



OFFICE USE	Presubmittal Code _____
	Planner Initials _____
	Identifier _____

**SUBMITTAL CHECKLIST
 RESOURCE EXTRACTION (MINING)**

*This checklist shall be completed by the staff planner at the pre-application meeting and **must** be submitted online. Failure to submit all required information may delay the review of the application. Applicant is responsible for notice to mineral interest owners (refer to Mineral Interest Notice Requirements).*

Project Type Special Use Permit Planning Type Mining

- Application fee \$2000
- Proof of ownership: Deed or Assessor's Property Record Card
- Statement of Authority, if required
- Vicinity map, illustrating site location, nearby residences, property lines, water wells, irrigation ditches, and roads
- Written narrative / detailed description of subject site and proposed use, including the following information, as applicable:
 - Description of existing conditions (soils, vegetation, land uses, wildlife habitat, geologic hazards, etc.)
 - Description of mining operation (method of extraction; hours of operation (mining, processing, hauling); number of employees; phasing; maximum area to be disturbed; type of equipment and vehicles; expected volume of resource per year and life of mine; etc.)
 - Description of haul route and anticipated traffic
 - Waste disposal plan
 - Weed control plan (during operations and reclamation)
 - Dust control plan
 - Emergency response and wildland fire plan
 - Reclamation plan (final land use; timing; topsoil/overburden salvage, redistribution, and/or disposal; and NRCS and/or DRMS seeding and revegetation recommendations)
 - Air and water pollution control measures
 - Water use and water rights
 - Visual impacts and proposed mitigation measures
 - Noise mitigation measures
 - Conservation mitigation plan, if required
- Mitigation Plan for any significant negative impacts (Refer to Section 6, Routt County Zoning Regulations)
- Site plan, drawn to scale, including the following information, as applicable:
 - Scale and north arrow
 - Existing site conditions (topography, vegetation, water bodies, drainages, ditches, wetlands, structures, etc.)
 - Location and dimensions of all proposed buildings, structures, and fencing
 - Parking, circulation, and snow storage
 - Location and dimensions of all proposed mining, processing, stockpiling, and equipment storage areas
 - Utilities
 - Sanitation facilities
 - Exterior lighting
 - Location and method of hazardous materials storage
 - Location, width, and surface of all existing and proposed access roads and drives
 - Location and type of proposed landscaping and/or screening
 - Phasing Plan, if applicable
 - Reclamation Plan (topography, water bodies, wetlands, vegetation, etc.)

**SUBMITTAL CHECKLIST
RESOURCE EXTRACTION (MINING)**

- Engineered plan and profiles for all new Common Roads
- Traffic Impact Study (*per Road & Bridge Department standards*), if required
- Transportation Summary Information (*per Road & Bridge Department standards*), if Road Engineering Study is required
- Copy of application submitted to Division of Reclamation, Mining and Safety (DRMS)
- Additional information as required by Planning Director _____
 - CDOT Access Permit (submitted or approved), if applicable
 - Wildlife Mitigation Plan, if required

EXAMPLE
FOR REFERENCE ONLY

Owner Signature(s)

I consent to this application being submitted and that all information contained within is true and correct to the best of my knowledge.

Owner's Signature

Print/type name of owner

Owner's Signature

Print/type name of owner