

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Timothy Redmond
District II

Sonja Macys
District III

Regular Meeting

May 16, 2023

Times listed on the agenda are approximations and may be longer, shorter, or earlier than scheduled, with no notice. Agendas are subject to change up to 24 hours before the start of the meeting. To ensure you have the most up-to-date information, please check the agenda within 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

1. 9:30 A.M. CALL TO ORDER

2. 9:30 A.M. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press *9. Another option is to download the Zoom app that allows you to raise your hand as well.

The moderator will then select you when it is your turn. Written public comment can also be submitted to bcc@co.routt.co.us. Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

3. 9:30 A.M. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL

4. 9:30 A.M. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and

energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

A. APPROVAL OF THE STATE HUMAN SERVICE ELECTRONIC BENEFIT TRANSFER IN THE AMOUNT OF \$ \$205974.03 THROUGH FEBRUARY 2023 AND \$162,938.37 THROUGH MARCH 2023.

Executive session may be requested under C.R.S. 24-6-402 (4)(c) for matters required to be kept confidential by federal or state laws, rules or regulations.

Citations: 10 CCR 2506-1, Colorado Rules & Regulations, Volume 4, Food and Nutrition Act of 2008, 4.050, C.R.S. 19-1-303 (1), and C.R.S. 19-1-307.”

Documents:

[COPY OF 02-23 EBT TRANSACTIONS.PDF](#)
[MAR 2023 EBT TRANSACTIONS.PDF](#)

B. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN AN MOU BETWEEN BLM AND ROUTT COUNTY FOR THE DEVELOPMENT OF THE PROGRAMMATIC ENVIRONMENTAL IMPACT STATEMENT AND ASSOCIATED RESOURCE MANAGEMENT PLAN AMENDMENTS FOR UTILITY-SCALE SOLAR ENERGY DEVELOPMENT ON PUBLIC LANDS

Documents:

[ROUTT_BLM EIS UTILITY SCALE SOLAR MOU.PDF](#)

C. APPROVAL OF THE WITHDRAWAL OF PDR PROJECT #208 AND THE RELEASE OF COMMITTED FUNDS

Documents:

[PDR 208 WITHDRAWAL REDACTED_REDACTED.PDF](#)

D. PP2007-001 SPECIAL USE PERMIT - FOUR SEASONS PRESERE WATER SYSTEM

Documents:

[SPECIAL USE PERMIT PP2007-001.PDF](#)

E. APPROVAL OF A CONTRIBUTION TO THE YAMPA VALLEY ENTREPRENEURSHIP CENTER BUSINESS PLAN COMPETITION IN THE AMOUNT OF \$2,000 TO BE PAID FROM THE COMMISSIONERS' 2023 DISCRETIONARY BUDGET

Documents:

[2023 COMMUNITY BUSINESS PLAN DONATION REQUEST.PDF](#)

F. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN AN AMENDMENT OF EASEMENT AND EASEMENT AGREEMENT BETWEEN

CAMILLETTI & SONS, INC. AND ROUTT COUNTY, COLORADO

Documents:

[EASEMENT AGREEMENT CAMILLETTI_SONS AND ROUTT COUNTY .PDF](#)

5. 9:30 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA

6. 9:35 A.M. PLANNING

Kristy Winser, Planning Director

A. COWGIRL COMPOST; PL20230027

Consideration of a Special Use Permit for a Solid Waste Transfer Facility for a composting operation.

Documents:

[BCC COMM FORM 5.16.23.PDF](#)
[STAFF REPORT.PDF](#)

7. 10:05 A.M. LEGAL

Erick Knaus, County Attorney

A. EXECUTIVE SESSION

Executive session regarding open meetings laws and renewable energy regulatory authority to be requested under C.R.S. Section 24-6-402(4)(b); a conference with County Attorney to receive legal advice on specific legal issues.

8. 12:00 P.M. LEGAL

Erick Knaus, County Attorney

A. MEMORANDUM OF UNDERSTANDING WITH ROUTT COUNTY SEARCH AND RESCUE, INC.

Authorization for the County Manager to sign a MOU with Routt County Search and Rescue and the Routt County Sheriff.

Documents:

[SAR MOU BCC COMMUNICATION FORM.PDF](#)
[SAR MOU.PDF](#)

9. 12:15 A.M. BREAK

10. 1:15 P.M. ROUTT COUNTY MUSEUMS AND HERITAGE FUND ADVISORY BOARD

Peter Wither, Chair

A. PRESENTATION OF MUSEUM ENTITIES' 2022 FINANCIALS & 2023 BUDGETS

Consideration of the approval of the recommendation of the Museum &

Heritage Advisory Board and accept the museum entities' 2022 financials and the 2023 budgets.

Documents:

[BCC COMMUNICATION FORM 5.16.2023 MAHFAB FINANCIALS.PDF](#)
[GRANT AND BUDGET UPDATE 2023.PDF](#)
[YEHS 2022 FINANCIALS AND 2023 BUDGET.PDF](#)
[COMPLETE TREAD REPORT.PDF](#)
[HRC BUDGET OVERVIEW.PDF](#)
[OAK CREEK AND PHIPPSBURG PACKAGE.PDF](#)
[COMPLETE HHC REPORT.PDF](#)
[HAHNS PEAK AREA HISTORICAL SOCIETY.PDF](#)
[MAHFAB-1.24.23 MINUTES.PDF](#)

B. 2023 CAPACITY BUILDING GRANT-SPRING CYCLE

Consideration to approve Tread of Pioneers' Capacity Building Grant application for a Lincoln Avenue Historical Murals project.

Documents:

[BCC COMMUNICATION FORM MAHFAB CAPACITY BUILDING GRANT REC.PDF](#)
[TREAD GRANT APPLICATION LOS CITY TRASH CANS.PDF](#)
[5.2.2023 DRAFT MAHFAB.PDF](#)

11. 1:35 P.M. HUMAN RESOURCES

Kathy Nelson, Director

A. ACCOUNTANT PAY SCALE

Consideration to approve Accountant Pay Scale.

Documents:

[BCC AGENDA FORM - ACCOUNTANT PAY SCALE.PDF](#)
[REQUEST JOB DESCRIPTION AND PAY SCALE APPROVAL - ACCOUNTANT 05.16.2023.PDF](#)
[ACCOUNTANT 2023 PAY SCALE.PDF](#)
[ACCOUNTANT MAY 2023.PDF](#)
[BENCHMARK INFORMATION.PDF](#)

B. RECLASSIFICATION OF FINANCE TECHNICIAN TO ACCOUNTANT

Consideration for approval to Reclassify a Finance Technician to an Accountant.

Documents:

[BCC AGENDA FORM - REQUEST TO RECLASSIFY A FINANCE TECH TO ACCOUNTANT.PDF](#)
[SIGNED ACCOUNTANT RECLASSIFICATION K. MILLER.PDF](#)

12. 1:50 P.M. FACILITIES

Joe Stepan, Maintenance Operations Manager

A. BCC HEARING ROOM UPGRADE PROJECT SUPPLEMENT BUDGET

Consideration of the approval of and authorization of the Chair's signature on Supplemental Budget for the BCC Hearing Room Upgrade Project.

Documents:

[BCC AGENDA COMMUNICATION FORM SUPP BUDGET.PDF](#)
[0. 2023 SUPPLEMENTAL BUDGET FORM - BCC HEARING ROOM.PDF](#)

13. 1:55 P.M. PURCHASING

Julie Kennedy, Purchasing Agent

A. SOLE SOURCE APPROVAL FOR BCC HEARING ROOM AUDIO VISUAL PROJECT ELECTRICAL CONTRACT

Request the Board of County Commissioners approve the sole source award and the Chair sign the Notice of Award to contract Central Electric, LLC for an amount not to exceed \$38,800.

Documents:

[BCC HEARING ROOM AV PURCHASE APPROVAL BCC AGENDA COMMUNICATION.PDF](#)
[CENTRAL ELECTRIC PROPOSAL_FINAL_04_25_2023.PDF](#)

B. UPSIZE MARKETING NWDC PSA APPROVAL REQUEST

Request the Board of County Commissioners approve the PSA, the Chair sign the PSA and authorize the County Manager to electronically sign the PO to CWR Enterprises, LLC d/b/a Upsize Marketing Strategies for Project Management and Administrative/Grant Management in the amount not to exceed \$91,396.

Documents:

[NWDC UPSIZE MARKETING PSA APPROVAL BCC AGENDA COMMUNICATION FORM.PDF](#)
[REDI 21-244 OL 1.PDF](#)

14. 2:00 P.M. YAMPA VALLEY REGIONAL AIRPORT

Kevin Booth, Director

A. DISPOSAL OF ONE (1) 4XL AIRPORT FIRE SUIT

Consideration for approval and authorization for YVRA to dispose of one (1) size 4XL Airport Fire Suit.

Documents:

[BCC AGENDA COMMUNICATION FORM FIRE SUIT DISPOSAL.PDF](#)

B. NOTICE OF AWARD, CONSTRUCTION CONTRACT, AND NOTICE TO PROCEED PENDING FAA GRANT AWARD FOR AIP 59 FOR RUNWAY PAVEMENT MAINTENANCE IN FY2023

Consideration for approval and authorization for the Chair to sign the attached Notice of Award, Construction Contract, and Notice to Proceed pending FAA grant Award for AIP59 for runway pavement maintenance in FY2023.

Documents:

[BCC AGENDA COMMUNICATION FORM AIP 59 AWARD.PDF](#)
[20230428 YVRA 59 RW PVMT MAINT RECOMMENDATION.PDF](#)
[YVRA AIP 59 NOTICE OF AWARD.PDF](#)
[YVRA AIP 59 CONTRACT AND BONDS.PDF](#)
[YVRA AIP 59 NOTICE TO PROCEED.PDF](#)
[HDN-NMG-3-08-0031-059-2023-GRANT AGREEMENT -
UNSIGNED.PDF](#)

15. 2:30 P.M. MEETING ADJOURNED

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.