

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Timothy Redmond  
District II

Sonja Macys  
District III

## Regular Meeting

May 23, 2023

Times listed on the agenda are approximations and may be longer, shorter, or earlier than scheduled, with no notice. Agendas are subject to change up to 24 hours before the start of the meeting. To ensure you have the most up-to-date information, please check the agenda within 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

**1. 9:30 A.M. CALL TO ORDER**

**2. 9:30 A.M. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press \*9. Another option is to download the Zoom app that allows you to raise your hand as well.

The moderator will then select you when it is your turn. Written public comment can also be submitted to [bcc@co.routt.co.us](mailto:bcc@co.routt.co.us). Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

**3. 9:30 A.M. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL**

**4. 9:30 A.M. CONSENT AGENDA ITEMS**

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and

energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

**A. APPROVAL OF AND AUTHORIZATION TO SIGN THE STRAWBERRY PARK HEIGHTS FINAL PLAT, SUBDIVISION IMPROVEMENT AGREEMENT, ZONE CHANGE RESOLUTION, AND EASEMENT VACATION RESOLUTION**

Documents:

[BCC COMMUNICATION FORM - PLAT SIGNATURE CONSENT AGENDA.PDF](#)  
[STRAWBERRY PARK HEIGHTS FINAL PLAT 1-21-23.PDF](#)  
[SIA LS 4.3.23\\_AG LS 4.17.23.PDF](#)  
[RESOLUTION-EASEMENT VACATION.PDF](#)  
[RESOLUTION-ZONE CHANGE.PDF](#)

**B. CONSIDERATION OF APPROVAL AND AUTHORIZATION TO HAVE THE CHAIR SIGN A CONSERVATION MITIGATION GRAVEL DONATION AGREEMENT; PL20220097**

CONSIDERATION OF APPROVAL AND AUTHORIZATION TO HAVE THE CHAIR SIGN A CONSERVATION MITIGATION GRAVEL DONATION AGREEMENT; PL20220097

Documents:

[PL20220097 - 1 - BCC COMMUNICATION FORM.PDF](#)  
[PL20220097 - 2 - AGREEMENT\\_GRAVEL DONATION\\_FINAL.PDF](#)

**C. APPROVAL OF BCC MEETING MINUTES ATTACHED BELOW**

Approval of BCC meeting minutes from October 25, 2022; November 1, 2022; January 10, 17, 24 and 31, 2023.

Documents:

[10.25.2022 DRAFT.PDF](#)  
[11.1.2022 DRAFT.PDF](#)  
[1.10.2023 DRAFT.PDF](#)  
[1.17.2023 DRAFT.PDF](#)  
[1.24.2023 DRAFT.PDF](#)  
[1.31.2023 DRAFT.PDF](#)

**5. 9:30 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**

**6. 9:35 A.M. CLERK AND RECORDER**

Jenny Thomas, County Clerk

**A. ELECTIONS SUPPLEMENTAL BUDGET REQUEST SIGNED BY THE BOARD**

Approval of and authorization to approve the supplemental budget request for the Elections Division of the County Clerk and Recorder's office.

Documents:

[ELECTIONS SUPPLEMENTAL BUDGET REQUEST\\_BCC AGENDA COMMUNICATION FORM.PDF](#)  
[ELECTION SUPPLEMENTAL BUDGET REQUEST.PDF](#)  
[ELECTIONS SUPPLEMENTAL BUDGET REQUEST 2 \\_ICX PRINTER GRANT DESCRIPTION.PDF](#)  
[ELECTIONS SUPPLEMENTAL BUDGET REQUEST 3\\_QUOTE Q00009317 - ROUTT COUNTY, CO - 4\\_30\\_2023.PDF](#)  
[RESOLUTION SUPPLEMENTAL ELECTION BUDGET.PDF](#)

7. **9:40 A.M. CBOE AND ABATEMENT HEARING REFEREE INTERVIEW**  
Interview and consideration to approve the hiring of Ryan Kane as a Hearing Referee for 2023 and authorization for the Chair to sign a Hearing Referee Professional Service Agreement.

Documents:

[RYAN T. KANE, MAI RESUME.PDF](#)  
[HEARING REFEREE PROFESSIONAL SERVICES AGREEMENT 2023.PDF](#)

8. **10:00 A.M. PLANNING**  
Kristy Winsler, Planning Director
- A. HERITAGE PARK FILINGS 3 AND 4; PS2011-010**  
Consideration of an extension to the deadline to record the Final Plat and associated documents.

Documents:

[BCC COMMUNICATION FORM 5.23.23.PDF](#)

9. **10:15 A.M. MEETING ADJOURNED**

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.