

ROUTT COUNTY PLANNING COMMISSION

FINAL MINUTES

APRIL 15, 2021

The regular meeting of the Routt County Planning Commission was called to order at 6:00 p.m. with the following members present: Chairman Steve Warnke and Commissioners Greg Jaeger, Andrew Benjamin, Roberta Marshall, Linda Miller, Bill Norris, Brian Kelly, Paul Weese, Jim DeFrancia and Ren Martyn. Peter Flint was absent. Planning Director Kristy Winser also attended. Sarah Katherman prepared the minutes.

PUBLIC COMMENT

There was no public comment.

MINUTES - March 4, 2021

Commission Miller noted a typo in the minutes.

Commissioner Kelly moved to approve the minutes of the March 4, 2021 Routt County Planning Commission meeting, as amended. Commissioner De Francia seconded the motion. **The motion carried 9 - 0.**

MINUTES - March 18, 2021

Commissioner Kelly moved to approve the minutes of the March 18, 2021 Routt County Planning Commission meeting, as written. Commissioner Norris seconded the motion. **The motion carried 9 - 0.**

ACTIVITY: PL-21-108 & PL-21-109

**PETITIONER: Eagle Land Development Inc.
Landaulet View Subdivision**

**PETITION: 1. Sketch Subdivision review for a 13-lot subdivision
2. Zone Change from General Residential to High Density Residential and Medium Density Residential**

LOCATION: Approximately .5 miles east of the intersection of CR 16 and CR 212 in Stagecoach

MOTION

Commissioner Kelly moved to table item PL-21-108, the Landaulet Sketch Subdivision to the May 6, 2021 Planning Commission meeting. Commissioner Norris seconded the motion. **The motion carried 9 - 0, with the Chair voting yes.**

MOTION

Commissioner Kelly moved to table item PL-21-109, the Zone Change from General Residential to High Density Residential and Medium Density Residential to the May 6, 2021 Planning Commission meeting. Commissioner Marshall seconded the motion. **The motion carried 9 - 0, with the Chair voting yes.**

ADMINISTRATOR'S REPORT

The three new Planning Commission members: Jim De Francia, Paul Weese and Ren Martyn introduced themselves and reviewed their backgrounds.

Ms. Winser stated that with the new terms beginning, a Chair and Vice-chair of the Planning Commission would need to be chosen. She proposed delaying the election until the Commission members had had the opportunity to get to know each other. She reviewed the mechanism through which an anonymous election could be conducted via email or through the private chat function of Zoom. The election will be conducted during a future administrator's report.

Ms. Winser discussed the annual training with the County Attorney. She said she would send out an email of possible dates after having consulted with County Attorney Erick Knaus. Ms. Winser announced that the Colorado Oil and Gas Conservation Commission would be making a presentation to the Board of County Commissioners (BCC) next week regarding the state's newly revised oil and gas regulations. She invited all those interested to attend. In response to a question from Commissioner Benjamin, she explained that the recent Epthatha petition had been tabled by the BCC, pending input from the COGCC.

Ms. Winser stated that the County offices are now open to the public and that the BCC is discussing how and when to move to in-person meetings. There was a discussion of the pros and cons of remote and in-person meetings. Commissioner Weese stated that in a hybrid format it was difficult for those attending remotely to fully participate. Ms. Katherman suggested that either fully remote or fully in-person meetings were preferable to a hybrid format. She proposed that staff could identify which meetings would be best held in-person based on the agenda and the anticipated public participation. Meetings with very short agendas could continue to be held remotely to reduce travel time for participants. Chairman Warnke agreed. No change in meeting format is expected until June.

Ms. Winser stated that a new representative from Planning Commission would be needed on the Area Plan Coordinating Committee (APCC). She reviewed the purpose of the committee and the proposed timeline for updating the Steamboat Springs Area Community Plan (SSACP). She also discussed the relationship between the SSACP and the West Steamboat Springs Area Plan (WSSAP). Commissioner Marshall reviewed her experience on the APCC. She also discussed the City's plan to gather data regarding short-term rentals, noting that short-term rentals has also been a controversial topic at the County level.

Ms. Winser reviewed the upcoming agendas.

The meeting was adjourned at 7:15 p.m.