ROUTT COUNTY
PLANNING DEPARTMENT
136 6th Street, Suite 200
Steamboat Springs, CO 80477
Ph: (970) 879-2704

APPLICATION FORM: **APPEAL**

Activity No. _____		**OFFICE USE**	
Base Fee $ _____		Receipt No. _____	
Received By _____		Date _____	
Deemed Complete By _____		Date _____	

This application form must be complete and submitted to the Planning Director within five (5) business days of the decision being appealed and must be signed by the applicant or an adjacent property owner who would have been entitled to receive notice of the original application.

I. TYPE OF APPEAL

☐ Planning Director Decision ☐ Planning Commission Decision

II. APPELLANT

Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Representative / Primary Contact _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

III. ACTION BEING APPEALED

Project Name _____

Activity Number _____ Date of Decision _____

Decision/action being appealed *(e.g., approval, denial, conditions)* _____

IV. REASON FOR APPEAL

Attach additional pages if necessary.

V. SIGNATURE

By signing below, the appellant acknowledges that all information contained on this application form and within accompanying submittals are true and correct and agrees to pay all required fees associated with this application. The base fee is intended to cover the estimated minimum staff hours to process the application. Any additional staff hours will be assessed at $134 per hour. The applicant signing below is responsible for all additional hourly fees.

_____ _____

Appellant's Signature Print/type name of appellant