



ROUTT COUNTY

ROAD & BRIDGE

136 6th Street, Suite 103
Steamboat Springs, CO 80487
Phone: 970-879-0831
Fax: 970-879-3992

Permit Application

Type of permit applied for:

- | | | |
|-------------------------------|-------------------|--------------------------|
| Grading and Excavating ___ | Driveway ___ | Utility Installation ___ |
| Cattle Guard Installation ___ | Special Event ___ | Oversize/Overweight ___ |
| Adopt A Highway ___ | Plow ___ | Work in Right-of Way ___ |
| other _____ | | |

Property Information

Project physical address: _____ City: _____
Parcel Number: _____ Section(s): _____ Township: _____
Area to be disturbed: _____

Owner/Applicant Information

Applicant/contractor:
Mailing Address: _____ City: _____ State: _____ Zip: _____
Phone number: _____ Email: _____
Property Owner:
Mailing Address: _____ City: _____ State: _____ Zip: _____
Phone Number: _____ Email: _____
Contractor Name: _____ Phone number: _____

Project Description:

Driveway Permit
(Acctg # 03.00.06.000.5635)

Permit Needed: For installation driveway that accesses a county road. Note for driveways accessing the state highway a CDOT access permit is required – contact CDOT directly for permitting requirements. If a driveway exceeds more than 300 cubic yards of disturbance, a Grading and Excavating permit will be required along with its requirements. Driveways longer than 100 feet require fire department approval.
<http://www.co.routt.co.us/DocumentCenter/View/443>

Permit Application shall include:

- Site Plan/design (either CAD drawings or hand drawn to scale)
- Birdseye map
- Location, Parcel ID number, address

Permit Process:

1. Submit complete permit application to the County Road & Bridge Department offices at 136 6th Street, between the hours of 7:30 am and 4:30 pm.
2. R & B reviews application and inspects site.
3. Revisions are made by applicant if needed.
4. R & B re-reviews and re-inspects if needed.
5. If acceptable application is approved
6. Applicant pays fee and permit issued.
7. Applicant conducts work in accordance with plans, maintains erosion control, and updates SWMP as needed.
8. R & B inspects completed work
9. If erosion, re-vegetation and structural measures are met, permit is closed

Fee Calculation:

- Driveway fee\$65.00
Pre and post construction inspections included in permit

One Driveway per parcel. Visit R&B office for special cases.

Penalty fees for working in ROW without a permit/bond

First offense\$100.00
Each subsequent offense \$300.00