

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Timothy Redmond  
District II

M. Elizabeth Melton  
District III

## REGULAR MEETING

October 5, 2021

Times listed on the agenda are approximations and may be longer or shorter, or begin earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of them.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted. Please click the link below to join the webinar

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*The Routt County Board of Health or Board of Commissioners may enter executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice related to any of the below items.*

1. 9:30 A.M. CALL TO ORDER
2. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
3. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

**A. APPROVAL OF THE RATIFICATION OF THE COUNTY MANAGERS' SIGNATURES ON THE FOURTH AND FIFTH AMENDMENTS TO THE AGREEMENT BETWEEN ROUTT COUNTY AND ROBIN SCHEPPER DBA WAYFINER;**

Documents:

[FOURTH AMENDMENT TO AGREEMENT BETWEEN ROUTT COUNTY AND ROBIN SCHEPPER DBA WAYFINER.PDF](#)  
[FIFTH AMENDMENT TO AGREEMENT BETWEEN ROUTT COUNTY AND ROBIN SCHEPPER DBA WAYFINER.PDF](#)

**B. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN DHS NW REGIONAL TECHNICIAN MOU**

Documents:

[IGA REGIONAL ELIG TECH 2021 STAMPED.PDF](#)  
[BCC DHSAGENDA COMMUNICATION FORMNWTECH.PDF](#)

**4. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**

**5. 9:40 A.M. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press \*9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to [bcc@co.routt.co.us](mailto:bcc@co.routt.co.us). Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

**6. 9:40 A.M. PLANNING**

Kristy Winser, Planning Director

**A. REED SANCTUARY RANCH; PL-20-111**

Consideration to authorize the Chair to sign the development agreement amendment following final review and approval of the County Attorney.

Documents:

[BCC COMM FORM AGREEMENT AMENDMENT 10.5.21.PDF](#)  
[REED ROAD AMENDMENT 9-10-2021.PDF](#)

**B. TOPONAS GENERAL STORE; PL-21-152**

Consideration of the Conceptual and Final Planned Unit Development for the Toponas General Store.

Documents:

[BCC COMMUNICATION FORM 10.5.21.PDF](#)  
[STAFF REPORT 9.16.21.PDF](#)

**7. 10:25 A.M. REPRESENTATIVE DYLAN ROBERTS**

A discussion centered around the childcare crisis in Routt County.

**8. 11:15 A.M. LEGAL**

Erick Knaus, County Attorney

**A. ADOPTION OF GRANT ADMINISTRATION POLICY**

Consideration for signing of A Resolution Adopting an Administrative Policy Regarding Grant Administration and Rescinding Resolution #2006-086

Documents:

[BCC COMM FORM FOR POLICY AND RESOLUTION ADOPTION.PDF](#)  
[GRANT POLICY ADOPTION RESOLUTION.PDF](#)  
[GRANT ADMINISTRATION.FINAL.PDF](#)

**9. 11:40 A.M. LUNCH BREAK**

**10. 12:40 P.M. EMERGENCY MEDICAL SERVICES 2022 BUDGET PRESENTATION**

Documents:

[EMS - ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS.PDF](#)  
[2022 EMS BUDGET PRESENTATION.PDF](#)  
[EMS BUDGET.PDF](#)

**11. 12:50 P.M. EMERGENCY MANAGEMENT**

David DeMorat, Emergency Operations Director

**A. EMERGENCY MANAGEMENT & EMERGENCY RESPONSE 2022 BUDGET PRESENTATION**

Documents:

[2022 EMERGENCY MANAGEMENT AND RESPONSE BUDGET PRESENTATION.PDF](#)  
[EMERGENCY RESPONSE.PDF](#)  
[COMMUN.PDF](#)

**B. COMMUNICATIONS AND COMMUNICATION POOL 2022 BUDGET PRESENTATION**

Documents:

2022 BUDGET PRESENTATION.PDF  
COMMUN.PDF  
2022 BUDGET PRESENTATION\_COMM POOL.PDF  
COM\_POOL.PDF  
7.12.21 COMM (CTI) CAPITAL ASSET TIME INTENSIVE REQUEST  
FORM.PDF

**12. 1:30 P.M. HUMAN SERVICES**

Kelly Kissling, Director

**A. DHS AND VETERANS 2022 BUDGET PRESENTATION**

Presentation of the Human Services Budget and the Veterans budget  
by Director Kelly Kissling.

Documents:

1. BUDGET PRESENTATION DHS2022.PDF  
2. DHS.PDF  
3. FTE - RECLASSIFICATION REQUEST.PDF  
4. BUDGET PRESENTATION TEMPLATE 9.28.21 VETERANS.PDF  
5. VETERANS.PDF  
.01 BCC AGENDA COMMUNICATION FORM TEMPLATE.PDF

**13. 2:15 P.M. YAMPA VALLEY REGIONAL AIRPORT**

Kevin Booth, Director

**A. YAMPA VALLEY REGIONAL AIRPORT 2022 BUDGET PRESENTATION**

Presentation to the Board of County Commissioners regarding the  
Yampa Valley Regional Airport 2020 Operating and Capital Budgets.

Documents:

BCC AGENDA COMMUNICATION FORM 2022 BUDGET  
PRESENTATION.PDF  
2022 BUDGET PRESENTATION BCC 5 OCT 21.PDF  
2022 YVRA BCC BUDGET PRESENTATION AS OF 27 SEPT 21.PDF

**14. 3:00 P.M. DISTRICT ATTORNEY'S OFFICE**

Matt Karzen, District Attorney

**A. TRI-COUNTY DISTRICT ATTORNEY 2022 BUDGET PRESENTATION**

Documents:

BCC.ACTIONAGENDA.COMMUNICATIONS FORM 2022.PDF  
1. INFORMATION FOR TRI-COUNTY 2022 BUDGET - SUBMISSION  
LETTER FROM DA.PDF  
2. TRI-COUNTY 2022 DISTRICT ATTORNEY PERSONNEL  
BUDGET\_V10.5.21.PDF  
3. ROUTT COUNTY 2022 DISTRICT ATTORNEY BUDGET  
PACKAGE\_V10.5.21.PDF

**15. 4:00 P.M. HUMAN RESOURCES**

Kathy Nelson, Director

**A. HUMAN RESOURCES 2022 BUDGET REVIEW**

HUMAN RESOURCES 2022 BUDGET REVIEW

Documents:

BCC AGENDA COMMUNICATION FORM\_HR 10.5.21.PDF  
2022 HR BUDGET PRESENTATION 10 5 2021.PDF  
BCC COUNTY HUMAN RESOURCES ROUTT COUNTY 2022  
BUDGET\_10.5.21.PDF

**16. 4:10 P.M. ROUTT COUNTY CORONER**

Rob Ryg, Coroner

**A. CORONER'S 2022 BUDGET PRESENTATION**

Documents:

1. BCC CORONER 2022 BUDGET PRESENTATION.PDF  
2. BCC CORONER 2022 BUDGET \_9.28.21.PDF

**17. 4:20 P.M. MEETING ADJOURNED**

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