always been part of Ms. Petis' mission. Ms. Petis stated that it has always been part of her mission and because of the

Me Too movement there is an increase of awareness of sexual assault survivors and is becoming a big part of what Advocates does.

Commissioner Corrigan expressed his appreciation for Advocates bringing this into schools. Ms. Petis stated that there has been an overwhelming response from the schools asking for Advocates to get involved with the younger kids. She noted that Advocates does not have the staff capacity to do that yet, however they have applied for federal funds for child youth advocates to hopefully be able to work with elementary and middle schools in the future. She added that while the conversation with high school students is blunt, when working with younger kids the discussion focuses on consent and not the sexual component.

Commissioner Monger asked if Ms. Petis works with the administration or the school boards in order to present in the schools. Ms. Petis stated that she attempts to get every level of the school on board with the presentations, including counselors, teachers, school board members, etc. There was discussion regarding a presentation for the parents on how to talk to their teens about sexual assault.

MOTION

Commissioner Monger moved to approve and authorized the Chair to sign Resolution 2019-009, a Resolution proclaiming April 2019 as Sexual Assault Awareness Month in Routt County, stating and now, be it resolved, by the Board of County Commissioners of Routt County, Colorado that April 2019 is proclaimed as Sexual Assault Awareness Month in Routt County.

Commissioner Corrigan seconded; the motion carried 3-0.

EN RE: HUMAN RESOURCES / KATHY NELSON

REQUEST TO HIRE THE NEW TEMPORARY ACCOUNTING MANAGER AT STEP 5

Ms. Nelson stated that this item is to approve hiring the new temporary Accounting Manager at Step 5 of the pay scale with the opportunity to advance to Step 6 upon completion of a successful six month performance evaluation.

She added that this is a request from the Accounting Director and the position has been budgeted for with a 2019 estimated salary of \$60,074. Ms. Nelson stated that Ms. Cooper will be filling this position and she meets all of the educational requirements to be hired at Step 5 and advance to Step 6 upon a successful six month performance evaluation. She noted that Ms. Cooper has a B.A. and over 25 years of relevant work experience, which is 20 more years than required. In addition, Ms. Nelson stated that Ms. Cooper has seven years of government experience. She added that the County Manager has reviewed this request and recommended it be placed on the agenda for Commissioner approval.

Commissioner Corrigan asked if the \$60,074 was the salary for the entire year or the balance of the year. Ms. Nelson stated that the \$60,074 was for the balance of the year. There was further discussion between the Commissioners and Ms. Nelson regarding the annual compensation for this position with and without benefits. Commissioner Melton stated that for the remainder of 2019, the salary is \$60,074. Mr. Weinheimer stated that the annual salary for a Step 5 position is \$89,454.84.

MOTION

Commissioner Corrigan moved to approve hiring the new temporary Accounting Manager at Step 5 of the pay scale with the opportunity to advance to Step 6 upon completion of a successful six month performance evaluation.

Commissioner Monger seconded; the motion carried 3-0.

DEPUTY TREASURER JOB RECLASSIFICATION

Ms. Nelson stated that Ms. Lane Iacovetto, Routt County Treasurer, is requesting to table this item at this time because it impacts her budget and wants to have overtime calculated and approved at the same time as the job reclassification.

MOTION

Commissioner Monger moved to table the request to reclassify the Deputy Treasurer/Administrative Assistant III position to a Public Trustee Deputy Treasurer/Administrative Assistant IV to April 9, 2019 at noon.

Commissioner Corrigan seconded; the motion carried 3-0.

EN RE: HUMAN SERVICES / KELLY KEITH

Stephanie Martin, First Impressions Program Administrator; Holy Name Preschool children and staff; Paunita Muset and Lauren Rising, Routt County Human Services Case Workers and Mick Hale, Routt County Human Services Attorney were also present.

RESOLUTION PROCLAIMING APRIL 2019 THE MONTH OF THE YOUNG CHILD

Ms. Martin stated that Routt County celebrates the month of April as The Month of the Young Child in recognition of the importance of the early years of life. She expressed her gratitude towards Holy Name Preschool for being part of the proclamation and to Routt County for supporting the Early Childhood Council and First Impressions. She added that Routt County has been supporting The Month of the Young Child proclamation for almost 20 years and noted

that The Month of the Young Child has been presented in conjunction with the Child Abuse Prevention month proclamation since 2013.

Children of Holy Name Preschool presented a song to the Commissioners in celebration of The Month of the Young Child.

MOTION

Commissioner Corrigan moved to approve and authorized the Chair to sign Resolution 2019-010, a Resolution proclaiming April 2019 as The Month of the Young Child in Routt County, Colorado.

Commissioner Monger seconded; the motion carried 3-0.

RESOLUTION PROCLAIMING APRIL 2019 CHILD ABUSE PREVENTION MONTH

Ms. Martin explained the reason behind the blue ribbon representing Child Abuse Prevention month which started in 1989. She introduced the Routt County Child Welfare team.

Commissioner Melton asked what Routt County does to prevent child abuse. Ms. Martin stated that Child Welfare has been implementing a differential response practice for a couple of months. Ms. Rising stated that while it is too soon to tell how the new practice is working, she noted that it is being used throughout the state and is a good model of partnering with families as opposed to investigating them. Ms. Muset stated this is a way to let families acknowledge what they need help with and lets Human Services help them in return.

Commissioner Corrigan expressed his gratitude toward the Human Services employees for getting involved and working hard to help prevent child abuse.

MOTION

Commissioner Monger moved to approve and authorized the Chair to sign Resolution 2019-011, a Resolution proclaiming April 2019 as Child Abuse Prevention Month in Routt County, Colorado, stating now, therefore, let it be resolved, by the Routt County Board of Commissioners, that the month of April 2019 is hereby declared Child Abuse Prevention Month in Routt County, Colorado. We urge all citizens to engage in activities that strengthen families in our community to provide the optimal environment for children to learn, grow and thrive so that all children have the benefit of happy, healthy and safe childhoods.

Commissioner Corrigan seconded; the motion carried 3-0

EN RE: STEAMBOAT SPRINGS PUBLIC WORKS / BEN BEALL

Gary Suiter, Steamboat Springs City Manager; Mike Beursken, City of Steamboat Springs Civil Engineer; and Derek Maiolo, Steamboat Pilot and Today were also present.

BUTCHERKNIFE FLOODPLAIN IMPROVEMENTS:

Mr. Beall explained the Butcherknife Floodplain project will replace some drainage infrastructure and put sidewalks along 7th Street and Oak Street. He noted the improvements on the northern side of Lincoln Avenue which is adjacent to a parcel owned by Routt County. Mr. Beall discussed the concerns of the former Routt County Facilities Manager regarding the encumbrance of the County owned parcel, but noted the former Facilities Manager was not opposed to the addition of a sidewalk. Mr. Beall added that the design includes some grading on the property, however it would be revegetated once the project was complete. He noted that the plan is to save the spruce tree on the parcel, however the project does involve removal of a cottonwood tree. He stated that the temporary easement facilitates the construction of the sidewalk and the installation of the culvert under Oak Street.

Commissioner Monger disclosed that he and his wife own the property across the street. Commissioner Corrigan referenced the green culvert line running under the convenience store and asked how long it has been there. Mr. Beall discussed the masonry culverts and the different culverts around the city that have been in place for a while, but wasn't sure of exactly how long the culvert under the convenience store has been in place. There was further discussion regarding culvert projects with CDOT.

For this specific project, Commissioner Melton asked if the request from the City was just for the construction easement. Mr. Suiter confirmed the request is just for the construction easement. Commissioner Melton asked if the floodplain improvement was tied into the project in addition to the sidewalk. Mr. Beall stated yes and added that in order to build the project, the City will need to temporarily encroach on the County property and then restore it to a better condition. Commissioner Corrigan stated that he is happy the project won't impede on any future construction efforts the County may have. Mr. Beall stated that there will be a small one to two foot wall that isn't currently there now. There was discussion between the Commissioners and Mr. Suiter regarding the location and specifics of the wall to be constructed and the impact to the trees on the property. It was noted that the County would like to save the spruce tree from being removed.

Mr. Beall stated that the intent once the project is done, is to remap this section of the floodplain to hopefully remove some of the properties from the floodplain. He added that floodplain improvements are tough since they need to be done upstream in order to realize benefits. He also noted that when changing a floodplain there's potential for putting new properties into the floodplain and that requires those owners to get floodplain insurance. Mr. Beall stated that whenever floodplains are being modified its best to try and reduce it instead of just modifying it.

Commissioner Corrigan asked if the City had an engineer's estimate at this point. Mr. Beursken stated that this project includes public restrooms near the Ghost Ranch along with the sidewalk and drainage improvements which has an estimated cost of \$2.5 million. Mr. Beall stated that the City received a DOLA grant for \$800,000 for this project. Commissioner Melton asked about the City building the sidewalk with the cost share. Mr. Beall stated that the overall downtown improvement plan funding includes assessments of the private property owners

adjacent to the sidewalk construction in a 75%/25% split. He continued to discuss the estimate process, noting that the invoices wouldn't go out until next year.

There was discussion between Commissioners Corrigan and Monger and Mr. Beall regarding the corners of the sidewalk built at the intersection of 5th Street and Oak Street and replacing the corners without redoing the remaining portion of the sidewalk.

Commissioner Melton asked if going forward the City will complete the project, give the County an estimate once it is known and then the County will pay 25% of the cost. Mr. Beall stated that the County will pay 75% of the sidewalk cost. Mr. Suiter stated that once the County receives the estimate, the County can decide to do the work themselves or have the City do it. Commissioner Melton asked if the sidewalk project is separate from the Butcherknife floodplain improvement. Commissioner Monger stated that the culvert replacement has to be completed before the sidewalk construction. Commissioner Melton asked if this will be one or two projects. Mr. Beall stated it will be one project and the timing will be determined once a contractor is on board and can evaluate when things happen. There was further discussion between Commissioners Corrigan and Melton and Mr. Beall regarding receiving a good faith estimate and not a quote of the project.

Commissioner Monger asked about the height of the sidewalk in relation to the culvert and if there will be a guardrail present. Mr. Beursken stated that there will be concrete head walls and wind walls which will take the water out from the culvert into the channel and there will be a railing along the head wall. Commissioner Corrigan asked if this project will complete the sidewalk on Oak Street. Mr. Beall stated yes, however there are a few spots near 10th and 11th Streets on the North side that are not part of the scope of the downtown improvement plan.

Commissioner Melton asked if the Commissioners need to approve the temporary construction easement agreement during the current day's meeting. Mr. Sullivan stated that it is not on the current agenda for approval, however it can be put on at a later date for approval. Commissioner Corrigan asked if this project will change parking on 7th Street or Oak Street. Mr. Beursken stated that parking will remain diagonal from the Christian Science Church to the Space Station gas station as it is now. It was noted that parking will remain parallel on Oak Street as it is now. Commissioner Melton asked if a sidewalk would be added on 7th Street between the Space Station and Oak Street. Mr. Beursken stated yes and it will wrap around the church.

US40 WEST AREA CORE TRAIL SPUR EXTENSION

Mr. Beall stated that the City has been working on trying to improve pedestrian connectivity along US40 for the past few years. He added that Mr. Beursken is working on a design plan for a transportation alternatives program grant the City received from CDOT for a section of sidewalk from the community center over to Cook Chevrolet. In addition, Mr. Beall stated there will also be a section of sidewalk on the north side between Indian Trails and Conestoga. He noted the sidewalk put in from Shield Drive to Riverside Plaza which was a collaboration with County and an original development requirement of the jail. Mr. Beall stated that the City was able to use a grant for that project as well to reduce the overall costs. He added that there is pedestrian connectivity all the way out to Snow Bowl plaza with the hopes of providing sidewalk all the way to Silver Spur and Steamboat II.

Mr. Beall discussed the grants available for high dollar projects and noted that the City is trying to work together with partnerships to help them receive the grants for this project. He added that the City is not asking the Commissioners for money at the current meeting and noted that most of the expenditure would be in 2022 which would be the targeted construction year. Mr. Beall stated that the City has presented this project to property owners and HOAs in an effort to put together a good funding match partnership in order to go in front of GOCO and CDOT and show the committed entities. He noted some of the obligations of the grant which include showing the easements that are in place and maintenance of the trail. He added that there is a minimum of a 25% match on the GOCO grant and a minimum of a 20% match on the CDOT grant.

Commissioner Corrigan asked what the cost of the entire project is. Mr. Beall stated approximately \$3.5 million and described the proposed area of the sidewalk, noting the specifications of the hard surface trail and the soft surface trail. He also noted the past efforts made by the Road and Bridge department to provide some connectivity. There was further discussion between the Commissioners and Mr. Beall regarding water mains and sewer lines in the proposed area.

Commissioner Melton asked for clarification on location of County maintained trails and possible changes to the trail. Mr. Beall stated that the trail would be an eight foot wide gravel trail that could have concrete put on it later. Mr. Suiter stated that when the concept paper is submitted, the City would like Routt County to agree to be a committing partner without mentioning a specific amount funding. Mr. Beall asked if the Commissioners would be willing to write a letter of support for the project. Commissioner Corrigan suggested supporting the project in the way of committing County man power. Commissioner Monger expressed his concern with committing County workers to the project noting that he doesn't want to take them away from other County projects. There was further discussion between the Commissioners and the City regarding capital budgets, grant dollars, partnerships and the County's agreement to maintenance.

Mr. Beall stated that with drainage improvements and culverts the hope is that the area doesn't turn into a bog in the spring. Commissioner Monger expressed his concerns regarding the underpass being full of water in the spring. Mr. Beall stated there will be design challenges when working on a project of this magnitude, however the City will work with a consultant to come up with a solution to those challenges.

Commissioner Corrigan asked if the school district was involved regarding a funding partnership. Mr. Beall stated that the City hasn't approached the schools regarding this project. Commissioner Corrigan asked if the project will fall apart if the easements can't be secured. Mr. Beall stated that there is a portion that would still be feasible, however the compelling nature of Silver Spur and Steamboat II being served wouldn't be there.

There was discussion regarding the County's Capital Improvement Plan and the Commissioners expressed their enthusiasm to support the project. Commissioner Melton stated that the Commissioners would agree to write a letter of support, however they need to discuss and agree on the amount of funding and where it would come from. Mr. Suiter expressed his gratitude towards the Commissioners for supporting the City with this project given the amount of unknowns at this time. As part of the partnership, Commissioner Melton asked that the City keep the County informed regarding any changes to the project.

5TH STREET MODIFICATIONS

Mr. Beall discussed the traffic study which was part of the 2009 plan to look at the layout of downtown streets. He noted that adding bike lines on both 5th and 11th Streets was part of that study. Mr. Beall stated that the intent was to connect to the bike lanes along Yampa and Oak Streets, and specifically along 5th Street down to the rodeo grounds and the Core Trail across the bridge. He discussed the concerns of the adjacent property owners on 11th Street not wanting to lose parking and noted that the current design maintains the diagonal parking with a shared use lane. Mr. Beall added that by striping bike lanes along 5th Street it would require that diagonal parking be replaced with parallel parking. He stated that the City is currently working with CDOT on signal upgrades and looking at potentially having a dedicated left turn lane on 5th Street to help alleviate the traffic volume on 3rd Street.

As part of the Riverview project, Mr. Beall stated that within the next month the corners will be redone which will allow for a dedicated right turn lane. Commissioner Melton discussed the concerns with the public using the county parking lot and feels the County has an obligation to make sure employees have a place to park, noting they might have to enforce the parking at some point. Commissioner Monger stated he feels having a left turn lane at 5th Street would help alleviate the traffic on 3rd and discussed the current issues with not having adequate parking downtown.

Commissioner Monger excused himself for the remainder of the meeting.

EN RE: EMERGENCY MANAGEMENT / DAVID DEMORAT

\$1,000 ONE-TIME EXPENDITURE TO SUPPORT THE 2019 WILDFIRE MITIGATION CONFERENCE

Commissioner Melton stated that the Commissioners are considering a one-time expenditure to support the 2019 Wildfire Mitigation Conference held in May in Steamboat Springs. She added that this is a great opportunity to raise awareness of wildfire and mitigation in the community while bringing together regional as well as local citizens. She noted that the Commissioners have expressed their support in the past to the Emergency Management Director. Commissioner Melton stated the three goals of the conference which include the following:

1. Raise awareness and provide information on past and current wildfire mitigation efforts;
2. To build upon and replicate success stories;
3. To learn about resources available in Routt County to reduce the risk of wildfire through mitigation.

Commissioner Corrigan stated that he is in agreement with Commissioner Melton and quoted the statement on the Communication Form: "A dollar invested in mitigation saves many more dollars in firefighting." He noted the past two fire seasons and the excess of dollars spent

on wildfire fighting efforts, stating that the contribution to the conference should show a great return on investment. Commissioner Melton noted that the Board of Realtors and the Colorado State Forest Service are also financially supporting the conference.

MOTION

Commissioner Corrigan moved to approve and authorized the Board to fund a \$1,000 one-time expenditure to support the 2019 Wildfire Mitigation Conference in Steamboat Springs, CO, noting the expenditure would come from the Community Services Discretionary budget as a discretionary line item.

Commissioner Melton seconded; the motion carried 2-0.

No further business coming before the Board, same adjourned sine die.

Kim Bonner, Clerk and Recorder

M. Elizabeth Melton, Chair

Date