

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Timothy Redmond
District II

Sonja Macys
District III

Regular Meeting

May 2, 2023

Times listed on the agenda are approximations and may be longer, shorter, or earlier than scheduled, with no notice. Agendas are subject to change up to 24 hours before the start of the meeting. To ensure you have the most up-to-date information, please check the agenda within 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

1. 9:30 A.M. CALL TO ORDER

2. 9:30 A.M. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press *9. Another option is to download the Zoom app that allows you to raise your hand as well.

The moderator will then select you when it is your turn. Written public comment can also be submitted to bcc@co.routt.co.us. Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

3. 9:30 A.M. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL

4. 9:30 A.M. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and

energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

A. APPROVAL OF THE WITHDRAWAL OF PDR PROJECT #206 AND THE RELEASE OF COMMITTED FUNDS

Documents:

[PDR PROJECT 206 WITHDRAWAL_REDACTED.PDF](#)

B. CONSIDERATION AND MOTION TO APPROVE A RESOLUTION SETTING RATES FOR SERVICES PROVIDED BY THE COMMUNITY OF MILNER WASTEWATER TREATMENT SYSTEM

In order to secure project funding from the State Revolving Fund (Colorado Water Resources and Power Development Authority) assurance is needed that rates will be adjusted accordingly to cover any debt service and operational needs.

Documents:

[MILNER DRAFT RESOLUTION - RATES 20230424.PDF](#)

C. CONSIDERATION AND MOTION TO APPROVE RESOLUTION SETTING RATES FOR SERVICES PROVIDED BY THE COMMUNITY OF PHIPPSBURG WATER AND WASTEWATER TREATMENT SYSTEMS

In order to secure project funding from the State Revolving Fund (Colorado Water Resources and Power Development Authority) assurance is needed that rates will be adjusted accordingly to cover any debt service and operational needs.

Documents:

[PBURG DRAFT RESOLUTION - RATES 20230424.PDF](#)

D. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE 2023 CHANCEY WILLIAMS ENTERTAINMENT CONTRACT

Approval and authorization for the chair to sign legal's approved contract with Chancy Williams for the 2023 entertainment at the Routt County Fair.

Documents:

[BCC AGENDA COMMUNICATION FORM TEMPLATE 2023 ENTERTAINMENT FAIR.PDF](#)
[FEC - CHANCEY WILLIAMS - 8.19.23 - HAYDEN CO FINAL APPROVED BY RC LEGAL.PDF](#)

E. APPROVAL OF AND AUTHORIZATION TO SIGN A LIQUOR LICENSE RENEWAL FOR CJJ FAMILY HOLDINGS INC DBA VISTA VERDE GUEST RANCH FOR A HOTEL AND RESTAURANT LIQUOR LICENSE

Documents:

[VISTAVERDE2-BCCFORM.PDF](#)

5. **9:30 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**
6. **9:35 P.M. LEGAL PENDING MATTERS AND LITIGATION DOCKET**
Executive Session to be requested under C.R.S. 24-6-402 (4)(b)- discussion with County Attorney concerning specific legal matters.
7. **10:35 A.M. PLANNING**
Kristy Winser, Planning Director
 - A. **10:35 A.M. CONSIDERATION OF PL20220056; THUNDERSTRUCK SUP PERMIT REVIEW**
Permit Enforcement, review, and possible revocation of SUP PL20220056 for Thunderstruck Snowmobile Tours.

Documents:

[BCC PACKET 4.25.23.PDF](#)
8. **11:35 A.M. EMERGENCY MANAGEMENT**
David DeMorat, Emergency Operations Director
 - A. **2023 WILDLAND FIRE INTERGOVERNMENTAL AGREEMENT**
Consideration for the approval of and authorization for the Chair to sign the updated Intergovernmental Agreement Concerning the Provision of Wildland Fire Protection Services and Reimbursement of Costs.

Documents:

[2023 WILDLAND FIRE INTERGOVERNMENTAL AGREEMENT_BCC AGENDA COMMUNICATION FORM.PDF](#)
[2023 WILDLAND FIRE INTERGOVERNMENTAL AGREEMENT.PDF](#)
9. **11:45 A.M. CLERK AND RECORDER**
Jenny Thomas, County Clerk
 - A. **STEAMBOAT SKI & RESORT CORPORATION DBA HAYMAKER PATIO & GRILL CHANGE IN MANAGER**
APPROVAL OF AND AUTHORIZATION FOR THE BOARD TO SIGN A PERMIT APPLICATION AND REPORT OF CHANGES FOR THE STEAMBOAT SKI & RESORT CORPORATION DBA HAYMAKER PATIO & GRILL FOR A CHANGE IN MANAGER

Documents:

[BCC AGENDA COMMUNICATION NEW NEW MANAGER.PDF](#)
10. **11:50 A.M. PURCHASING**
Julie Kennedy, Purchasing Agent
 - A. **RFP 791 STRIPING 2023 AWARD APPROVAL**
Request the Board of County Commissioners approve the purchase for

Striping 2023, the Chair sign the Notice of Award and authorize the County Manager to electronically sign the Purchase Order to Streamline Markings, Inc. in the amount of \$250,000.

Documents:

[RFP 791 STRIPING 2023 BCC AGENDA COMMUNICATION FORM.PDF](#)
[2023 STREAMLINE MARKINGS.PDF](#)
[RFP 791 STRIPING 2023 STREAMLINE MARKINGS NOTICE OF AWARD.PDF](#)

B. RFP 777 DEI CONSULTANT PROFESSIONAL SERVICES AWARD APPROVAL

Request the Board of County Commissions approve the award, the Chair sign the Professional Services Agreement and authorize the County Manager to electronically sign the PO to The Equity Project, LLC for an amount not to exceed \$53,500.

Documents:

[RFP 777 DEI CONSULTANT BCC AGENDA COMMUNICATION FORM.PDF](#)
[THE EQUITY PROJECT PROPOSAL FOR ROUTT COUNTY.PDF](#)
[RFP 777 DEI ANALYSIS AND PLAN PROFESSIONAL SERVICES PROPOSAL TABULATION.PDF](#)

C. PHIPPSBURG WASTE WATER TREATMENT PLANT FINAL DESIGN AND CONSTRUCTION ENGINEERING APPROVAL

Request the Board of County Commissioners approve the Professional Services Agreement, the Chair sign the agreement and authorize the County Manager to electronically sign the Purchase Order to AquaWorks DBO, Inc. in the amount not to exceed \$383,070.

Documents:

[BCC AGENDA PHIPPSBURG WWTP DESIGN SERVICES COMMUNICATION FORM.PDF](#)
[COMMUNITY OF PHIPPSBURG WWTP FINAL DESIGN PROPOSAL REV A.PDF](#)

D. MILNER WASTE WATER TREATMENT PLANT FINAL DESIGN AND CONSTRUCTION ENGINEERING APPROVAL

Request the Board of County Commissioners approve the Professional Services Agreement, the Chair sign the agreement and authorize the County Manager to electronically sign the Purchase Order to AquaWorks DBO, Inc. in the amount not to exceed \$443,641.

Documents:

[BCC AGENDA MILNER WWTP DESIGN SERVICES COMMUNICATION](#)

11. 12:10 P.M. GRANT ADMINISTRATION
Caroline McClenahan, Grant Administrator

A. APPROVAL OF IMAGECAST X PRINTER GRANT APPLICATION
Approval of Imagecast X Printer Grant Application

Documents:

BCC COMM FORM IMAGECAST X PRINTERS GRANT
APPLICATION.PDF
ICX PRINTER GRANT DESCRIPTION.PDF
DEMOCRACY SUITE PRINTER REIMBURSEMENT GRANT APP APRIL
2023.PDF
DOMINION QUOTE Q00009317 - ROUTT CO.PDF

**12. 12:20 P.M. PURCHASE OF DEVELOPMENT RIGHTS (PDR) ADVISORY
BOARD**
Claire Sollars, Chair

A. GREGORY RANCH ADDITIONAL TRANSACTION COST REQUEST

Consideration to either approve or deny the request for reimbursement of additional transaction costs in the amount of \$6,347.75 for PDR Project #201 Gregory Ranch.

Documents:

PDR REQUEST FOR ADDITIONAL TRANSACTION COSTS
COMMUNICATION FORM 4.25.2023.PDF
GREGORY- PDR TRANSACTION GRANT INCREASE LETTER 4
2023.PDF
GREGORY INVOICE WITH RECEIPTS.PDF

13. 12:30 P.M. YAMPA VALLEY REGIONAL AIRPORT
Kevin Booth, Director

A. AUTHORIZATION TO INCREASE YVRA RESTAURANT STAFF

Consideration for approval and authorization for the Airport Director to make the staffing changes as outlined in the background information to add a 0.25 FTE (30 hours per week for 17 weeks) snack bar Counter Attendant.

Documents:

05_2 YVRA RESTAURANT STAFF INCREASE.PDF

14. 12:45 P.M. LEGISLATIVE UPDATE AND DISCUSSION

15. MEETING ADJOURNED

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can

meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.