

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Timothy Redmond
District II

M. Elizabeth Melton
District III

Regular Meeting

March 29, 2022

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

1. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL

2. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

A. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A RESOLUTION APPOINTING NEW DIRECTOR TO THE SOUTH ROUTT CEMETERY DISTRICT BOARD

Documents:

[2022 RESOLUTION TO APPOINT BOARD MEMBER.PDF](#)

B. APPROVAL AND AUTHORIZATION FOR THE CHAIR TO SIGN AN EXTENSION REQUEST FOR EIAF 9158

Documents:

[EXTENSION REQUEST 3.16.22.PDF](#)

3. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA

4. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press *9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to bcc@co.routt.co.us.

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

5. 9:35 A.M. HISTORIC PRESERVATION BOARD

Samantha Pearce, Staff Assistant

A. RESOLUTION DESIGNATING THE FAIR ACRES RANCH TO THE ROUTT COUNTY REGISTER OF HISTORIC PROPERTIES

Consideration for approval and authorization for the Chair to sign a resolution designating the Fair Acres Ranch to the Routt County Register of Historic Properties.

Documents:

[BCC AGENDA COMMUNICATION FORM.PDF](#)
[FAIR ACRES NOMINATION FINAL 2-18-22.PDF](#)
[FAIR ACRES RANCH PART 5 PHOTOS 150 DPI.PDF](#)
[RESOLUTION ADOPTING FAIR ACRES RANCH.PDF](#)
[MARCH 15 MINUTES.PDF](#)

B. RESOLUTION DESIGNATING THE FARWELL DITCH TO THE ROUTT COUNTY REGISTER OF HISTORIC PROPERTIES

Consideration for approval and authorization for the Chair to sign a resolution designating the Farwell Ditch to the Routt County Register of Historic Properties.

Documents:

[BCC AGENDA COMMUNICATION FORM.PDF](#)
[FARWELL DITCH NOMINATION FINAL 2-16-22.PDF](#)
[FARWELL DITCH NOM, PART V PHOTOS CORRECTED.PDF](#)
[RESOLUTION ADOPTING FARWELL DITCH.PDF](#)
[MARCH 15 MINUTES.PDF](#)

6. 9:50 A.M. LEGAL

Erick Knaus, County Attorney

A. EXECUTIVE SESSION COUNTY ATTORNEY EVALUATION

Executive session may be requested for discussion of a personnel matter

under C.R.S. Section 24-6-402(4)(f)(I)&(II) and not involving: any specific

employees who have requested discussion of the matter in open session;
any

member of this body or any elected official; the appointment of any
person

to fill an office of this body or of an elected official; or personnel policies

that do not require the discussion of matters personal to particular
employees.

**B. COUNTY BOARD OF EQUALIZATION AND ASSESSOR APPROVAL FOR
COUNTY ATTORNEY'S SIGNATURE ON AMICUS BRIEF CONCERNING
UNUSUAL CONDITIONS AND PROPERTY REASSESSMENTS**

Request that the Board of County Commissioners, acting as the County
Board of Equalization approve and authorize the County Attorney to sign
an Amicus Brief concerning unusual conditions and property
reassessments in Colorado Court of Appeals Case No. 2021CA001731 - MJB
Motels, LLC v. Jefferson County AND to approve and authorize the County
Attorney to sign any subsequent pleadings including Amicus Briefs in the
four current cases in the Court of Appeals and any related cases that may
be filed in the Court of Appeals or Supreme Court

Documents:

[AMICUS BRIEF.MJB MOTELS V JEFFERSON COUNTY 3-22-
2022.PDF](#)

7. 10:55 A.M. PURCHASING
Julie Kennedy, Purchasing Agent

A. RFP 753 WATER TRUCK 2022 PURCHASE APPROVAL

Request the Board of County Commissioners approve the purchase of 1
new 2022 model year Western Star Water Truck and authorize the County
Manager to electronically sign the PO to Transwest Truck in the amount
not to exceed \$210,481.

Documents:

[RFP 753 WATER TRUCK 2022 PURCHASE APPROVAL BCC AGENDA
COMMUNICATION FORM.PDF](#)
[RFP 753 TRANSWEST QUOTE SIGNED BID PACKAGE 2 2022 LARGO
WATER TANK.PDF](#)

**B. RFP 738 MILNER AND PHIPPSBURG WATER TREATMENT PLANTS
UPDATE PROJECT APPROVAL**

Request the Board of County Commissioners approve the award, the
Chair sign the Professional Services Agreement for water and wastewater

engineering and authorize the County Manager to electronically sign the Purchase Order to AquaWorks DBO, Inc. for an amount not to exceed \$125,000 for the Milner and Phippsburg Waste Water Treatment Plants Update Projects.

Documents:

[RFP 738 MILNER AND PHIPPSBURG WATER TREATMENT PLANT UPGRADE PROJECT BCC AGENDA COMMUNICATION FORM.PDF](#)
[AQUAWORKS DBO INC. PSA FINAL.PDF](#)
[PSA EXHIBIT A AQUAWORKS ROUTT COUNTY PROPOSAL.PDF](#)
[PSA EXHIBIT B AQUAWORKS FEE SCHEDULE.PDF](#)

C. MOTOR POOL CHEVROLET STATE BID VEHICLE PURCHASE APPROVAL 2022

Request the Board of County Commissioners approve the purchase of 9 new 2023 model year Chevrolet vehicles and authorize the County Manager to electronically sign the Purchase Order to John Elway Chevrolet in the amount of \$349,305.00.

Documents:

[MOTOR POOL CHEVROLET VEHICLE PURCHASE 2022 BCC AGENDA COMMUNICATION FORM.PDF](#)
[ELWAY SSV TAHOE STATE BID.PDF](#)
[ROUTT -23 2500 DOUBLE CAB REVISED PRICING 23MY.PDF](#)
[ELWAY 1500 LTD STATE BID CREW WHITE.PDF](#)

D. RFP 726 CHILDCARE CENTER FEASIBILITY STUDY EPIC PSA FIRST AMENDMENT APPROVAL

Request the Board of County Commissioners approve the First Amendment to the EPIC Professional Services Agreement dated October 11, 2021, the Chair sign the First Amendment and authorize the County Manager to electronically sign the Purchase Order to Executives Partnering to Invest in Children (EPIC) to provide Phase 2 of the Childcare Center Feasibility Study for an amount not to exceed \$28,000.

Documents:

[EPIC FIRST AMENDMENT APPROVAL BCC COMMUNICATION FORM FORCHILDCARE CENTER FEASIBILITY STUDY PHASE 2.PDF](#)
[CHILDCARE CENTER FEASIBILITY STUDY EPIC PSA FIRST AMENDMENT FINAL.PDF](#)
[PSA EXHIBIT A ROUTT COUNTY_STEAMBOAT SPRINGS EPIC PHASE 2 SPRING 2022.PDF](#)

8. 11:35 A.M. YAMPA VALLEY REGIONAL AIRPORT

Kevin Booth, Director

A. AUTHORIZATION TO INCREASE YVRA STAFFING

Consideration for approval and authorization for the Airport Director to make staffing changes as outlined in the attached YVRA Staffing Change

Request.

Documents:

[BCC AGENDA FORM FOR YVRA STAFFING CHANGES 29 MAR 22.PDF](#)
[YVRA - BCC STAFFING REQUEST AS OF 21 MAR 22.PDF](#)

9. 12:05 P.M. LUNCH BREAK

10. 1:00 P.M. ABATEMENT REFEREE INTERVIEWS

Commissioners will be conducting interviews for abatement and Board of Equalization Referees.

Documents:

[PROFESSIONAL SERVICES AGREEMENT 3-18-2022.PDF](#)

A. 1:00 P.M. CAITLYN MCKENZIE

Documents:

[CAITLYN MCKENZIE.PDF](#)

B. 1:10 P.M. DOUG MONGER

Documents:

[DOUG MONGER .PDF](#)

C. 1:30 P.M. GREG FORNEY

Documents:

[GREG FORNEY.PDF](#)

11. 2:00 P.M. MEETING ADJOURNED

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.