

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Timothy Redmond
District II

M. Elizabeth Melton
District III

Regular Meeting

November 1, 2022

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

1. 9:30 A.M. CALL TO ORDER
2. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
3. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

- A. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE SKY VALLEY SUBDIVISION FILING NO. 2 PLAT AND RESOLUTION AMENDING THE SKY VALLEY PLANNED UNIT DEVELOPMENT
APPROVAL OF AND AUTHORIZATION TO HAVE THE CHAIR SIGN THE SKY VALLEY SUBDIVISION FILING NO. 2 PLAT AND RESOLUTION AMENDING THE SKY VALLEY PLANNED UNIT DEVELOPMENT

Documents:

[SKY VALLEY F2 - 4 - PUD-AMENDMENT1.PDF](#)

SKY VALLEY F2 - 2 - PL-20-172_PLAT FOR MYLAR.PDF
SKY VALLEY F2 - 3 - RESOLUTION PUD AMENDMENT
PL20210025.PDF

B. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN A RESOLUTION VACATING A UTILITY AND DRAINAGE EASEMENT AT 36871 TREE HAUS DR

Documents:

36871 TREE HAUS DR - 2 - RESOLUTION - EASEMENT VACATION
DRAFT.PDF

C. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE GATES SUBDIVISION FINAL PLAT

Documents:

GATES SUBDIVISION - 2 - FINAL PLAT.PDF

D. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN AID TO AGENCY GRANT AGREEMENT WITH THE YAMPA VALLEY HOUSING AUTHORITY

Documents:

2022 GRANT FUND AGREEMENT YVHA.PDF
2022 GRANT FUND AGREEMENT YVHA EXHIBIT A.PDF

E. APPROVAL OF COUNTY COMMISSIONERS' MINUTES: MEETINGS OF MAY 1, 4, 5, 8, 11, 12, & 13, 2020; JUNE 18, 19, 23, 25, 26, 29, & 30, 2020; AND AUGUST 16 & 23, 2022

Documents:

MAY_1_2020_MINUTES DRAFT.PDF
MAY_4_2020_MINUTES DRAFT.PDF
MAY_5_2020_MINUTES DRAFT.PDF
MAY_8_2020_MINUTES DRAFT.PDF
MAY_11_2020_MINUTES DRAFT.PDF
MAY_12_2020_MINUTES DRAFT.PDF
MAY_13_2020_MINUTES DRAFT.PDF
JUNE_18_2020_MINUTES DRAFT.PDF
JUNE_19_2020_MINUTES DRAFT.PDF
JUNE_23_2020_MINUTES DRAFT.PDF
JUNE_25_2020_MINUTES_DRAFT.PDF
JUNE_26_2020_MINUTES DRAFT.PDF
JUNE_29_2020_MINUTES DRAFT.PDF
JUNE_30_2020_MINUTES DRAFT.PDF
AUGUST 16 2022 MINUTES DRAFT.PDF
AUGUST 23 2022 MINUTES DRAFT.PDF

F. APPROVAL OF AND AUTHORIZATION FOR THE BOARD TO SIGN LETTER OF SUPPORT FOR JOHN SWARTOUT

Documents:

LETTER OF SUPPORT - BLM FOR SWARTOUT.PDF

4. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA

5. PUBLIC COMMENT

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press *9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to bcc@co.routt.co.us.

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

6. 9:35 A.M. PLANNING

Kristy Winser, Planning Director

A. SNOW COUNTRY NURSERY

Consideration of a Final Planned Unit Development, Lot Line Adjustment, and Floodplain Development Permit.

Documents:

[BCC COMM FORM_SNOW COUNTRY 11.1.22.PDF](#)
[MINUTES BCC 7.19.22.PDF](#)
[MINUTES PC 7.7.22.PDF](#)
[STAFF REPORT_SNOW COUNTRY.PDF](#)

B. PEABODY TEMPORARY WORKFORCE HOUSING

Consideration of a request for a Special Use Permit for Temporary Workforce Housing.

Documents:

[BCC COMM FORM 11.1.22.PDF](#)
[STAFF REPORT_PEABODY SUP.PDF](#)

C. UHL PROPERTY; PL20220077

Consideration of a request for an exemption to the Subdivision Regulations.

Documents:

[BCC COMMUNICATION FORM 11.1.22.PDF](#)
[STAFF REPORT_UHL.PDF](#)

7. 11:00 A.M. PURCHASE OF DEVELOPMENT RIGHTS (PDR) ADVISORY BOARD

Claire Sollars, Chair

A. FUNDING APPROVAL FOR PDR PROJECT 201 - GREGORY RANCH

Consideration to approve the funding of PDR Project 201- Gregory Ranch, in the amount of \$400,000 toward the purchase of a conservation

easement and up to \$25,000 to be used towards reimbursement of transaction costs; and authorization to sign the Agreement Concerning Conservation Easement between Routt County and Colorado Cattlemen's Agricultural Land Trust.

Documents:

[AGENDA COMMUNICATION FORM- REGULAR SESSION- 201.PDF](#)

8. 11:30 A.M. HUMAN RESOURCES

Kathy Nelson, Director

A. CONSIDERATION TO HIRE ABOVE STEP 1

Consideration to hire a Finance Technician above step 1.

Documents:

[AGENDA ITEM - REQUEST TO HIRE ABOVE STEP 1.PDF](#)
[REQUEST TO HIRE AT STEP 6.PDF](#)
[FINANCE TECH - 2022 PAY SCALES.PDF](#)
[FINANCE TECHNICIAN.PDF](#)

9. 11:40 A.M. CLERK AND RECORDER

Jenny Thomas, County Clerk

A. CLERK & RECORDER AND MOTOR VEHICLE OFFICE CLOSURE

Approval and authorization for the Chair to sign a Resolution to close the Clerk & Recorder's Recording and Motor Vehicle departments to the public on Election Day, November 8,2022.

Documents:

[BCC AGENDA COMMUNICATION FORM FOR CLOSURE.PDF](#)
[2022 RESOLUTION TO CLOSE MV ELECTION DAY.PDF](#)

10. 11:50 A.M. PURCHASING

Julie Kennedy, Purchasing Agent

A. RFP 773 PRETRIAL SERVICES ASSESSMENT STUDY CONSULTANT AWARD

Request the Board of County Commissioners approve the award, the Chair sign the PSA and authorize the County Manager to electronically sign the purchase order to Pinnacle Justice Consulting, Inc. for an amount not to exceed \$22,554 for the Routt County District Attorney's office for Pretrial Services Consulting Services.

Documents:

[RFP 773 PRETRIAL SERVICES CONSULTANT AWARD BCC AGENDA COMMUNICATION FORM.PDF](#)
[RFP 773 PRETRIAL SERVICES ASSESSMENT PINNACLE JUSTICE](#)

11. 12:00 P.M. MEETING ADJOURNED

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.