



**APPLICATION FORM: LAND USE & ZONING**

Activity No. _____	<b>OFFICE USE</b>
Base Fee \$ _____	Receipt No. _____
Received By _____	Date _____
Deemed Complete By _____	Date _____

**I. PROJECT NAME** \_\_\_\_\_

**II. TYPE OF REVIEW**

*This application form must be accompanied by the applicable submittal checklist.*

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> Minor Use Permit                                  | <input type="checkbox"/> Administrative Permit         | <input type="checkbox"/> Site Plan Review           | <input type="checkbox"/> Conditional Use Permit (CUP) |
| <input type="checkbox"/> Sign Permit                                       | <input type="checkbox"/> Water Body Setback Permit     | <input type="checkbox"/> Pre-Application Conference | <input type="checkbox"/> Special Use Permit (SUP)     |
| <input type="checkbox"/> Special Event Permit                              | <input type="checkbox"/> Floodplain Development Permit | <input type="checkbox"/> Zoning Amendment/Rezoning  | <input type="checkbox"/> Conceptual PUD               |
| <input type="checkbox"/> Administrative Amendment to CUP/SUP/PUD/Site Plan | <input type="checkbox"/> Variance                      | <input type="checkbox"/> Final PUD                  |   |

**III. APPLICANT**

Name \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_

Representative / Primary Contact \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_

**IV. PROPERTY OWNER**

Name \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_

**V. PROPERTY INFORMATION**

Property Address \_\_\_\_\_  
 General Location \_\_\_\_\_  
 Legal Description (*may be attached*) \_\_\_\_\_  
 Parcel Identification No. (PIN) \_\_\_\_\_ Property Size (*acres*) \_\_\_\_\_  
 Current Use \_\_\_\_\_ Zoning \_\_\_\_\_  
 Proposed Use \_\_\_\_\_

**VI. SIGNATURES**

*This application form must be signed by both the applicant and legal owner of the property. Attach additional pages if necessary.*

By signing below, the applicant acknowledges that all information contained on this application form and within accompanying submittals are true and correct and agrees to pay all required fees associated with this application. The base fee is intended to cover the estimated minimum staff hours to process the application. Any additional staff hours will be assessed at \$134 per hour. The applicant signing below is responsible for all additional hourly fees. Failure to pay fees may result in revocation of a permit/approval.

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Print/type name of applicant

By signing below, the property owner authorizes the applicant to petition Routt County for approval of the submitted application.

\_\_\_\_\_  
 Property Owner's Signature

\_\_\_\_\_  
 Print/type name of property owner