

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Timothy Redmond
District II

M. Elizabeth Melton
District III

Regular Meeting

May 3, 2022

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

1. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL

2. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

A. APPROVAL AND AUTHORIZATION FOR THE CHAIR TO SIGN AN AGREEMENT RELEASE

Documents:

[AGREEMENT RELEASE 1.PDF](#)
[AGREEMENT RELEASE 2.PDF](#)
[AGREEMENT RELEASE 3.PDF](#)

3. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA

4. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration

but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press *9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to bcc@co.routt.co.us.

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

5. 9:35 A.M. PLANNING

Kristy Winsler, Director

A. PL20210013 ALPINE ACRES REPLAT

Sketch/Preliminary Subdivision to divide Lot 9, Alpine Acres into two lots

Documents:

[PL20210013 ALPINE ACRES REPLAT BCC COMM FORM 5-3-22.PDF](#)
[PL20210013 ALPINE ACRES REPLAT 4-4-22 STAFF REPORT.PDF](#)
[4-7-22 PC MINUTES \(DRAFT\).PDF](#)

B. HUMBLE RANCH SPECIAL USE PERMIT; PL20220009

Consideration of the Humble Ranch Special Use Permit renewal.

Documents:

[BCC COMMUNICATION FORM 5.3.22.PDF](#)
[HUMBLE RANCH STAFF REPORT 99-207 RENEWAL REPORT.PDF](#)

C. SNOW COUNTRY NURSERY CODE ENFORCEMENT; CEZONE20210038

Consideration of the authorization of legal action to bring the property into compliance with the Routt County Zoning Regulations.

Documents:

[BCC COMMUNICATION FORM 5.3.22.PDF](#)

6. 11:05 A.M. ROUTT COUNTY MUSEUMS AND HERITAGE FUND ADVISORY BOARD

Peter Wither, Chair

A. 2022 CAPACITY BUILDING GRANT-SPRING CYCLE

Consideration to approve Hayden Heritage Center's application for a collection storage flooring project.

Documents:

[BCC COMMUNICATION FORM MAHFAB 5.3.2022.PDF](#)
[HHC_SPRING GRANT REQUEST_2022.PDF](#)
[DRAFT MAHFAB-4.12.22 MINUTES.PDF](#)

7. 11:20 A.M. PURCHASING

Julie Kennedy, Purchasing Agent

A. RFP 758 OVERLAY 2022 APPROVAL

Request the Board of County Commissioners approve the purchase for Overlay 2022, the Chair sign the Notice of Award and authorize the County Manager to electronically sign the Purchase Order to Elam Construction, Inc. in the amount of \$1,446,705.

Documents:

[IFB 758 OVERLAY 2022 BCC AGENDA COMMUNICATION FORM.PDF](#)
[IFB 758 ELAM BID.PDF](#)
[IFB 758 OVERLAY 2022 NOTICE OF AWARD.PDF](#)

B. RFP 759 CHIP SEAL 2020 APPROVAL

Request the Board of County Commissioners approve the award, the Chair sign the Notice of Award and authorize the County Manager to electronically sign the Purchase Order to GMCO Limited Liability Company of Colorado in the amount not to exceed \$2,095,002.40 for the Road & Bridge Chip Seal 2022 project.

Documents:

[IFB 759 CHIP SEAL 2022 BCC AGENDA COMMUNICATION FORM.PDF](#)
[GMCO BID ROUTT COUNTY APRIL 7 2022.PDF](#)
[IFB 759 CHIP SEAL 2022 GMCO LLC NOTICE OF AWARD.PDF](#)

8. 11:40 A.M. HUMAN SERVICES

Kelly Kissling, Director

A. DHS COLLABORATIVE MANAGEMENT PROGRAM COORDINATOR POSITION

Documents:

[BCC AGENDA COMMUNICATION FORMCMP2022.PDF](#)

9. 11:50 A.M. HUMAN RESOURCES

Kathy Nelson, Director

A. GRIEVANCE POLICY UPDATES

Consideration to approve the Routt County Grievance Policy Updates.

Documents:

[BCC AGENDA FORM - GRIEVANCE POLICY UPDATES.PDF](#)
[REPLACEMENT DISCIPLINARY POLICIES. HANDBOOK SECTION 5.PDF](#)

10. 12:05 P.M. LEGAL

Erick Knaus, County Attorney

A. OFFICE TECH POSITION

Consideration to hire a full time Office Technician instead of filling the vacant Paralegal position and approval to hire the Office Technician at no higher than step 5.

Documents:

[BCC AGENDA COMMUNICATION FORM OFFICE TECH.PDF](#)
[OFFICE TECHNICIAN.PDF](#)
[OFFICE TECHNICIAN PAY SCALE.PDF](#)

11. 12:15 P.M. MEETING ADJOURNED

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.